



## Legislation Details (With Text)

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**File #:** 19-577      **Version:** 2

**Type:** Consent Calendar      **Status:** Passed

**File created:** 5/7/2019      **In control:** City Council/Public Financing Authority

**On agenda:** 5/20/2019      **Final action:** 5/20/2019

**Title:** Approve the interim appointment of David Kiff to the position of City Manager until the ongoing national recruitment process is completed

**Attachments:** 1. Att#1 David A. Kiff Resume

Date	Ver.	Action By	Action	Result
5/20/2019	2	City Council/Public Financing Authority	approved	Pass

## REQUEST FOR CITY COUNCIL ACTION

**SUBMITTED TO:** Honorable Mayor and City Council Members

**SUBMITTED BY:** Lori Ann Farrell Harrison, Interim City Manager

**PREPARED BY:** Michele Warren, Director of Human Resources

**Subject:**

**Approve the interim appointment of David Kiff to the position of City Manager until the ongoing national recruitment process is completed**

**Statement of Issue:**

The City is in the process of conducting a nationwide recruitment to fill the City Manager vacancy created by former long-term City Manager Fred A. Wilson's retirement effective May 10, 2019. Interim City Manager Lori Ann Farrell-Harrison will depart to become the City Manager of Costa Mesa effective June 7, 2019. The City intends to temporarily appoint David Kiff as the Interim City Manager until the City Council concludes the recruitment process.

**Financial Impact:**

No additional appropriation is requested.

**Recommended Action:**

Approve and authorize the appointment of David Kiff to the position of Interim City Manager.

**Alternative Action(s):**

Do not approve the Interim City Manager appointment and direct Staff to present an alternative solution.

**Analysis:**

City Manager Fred A. Wilson retired from City service on May 10, 2019. The City is in the process of conducting a nationwide recruitment to fill the position. Lori Ann Farrell-Harrison will serve as the Interim City Manager through June 7, 2019, when she will depart to become the City Manager of the City of Costa Mesa. It is recommended that David Kiff be appointed to serve as the Interim City Manager until the City Council concludes the ongoing national recruitment to fill the vacancy.

The City Manager has authorized the Office of Human Resources to launch a national recruitment for the vacant position. It is anticipated that the position will be filled by late August or early September 2019.

It is recommended that David Kiff fill the interim assignment until the recruitment is concluded. Mr. Kiff recently served as Interim Executive Director of the Association of Cities and Counties-Orange County (ACC-OC). Mr. Kiff served as the City Manager of the City of Newport Beach for nine (9) years. Prior to his service to Newport Beach, Mr. Kiff has held a variety of Executive-Level assignments including, Assistant to the City Manager in the City of Orange, Executive Assistant to the Orange County Board of Supervisors, staff consultant to the California State Senate, service as a California State Senate Fellow as well as service for the California Governor's Office of Community Relations.

Mr. Kiff holds a Master of Government Administration from the University of Pennsylvania and a Bachelor of Science in Business Administration from California State University - Sacramento. Mr. Kiff has served on a variety of affiliated professional boards and commissions including, Orange County City Managers Association, Orange County Commission to End Homelessness, OC Housing Finance Trust, League of Cities' City Manager's Task Force on Pension Reform, League of Cities' Committee on Human Resources and Labor Relations.

The hourly compensation is \$128.29 with no City-provided benefits. The interim appointment of Mr. Kiff is compliant with California Government Code Sections 7522.56 and 21221(h).

**Environmental Status:**

N/A

**Strategic Plan Goal:**

Enhance and maintain high quality City services

**Attachment(s):**

1. David A. Kiff Resume