



# City of Huntington Beach

File #: 23-758

MEETING DATE: 10/3/2023

## REQUEST FOR CITY COUNCIL ACTION

**SUBMITTED TO:** Honorable Mayor and City Council Members

**SUBMITTED BY:** Al Zelinka, City Manager

**VIA:** Travis K. Hopkins, Assistant City Manager

**PREPARED BY:** Travis K. Hopkins, Assistant City Manager  
Grace Yoon-Taylor, Principal Management Analyst

**Subject:**

**Adopt Ordinances to amend the Huntington Beach Municipal Code to streamline, consolidate, and/or dissolve a select number of the City's Boards, Commissions, and Committees and Council Committees**

**Ordinance Nos. 4296, 4295, 4298, 4299 approved for introduction September 5, 2023 - Vote: 4-3 (Kalmick, Moser, Bolton - No); Ordinance Nos. 4297, 4300, 4301 approved for introduction September 5, 2023 - Vote: 5-2 (Moser, Bolton - No)**

**Statement of Issue:**

On May 16, 2023, City Council approved the formation of an Ad Hoc Council Committee to review the City's existing Boards, Commissions, and Committees (BCCs) and their roles and duties relevant to City operations. As such, the BCC Review Ad Hoc Council Committee comprised of Mayor Tony Strickland, Mayor Pro Tem Gracey Van Der Mark, and Councilmember Pat Burns met three times to deliberate and have since proposed nine recommendations to streamline and restructure a select number of BCCs.

On August 1, 2023, City Council approved the nine recommendations and directed staff to prepare the appropriate Resolution(s) and Ordinances (attached) to effectuate them. On September 5, 2023, City Council approved the introduction of Ordinance Nos. 4296, 4295, 4298, 4299, 4297, 4300, and 4301.

**Financial Impact:**

There are no fiscal impacts.

**Recommended Action:**

A) Adopt Ordinance No. 4296, "An Ordinance of the City of Huntington Beach repealing Ordinance No. 4168 and delete Chapter 2.104 of the Huntington Beach Municipal Code dissolving the Jet Noise

Commission;” and

B) Adopt Ordinance No. 4295, “An Ordinance of the City of Huntington Beach repealing Ordinance No. 3332 and delete Chapter 2.112 of the Huntington Beach Municipal Code dissolving the Mobile Home Advisory Board;” and

C) Adopt Ordinance No. 4298, “An Ordinance of the City of Huntington Beach deleting Chapter 2.102 of the Huntington Beach Municipal Code and dissolving the Environmental and Sustainability Board;” and

D) Adopt Ordinance No. 4299, “An Ordinance of the City of Huntington Beach Amending the Huntington Beach Municipal Code by amending Chapter 2.111 thereof related to Citizen Infrastructure Advisory Board/Public Works Commission”; and approve the official dissolution of the Smart Cities and Technology Council Committee by minute action; and

E) Adopt Ordinance No. 4297, “An Ordinance of the City of Huntington Beach deleting Chapter 2.108 of the Huntington Beach Municipal Code and dissolving the Huntington Beach Youth Board;” and

F) Adopt Ordinance No. 4300, “An Ordinance of the City of Huntington Beach amending the Huntington Beach Municipal Code by amending Chapter 2.106 thereof related to Fourth of July Executive Board;” and

G) Adopt Ordinance No. 4301, “An Ordinance of the City of Huntington Beach amending the Huntington Beach Municipal Code by amending Chapter 13.54 thereof related to Specific Events.”

**Alternative Action(s):**

Do not approve one or more recommendations, and direct staff accordingly.

**Analysis:**

On September 5, 2023, City staff, working with the City Attorney’s Office, prepared and presented the appropriate Resolution(s), Ordinance(s), and other reports necessary to effectuate the Council-approved recommendations to streamline, consolidate, and/or dissolve a select number of Boards, Commissions, Committees and Council Committees. The following recommendations A through K were approved by the City Council on September 5, 2023.

As indicated below, if Ordinance Nos. 4296, 4295, 4298, 4299, 4297, 4300, and 4301 were adopted tonight, the ordinance would go into effect 30 days thereafter. At that time, the City would also update and publish the updated Council Liaison List, Maddy Act Appointment List, and other public information accordingly.

- **Recommendation A:** City Council approved the official dissolution of the City Council Short-Term Rentals Ad Hoc Committee, Housing/RHNA Ad Hoc Committee, and Cannabis

Regulation and Policy Ad Hoc Committee. - *Approved via Council Minute Action - Vote: 4-3 (Bolton, Kalmick, Moser - No)*

- **Recommendation B:** City Council approved to rename and broaden the scope of work of the Urban Design Study Ad Hoc Council Committee to include the hotels and the numbered streets beyond Main Street and PCH relinquishment and beautification, etc. The Community Development Department will provide continued staff support. - *Approved via Council Minute Action - Vote: 5-2 (Bolton, Moser - No)*
- **Recommendation C:** Adoption of Resolution No. 2023-40 formally dissolved the Huntington Beach Human Relations Committee (HBHRC) and retired its current members on September 5, 2023. - *Approved via Resolution Adoption - Vote: 4-3 (Bolton, Kalmick, Moser - No)*
- **Recommendation D:** Adoption of **Ordinance No. 4296 (Attachment 1)** will repeal HBMC Chapter 2.104 Jet Noise Commission, formally dissolving the Commission and retiring its current members. The first reading of the Ordinance was approved on September 5, 2023. If the second reading is adopted tonight, it takes effect 30 days thereafter. Any outstanding projects led by the Commission shall be diverted to City staff and/or the Intergovernmental Relations Committee (IRC). - *Approved for Introduction of the Ordinance No. 4296 - Vote: 4-3 (Bolton, Kalmick, Moser - No)*
- **Recommendation E:** Adoption of **Ordinance No. 4295 (Attachment 2)** will repeal HBMC Chapter 2.112 Mobile Home Advisory Board, formally dissolving the Board and retiring its current members. The first reading of the Ordinance was approved on September 5, 2023. If the second reading is adopted tonight, it takes effect 30 days thereafter. - *Approved for Introduction of the Ordinance No. 4295 - Vote: 4-3 (Bolton, Kalmick, Moser - No)*
- **Recommendation F & G:** Adoption of **Ordinance Nos. 4298 (Attachment 3) and 4299 (Attachment 4)** will repeal HBMC Chapter 2.102 Environmental and Sustainability Board (ESB) and update Chapter 2.111 Citizen Infrastructure Advisory Board/Public Works Commission (CIAB/PW), respectively. The first reading of the Ordinance was approved on September 5, 2023. If the second reading is adopted tonight, it takes effect 30 days thereafter. - *Approved for Introduction of the Ordinance Nos. 4298 and 4299 - Vote: 4-3 (Bolton, Kalmick, Moser - No)*

