



# City of Huntington Beach

File #: 23-372

MEETING DATE: 5/2/2023

## REQUEST FOR CITY COUNCIL ACTION

**SUBMITTED TO:** Honorable Mayor and City Council Members

**SUBMITTED BY:** Al Zelinka, City Manager

**VIA:** Chau Vu, Acting Director of Public Works

**PREPARED BY:** Andy Ferrigno, Principal Civil Engineer

**Subject:**

**Approve and authorize the execution of Amendment No. 1 to the Agreement between the City of Huntington Beach and GHD Inc., for On-Call Water Engineering, Wastewater Engineering, Stormwater Engineering, and Engineering Consulting Services**

**Statement of Issue:**

The Public Works Department requires on-call civil engineering services to support staff for the design and construction of capital improvement projects related to water, wastewater, and stormwater infrastructure. If approved, Amendment No. 1 will increase GHD, Inc.'s total not-to-exceed amount for on-call engineering services, which support the implementation of FY 2022/23 capital improvement projects.

**Financial Impact:**

No additional funding is required for this Amendment. Under the City's FY 2022/23 Capital Improvement Program (CIP) Budget, each approved CIP project has a budget containing sufficient funding for design, environmental, engineering, construction, project management and other required costs. Amendment No. 1 increases GHD's contract total by \$1,000,000. Sufficient funds are available within each project's individual CIP budget in FY 2022/23.

**Recommended Action:**

Approve and authorize the Mayor and City Clerk to execute Amendment No. 1 to the Agreement Between the City of Huntington Beach and GHD Inc., for On-Call Water Engineering, Wastewater Engineering, Stormwater Engineering, and Consulting Services

**Alternative Action(s):**

Do not authorize Amendment No. 1 with GHD, and direct staff accordingly.

**Analysis:**

On November 6, 2020, the City advertised a Request for Qualifications (RFQ) for On-Call

Engineering and Professional Consulting Services. Proposals were requested and submitted in compliance with Chapter 3.03 of the Huntington Beach Municipal Code. Eighteen (18) proposals were received for On-Call Water, Wastewater, and Stormwater Civil Engineering Design Services. In accordance with qualifications-based selected procurement per the Federal "Brooks Act," State SB 419 and the City of Huntington Beach Municipal Code Section 3.03 "Professional Services," the Public Works Department established a review board. Each firm stated their engineering category of expertise with their proposal. Proposals were then evaluated and ranked by the review board. The four top ranked firms were each awarded on-call contracts utilized only on an as-needed basis and not to exceed \$1 million. All four contracts are set to expire on April 5, 2024.

GHD Inc. was one of the top ranked firms to be awarded an on-call contract. Compared to the other on-call firms, GHD successfully proposed task orders under this contract for \$608,522 to date. The current contract limit is \$1,000,000. Staff has since solicited quotes for additional work and received favorable quotes from GHD for approximately \$950,000. This additional work includes the Sewer Master Plan (\$700,000) and other work anticipated throughout the duration of their contract.

Amendment No.1, to the GHD contract would increase the total not-to-exceed amount from \$1,000,000 to \$2,000,000 to complete all current and proposed task orders. Funds for these services provided by GHD are already budgeted under each applicable capital improvement project in the FY 2022/23 CIP budget. No additional budget appropriations are requested.

**Environmental Status:**

Pursuant to CEQA Guidelines Section 15378(b)(5), administrative activities of governments that will not result in direct or indirect physical changes in the environment do not constitute a project.

**Strategic Plan Goal:**

Infrastructure & Parks

**Attachment(s):**

1. Amendment No. 1 to the Agreement Between the City of Huntington Beach and GHD Inc., for On-Call Water Engineering, Wastewater Engineering, and Stormwater Engineering and Consulting Services
2. GHD Original Contract
3. PowerPoint Presentation