



## Legislation Details (With Text)

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<b>File created:</b>	4/14/2022	<b>In control:</b>	City Council/Public Financing Authority
<b>On agenda:</b>	5/3/2022	<b>Final action:</b>	5/3/2022
<b>Title:</b>	Approve and authorize a First Amendment to the License Agreement with Bella Terra Associates, LLC for a Police Substation at 7777 Edinger Avenue, Suite D-135		
<b>Attachments:</b>	1. Att#1 Amendment to License Agreement, 2. Att#2 Original Staff Report and License Agreement, 3. 5/3 - Supp Comm - Memo		

Date	Ver.	Action By	Action	Result
5/3/2022	1	City Council/Public Financing Authority	approved	Pass

### REQUEST FOR CITY COUNCIL ACTION

**SUBMITTED TO:** Honorable Mayor and City Council Members

**SUBMITTED BY:** Sean Joyce, Interim City Manager

**VIA:** Ursula Luna-Reynosa, Director of Community Development

**PREPARED BY:** Kriss Casanova, Economic Development Manager

**Subject:**

**Approve and authorize a First Amendment to the License Agreement with Bella Terra Associates, LLC for a Police Substation at 7777 Edinger Avenue, Suite D-135**

**Statement of Issue:**

The City Council is requested to authorize execution of a First Amendment to the License Agreement with Bella Terra Associates, LLC for use of real property located at 7777 Edinger Avenue, Suite D-135 by the Police Department for the Bella Terra Substation.

**Financial Impact:**

There is no financial impact associated with this request.

**Recommended Action:**

Approve and authorize the Mayor and City Clerk to execute the "Amendment to License Agreement - Bella Terra" for use of real property located at 7777 Edinger Avenue, Suite D-135 by the Police Department for the Bella Terra Substation.

**Alternative Action(s):**

Do not approve the amendment and direct staff accordingly.

**Analysis:**

The License Agreement (“Agreement”) between the City and Bella Terra Associates, LLC, for a police substation at the Bella Terra Mall was originally executed in 2006 and provided 2,030 square feet of office space at no cost. The substation at Bella Terra allows for a more substantial police presence in the complex and the surrounding neighborhood, which helps to decrease response times and allows officers to stay in a more centralized area when processing paperwork and other routine assignments.

The agreement had a term of ten years, expiring in 2016, and has since been extended by mutual consent of both parties. The amendment (Attachment #1) further extends the term to 2026, reduces the size of the space from 2,030 square feet to 286 square feet, eliminates use of the shared conference room, and provides one designated parking space. The smaller space is sufficient for the Police Department to accommodate its work stations, computers, and electrical equipment and allows Bella Terra Associates, LLC to utilize the additional space for their growing internal team. The City will continue to only pay for its own telephone and cleaning services and can terminate with 30 days written notice. Bella Terra Associates, LLC will spend approximately \$15,000 on improvements to modify the space.

Staff recommends approval of the proposed amendment, which has been reviewed and approved by the City Attorney.

**Environmental Status:**

Not applicable.

**Strategic Plan Goal:**

Financial Sustainability, Public Safety or Other

**Attachment(s):**

1. Amendment to the License Agreement
2. Original Staff Report and License Agreement