



# City of Huntington Beach

**File #:** 20-1659

**MEETING DATE:** 6/15/2020

## REQUEST FOR CITY COUNCIL ACTION

**SUBMITTED TO:** Honorable Mayor and City Council Members

**SUBMITTED BY:** Oliver Chi, City Manager

**PREPARED BY:** Tom Herbel, PE, Acting Director of Public Works

**Subject:**

**Adopt Resolution No. 2020-35 authorizing the adoption of Chapter 10 of the California Department of Transportation's (Caltrans) Local Assistance Procedures Manual**

**Statement of Issue:**

In order to receive Federal-Aid Highway Program funding for engineering and design-related consultant services, the City is required to adopt the California Department of Transportation's (Caltrans') written policies and procedures governing the consultant selection process, as outlined in Chapter 10 of the Local Assistant Procedures Manual, to ensure compliance with applicable State and Federal laws and regulations.

**Financial Impact:**

No funding is required for this action.

**Recommended Action:**

Adopt Resolution No. 2020-35, "A Resolution of the City Council of the City of Huntington Beach Adopting Chapter 10 of the Local Assistance Procedures Manual of the California Department of Transportation."

**Alternative Action(s):**

Do not adopt Resolution No. 2020-35, and direct staff accordingly. This action would result in the forfeiture of federal grant funding, currently obligated for the Davenport Drive Bridge. Additionally, the City would forfeit the ability to seek federal grant reimbursement from Caltrans for any future Architectural and Engineering consulting service costs expended on federal-aid funded projects.

**Analysis:**

On March 17, 2020, the City received the authorization from the Federal Highway Administration (FHWA) and Caltrans to proceed with the Preliminary Engineering phase of the Davenport Drive Bridge Preventive Maintenance Project.

Staff issued a Request for Proposals seeking the professional engineering and environmental consulting services needed to complete the project. This solicitation also included the Gilbert Drive Bridge, which staff anticipates receiving FHWA and Caltrans authorization for federal funding later

this year.

As the administrator of these Federal Highway Bridge Program funds, Caltrans requires local agencies to formally adopt the consultant selection and procurement process specified in Chapter 10 of the Caltrans Local Assistance Procedures Manual in order to receive federal grant reimbursement for Architectural and Engineering consulting services used on federal-aid projects.

City staff from the Public Works Department and the City Attorney's Office have reviewed the requirements contained in Chapter 10, and have not identified any barriers to complying with the specified procurement process. Therefore, staff recommends adoption of the attached resolution.

**Environmental Status:**

Not applicable.

**Strategic Plan Goal:**

Enhance and maintain infrastructure

**Attachment(s):**

1. Resolution No. 2020-35, "A Resolution of the City Council of the City of Huntington Beach Adopting Chapter 10 of the Local Assistance Procedures Manual of the California Department of Transportation"