



MINUTES

**CITY OF HUNTINGTON BEACH
CIAB/PUBLIC WORKS COMMISSION
MAY 17, 2023**

CALL TO ORDER Commissioner Gins called the meeting to order at 5:08 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

Commissioners Absent: Michalski, Rivas

Commissioners Present: Frousiakis, Gins, Macdonald, Shepherd, Villa

Others Present: Denice Bailey, Capital Projects Administrator
Mark Birchfield, Waste Water Supervisor
John Dettle, Associate Civil Engineer
Ken Dills, Administrative Services Manager
Gretchen Erickson, Senior Administrative Assistant
David Fait, Construction Manager
Tom Herbel, City Engineer
John Martin, Capital Projects Administrator
Alvin Papa, Deputy Director of Public Works
Rafael Suarez, Capital Projects Administrator
Chau Vu, Acting Director of Public Works
Sarah Whitecotton, Management Aide

MINUTES

23-436 Approval of April 19, 2023 Minutes

Motion by Gins and second by Frousiakis, the Commission voted to approve the minutes of the April 19, 2023 CIAB/Public Works Commission meeting.

VOTE:	The motion carried.
AYES:	5
NOES:	0
ABSENT:	2
ABSTENTIONS:	0

PUBLIC COMMENTS

NONE

DIRECTOR'S ITEMS

Chau Vu, Acting Director of Public Works, invited Commissioners to the One-Day Citizens Academy for Board, Commission and Committee Members at City Hall on May 19. She also invited everyone to attend the Public Works Department's Open House at Surf City Nights on Tuesday, May 23, 5:00 P.M. on Main Street at Walnut Avenue.

INFORMATIONAL ITEMS

Tom Herbel, City Engineer, provided brief updates on the following CIP Projects:

- Heil Pump Station: Bid/Award Phase, Largest project of this fiscal year's CIP
- Half Round Grates City Wide (21/22): Construction Phase, Project is wrapping up and next segment is on today's agenda for review
- Civic Center Underground Storage Replacement: Design Phase, Anticipated project kick off Summer 2023
- Traffic Office Remodel: Construction Phase, 80% Completed
- Zone 2 Residential Overlay: Bid/Award Phase, Overlay is out to bid, ancillary infrastructure work is currently underway
- Arterial Rehabilitation 21/22: Construction Phase, Work continues on Hamilton and Warner Avenues

Tom invited attendees to the upcoming Ascon Huntington Beach Community Meeting on May 31, 2023, 4:00 P.M. to 6:00 P.M., at the Senior Center in Central Park.

ADMINISTRATIVE ITEMS

23-381 FY 2022/23 Sewer Lining Project, CC-1728

John Dettle, Associate Civil Engineer, presented FY 2022/23 Sewer Lining Project, CC-1728, including scope of work, location information and cost estimate. Commissioner Frousiakis had questions regarding root intrusion; John explained the way sewers are designed and the areas susceptible to root intrusion. Commissioner Villa had questions regarding funding source; John explained the project is funded via sewer funds. Commissioner Shepherd had questions regarding City sewer and private property sewer maintenance jurisdictions; Mark Birchfield, Waste Water Supervisor, outlined where City responsibility begins and where private property owner responsibility begins.

Motion by Gins and second by Villa, the Commission voted to approve that the FY 2022/23 Sewer Lining Project, CC-1728 is in general conformance with the previously approved CIP.

VOTE:	The motion carried.
AYES:	5
NOES:	0
ABSENT:	2
ABSTENTIONS:	0

23-382 Well 9 Roof Replacement, CC-1687

John Dettle, Associate Civil Engineer, presented Well 9 Roof Replacement, CC-1687, including scope of work, location information and cost estimate. Commissioner Villa had questions regarding the Engineer's Estimate, contingencies and inflation; John explained the cost breakdown and the anticipated impacts of inflation.

Motion by Villa and second by Gins, the Commission voted to approve that Well 9 Roof Replacement, CC-1687, is in general conformance with the previously approved CIP.

VOTE:	The motion carried.
AYES:	5
NOES:	0
ABSENT:	2
ABSTENTIONS:	0

23-401 Construction of the Police Department (PD) Communications Center Renovation Project, CC-1677

John Martin, Capital Projects Administrator, presented Construction of the Police Department (PD) Communications Center Renovation Project, CC-1677, including scope of work, location information and cost estimate. Commissioner Villa had questions regarding the number of workstations identified on the plans in relation to departmental needs; John explained that eleven workstations are in the plans and infrastructure will be built for an additional three workstations to accommodate anticipated departmental needs.

Motion by Frousiakis and second by Gins, the Commission voted to approve that Construction of the Police Department (PD) Communications Center Renovation Project, CC-1677, is in general conformance with the previously approved CIP.

VOTE:	The motion carried.
AYES:	5
NOES:	0
ABSENT:	2
ABSTENTIONS:	0

23-410 Approve Infrastructure Fund Annual Report for Fiscal Year 2021/22

Sarah Whitecotton, Management Aide, presented the Infrastructure Fund Annual Report for Fiscal Year 2021/22. Commissioner Villa had questions regarding the revenue sources; Sarah explained primarily General Fund transfers, with a few smaller reimbursements, bonds and interest/market adjustments. Commissioner Gins had questions regarding the expenditures; Sarah and Ken Dills, Administrative Services Manager, explained primarily Capital Improvement Projects, as well as maintenance, operations, salaries.

Motion by Villa and second by Gins, the Commission voted to recommend to City Council approval of the Infrastructure Fund Annual Report for Fiscal Year 2021/22.

VOTE:	The motion carried.
AYES:	5
NOES:	0
ABSENT:	2
ABSTENTIONS:	0

23-424 Fiscal Year 2022-23 Half Round Grate Project, CC-1733

Rafael Suarez, Capital Projects Administrator, presented Fiscal Year 2022-23 Half Round Grate Project, CC-1733, including scope of work, location information and cost estimate. Commissioner Villa had questions regarding completion of updates to all 384 half round grates; Rafael explained funding for half round grates varies annually, 70 have already been done, 50 are proposed with this project. Tom advised that due to funding constraints, no additional half round grates are proposed for next fiscal year's Capital Improvement Program. Commissioner Gins had questions regarding locations of half round grates throughout the City; Rafael explained they are primarily in the downtown area.

Motion by Gins and second by Macdonald, the Commission voted to recommend to City Council approval of the Infrastructure Fund Annual Report for Fiscal Year 2021/22.

VOTE:	The motion carried.
AYES:	5
NOES:	0
ABSENT:	2
ABSTENTIONS:	0

MEMBER COMMENTS

Commissioner Frousiakis commented residents have reported changes to the Graffiti Abatement program and response times. Gretchen Erickson, Senior Administrative Assistant, advised there are no changes to the Graffiti Abatement program. Citizens can report graffiti via the MyHB App and by calling or visiting the Public Works Department. She explained Department data indicates response times for removal averages 1-2 business days. She noted graffiti not visible from the public right of way, graffiti belonging to other agencies and recent changes to HBMC 1.18.025 eliminating anonymous reporting in certain zones may lead to delayed response times. Commissioner Shepherd praised the Public Works Department and the MyHB app, indicating that when he reports an issue it is resolved quickly.

ADJOURNMENT

The meeting was adjourned at 5:58 P.M.