The Smart Cities and Technology Council Committee (SCTCC) was officially dissolved on September 5, 2023 - *Approved via Council Minute Action Vote: 4-3 (Bolton, Kalmick, Moser - No)*

The core duties and goals of the ESB and the SCTCC will be shifted to the CIAB/Public Works Commission, as appropriate.

- **Recommendation H:** Adoption of **Ordinance No. 4297 (Attachment 5)** will repeal HBMC Chapter 2.108 Huntington Beach Youth Board. The first reading of the Ordinance was

approved on September 5, 2023. If the second reading is adopted tonight, it takes effect 30 days thereafter. - *Approved for Introduction of the Ordinance No. 4297 - Vote: 5-2 (Bolton, Moser - No)*

In lieu of the Youth Board, the Community and Library Services Department plans to establish an alternative non-Brown Act working group of select members of highly qualified, local high school students, Youth Civic Leaders Collaborative (YCLC).

The YCLC will enable continued youth engagement with City affairs as its volunteer members can help plan and coordinate the Annual Youth in Government Day, the Junior Citizens Academy and other various projects requested by the City more effectively and efficiently. The YCLC can have a similar member selection process as the Youth Board (but not as Council appointees) and current Board members in good standing may continue their membership with the newly created YCLC.

- **Recommendation I:** Adoption of **Ordinance No. 4300 (Attachment 6)** will rename the Fourth of July Executive Board to Independence Day Board with more clear and defined roles. Some proposed language changes in the Municipal Code also are to reflect current practices and to consistent with HBMC Chapter 2.100 Operating Policies for Boards and Commissions.

The first reading of the Ordinance was approved on September 5, 2023. If the second reading is adopted tonight, it takes effect 30 days thereafter. - *Approved for Introduction of the Ordinance No. 4300 - Vote: 5-2 (Bolton, Moser - No)*

**Recommendation J:** Adoption of **Ordinance No. 4301 (Attachment 7)** will update Chapter 13.54 Specific Events. This action will clarify roles of the Specific Events Committee, which is an internal staff group to discuss the permitting and any logistical requirements for each proposed event, and establish a separate Council standing committee to review and recommend overall policy on large-scale specific events in the City, based on City Council's priorities.

The Community and Library Service Department will serve as a staff liaison(s) to this Council Committee. As City staff conducts a more in-depth review of the HBMC Chapter 13.54 and citywide event permitting policy and procedure, City staff plans to bring back any recommendations and subsequent code updates for the Council's consideration at a later time.

The first reading of the Ordinance was approved on September 5, 2023. If the second reading is adopted tonight, it takes effect 30 days thereafter. - *Approved for Introduction of the Ordinance No. 4301 - Vote: 5-2 (Bolton, Moser - No)*

- **Recommendation K:** The Boards, Commissions, and Committees Review Ad Hoc Council Committee was officially dissolved effectively September 5, 2023 - *Approved via Council Minute Action 4-3 (Bolton, Kalmick, Moser - No).*

### **Environmental Status:**

Pursuant to CEQA Guidelines Section 15378(b)(5), administrative activities of governments that will not result in direct or indirect physical changes in the environment do not constitute a project.

**Strategic Plan Goal:**

Community Engagement

**Attachment(s):**

1. Ordinance No. 4296, "An Ordinance of the City of Huntington Beach repealing Ordinance No. 4168 and deleting Chapter 2.104 of the Huntington Beach Municipal Code dissolving the Jet Noise Commission"
2. Ordinance No. 4295, "An Ordinance of the City of Huntington Beach repealing Ordinance No. 3332 and deleting Chapter 2.112 of the Huntington Beach Municipal Code dissolving the Mobile Home Advisory Board"
3. Ordinance No. 4298, "An Ordinance of the City of Huntington Beach deleting Chapter 2.102 of the Huntington Beach Municipal Code and dissolving the Environmental and Sustainability Board"
4. Ordinance No. 4299, "An Ordinance of the City of Huntington Beach amending the Huntington Beach Municipal Code by amending Chapter 2.111 thereof related to Citizen Infrastructure Advisory Board/Public Works Commission"
5. Ordinance No. 4297, "An Ordinance of the City of Huntington Beach deleting Chapter 2.108 of the Huntington Beach Municipal Code and dissolving the Huntington Beach Youth Board"
6. Ordinance No. 4300, "An Ordinance of the City of Huntington Beach amending the Huntington Beach Municipal Code by amending Chapter 2.106 thereof related to Fourth of July Executive Board"
7. Ordinance No. 4301, "An Ordinance of the City of Huntington Beach amending the Huntington Beach Municipal Code by amending Chapter 13.54 thereof related to Specific Events"