



City of Huntington Beach

File #: 19-835

MEETING DATE: 8/5/2019

REQUEST FOR CITY COUNCIL ACTION

SUBMITTED TO: Honorable Mayor and City Council Members

SUBMITTED BY: Dave Kiff, Interim City Manager

PREPARED BY: Dave Kiff, Interim City Manager

Subject:

Adopt Resolution 2019-55 approving a City Manager Employment Agreement

Statement of Issue:

This is the Council's consideration of an employment agreement with a permanent City Manager.

Financial Impact:

Details are located in Exhibit "A" of Resolution No. 2019-55 (Attachment No. 1). The City Manager's salary and benefits are allocated in the FY 2019-20 Budget.

Recommended Action:

Review and consider the proposed City Manager employment agreement, and if appropriate, adopt Resolution 2019-55, "A Resolution of the City Council of the City of Huntington Beach Approving a City Manager Employment Agreement."

Alternative Action(s):

Continue this item or adopt a resolution and/or employment agreement with modifications.

Analysis:

The City Council has conducted a nationwide recruitment to fill the position of Huntington Beach City Manager. The recruitment process began in Spring 2019, as City Manager Fred Wilson announced his retirement (which occurred in early May, 2019). Gary Phillips of Bob Murray and Associates conducted the recruitment.

The Council and the recruiter reviewed the qualifications of over 90 applicants, and then narrowed down the applicants into a small group that received interviews on Saturday, June 29, 2019. Following the first interview, the Council further narrowed the applicants to a smaller group that was interviewed for a second time on Friday, July 26th. Following the July 26th meeting, the recruiter discussed a contract proposal with the preferred candidate. The proposed contract is identified as Exhibit "A" of the proposed resolution (Attachment 1).

California law requires the City Council to adopt a proposed contract with a City Manager at a regular meeting, via resolution. The resolution adopting the contract is Attachment 1, with terms of the contract summarized in Exhibit "A."

Environmental Status:

Not applicable.

Strategic Plan Goal:

Enhance and maintain high quality City services

Attachment(s):

1. Resolution No. 2019-55, "A Resolution of the City Council of the City of Huntington Beach, approving a City Manager Employment Agreement," including Exhibit "A" Employment Agreement