



CITY CELEBRATION COMMITTEE

MINUTES FROM July 11, 2024
Huntington Beach City Hall

Call to Order at 5:34 PM

Roll Call

- Committee Members: *(Present) Delaine Bailey, Kristine Carroll, Ellen Kuhnert, Ann Palmer, Patricia Pappas, Jeanne Paris, Brooke Stewart*
- Staff Liaisons: *Jennifer Carey*
- Public: *Amory Hanson*

Public Comments (3 minutes per speaker)

- *None*

First meeting - no minutes to approve.

ADMINISTRATIVE ITEMS

1. **City Celebration Committee Overview:**

- a) **Committee Purpose & Duties** (See attached PowerPoint Presentation)
- b) **BCC One-Day Training** – Date is TBD
- c) **Administrative Regulations (AR) Overview** – Jennifer referenced ARs included within the Committee Member's binders
- d) **Brown Act Overview** – Jennifer provided a high-level overview of the Brown Act, including guidelines for communicating between Committee Members and requirements for public noticing. Jennifer informed Committee that a more comprehensive training would be part of the BCC One-Day Training.
- e) **Public Records** – Jennifer reminded Committee Members that all documentation related to Committee work is subject to PRA guidelines.
- f) **Internal/External Communications Policy** – Jennifer informed Committee Members of what to do in the event they are contacted by press/media for official comment. She reiterated that the Mayor speaks on behalf of the City.

2. **Proposed Additions to City Celebration Calendar:**

- a) The Committee approved for the following **acknowledgements** to be added to the City Celebration calendar:
 - i) Rockin' Fig Day; Lunar New Year; Pi Day; Allergy Awareness Month
*Committee would like to pay extra attn to this; Building & Safety Month; Property & Evidence Professionals Week; National Safe Boating Week; National Beach Safety Week; Wear Your Lifejacket to Work Day; International Water Safety Day; World Drowning Prevention Day; Prostate Cancer Awareness Month; D-Day; ALS Awareness Month; Cinco de Mayo; St. Patrick's Day; National Parent Day; California Surfing Day.
- b) The Committee approved for the following **2025 Celebration Months**:



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- i) **January 2025** – “Founder’s Legacy – Celebrating Huntington Beach’s Origins” (The Committee recommends incorporating messaging for “Rails & Waves” and “Oil Discovery” within this month in 2025)
- ii) **March 2025** – A community pride type of month that celebrates our community & highlights opportunities for volunteering & giving back. (Name in the works).
- iii) **April 2025** – “Appreciating Huntington Beach’s Ecological Legacy” (Committee recommends moving to April for synergy with Earth Day events. Additionally, look for opportunities to highlight the agencies in HB such as Bolsa Chica & HB Wetlands Care Center)
- iv) **June 2025** – “History of Independence Day & What it Means” (Committee recommends tailoring more messaging around the Revolutionary War)
- v) **July 2025** – “Surf City Showcase” (Committee would like to have this month more focused on our Marine Safety Division & Junior Lifeguard Legacy. Additionally, how can we work together with surf associations within HB to highlight their work in the community.)
- vi) **September 2025** – “Celebrating Aviation” (Committee would like to see if there is an opportunity to make use of Library and/or Art Center to bring in exhibits relating to aviation)
- vii) **November 2025** – “History of our Military” (Committee would like to focus more on important dates in history – i.e. D-Day, Pearl Harbor, POW/MIA Day. Would like to see if there is a possibility to host a documentary film fest at the Library with a selection of historical films)
- viii) **December 2025** – “California History”

3. Proposed Content:

- a) Committee would like to find ways to have Library & Art Center more involved in the Celebration – more consistency in theme; events at the library; more public messaging from library related to monthly celebrations.
- b) Committee would like to find ways to hold more community engagement events related to the monthly celebrations in hopes of getting more people involved.
- c) Committee would like to test out a quarterly “film event” at the library theater to go along with select monthly celebrations. Committee wishes to do so based on theater availability & staff capacity.
- d) Committee would like to better engage various volunteer organizations to highlight throughout the monthly celebrations. Examples would be videos with SWEL, Daughters of the American Revolution, Serve City.
- e) Committee would like to find opportunities to introduce more history-related events & lessons. Pursue opportunities to engage HB school teachers & other academic resources.

4. Proposed Items for Future Inclusion:

- a) Acknowledgements: Dog Week; National Car Day

Adjournment – 7:15 PM

The next scheduled meeting is set for November 12, 2024 at 5:30 PM.