



## MINUTES

### CITY OF HUNTINGTON BEACH CIAB/PUBLIC WORKS COMMISSION MAY 18, 2022

**Call to Order/  
Pledge of Allegiance:** The meeting was called to order at 5:02 P.M. by Sean Crumby. Ken Dills led Commissioners and the audience in the Pledge of Allegiance to the Flag.

#### Roll Call

**Commissioners Absent:** Tucker, Nguyen, Ferlita and Schlosser

**Commissioners Present:** Gins, Elliott, Johnson, Shepherd, Taylor, Villa, Cicerone, and were in attendance.

**Others Present:** Sean Crumby, Director of Public Works  
Ken Dills, Administrative Services Manager  
Alvin Papa, Deputy Director of Public Works  
Tom Herbel, City Engineer  
Jo Claudio, Senior Civil Engineer  
Sunny Rief, Assistant Chief Financial Officer  
Andy Ferrigno, Principal Civil Engineer  
Kurnia Lokeman, Associate Civil Engineer  
Gilbert Ramos, Traffic Engineering Technician  
Sarah Whitecotton, Administrative Aide  
Natalie Rodriguez, Administrative Assistant

#### MINUTES

Motion by Cicerone and second by Gins, to approve the minutes of the April 20, 2022 CIAB/PUBLIC WORKS COMMISSION meeting.

**VOTE:** The motion carried.  
**AYES:** 7  
**NOES:** 0  
**ABSENT:** 4 (Tucker, Nguyen, Ferlita and Schlosser)  
**ABSTENTIONS:** 0

#### PUBLIC COMMENTS

NONE

## **DIRECTOR'S ITEMS**

On our public works website there is a tab where you can see a graphical representation of all the public works major projects in our capital program. You can see project details and if you have questions about a project you can click and see the CIP sheet. Great information. Designed to inform people where the projects are and what the city is doing.

This week is national Public Works Week. Last night at the Council meeting the City Council presented a proclamation to the department. The theme for this year is ready and resilient. Our Public Works department and our City does a great job at being ready and resilient 24 hours a day 365 days a year to respond to emergencies. Thankful that the City was able to recognize our department.

Next week we have an open house on Tuesday during Surf City Nights. We will have a bunch of equipment and employees out there. Personally want to invite and encourage anyone who has interest to come down and see what we have going on.

We have been hosting Citizens Academy the last two weeks. We presented the academy with utilities information, engineering information and finance group information. As we speak Citizens Academy is taking place at our corporate yard. They are going through maintenance activities and traffic and transportation.

The City is putting together and Stacy will know all about this, plan to address drought restrictions that are coming. Alvin Papa will be presenting something to the council at the next council meeting on June 7<sup>th</sup>. We are putting together our plans on how to deal with level two restrictions.

Commissioner Cicerone asked what the level two restrictions are. Director Sean Crumby answered that we are going to have residents do number watering days. They can water three days per week. This level two is targeting a 15 % reduction. A bunch of behavioral things. The city won't be watering ornamental turf or nozzle on your hoses. There is a whole list of activities. Announcements are set to go in their water bills and be posted on social media. We can bring back an item with detailed information.

Commissioner Felita had question. On the city water demand reduction. Is this a way to comply with regulation not because the City has water shortage? Director Sean Crumby replied saying we are complying with the Governor's order it has nothing to do with the belief that the City doesn't have enough water. So the City will submit on June 1<sup>st</sup> the annual water supply demand assessment preliminary version and in your estimation that will show a calculation for the dry year ahead where the City is able to meet its water efficient demands? Is that assessment going to show no shortage no gap between these cities available supplies and abilities to meet demands?

Alvin Papa replied that yes the city will be able to show that there is zero shortage for this year.

City is doing a mobility survey. Purpose of the survey is to receive input from our residents on sidewalks, bike lanes, and to manage conflict we are experience with our beach path. Please fill out and send to other residents.

[www.hbmobility.com](http://www.hbmobility.com)

## **INFORMATION ITEMS**

Tom Herbel presented the active Capital Improvement Projects Update.

Commissioner Cicerone asked about the budget increase on Bluff Top from 1 million to 1.3 million. Tom explained cost of metal railing, staff shortage, supply shortage, etc. Commissioner Cicerone also wanted clarification that the 2.3 million on line item 45 has to include more than just for widening the bike path. Tom clarified that it included a complete landscape makeover from Golden west to 11<sup>th</sup> Street, path widening, water treatment, bushes, trees, plants, signage, and a whole new side walk on PCH.

### **22-430 Review of Infrastructure Calculation for 2022**

Ken Dills presented Review of Infrastructure Calculation for 2022.

