



# City of Huntington Beach

**File #:** 21-494

**MEETING DATE:** 7/6/2021

## REQUEST FOR CITY COUNCIL ACTION

**SUBMITTED TO:** Honorable Mayor and City Council Members

**SUBMITTED BY:** Oliver Chi, City Manager

**PREPARED BY:** Chris Slama, Director of Community & Library Services

**Subject:**

**Approve and authorize execution of an Amendment to the Service Agreement between the City of Huntington Beach and MacKay Meters, Inc., for purchase of additional Single/Double Space Parking Meters**

**Statement of Issue:**

There is a need to amend the current service agreement with MacKay Meters, Inc., due to the purchase of 24 additional MacKay smart meters.

**Financial Impact:**

Funding for the parking meter purchase in the amount of \$25,436 is encumbered as part of the Fiscal Year (FY) 2021/22 Parking Meter General Fund account 10045203. Sufficient funds for the additional annual service fees (\$2,784) are also available in the FY 2021/22 Parking Meter General Fund account 10045203.

**Recommended Action:**

- A) Approve the purchase of two one-space and 22 two-space MacKay parking meters; and,
- B) Approve and authorize the Mayor to execute the "Amendment for Addition of Single/Double-Space Parking Meters" to the Gateway/Hosting/Notification Service Agreement between the City of Huntington Beach and MacKay Meters, Inc.

**Alternative Action(s):**

Do not approve the recommended actions and direct staff accordingly.

**Analysis:**

The City's current service agreement with MacKay Meters, Inc., is for 65 one-space and 375 two-space on-street meters. While this initial purchase covered replacing the majority of the City's meters, certain areas are still in need of upgraded equipment, including parking spaces on 2nd Street in the downtown area. Staff would like to expand the City's smart meter inventory and associated credit card payment technology, and is recommending the additional purchase of two (2) one-space

and twenty-two (22) two-space meters in the amount of \$25,436. These additional meters will replace existing standard, coin-only meters on 2<sup>nd</sup> Street, and will increase customer service and convenience. The additional annual service fees associated with the purchase total \$2,784, which can be absorbed within the City's existing parking meter budget.

**Environmental Status:**

Not applicable.

**Strategic Plan Goal:**

Infrastructure & Parks

**Attachment(s):**

1. Amendment for Addition of Single/Double-Space Parking Meters Gateway/Hosting/Notification Service Agreement between the City of Huntington Beach and MacKay Meters, Inc.
2. Gateway/Hosting/Notification Service Agreement between the City of Huntington Beach and MacKay Meters, Inc.