



## Legislation Details (With Text)

**File #:** 21-377 **Version:** 1  
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**File created:** 4/29/2021 **In control:** City Council/Public Financing Authority  
**On agenda:** 5/17/2021 **Final action:** 5/17/2021  
**Title:** Adopt Resolution No. 2021-31 authorizing certain City Officials to execute Grant Applications and Documents related to the City's Emergency Management and Homeland Security Program  
**Attachments:** 1. Att#1 Resolution No. 2021-31

Date	Ver.	Action By	Action	Result
5/17/2021	1	City Council/Public Financing Authority	approved	Pass

## REQUEST FOR CITY COUNCIL ACTION

**SUBMITTED TO:** Honorable Mayor and City Council Members

**SUBMITTED BY:** Oliver Chi, City Manager

**PREPARED BY:** Scott M. Haberle, Fire Chief

### Subject:

**Adopt Resolution No. 2021-31 authorizing certain City Officials to execute Grant Applications and Documents related to the City's Emergency Management and Homeland Security Program**

### Statement of Issue:

The City Council is requested to adopt the attached resolution designating specific City officials to execute applications and related documents for emergency management and homeland security non-matching grants, and matching grants that do not require direct costs, but instead are matched with in-kind administrative expenditures.

### Financial Impact:

The Fire Department will only apply for emergency management or homeland security grants that require no City funding, but may require an in-kind administrative match. There will be no direct costs to the City of Huntington Beach, and the grants do not obligate the City for any future funding.

### Recommended Action:

Adopt Resolution No. 2021-31, "A Resolution of the City Council of the City of Huntington Beach Authorizing Certain City Officials to Execute Grant Applications and Documents."

### Alternative Action(s):

Do not adopt the resolution and direct staff accordingly.

**Analysis:**

Over the past several years, the City's Office of Emergency Management and Homeland Security has obtained many federal and state grants, bringing in funding to improve the Emergency Management and Homeland Security Program.

These grants have been obtained from a number of federal and state agencies, often with short application and performance timeframes. They include Emergency Management Program (EMPG), Citizen Corps, Hazard Mitigation, AmeriCorps Plan Writing grants, and Department of Homeland Security grants, such as the Urban Area Security Initiative (UASI), Metropolitan Medical Response System (MMRS), and other grants.

The proposed resolution (Attachment 1) will allow designated City staff members (City Manager, Fire Chief, Chief Financial Officer, or Emergency Services Coordinator) to quickly develop and submit additional applications and execute related documents to obtain grant funding to enhance the Emergency Management and Homeland Security Program. These grants allow for enhanced training of emergency response personnel and emergency managers, creation of training exercises, and purchase of specialized equipment.

Resolution No. 2021-31 authorizes certain positions to apply for non-matching homeland security grants. It states that these positions are authorized to obtain non-matching grants and matching grants, as long as they do not require direct costs, but are matched with in-kind administrative expenditures. Approval of the proposed resolution also facilitates the expeditious spending of these grant funds, and allows the City to maintain consistency with federal and state grant timeframe requirements.

In 2021, State guidelines were revised to require agencies to adopt this type of resolution every three (3) years. Previously, it had to be submitted annually. At this time, City staff requests adoption of the attached resolution authorizing specified City officials to execute grant applications and documents.

**Environmental Status:**

Not applicable.

**Strategic Plan Goal:**

Non Applicable - Administrative Item

**Attachment(s):**

1. Resolution No. 2021-31, "A Resolution of the City Council of the City of Huntington Beach Authorizing Certain City Officials to Execute Grant Applications and Documents."