## **ADMINISTRATIVE ITEMS**

### **22-430 Approve Infrastructure Fund Annual Report for Fiscal Year 2020/21**

Staff report presented by Sarah Whitecotton. The Infrastructure Fund was established in 2002, by City Charter Section 617. Per Section 617 (a), the originally intended revenue source for the Infrastructure Fund was a planned utility use tax on natural gas purchased to generate electricity. However, this ballot measure failed. So, while the Charter amendment created the fund, it was left with no source of revenue.

Other Charter requirements related to the fund are:

- Revenue placed in the Infrastructure Fund shall not supplant existing infrastructure funding.
- General Fund expenditures for infrastructure improvements and maintenance, subsequent to 2001, shall not be reduced below 15% of general fund revenues based on a five-year rolling average.
- The City Council shall, by ordinance, establish a Citizens Infrastructure Advisory Board to conduct an annual review and performance audit of the Infrastructure Fund and report its findings to the City Council prior to adoption of the following fiscal-year budget.

The single substantial revenue source to the fund is General Fund excess fund balance per the Financial Policy adopted in Fiscal Year 2006/07. The Policy was revised beginning in Fiscal Year 2009/10 to allow for an Economic Uncertainties

Reserve commitment. Excerpts addressing the Infrastructure Fund for the previous and current policies are shown in Attachment 1 along with Municipal Charter Section 617

Motion by Elliott and second by Gins, the Commission voted to recommend to City Council approval of the Infrastructure Fund Annual Report.

VOTE: The motion carried.  
AYES: 6  
NOES: 1 (Cicerone)  
ABSENT: 4 (Tucker, Nguyen, Ferlita and Schlosser)  
ABSTENTIONS: 0

**22-432 FY 2021/22 Sewer Lining Project, CC-1694** Staff report presented by Andy Ferrigno. The Engineering and Utilities Division coordinate the need for rehabilitation of existing sewer pipes based on maintenance history and video inspection. The scope of work for the project includes lining approximately 25,568 lineal feet of aged sewer main lines identified as a priority this year. The locations would benefit from lining as the existing pipes are either lined with calcium deposits from groundwater seepage through minor cracks and joints, or have joints offset by tree roots from adjacent mature trees located on parkways. These deposits and roots, which inhibit flow, will be removed prior to lining. Lining of the pipes is a cost effective trenchless operation that lessens the construction impact to the surrounding neighborhood. The Engineer's Estimate for this project is \$1,150,000.

Motion by Gins and second by Taylor, the Commission voted to approve that the FY 2021/22 Sewer Lining Project, CC-1694 is in general conformance with the previously approved CIP.

VOTE: The motion carried.  
AYES: 7  
NOES: 0  
ABSENT: 4 (Tucker, Nguyen, Ferlita and Schlosser)  
ABSTENTIONS: 0

**22-433 Helipad Lot Replacement, CC-1645** Staff report presented by Jo Claudio. The asphalt pavement of the existing HBPD helipad lot located within the Joint Powers Training Center at 18401 Gothard Street is in poor condition and in need of replacement. Although HBPD staff have expressed a desire to replace the existing asphalt with concrete pavement, there are insufficient funds budgeted to remove and replace 55,000 square feet of asphalt pavement with concrete.

In an effort to provide HBPD staff with an improved site that may be easily upgraded when additional funds are budgeted in the future, the project has been designed to “recycle” the existing asphalt material and combine it with cement in order to create a strong foundation to build upon. By doing so, the City will be able to construct the project within the current budget as the contractor’s costs to haul away the old material will be significantly reduced.

The project’s scope of work will be to utilize the full-depth reclamation process on the existing asphalt pavement, construct the main helipad in concrete, with ancillary electrical and striping work.

Motion by Villa and second by Gins the Commission voted to approve that the Helipad Lot Replacement, CC-1645, is in general conformance with the previously approved Capital Improvement Program.

VOTE:	The motion carried.
AYES:	5
NOES:	1 (Cicerone)
ABSENT:	4 (Tucker, Nguyen, Ferlita and Schlosser)
ABSTENTIONS:	1 (Elliott)

## **COMMISSION AND STAFF COMMENTS**

Commissioner Shepherd wanted to mention that there is another survey out there with regards to Edison Park. He is trying to get people to weigh in with additional input.

Commissioner Villa asked if the mobility survey can be sent out to people who didn’t attend in person.

Commissioner Shepherd wanted to mention he heard good things about the community bike ride that was promoting the Delaware improvements. He is hoping the city can spearhead another ride. He wanted to thank the director and anyone else in public works who were involved.

## **ADJOURNMENT**

Adjourned at 5:53 p.m. until the next scheduled meeting on June 15, 2022 at 5:00 PM at the Utilities Yard.

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David Gins  
Chairperson

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Kenneth Dills  
Administrative Services Manager