



City of Huntington Beach

File #: 21-536

MEETING DATE: 7/21/2021

SUBMITTED TO: Personnel Commission

SUBMITTED BY: John Clark, Interim Director of Administrative Services

DATE: July 21, 2021

Subject:

Revisions to the Water Systems Technician III Job Class Specification

The **Water Systems Technician III** job classification is assigned to the Public Works Department and represented by the Huntington Beach Municipal Teamsters (HBMT).

Modifications to the **Water Systems Technician III** job class specification are recommended to: 1) add reporting relationships; 2) update job duties; 3) update minimum qualifications including knowledge, ability, experience, licensing and certification requirements, in accordance with the needs of the position and department; 4) add DMV Employer Pull Program notice, DOT and FMCSA language, and Disaster Service Worker requirements; and 5) update the physical tasks and environmental conditions. The modifications are intended to update the classification to reflect current and consistent job requirements and hiring standards and do not materially change the fundamental nature of the work performed. The current pay grade remains the same.

The Public Works Department collaborated with Human Resources on the recommended changes, and HBMT has reviewed the proposed changes.

Job Class Title: Water Systems Technician III
Pay Grade: MEA370
Affected Employees: One

Staff requests the Personnel Commission approve the recommendation in accordance with Personnel Rule 12 regarding amendments to the City's Classification Plan.

STAFF RECOMMENDATION:

Approve the updates to the job class specification of Water Systems Technician III.

Attachment(s):

1. Water Systems Technician III Job Class Specification Rev
2. Water Systems Technician III Job Class Specification Final
3. Public Works Water Production Organizational Chart