



City of Huntington Beach

File #: 20-1580

MEETING DATE: 5/18/2020

REQUEST FOR CITY COUNCIL ACTION

SUBMITTED TO: Honorable Mayor and City Council Members

SUBMITTED BY: Oliver Chi, City Manager

PREPARED BY: Ursula Luna-Reynosa, Director of Community Development

Subject:

Accept \$200,000 Coastal Commission grant and authorize City staff to establish a budget for the grant; approve and authorize execution of a Professional Services Contract with Michael Baker International for preparation of a Comprehensive Local Coastal Program Update; approve an increase in the Community Development Department's Professional Services listing authority by \$240,000; and appropriate funds

Statement of Issue:

The City's Comprehensive Local Coastal Program (LCP) has not received a holistic update since 2001. The City has received a \$200,000 grant from the Coastal Commission to assist in completing this update. The City Council may elect to accept this grant, and enter into a professional services contract with Michael Baker International (MBI), who was selected following a Request for Proposals process. If approved, MBI would assist the City in developing a comprehensive update to the City's LCP, including sea level rise planning.

Financial Impact:

The Coastal Commission has awarded the City a \$200,000 grant to be used for LCP updates and sea level rise planning to help offset the cost of MBI's contract. Additional funding of \$40,000 is available in Account 10060201.

Recommended Action:

- A) Accept \$200,000 Coastal Commission grant for a Comprehensive Local Coastal Program Update and authorize City staff to establish a budget for the grant in Fund 715 (Attachment No. 1); and,
- B) Approve and authorize the Mayor and City Clerk to execute a "Professional Services Contract Between the City of Huntington Beach and Michael Baker International, Inc. for a Comprehensive Local Coastal Program Update" in the amount of \$240,000 as prepared by the City Attorney (Attachment No. 2); and,
- C) Approve an increase in the Community Development Department's professional services listing authority by \$240,000 for the preparation of a Comprehensive Local Coastal Program Update to ensure compliance with Administrative Regulation Number 228, Section 7.1; and,

D) Appropriate funds in the amount of \$200,000 from Fund 715, a grant from the Coastal Commission, for the Professional Services Contract between the City and Michael Baker International, Inc.

Alternative Action(s):

The City Council may make the following alternative motions:

- A. Do not accept the \$200,000 Coastal Commission grant for a Comprehensive Local Coastal Program Update, and deny the Professional Services Contract between the City and Michael Baker International, Inc.
- B. Continue the item and direct staff accordingly.

Analysis:

On August 19, 2019, the City Council approved Resolution No. 2019-56 authorizing staff to submit a grant application to the Coastal Commission to fund a comprehensive update to the City's LCP including sea level rise planning. The City's LCP was last comprehensively updated in 2001.

LCPs implement the statewide goals and policies of the Coastal Act at the local level and are required by the Coastal Act for each local coastal jurisdiction. LCPs are developed by local governments and, upon certification by the Coastal Commission, allow local governments the authority to issue coastal development permits. Late last year the Coastal Commission awarded the City a \$200,000 grant to fund a comprehensive LCP update. The next step is to accept the grant and enter into a professional services contract to prepare and complete a comprehensive update to the City's LCP including sea level rise planning.

Consultant Selection Process

The City received proposals from MBI and Dudek in response to a Request for Proposals (RFP) for the comprehensive LCP update. Both proposals did not exceed the \$200,000 Coastal Commission grant. Three staff members reviewed the proposals based on a rating system that considered compliance with the RFP requirements, methodology, qualifications/experience, clarity, cost, and references.

MBI received the highest score and was selected based on their proposal and prior experience completing the City's last comprehensive General Plan update, Sea Level Rise Vulnerability Assessment, and Coastal Resiliency Plan.

Environmental Status:

Pursuant to Section 15265 of the California Environmental Quality Act (CEQA) guidelines, CEQA does not apply to activities and approvals by local governments necessary for the preparation and adoption of a local coastal program.

Strategic Plan Goal:

Strengthen long-term financial and economic sustainability

Attachment(s):

1. Coastal Commission Grant Agreement for Comprehensive LCP Update
2. Professional Services Contract Between the City of Huntington Beach and Michael Baker International, Inc. for the Comprehensive LCP Update
3. Insurance Certificate