



# City of Huntington Beach

**File #:** 20-1576

**MEETING DATE:** 5/4/2020

## REQUEST FOR CITY COUNCIL ACTION

**SUBMITTED TO:** Honorable Mayor and City Council Members

**SUBMITTED BY:** Oliver Chi, City Manager

**PREPARED BY:** Scott Haberle, Fire Chief

**Subject:**

**Adopt Resolution No. 2020-23 authorizing certain City Officials to execute Grant Applications and Documents**

**Statement of Issue:**

The City Council must designate specific City officials to execute applications and related documents for emergency management and homeland security non-matching grants and matching grants that do not require direct costs, but are matched with in-kind administrative expenditures.

**Financial Impact:**

The Fire Department will only apply for emergency management or homeland security grants which require no City funding, but may require an in-kind administrative match. There will be no direct costs to the City of Huntington Beach and the grants do not obligate the City for future funding.

**Recommended Action:**

Adopt Resolution No. 2020-23, "A Resolution of the City Council of the City of Huntington Beach Authorizing Certain City Officials to Execute Grant Applications and Documents."

**Alternative Action(s):**

Do not approve the resolution and direct staff accordingly.

**Analysis:**

Over the past several years, the City's Office of Emergency Management and Homeland Security has obtained many federal and state grants, bringing in funding to improve the Emergency Management and Homeland Security Program.

These grants have been obtained from a number of federal and state agencies, often with short application and performance timeframes. They include Emergency Management Program (EMPG), Citizen Corps, Hazard Mitigation, Americorps Plan Writing grants, and Department of Homeland Security grants, such as the Urban Area Security Initiative (UASI), Metropolitan Medical Response System (MMRS) and other grants.

The attached resolution will allow designated City staff members, including the City Manager, Fire Chief, Chief Financial Officer, or Emergency Services Coordinator, to quickly develop and submit additional applications and execute related documents to obtain grant funding to enhance the

Emergency Management and Homeland Security Program (Attachment 1).

The resolution authorizes these positions to apply for non-matching homeland security grants and matching grants, as long as they do not require direct costs, but are matched with in-kind administrative expenditures.

These grants allow for enhanced training of emergency response personnel and emergency managers, creation of training exercises, and purchase of specialized equipment.

Approval of this resolution also facilitates the expeditious spending of these grant funds, and allows the City to maintain consistency with federal and state grant timeframe requirements.

A similar resolution was adopted by the City Council in June 2018, meeting State of California guidelines at that time, which specified that authorizing resolutions can be used for up to three (3) years. However, in 2019, these guidelines were revised to require agencies to annually adopt this type of resolution. Accordingly, City staff will return during the first part of each calendar year with a resolution authorizing specified City officials to execute grant applications and documents.

**Environmental Status:**

Not applicable.

**Strategic Plan Goal:**

Enhance and modernize public safety service delivery

**Attachment(s):**

1. Resolution No. 2020-23, "A Resolution of the City Council of the City of Huntington Beach Authorizing Certain City Officials to Execute Grant Applications and Documents."