



# City of Huntington Beach

File #: 20-1885

MEETING DATE: 9/21/2020

## REQUEST FOR CITY COUNCIL ACTION

**SUBMITTED TO:** Honorable Mayor and City Council Members

**SUBMITTED BY:** Oliver Chi, City Manager

**PREPARED BY:** Chris Slama, Director of Community Services

**Subject:**

**Approve and authorize a One-Year Professional Services Contract Term Extension for as-needed Design/Landscape Architectural Services with RJM Design Group, Inc., as well as a contract increase with a not-to-exceed amount of \$500,000; and a One-Year Term Extension with Integrated Consulting Group, Inc. (ICG)**

**Statement of Issue:**

The Community Services Department requires design/landscape architectural services on an as-needed basis for park and recreational facility capital improvement projects. Existing professional services contracts are scheduled to expire on November 20, 2020. An additional one-year term extension is requested for both existing contracts RJM Design Group, Inc., and Integrated Consulting Group, Inc., as well as a contract increase of \$500,000 for RJM Design Group, Inc.

**Financial Impact:**

Over \$5.4 million in new park projects are budgeted in the Fiscal Year (FY) 2020/21 Capital Improvement Program (CIP). The additional \$500,000 requested as part of the RJM Design Group, Inc., extension is included in the FY 2020/21 budget. No new appropriations are required to approve this request.

**Recommended Action:**

A) Approve and authorize the Mayor and City Clerk to execute "Amendment No. 1 to Professional Services Contract Between The City of Huntington Beach and RJM Design Group, Inc., for As-Needed Professional Design/Landscape Architectural Services" to increase the contract amount with a not-to-exceed amount of \$500,000 and extend the term to November 20, 2021; and,

B) Approve and authorize the Mayor and City Clerk to execute "Amendment No. 1 to Professional Services Contract Between The City of Huntington Beach and Integrated Consulting Group, Inc., for As-Needed Professional Design/Landscape Architectural Services" to extend the term to November 20, 2021.

**Alternative Action(s):**

Do not approve the proposed amendments and direct staff accordingly.

**Analysis:**

Existing professional service contracts with RJM Design Group, Inc., and Integrated Consulting Group, Inc., for as-needed professional design/landscape architectural services were originally approved by City Council on November 20, 2017, in compliance with Chapter 3.03 of the Huntington Beach Municipal Code. Both contracts are scheduled to expire on November 20, 2020.

The current FY 2020/21 CIP includes over \$5.4 million in new park development projects. The requested contract extensions and increases are necessary for continuity of services and the timely and efficient progress of currently approved park and recreational facility CIP project improvements.

Over the next year, the two consulting firms will be assisting staff on a number of approved CIP projects, including, but not limited to, Bluff Top Park Trail Improvements, Parks Master Plan five-year update, Rodgers Seniors' Center Redevelopment, Edison Community Center interior and park improvements, Bartlett Park Loop Trail, Central Park Picnic Area, and Harbour View Clubhouse Rehabilitation and Reconfiguration.

**Environmental Status:**

Not applicable - Once initiated, specific projects will go through the appropriate entitlement process.

**Strategic Plan Goal:**

Enhance and maintain high quality City services

**Attachment(s):**

1. Amendment No. 1 to Professional Services Contract between the City of Huntington Beach and RJM Design Services, Inc. for As-Needed Professional Design/Landscape Architectural Services
2. Amendment No. 1 to Professional Services Contract between the City of Huntington Beach and Integrated Consulting Group, Inc. for As-Needed Professional Design/Landscape Architectural Services