



City of Huntington Beach

File #: 21-671

MEETING DATE: 9/15/2021

SUBMITTED TO: Personnel Commission

SUBMITTED BY: Brittany Mello, Deputy Director of Administrative Services

DATE: September 15, 2021

Subject:

Revisions to the Senior Construction Inspector Job Class Specification

The **Senior Construction Inspector** job classification is assigned to the Public Works Department and represented by the Huntington Beach Municipal Teamsters (HBMT).

Modifications to the **Senior Construction Inspector** job class specification are recommended to update minimum qualifications, including education, experience, and certification requirements in accordance with the needs of the position and department. The requested modifications are intended to update the classification to reflect current and consistent job requirements and present hiring standards, and do not materially change the fundamental nature of the work performed. The current pay grade remains the same.

The Public Works Department collaborated with Human Resources on the recommended changes, and HBMT has reviewed the proposed changes.

Job Class Title: Senior Construction Inspector
Pay Grade: MEA171
Affected Employees: One

Staff requests the Personnel Commission approve the recommendation in accordance with Personnel Rule 12 regarding amendments to the City's Classification Plan.

STAFF RECOMMENDATION:

Approve the updates to the job class specification of Senior Construction Inspector.

Attachment(s):

1. Senior Construction Inspector Job Class Specification Rev
2. Senior Construction Inspector Job Class Specification Final
3. Public Works Engineering Organizational Chart