

## **Human Relations Task Force (HRTF)**

*February 2, 2021 Regular Meeting Minutes  
Via Zoom Webinar*

### **A. Welcoming Remarks/Announcements by Chairperson Rhone**

### **B. Roll Call: TIME 6:50 p.m.**

Present: Benitez, Bolton, Carlisle, Lee-Goodman, Patel, Rhone, Stuart

Absent: 0

Staff Liaisons: Hun

Council Liaisons: Moser

### **C. Public Comments:**

No Comments

### **D. Special Reports/Presentations:**

None

### **E. Approval of Minutes**

Motion to approve minutes as presented from January 5, 2021 by Stuart with changes. Second by Benitez. Vote: " 7 - Yes, 0 – No, 0 – Abstain"

"Changes to Minutes"- Remove Dos Santos under item "B", Add Ad hoc committee members to Community Empowerment and Development 5A and combine 5A & 5B under item "H".

### **F. Reflection**

1. Circle of Trust activity conducted by Rhone
  - a. Introduced unconscious bias activity for members
  - b. Check in Poll results:
    - (1) Concern for my Community 50%
    - (2) Excited for my Community 10%
    - (3) I could do more to transform my community 40%
  - c. Rhone encouraged members to focus on the helpers. Rhone believes that focusing on the positive, rather than the negative helps the community move forward.

### **G. Informational Items**

1. Hate Crimes Report by Sargent Munoz of HBPD
  - a. 1 incidents / 1 crimes
    - (1) Stuart inquired if incident related to any group.
    - (2) Rhone inquired if Victim Services available.
    - (3) Sargent Munoz responded Yes, Macy Card. Counseling available to all victims of crime.
2. HTRF Donation – Sargent Munoz/HBPD Liaison reporting
  - a. \$5967.19 in balance

3. Coordinating Council News/Activities – Rhone
  - a. Rhone commented about attending meeting and connecting with Mike Heywood.
    - (1) Presentation topics: Sex trafficking and how to spot it.
    - (2) answers.net works with teenagers and at-risk youth and victims of human trafficking.

#### **H. Administrative Items**

1. Procedure and Protocols-Rhone
  - a. Pre-Planning Event forms
    - (1) To be completed by AD HOC Committees when planning an event.
    - (2) Forms include events details such as date of event, budget, event format.
    - (3) Goal to organize HRTF calendar.
  - b. Post Event forms
    - (1) Collect and analyze data post event.
    - (2) Submit report/findings to City Council.
2. Stuart inquired about HRTF page access.
3. Ad Hoc Committee reporting- Rhone.
  - a. Requested one person from each AD HOC Committee present at HRTF meeting and provide updates.
4. Survey Results
  - a. Rhone shared purpose of survey was to evaluate the Ad Hoc committees.
  - b. Jun shared results of Personal Development Topics.
    - (1) Connecting and Engaging 88%
    - (2) History of Huntington Beach 75%
    - (3) Hate Crimes: Hate Groups of Orange County 63%
    - (4) Hate Crimes: Victimology and Support 50%
    - (5) Community Policing 50%
    - (6) Issues in Diversity Equity and Inclusion Language and Hot topics 50%
5. Jun shared results of Community Initiatives.
  - (1) Community Outreach and Engagement 100%
  - (2) Human Dignity 63%
  - (3) Promoting Digital Media 63%
6. Rhone shared survey results regarding AD HOC Committees
  - (1) Ad Hoc Committees surveyed: Bylaws, Cultural Heritage, HB listens, Day of Dialogue, Windows and Mirrors, Youth Representation, and Youth Voices.
  - (2) All Task Force Members participated in survey.
  - (3) 50% of members prefer limit serving on a max of 5 AD HOC Committees.
  - (4) Limit to leading no more than 3 committees is the preference.
7. Rhone shared responses from survey results “comment section.”
  - (1) Suggestion to split committee events into quarters.
  - (2) Comment on Theme or campaign events.
  - (3) Suggestion on Co-leaders for Ad Hoc.
  - (4) Suggestion on incorporating technology for events.
  - (5) Suggestion for more community police relations and programs.
8. Member comments to survey results.
  - (1) Lee-Goodman would like to clarify leading 2 AdHoc per years, or 2 Ad Hoc committees at the same time
  - (2) Rhone commented about doing good quality work, scaling back and rotating committee events.
  - (3) Bolton was in favor of doing fewer events, better to have high quality events.
  - (4) Carlisle agreed with Bolton, also need to consider our partners and their time

- (5) Benitez is completing research independently for the Day of Dialogue event to help the planning go more smoothly. Key players to consider, a process formula to follow. Agree to quality work.
- (6) Lee-Goodman inquired about access to book with list of names from Elaine.
- (7) Rhone commented hard binder not readily accessible. Due to Brown act can't make available to all.
- (8) Lee-Goodman inquired whether there is an e-mail list and is it current.
- (9) Rhone will follow-up with Jun on list.
- (10) Jun will reach out to Elaine regarding list and files.
- (11) Patel inquired about access to depository or information.
- (12) Jun replied Record keeping, One-point contact.
- (13) Stuart agrees with "less is more idea." Suggest survey to get ideas from community regarding topics of concern/interest, be visible and meet the community in person.
- (14) Rhone responded to Stuart's comment. Open to survey the community in person.
- (15) Jun suggested attaching survey link during each event ZOHO like survey monkey.
- (16) Moser supported survey idea.
- (17) Patel suggested figure out a way to create more exposure, inquired as how do we engage people and get them to show up.
- (18) Moser agrees with Patel's comments.

