

**MINUTES
LIBRARY BOARD OF TRUSTEES**

September 15, 2020
5:00 P.M.
Central Library
7111 Talbert Avenue
Huntington Beach, CA 92648

ROLL CALL:

MEMBERS PRESENT: Cox, Lewis, Miles, Moore and Vogel

MEMBERS ABSENT: Croteau (excused)

STAFF PRESENT: Beverage and Roesner

COUNCIL LIAISONS PRESENT: None

PRESENTATIONS/COMMENDATIONS:

MINUTES: August 18, 2020

CHAIR MOORE ENTERTAINED A MOTION TO ACCEPT THE AUGUST 18, 2020 MINUTES AS SUBMITTED: SO MOVED BY MS. PARKER, AND SO SECONDED BY MR. LEWIS AS NONE WERE OPPOSED, THE MINUTES OF AUGUST 18, 2020 WERE ACCEPTED AS SUBMITTED.

ORAL COMMUNICATIONS/PUBLIC COMMENTS: None

ADMINISTRATIVE ITEMS: None

DISCUSSION ITEMS:

F-1. COVID-19 UPDATES

Ms. Beverage informed the Board that the County COVID numbers are trending down. The City has no active or positive cases at this time. The City is planning to wait two weeks to see if the Labor Day Holiday will have an impact on the COVID numbers before moving forward with plans to open City facilities.

F-2. COVID-19 CITY RESTRUCTURING PLAN

Ms. Beverage informed the Board that the City Manager's Office is working on a restructuring plan due to a approximately 100 staff members taking part in the Separation Incentive. Ms. Beverage is working with Mr. Slama, Director of Community Services, regarding combining the two departments while department head positions are vacant. In order to save money, the City will wait on filling certain positions.

F-3. LIBRARY FACILITY MASTER PLAN

Ms. Beverage informed the Board that the Library Facility Master Plan process has started. The last time a library master plan was completed was in the 80's. The process will involve community engagement. The consultant is using the grass top approach and will be working with staff teams to identify trends and needs of the community.

F-4. LIBRARY CAPITAL IMPROVEMENT PROJECTS

Ms. Beverage informed the Board that the Public Works Department has conducted four tours of the exterior fountain to establish the bid requirements. The Park Fund will be used to cover some of the cost. Staff is working on the meeting room renovations. Blinds and flooring have been purchased. We are waiting on AV equipment quote and are looking at furniture options. Information Services and Public Works is working on a new alarm system.

INFORMATION ITEMS: Ms. Beverage informed the Board that Children's Library Staff create weekly craft and activity pages for three different age groups: Busy Bags, Take & Make, and Try It bags. They have been very popular. Oak View will be starting a virtual homework club. The State Library is providing Libraries access to Brainfuse Jobs Now and Vets Now. This database provides resources and assistance to patrons and Vets.

LIBRARY SUPPORT ORGANIZATIONS REPORTS:

HB Reads Mr. Moore stated .

Friends of the Library The FOTL is having their membership drive this month.

Friends of the Children's Library

Orange County, California Genealogy Society

CPLA Nothing new to report.

LIBRARY BOARD COMMENTS: Chair Moore stated the Library staff is coping well with the COVID response.

STAFF COMMENTS: No comments at this time.

ADJOURNMENT:

Chair Moore entertained a motion to adjourn the meeting. Mr. Lewis moved to adjourn the meeting and Ms. Parker seconded the motion. There being no more business, the meeting was adjourned.

Respectfully submitted by,

Richard Moore, Chair