



City of Huntington Beach

File #: 23-162

MEETING DATE: 2/21/2023

REQUEST FOR CITY COUNCIL ACTION

SUBMITTED TO: Honorable Mayor and City Council Members

SUBMITTED BY: Al Zelinka, City Manager

VIA: Travis K. Hopkins, Assistant City Manager

PREPARED BY: Grace Yoon-Taylor, Principal Management Analyst

Subject:

Approve for Introduction Ordinance No. 4280 Amending Chapter 2.109 of the Huntington Beach Municipal Code Regarding the Finance Commission

Statement of Issue:

At the January 17, 2023 Council meeting, City Council directed staff to return with an Ordinance amending Chapter 2.109 of the Huntington Beach Municipal Code (HBMC) regarding the Finance Commission.

Financial Impact:

There is no immediate fiscal impact at this time. However, approval of the Ordinance may potentially require additional staff time, consultant fees, and services to support the Finance Commission's expanded scope of work, which is to be determined.

Recommended Action:

Approve for introduction Ordinance No. 4280, "An Ordinance of the City of Huntington Beach Amending Chapter 2.109 to the Huntington Beach Municipal Code Regarding Finance Commission."

Alternative Action(s):

Do not approve for introduction Ordinance No. 4280 amending Chapter 2.109 of the HBMC related to the Finance Commission, and direct staff accordingly.

Analysis:

As part of the 2021 City Council Strategic Plan, the entire system of the City's Boards, Commissions, and Committees (BCCs) was reviewed and streamlined by reformatting, consolidating and/or dissolving a select number of BCCs.

In the BCC re-organization process, the City's Finance Commission was restructured to be aligned with the Finance Department's fiscal year milestones, which include mid-year and annual budget

reviews. The meeting frequency of the Commission was also reduced from monthly to bi-monthly (six times per year) and as needed at the request of the City Council or by Finance Commission request with the approval of the City Council.

Per the City Council's direction at the January 17, 2023 Council meeting, staff has prepared Ordinance No. 4280 (Attachment 1) to amend HBMC Chapter 2.109 and modify the Finance Commission's duties, meeting frequency, and other adjustments, for Council's consideration.

With this amendment, the Finance Commission will meet regularly on a monthly basis and its duties will expand to its original scope of work related to the City's financial planning. The Finance Commission may review and make recommendations to the City Council on its citizen-driven oversight, deemed necessary.

Additionally, per the City Council's direction, the Finance Commission will also meet at the Council Chamber, similar to the Planning Commission and Community & Library Services Commission.

Environmental Status:

Pursuant to CEQA Guidelines Section 15378(b)(5), administrative activities of governments that will not result in direct or indirect physical changes in the environment do not constitute a project.

Strategic Plan Goal:

Non Applicable - Administrative Item

Attachment(s):

1. Ordinance No. 4280 and Legislative Draft