



City of Huntington Beach

File #: 19-695

MEETING DATE: 6/19/2019

Subject:

Discussion regarding proposed changes to the job class specification of Administrative Aide, updating the City's Classification Plan.

Recommended Action:

Approve the modifications/ updates to the job class specification of Administrative Aide.

Attachment(s):

1. Administrative Aide Staff Report
2. Administrative Aide Final Proposed
3. Administrative Aide Rev