

**MINUTES
LIBRARY BOARD OF TRUSTEES**

November 19, 2019
5:00 P.M.
Central Library
7111 Talbert Avenue
Huntington Beach, CA 92648

ROLL CALL:

MEMBERS PRESENT: Croteau, Cox, Lewis, Miles, Moore and Parker

MEMBERS ABSENT: Vogel

STAFF PRESENT: Beverage and Roesner

COUNCIL LIAISONS PRESENT: None

PRESENTATIONS/COMMENDATIONS:

MINUTES: October 15, 2019

CHAIR MILES ENTERTAINED A MOTION TO ACCEPT THE OCTOBER 15, 2019 MINUTES AS SUBMITTED: SO MOVED BY MR LEWIS, AND SO SECONDED BY MS. COX AS NONE WERE OPPOSED, THE MINUTES OF OCTOBER 15, 2020 WERE ACCEPTED AS SUBMITTED.

ORAL COMMUNICATIONS/PUBLIC COMMENTS: None

ADMINISTRATIVE ITEMS:

Ms. Roesner presented the meeting minutes to Chair Miles for his signature.

DISCUSSION ITEMS:

F-1. Building Project Updates Ms. Beverage informed the Board that the Talbert Restroom renovation is complete. Public Works will perform a walk-through and inspection. Installation of Wayfinding signs is taking place. Room signs and directional signs have been installed.

F-2. Historic Photo Exhibit – Main Street Library Ms. Beverage informed the Board that the Main Street Branch held a small celebration for the installation of the Historic Photo Exhibit. Mr. Gray donated time and money to install the photos. Approximately 60 people attended the event. Ms. Parker stated the updates made in the children's area are very nice.

F-3. Vacancies and Hiring Ms. Beverage stated the Library has two vacancies. She held interviews for the Principal Librarian this afternoon. Management Staff is working with HR on the Library Services Clerk position.

F-4. Holiday Closures The Library will be closed on Thanksgiving Day and the day after. The Library will close at 5:00 pm on Wednesday evening before Thanksgiving. The Library will close at 12:00 pm on Christmas Eve and New Year's Eve. Ms. Beverage informed the Board that City Hall will be closed from Christmas Day to New Year's Day.

F-5. Naming Opportunities and Policy Ms. Beverage provided the Board with a draft of a possible naming policy. The Board requested to move this item to the next meeting after they have time to review the draft policy.

F-6. WiFi Network Ms. Beverage informed the Board that we are working on updating and expanding the WiFi network. Staff is researching iPad options for the Library Catalog.

INFORMATION ITEMS: Ms. Roesner distributed information about Library Programs and the Children's Department event calendar for Library Board review

LIBRARY SUPPORT ORGANIZATIONS REPORTS:

HB Reads Nothing new to report

Friends of the Library The Wassail Party is Friday, December 6, 2019.

Friends of the Children's Library Ms. Parker informed the Board that The Nutcracker performance, sponsored by the FOTCL, is coming up. This is a popular event held each year and all four shows are sold out.

Orange County, California Genealogy Society Nothing new to report

CPLA Nothing new to report.

LIBRARY BOARD COMMENTS: Ms. Parker informed the Board that the Vet Center will hold a PTSD seminar on December 12, 2019. This workshop is for vets and family and friends of vets.

STAFF COMMENTS: No comments at this time.

ADJOURNMENT:

Chair Miles entertained a motion to adjourn the meeting. Ms. Croteau moved to adjourn the meeting and Ms. Parker seconded the motion. There being no more business, the meeting was adjourned.

Respectfully submitted by,

Ben Miles, Chair