

**Community Services Commission
Wednesday, February 12, 2020
6:00 PM - Regular Meeting
MINUTES**



**City of Huntington Beach
2000 Main Street
Huntington
Beach, CA 92648 Council
Chambers, Lower Level**

STAFF:

CHRIS SLAMA, Community Services Director

CHARLENE GOMEZ, Recording Secretary

COMMISSIONERS:

JAY KREITZ, Chair

MICHELLE SCHUETZ, Vice-Chair

JOE CARCHIO, Commissioner

LISA KEMMERER, Commissioner

JANIS MANTINI, Commissioner

KRISTA STERUD, Commissioner

DICK THIEL, Commissioner

CALL TO ORDER – Commissioner Mantini called the meeting to order at 6:03 pm at which time a quorum was met.

ROLL CALL – Carchio, Kemmerer, Kreitz (excused), Mantini, Schuetz (excused), Sterud, Thiel

PLEDGE OF ALLEGIANCE – Led by Commissioner Thiel

PUBLIC COMMENTS - NONE

CONSENT CALENDAR

1. **Approval of Minutes** - Request approval of the November 13, 2019 meeting minutes.

MOTION: Commissioner Thiel moved to approve the minutes; Commissioner Sterud seconded the motion.

AYES: Kemmerer, Mantini, Sterud, Thiel

NOES: None

ABSTAINS: None

ABSENT: Carchio, Kreitz, Schuetz

ADMINISTRATIVE ITEMS

1. **Prince Park Memorial Plaque** – Slama provided background and images of the new Prince Park sign that was previously approved by Commission and installed recently. Slama stated that Community Services was working with a group of citizens, along with the family of Officer Prince and the Huntington Beach Police Department. They would like to erect a memorial plaque adjacent to the new park sign, which would display an image of Fallen Officer, Leslie J. Prince and a narrative describing his service and sacrifice to the Huntington Beach community. The plaque would be privately funded and not require City funds.

Recommended Action(s): Approve for recommendation to City Council the design concept, wording, and placement of a bronze monument plaque and pedestal adjacent to the standard park identification sign at Prince Park in honor of the park's namesake, Fallen Officer, Leslie J. Prince.

MOTION: Commissioner Carchio moved to approve the recommended action as written; Commissioner Thiel seconded the motion.

AYES: Kemmerer, Mantini, Sterud, Thiel

NOES: None

ABSTAINS: None

ABSENT: Carchio, Kreitz, Schuetz

INFORMATIONAL ITEMS

1. **Capital Improvement Project (CIP) 2020-2021** – Slama provided an overview of the proposed draft CIP for Fiscal Year 2020-2021 submitted to City Administration for consideration. Items include the Blufftop Park Improvements; Bushard Playground Equipment Improvements; Central Park Group Picnic Area Improvements; Circle View Playground Equipment; Glen View Park Playground; Harbour View Clubhouse Rehab and Reconfiguration design; LeBard Park Improvements; Park Master Plan Five-Year Update; Rodgers Seniors' Center Site Redevelopment (pending City Council direction); and Schroeder Park improvements. Projects previously approved that will be completed are the Central Park restrooms and the building improvements at Murdy and Edison Community Center. Future projects include Carr Park, Drew Park, and Edison Park improvements.
2. **Current Projects Continuing** – The following projects are continuing from the approved 2019-2020 CIP budget period:
 - a. **Community Center Improvements** –
 - i. Interior improvements and modifications were needed at both the Murdy and Edison Community Centers in order to improve accessibility, safety and energy efficiency of the lobby areas and activity rooms. Additionally, new turf and lighting will be installed for practice play at Murdy. Completion is anticipated for early March, in time for spring programming. A re-opening celebration would be announced once a date is determined.
 - ii. Slama said that the Department didn't want two centers down at the same time, so Edison Community Center improvements would take place after Murdy is back on line. The Edison project would need to go out for re-bid. Construction is anticipated to begin in early November, 2020.

Discussion ensued on the play equipment, tennis courts and future plans, the grant,

and park funds. Other parks on the list for new play equipment are Carr Park, Drew Park, and Edison Park. Technical analysis of the sinking issues at Edison Park would need addressing prior to improvements of the park.

