



City of Huntington Beach

File #: 19-720

MEETING DATE: 7/1/2019

REQUEST FOR CITY COUNCIL ACTION

SUBMITTED TO: Honorable Mayor and City Council Members

SUBMITTED BY: Robin Estanislau, CMC, City Clerk

PREPARED BY: Robin Estanislau, CMC, City Clerk

Subject:

Receive and file City Clerk's quarterly listing of professional services contracts filed in the City Clerk's office between October 1, 2018 and March 31, 2019

Statement of Issue:

The listed contracts are entered into by City Departments and consultant firms pursuant to the Huntington Beach Municipal Code. Funds are in the City budget. These contracts have been transmitted to the City Clerk for official filing for the public record.

Financial Impact:

No fiscal impact.

Recommended Action:

A) Receive and file the "List of Professional Services Contracts Approved by Department Heads and Submitted to the Office of the City Clerk During the Period of October 1, 2018 through December 31, 2018;" and,

B) Receive and file the "List of Professional Services Contracts Approved by Department Heads and Submitted to the Office of the City Clerk During the Period of January 1, 2019 through March 31, 2019."

Alternative Action(s):

Provide alternative direction to staff

Analysis:

On November 15, 2001, the City Council established a policy to follow the administration of all contracts entered into between City Departments and consultant firms pursuant to Huntington Beach Municipal Code Chapter 3.03. Accordingly, Administrative Regulation No. 228, effective as of August 4, 2008, prescribes the policy regarding professional service contracts. This policy ensures public review of new contracts through identification on the Council agenda as required by section 6.4.1 of the policy. Attachment #1 is a list of contracts entered into by City Departments and received in the City Clerk's office for the third quarter of 2018. Attachment #2 is a list of contracts entered into by

City Departments and received in the City Clerk's office for the first quarter of 2019.

Environmental Status:

Not applicable

Strategic Plan Goal:

Strengthen long-term financial and economic sustainability

Attachment(s):

1. "List of Professional Services Contracts Approved by Department Heads and Submitted to the Office of the City Clerk During the Period October 1, 2018 through December 31, 2018."
2. "List of Professional Services Contracts Approved by Department Heads and Submitted to the Office of the City Clerk During the Period January 1, 2019 through March 31, 2019."