



# City of Huntington Beach

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**File #:** 19-1239

**MEETING DATE:** 12/18/2019

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**Subject:**

**Discussion regarding proposed changes to the job class specification of Payroll Specialist, in the Finance Department, updating the City's Classification Plan.**

**Recommended Action:**

Approve the modifications/ updates to the job class specification of Payroll Specialist.

**Attachment(s):**

1. Payroll Specialist Staff Report
2. Payroll Specialist Final
3. Payroll Specialist Rev