



City of Huntington Beach

File #: 21-493

MEETING DATE: 7/20/2021

REQUEST FOR CITY COUNCIL ACTION

SUBMITTED TO: Honorable Mayor and City Council Members

SUBMITTED BY: Oliver Chi, City Manager

PREPARED BY: Sean Crumby, Director of Public Works

Subject:

Approve and authorize execution of Professional Services Contracts for On-Call Architectural Engineering Services with Johnson Favaro, Kitchell, PBK-WLC, Studio One Eleven, and Westberg White

Statement of Issue:

The Public Works Department requires on-call architectural engineering services for as-needed support staff to assist with the design of capital improvement projects, which are identified in the annual Capital Improvement Program (CIP), as well as other facility and infrastructure needs.

Financial Impact:

The City's adopted Fiscal Year (FY) 2020/21 and proposed FY 2021/22 CIP Budgets total \$24.5 million and \$39.3 million, respectively, for approved projects citywide. Each approved CIP project has a budget containing sufficient funding for design, environmental, engineering, construction, project management, and other required costs. The five recommended architectural engineering service contracts, totaling \$6.0 million, will be funded within each project's individual CIP budget, as needed. As such, no additional funding is required by this action.

Recommended Action:

- A) Approve and authorize the Mayor and City Clerk to execute, "Professional Services Contract Between the City of Huntington Beach and Johnson Favaro for On-Call Architectural Engineering and Professional Consulting Services," in an amount not to exceed \$2,000,000; and,
- B) Approve and authorize the Mayor and City Clerk to execute, "Professional Services Contract Between the City of Huntington Beach and Kitchell/CEM, Inc. for On-Call Architectural Engineering and Professional Consulting Services," in an amount not to exceed \$1,000,000; and,
- C) Approve and authorize the Mayor and City Clerk to execute, "Professional Services Contract Between the City of Huntington Beach and PBK-WLC for On-Call Architectural Engineering and Professional Consulting Services," in an amount not to exceed \$1,000,000; and,
- D) Approve and authorize the Mayor and City Clerk to execute, "Professional Services Contract

Between the City of Huntington Beach and RDC-S111, Inc. dba Studio One Eleven for On-Call Architectural Engineering and Professional Consulting Services,” in an amount not to exceed \$1,000,000; and,

E) Approve and authorize the Mayor and City Clerk to execute, “Professional Services Contract Between the City of Huntington Beach and Westberg White, Inc. for On-Call Architectural Engineering and Professional Consulting Services,” in an amount not to exceed \$1,000,000.

Alternative Action(s):

Do not authorize the contracts and direct staff accordingly. Budgeted capital improvement projects could be delayed until new contracts are approved.

Analysis:

On March 15, 2021, the City advertised a Request for Qualifications (RFQ) for On-Call Architectural Engineering and Professional Consulting Services. Proposals were requested and submitted in compliance with Chapter 3.03 of the Huntington Beach Municipal Code. Twenty-five proposals were received for architectural engineering services. In accordance with qualifications-based selected procurement, per the Federal “Brooks Act,” State SB 419, and the City of Huntington Beach Municipal Code Section 3.03 “Professional Services,” the Public Works Department established a review board. Proposals were then evaluated and ranked by the review board. The top five firms were selected in each category to increase opportunity for competitive proposals for future projects from qualified on-call consultants.

The five contracts recommended for approval are for support staff for architectural engineering of capital improvement projects as well as general infrastructure projects. These services have historically been utilized to supplement City staff to meet annual Capital Improvement Program (CIP) goals, as an extension of staff, and/or to provide required expertise for unique projects. It is anticipated that these services will be required, based on previous years. Each project is evaluated on a case-by-case basis to determine if these as-needed contract services are necessary.

The City’s CIP was approximately \$24.5 million in FY 2020/21. In addition, the proposed FY 2021/22 CIP totals \$39.3 million in new projects. Typical design and construction support cost from the use of consultants on a CIP project can vary between ten to twenty percent (10-20%) of total costs for a CIP project. Therefore, it is practical to conservatively assume minimum annual consultant costs would be around \$3 million to the City for total CIP projects, or approximately \$9 million over the next three (3) years. However, there will be one firm (Johnson Favaro) with a higher allocation of \$2 million to reflect the design services for the Oakview Community Center, which has been adopted in the City’s CIP budget.

Architectural engineering services are typically required for buildings and structures related CIP projects. Therefore, these consultants were selected to meet projected workload over the next three years with a total contract limit of \$6 million. The proposed contract amounts are a not-to-exceed amount for a three-year term, with no guarantee of work. Funding for any and all of these contract services is only through City Council authorization in the budget approval process.

Environmental Status:

Not applicable.

Strategic Plan Goal:

Infrastructure & Parks

Attachment(s):

1. Professional Services Contract between the City of Huntington Beach and Johnson Favaro for On-Call Architectural Engineering Services
2. Professional Services Contract between the City of Huntington Beach and Kitchell for On-Call Architectural Engineering Services
3. Professional Services Contract between the City of Huntington Beach and PBK-WLC for On-Call Architectural Engineering Services
4. Professional Services Contract between the City of Huntington Beach and Studio One Eleven for On-Call Architectural Engineering Services
5. Professional Services Contract between the City of Huntington Beach and Westberg White for On-Call Architectural Engineering Services
6. Professional Services Award Analysis