Commissioner Carchio asked about the Marion lots and whether it was earmarked for fields or open space. Slama responded that it was referenced in the 2016 Park Master Plan, however, nothing is earmarked at this time. Discussion continued on field space within the City.

- b. **Murdy Park Field Improvements** – Major Improvements to the field, the addition of lighting to the practice field, as well as four new bocce ball courts. The courts should be open within the next week. The field requires turf establishment and should be ready by early summer 2020.
 - c. **Huntington Central Park Restroom Improvements** – Three of the six Central Park restrooms have been completed. The current restroom project was near Kathy May's Lakeside Café. Slama reported that the restrooms near Goldenwest were accepted by the City and now open. Restrooms near the Dog Park were nearing completion and should be open within a week. Due to the architectural significance of the restroom near Gothard Street, further review of the building would need to be conducted, however, it appears that the exterior would remain while only refurbishment of the interior would take place.
 - d. **Eader Park Play Equipment** – As previously discussed with Commission, many play units in the City were coming to the end of their life expectancy and were in need of replacement. Eader was on the replacement priority list and required updating to meet ADA requirements. The new playground equipment for Eader Park was ordered, and completion was anticipated in 4-6 weeks.
 - e. **Sports Complex Turf Fields** – Slama reported that there are four artificial turf fields at the Huntington Central Park Sports Complex. The arena field was replaced in Fiscal Year 14/15, turf field #3 was replaced in Fiscal Year 16/17, and turf field #1 was replaced in Fiscal Year 18/19. Field #2 was the final field to be replaced and has now been completed. The next fiscal year would address on-going field maintenance
3. **LeBard Development Improvements** – Staff is working on a final list of items to be completed by the developer before the City accepted the park and public right-of-way improvements. Public Works was monitoring the progress and once signed off, the Little League could make use of the concession building.

4. **Little League Usage Agreements** – Slama said that staff was working on establishing new license agreements with Huntington West Little League and Sea View Little League. Staff anticipates taking the agreements to City Council for approval in March, 2020. Having an agreement with the Little Leagues is a win-win situation as they assist the City with maintaining the fields.
5. **Rodgers Seniors' Center Re-Use** – The conceptual plan previously approved by Commission would be presented to City Council for consideration at their study session meeting scheduled for Tuesday, February 18, 2020 (Monday, February 17 is a legal holiday).

COMMITTEE REPORTS

1. Huntington Central Park Committee – Commissioner Mantini provided an update on the HCP Committee meeting held prior to the Commission meeting. Mantini reported on the lake-embankment and restrooms, and offered kudos to Public Works and the volunteers for cleaning up the Jack Green area. A sub-committee was formed to create design for signage within the Shipley to Shore Trail. Mantini also announced an Arbor Day event for tree planting in the Urban Forest at 10 am on March 7, 2020.

STAFF AND MEMBER COMMENTS - Not Agendized

Commissioner Mantini asked about the process for allowing naming plaques and memorials throughout the City, and asked that this item be agendized for a future meeting. A discussion ensued on the process and criteria limits. Slama said that any installation of a memorial or plaque must come to Commission and may go before the Parks Naming and Memorial Committee prior to being approved by Commission and City Council. Slama instructed Gomez to email the current Resolution 2017-25 regarding park naming and memorials to Commissioners.

Slama introduced Farhad Bolourchi as the Community Services Department's new Parks Development Project Coordinator. Bolourchi brings a lot of experience to the City, most recently he was with the City of Los Angeles, and has an extensive engineering background. Slama said that Bolourchi is well versed in CIP budgets and projects.

Commissioner Thiel asked Slama about the status on the Youth Sports Grant after it was suspended last fiscal budget. Slama suggested getting the committee back together to discuss and assess the grant, budget and criteria. Discussion followed on the pros and cons, for the City to fund improvements at non-City fields, versus the need for other improvements at City owned parks and facilities.

ADJOURNMENT

With no further business, the Community Services Commission meeting was adjourned at 6:48 pm by Commissioner Mantini.

The next regularly scheduled meeting of the Huntington Beach Community Services Commission is Wednesday, March 11, 2020, at 6:00 PM in Council Chambers, Civic Center, 2000 Main Street, Huntington Beach, California.

Internet access to community service commission agenda and staff report material is available prior to the Community services commission meetings at <http://www.huntingtonbeachca.gov>

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