



# City of Huntington Beach

**File #:** 20-1765

**MEETING DATE:** 9/8/2020

## REQUEST FOR CITY COUNCIL ACTION

**SUBMITTED TO:** Honorable Mayor and City Council Members

**SUBMITTED BY:** Robin Estanislau, CMC, City Clerk

**PREPARED BY:** Robin Estanislau, CMC, City Clerk

**Subject:**

**Receive and file City Clerk's quarterly listing of professional services contracts filed in the City Clerk's office between January 1, 2020 and June 30, 2020**

**Statement of Issue:**

The listed contracts are entered into by City Departments and consultant firms pursuant to the Huntington Beach Municipal Code. Funds are in the City budget. These contracts have been transmitted to the City Clerk for official filing for the public record.

**Financial Impact:**

No fiscal impact.

**Recommended Action:**

A) Receive and file the "List of Professional Services Contracts Approved by Department Heads and Submitted to the Office of the City Clerk during the period of January 1, 2020 and March 31, 2020;" and,

B) Receive and file the "List of Professional Services Contracts Approved by Department Heads and Submitted to the Office of the City Clerk during the period of April 1, 2020 and June 30, 2020."

**Alternative Action(s):**

Do not proceed and provide alternative direction to staff.

**Analysis:**

On November 19, 2001, the City Council established a policy to follow the administration of all contracts entered into between City Departments and consultant firms pursuant to Huntington Beach Municipal Code Chapter 3.03. Accordingly, Administrative Regulation No. 228, effective as of August 4, 2008, prescribes the policy regarding professional service contracts. This policy ensures public review of new contracts through identification on the Council agenda as required by section 6.4.1 of the policy.

Attachment #1 is a list of contracts entered into by City Departments and received in the City Clerk's

office for the first quarter of 2020. Attachment #2 is a list of contracts entered into by City Departments and received in the City Clerk's office for the second quarter of 2020.

**Environmental Status:**

Not applicable.

**Strategic Plan Goal:**

Strengthen long-term financial and economic sustainability

**Attachment(s):**

1. "List of Professional Services Contracts Approved by Department Heads and Submitted to the Office of the City Clerk During the Period January 1, 2020 through March 31, 2020."
2. "List of Professional Services Contracts Approved by Department Heads and Submitted to the Office of the City Clerk During the Period April 1, 2020 through June 30, 2020."