



City of Huntington Beach

File #: 21-464

MEETING DATE: 7/6/2021

REQUEST FOR CITY COUNCIL ACTION

SUBMITTED TO: Honorable Mayor and City Council Members

SUBMITTED BY: Oliver Chi, City Manager

PREPARED BY: Julian Harvey, Interim Chief of Police

Subject:

Approve and authorize execution of a contract agreement with All City Management Services (ACMS), Inc. for Crossing Guard Services

Statement of Issue:

Approval of a three-year contract agreement with All City Management Services, Inc. (ACMS), to continue management of the crossing guard services.

Financial Impact:

The proposed contract sets the hourly rate for 3 hours per crossing guard at \$21.97 / hour for Fiscal Year (FY) 2021/2022 (\$367,777); \$22.99 / hour for FY 2022/2023 (\$384,852); and \$23.79 / hour for FY 2023/2024 (\$393,244). Adequate funds are available in account 10070210.69505 in FY 2021/2022. Subsequent years will be budgeted accordingly.

Recommended Action:

Approve and authorize the Mayor and City Clerk to execute "Agreement Between the City of Huntington Beach and All Cities Management Services Inc. for Crossing Guard Services" for a three-year term beginning on June 30, 2021.

Alternative Action(s):

Do not approve the proposed contract and direct staff accordingly.

Analysis:

The City Council approved the current Crossing Guard Services contract with All City Management Services in May 2018. The term of agreement expired on June 18, 2021.

During the current contract with All City Management Services, Inc. (ACMS), the police department has had no adverse issues with their services.

In order to maintain a safe, cost-effective, and successful crossing guard program, the Police Department recommends the City continue to contract with ACMS to provide adult crossing guard services. We have proposed a three-year contract agreement with ACMS with the ability to amend the project if mutually agreed to in writing by the Chief and Contractor. The contract requires a

general liability insurance policy, worker's compensation coverage, and a hold harmless agreement.

The Police Department also recommends continuing the existing crossing guard locations within the City. ACMS currently supplies thirty-one crossing guards at twenty-nine locations/intersections within the City of Huntington Beach. The City reserves the right to alter, add, or delete locations based on future needs.

The City performed a competitive bidding process, reviewing and rating proposals from three service providers, including ACMS. The Police Department recommends the City continue crossing guard service with ACMS.

Environmental Status:

Not applicable.

Strategic Plan Goal:

Non Applicable - Administrative Item

Attachment(s):

1. Contract Agreement with All City Management Services, Inc., including Exhibit A, "Statement of Work," and Exhibit B, "Payment Schedule"