



# City of Huntington Beach

File #: 19-1054

MEETING DATE: 12/16/2019

## REQUEST FOR CITY COUNCIL ACTION

**SUBMITTED TO:** Honorable Mayor and City Council Members

**SUBMITTED BY:** Robin Estanislau, CMC, City Clerk

**PREPARED BY:** Robin Estanislau, CMC, City Clerk

**Subject:**

**Receive and file the Maddy Act Local Appointments List - 2020 (terms on City boards, commissions, and committees which expire in 2020) informing the public of openings and vacancies based on 2020 expiration of current members' terms**

**Statement of Issue:**

Compliance with the Maddy Act requires that the City Council annually receive and file an updated list of all boards, commission, and committees on which members' terms are scheduled to expire. The Maddy Act Local Appointments List - 2020 informs the public of available opportunities to serve on City boards and commissions in 2020.

**Financial Impact:**

Not applicable.

**Recommended Action:**

Receive and file the Maddy Act Local Appointments List - 2020 showing vacancies which will occur on City boards, commissions, and committees in the year 2020, and direct the City Clerk to post the list at official posting locations (Civic Center, Huntington Central Library, and Main Street Library). Copies of the Maddy Act Local Appointments List - 2020 will also be posted at all branch libraries and on the City's website.

**Alternative Action(s):**

None.

**Analysis:**

Annually, each legislative body shall prepare an appointment list of all regular and ongoing boards, commissions, and committees appointed by the legislative body of the local agency. The list of appointees shall contain the following information:

1. A list of all appointive terms which will expire during the next calendar year (2020) with the name of the incumbent appointee, the date of appointment, the date the term expires, and the

necessary qualifications for each position.

2. A list of all boards, commissions, and committees whose members serve at the pleasure of the legislative body and the necessary qualifications for each position.

Whenever an unscheduled vacancy occurs on any board, commission or committee for which the legislative body has the appointing power, whether due to resignation, death, termination or other causes, a special Notice of Vacancy shall be posted in the Office of the City Clerk of the local agency and in other places as directed by the legislative body not earlier than 20 days before or not later than 20 days after the vacancy occurs. The legislative body shall not make final appointment to a board, commission or committee for at least 10 working days after the posting of the Notice of Vacancy.

Emergency vacancies can be filled, but the appointee will serve on an acting basis until a final appointment is made.

On November 20, 2019, the Intergovernmental Relations Committee (IRC) reviewed the purpose and structure of each City board, commission, committee and task force to consider if changes were necessary. The attached Local Appointments List includes summarized notes of recommendations made to staff by the IRC. If the City Council elects to take formal action to implement any recommendation proposed by the IRC, staff will return to Council to request approval of a revised Local Appointments List.

**Environmental Status:**

None.

**Strategic Plan Goal:**

Non-Applicable - Administrative Item

**Attachment(s):**

1. Maddy Act Local Appointments List - 2020