#### 9. HRTF webpage

- a. Rhone will work with Carlisle to complete an annual event list that can be uploaded to the website for public access.

#### 10. Interviews

- a. Rhone stated there are 12 candidates for the 2 vacant board positions. Rhone introduced the idea of having an Outreach Specialist to promote the mission of the HRTF in digital format. The Outreach Specialist would create infographics.

#### 11. HRTF Declaration

- a. Rhone commented on the hard work of the City Council. City Council vote and special request. Item passed on Human Dignity. Members informed of request from Mayor Carr and Councilmember Moser to update the language on Human Dignity. Rhone assigned the project to the Community Summit Ad Hoc Committee.
- b. Moser shared she was excited to review document and create an evergreen document. Recommends start with the origin of Declaration of Policy about Human Dignity talk with original people who wrote this document.
- c. Rhone supported Moser's comments and notes that it was a way to honor the past and document history.

### **I. Review of Ad Hoc Committees and Project Updates**

#### 1. Administrative Systems-Rhone

- a. Committee members - Rhone, Benitez
- b. On schedule to be done in next 3 weeks.

- c. Temporary project.
- 2. Bylaws and Charter Review
  - a. Benitez-outreach to members.
  - b. Committee members-Benitez, Bolton, Rhone, Stuart
- 3. Cultural Heritage-Rhone
  - a. Committee members-Lee-Goodman, Patel, Rhone
  - b. Cultural Cinema showcase
  - c. Holocaust Interactive Exhibit
  - d. Native Lands-Coming together
  - e. Digital Cookbook-Suggested a fundraiser, PDF files of recipes,
    - (1) Lee-Goodman commented on cookbook, became bigger project, have 1 or 2 recipes from local restaurants
  - f. Jun-Submitted request for legal services (large donation was from fireworks)
- 4. Day of Dialogue-Benitez
  - a. Benitez Plans to reach out to teachers, put together calendars, needs to follow-up with committee, Covid restrictions impact ability to communicate with teachers
  - b. Committee members-Benitez, Bolton, Stuart
- 5. HB Listens -Rhone
  - a. Rhone inquired if any members were interested in being committee lead.
  - b. There are currently no HB Listens ad hoc committee members. Moser-commented that HB Listens is a Living room conversation model. Many topics with pre-done structure. No facilitator needed. Be the group that creates the dialog so people can do it on their own. Urban consultant. Can make connections.
  - c. 100% of HRTF Board Members surveyed noted that community engagement was the number one goal. We will revisit this item next month.
- 6. Community Empowerment & Development-Rhone
  - a. Rhone-remarked List of activities will shrink
  - b. Ad Hoc Committee-Benitez, Patel, Rhone
- 7. Windows and Mirrors-Lee-Goodman
  - a. Lee-Goodman-Discussed outreach with library and schools. Target audience would be Middle School. They are often missing from the conversation. The Conscience Kid-educators on diverse books. Every elementary school will be given books. There is a list already created.
  - b. Committee members - Carlisle, Lee-Goodman
  - c. Rhone-Suggested figure out next steps
- 8. Cultural Heritage-Rhone
  - a. Rhone – Andrea J. Loney, a Caldecott winner, will do a virtual read along with an arts and crafts activities.
  - b. Committee members-Lee-Goodman, Patel, Rhone
- 9. Youth Representatives-Rhone
  - a. Rhone was invited to do a presentation at the Youth Board meeting. They will discuss the possibility of creating a youth liaison position and partnering with the Youth Board for future events.

- b. Committee members – Benitez, Rhone, Stuart

10. Youth Voices-Carlisle

- a. Carlisle indicated committee was schedule to meet with Jan a liaison from previous year's event. Jan is a partner, not part of HB school district. Beth Lammers at Huntington Beach High school is liaison.
- b. Committee members-Carlisle, Benitez, Rhone

**J. Staff Comments / Distribution of Information or Materials**

1. Jun-Informed members that City Council meeting would move to first and third Tuesdays of each month beginning in June. HRTF may need to move meeting times. Doodle forms to take a poll to get availability.
2. Rhone-Noted to add item to agenda for next month.
3. Jun-Reminder Brown Act. Main points. Serial meeting rule (can't influence someone's decision). Exceptions: Staff can always send out material or information. Conference or community meeting.
  - a. Links were provided to Brown Act website.
  - b. Cost for events-Submit reimbursement request. Pay up front and submit reimbursement request.
  - c. Social Media Policy-Expand the reach of the task force. Separate social media account. All task force information needs to go through city platforms.
  - d. Board members to review/interview 12 applications, goal to have new HRTF members at April meeting.

**K. Task Force Comments:**

1. Rhone noted Black History Accommodation from Mayor Carr. Trainings coming up from OC HRTF February 12<sup>th</sup> 5:00p.m. "Promoting Equity."
2. Rhone shared experience in Diversity, Inclusion, & Equity Initiative meeting: Invited by former H.B. Mayor, Lyn Semeta. Their members had lot of questions about HRTF. To address initiatives in our community.
3. Lee-Goodman cautioned that exercises at beginning of meeting are heard by the members of the community. HRTF meetings are a public event.
4. Bolton inquired if Rhone will attend future Diversity, Inclusion and Equity Initiative meetings.

**L. Items for Future Consideration**

1. Rhone- Requested members to submit agenda items 2 weeks prior to meeting.

**M. Adjournment at 8:58 p.m. by Rhone. The next meeting of the HRTF is scheduled for Tuesday March 2, 2021 at 6:45p.m. Due to the current COVID health restrictions, this meeting will be via Zoom Webinar, unless otherwise indicated. Login information will be posted to the HRTF board.**