



City of Huntington Beach

File #: 19-691

MEETING DATE: 6/17/2019

REQUEST FOR CITY COUNCIL ACTION

SUBMITTED TO: Honorable Mayor and City Council Members

SUBMITTED BY: Dave Kiff, Interim City Manager

PREPARED BY: Michele Warren, Director of Human Resources

Subject:

Adopt Resolution No. 2019-44 appointing David Kiff as Interim City Manager and approving the Employment Agreement

Statement of Issue:

The City is in the process of conducting a nationwide recruitment to fill the City Manager vacancy created by former long-term City Manager Fred A. Wilson's retirement on May 10, 2019. On June 7, 2019, former Interim City Manager Lori Ann Farrell-Harrison departed City service to become the City Manager of Costa Mesa. On May 20, 2019, the City Council appointed David Kiff as Interim City Manager until the nationwide recruitment process concludes.

Financial Impact:

No fiscal impact.

Recommended Action:

A) Adopt Resolution No. 2019-44, "A Resolution of the City Council of the City of Huntington Beach Appointing David Kiff as Interim City Manager;" and,

B) Approve and authorize the Mayor to execute the "Employment Agreement Between the City of Huntington Beach and David Kiff."

Alternative Action(s):

Do not Adopt Resolution No. 2019-44 and do not approve the Employment Agreement and direct Staff to present an alternative solution

Analysis:

City Manager Fred A. Wilson retired from City service on May 10, 2019. The City is in the process of conducting a nationwide recruitment to fill the position. Lori Ann Farrell-Harrison served as the

Acting/Interim City Manager through June 7, 2019, until her departure from Huntington Beach to become the City Manager of the City of Costa Mesa. On May 20, 2019, the City Council approved the appointment of David Kiff to serve as the Interim City Manager until the City Council concludes the ongoing national recruitment to fill the vacancy. The adoption of Resolution No. 2019-44 and the execution of the employment agreement is required by CalPERS for employment of retired annuitants at the Department Head/Executive level pursuant to Government Code Section 21221(h).

In May, 2019, the Office of Human Resources commenced a national recruitment for the vacant City Manager position. It is anticipated that the position will be filled by late August or early September 2019.

Council appointed David Kiff to fill the interim assignment until the recruitment is concluded subsequent to the department of Ms. Farrell-Harrison. Mr. Kiff recently served as Interim Executive Director of the Association of Cities and Counties-Orange County (ACC-OC). Mr. Kiff served as the City Manager of the City of Newport beach for nine (9) years. Prior to his service to Newport Beach, Mr. Kiff has held a variety of Executive-Level assignments including, Assistant to the City Manager in the City of Organ, Executive Assistant to the Orange County Board of Supervisors, staff consultant to the California State Senate, service as a California State Senate Fellow as well as service for the California Governor's Office of Community Relations.

Mr. Kiff holds a Master of Government Administration from the University of Pennsylvania and a Bachelor of Science in Business Administration from California State University - Sacramento. Mr. Kiff has served on a variety of affiliated professional boards and commissions including, Orange County City Managers Association, Orange County Commission to End Homelessness, OC Housing Finance Trust, League of Cities' City Manager's Task Force on Pension Reform, League of Cities' Committee on Human Resources and Labor Relations.

The hourly compensation for the position of City Manager is \$128.29 with no City-provided benefits. The interim appointment of Mr. Kiff is compliant with California Government Code Section 21221(h).

Environmental Status:

N/A

Strategic Plan Goal:

Enhance and maintain high quality City services

Attachment(s):

1. Resolution No. 2019-44
2. David Kiff Employment Agreement
3. David Kiff Resume