



Legislation Details (With Text)

File #:	19-695	Version:	1
Type:	Public Hearing	Status:	Agenda Ready
File created:	6/7/2019	In control:	Personnel Commission
On agenda:	6/19/2019	Final action:	
Title:	Discussion regarding proposed changes to the job class specification of Administrative Aide, updating the City's Classification Plan.		
Attachments:	1. Administrative Aide Staff Report.pdf, 2. Administrative Aide Final Proposed.pdf, 3. Administrative Aide Revised.pdf		

Date	Ver.	Action By	Action	Result
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Subject:

Discussion regarding proposed changes to the job class specification of Administrative Aide, updating the City's Classification Plan.

Recommended Action:

Approve the modifications/ updates to the job class specification of Administrative Aide.

Attachment(s):

1. Administrative Aide Staff Report
2. Administrative Aide Final Proposed
3. Administrative Aide Rev