



City of Huntington Beach

File #: 23-204

MEETING DATE: 3/21/2023

REQUEST FOR CITY COUNCIL ACTION

SUBMITTED TO: Honorable Mayor and City Council Members

SUBMITTED BY: Robin Estanislau, CMC, City Clerk

PREPARED BY: Robin Estanislau, CMC, City Clerk

Subject:

Receive and file the City Clerk's quarterly listing of professional services contracts filed in the City Clerk's Office between July 1, 2022 and December 21, 2022

Statement of Issue:

On a quarterly basis, the City Clerk provides a list of professional services contracts that are entered into by City Departments and consultant firms, pursuant to the Huntington Beach Municipal Code. These contracts have been transmitted to the City Clerk for official filing for the public record, and funds are included in the City budget.

Financial Impact:

Not applicable

Recommended Action:

- A) Receive and file the "List of Professional Services Contracts Approved by Department Heads and Submitted to the Office of the City Clerk during the period of July 1, 2022 and September 30, 2022;" and,
- B) Receive and file the "List of Professional Services Contracts Approved by Department Heads and Submitted to the Office of the City Clerk during the period of October 1, 2022 and December 31, 2022."

Alternative Action(s):

Do not proceed, and provide alternative direction to staff

Analysis:

On November 19, 2001, the City Council established a policy to follow the administration of all contracts entered into between City Departments and consultant firms, pursuant to Huntington Beach Municipal Code Chapter 3.03. Administrative Regulation No. 228, effective as of August 4, 2008, prescribes the policy regarding professional service contracts to ensure public review of new contracts through identification on the City Council agenda, as required by section 6.4.1 of the policy.

Attachment #1 is a list of contracts entered into by City Departments and received in the City Clerk's Office for the third quarter of 2022. Attachment #2 is a list of contracts entered into by City Departments and received in the City Clerk's Office for the fourth quarter of 2022

Environmental Status:

Not applicable

Strategic Plan Goal:

Non Applicable - Administrative Item

Attachment(s):

1. "List of Professional Services Contracts Approved by Department Heads and Submitted to the Office of the City Clerk During the Period July 1, 2022 through September 30, 2022."
2. "List of Professional Services Contracts Approved by Department Heads and Submitted to the Office of the City Clerk During the Period October 1, 2022 through December 31, 2022."