



# **CITY OF HUNTINGTON BEACH**

## **CONSOLIDATED ANNUAL PERFORMANCE & EVALUATION REPORT (CAPER)**

**JULY 1, 2020 – JUNE 30, 2021**

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**PUBLIC REVIEW DRAFT**  
**September 2, 2021 – September 21, 2021**

**CITY OF HUNTINGTON BEACH  
OFFICE OF BUSINESS DEVELOPMENT  
2000 MAIN STREET  
HUNTINGTON BEACH, CA 92648**

**CITY OF HUNTINGTON BEACH**  
**2020/21 CAPER**

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## Introduction

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The City of Huntington Beach's (City) FY 2020/21 Consolidated Annual Performance Evaluation Report (CAPER) is the first year-end performance evaluation under the 2020/21 – 2024/25 Consolidated Plan. The CAPER discusses affordable housing outcomes, homelessness and special needs activities, non-housing community development activities, and other actions in furtherance of the City's Annual Action Plan (AAP) Programs and Projects for Fiscal Year (FY) 2020/21. This document will be formatted using HUD's CAPER template, which will be submitted online by way of the Integrated Disbursement and Information System (IDIS).

The City receives Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) funds each year from the federal government to support housing and community development activities that principally benefit low and moderate-income households. To receive these federal funds, the City must adopt a five-year strategic plan that identifies local needs, and how these needs will be prioritized and addressed using these federal funds. In July 2020, the Huntington Beach City Council adopted a five-year (FY 2020/21–2024/25) Consolidated Plan. Huntington Beach's Consolidated Plan builds upon several other related planning documents, including: the 2015/16-2019/20 Consolidated Plan; the City's 2014-2021 Housing Element; 2020/2024 Analysis of Impediments to Fair Housing Choice (AI); 2019 Orange County Point-in-Time Count; and the 2019 Orange County Continuum of Care Needs Assessment.

This CAPER also covers activities carried out in FY 2020/21 to prevent, prepare for, and respond to the Novel Coronavirus. On March 27, 2020 the Coronavirus Aid, Relief, and Economic Security Act (CARES) was signed into law, which included \$2 billion to be allocated under the Community Development Block Grant (CDBG) Program to aid grantees in the preparation, prevention, and response to the Novel Coronavirus (COVID-19) pandemic. Huntington Beach received a total of \$2,159,775, all of which was programmed in FY 2020/21.

### Strategic Plan Summary

The City's Consolidated Plan strategy includes general priorities to meet the needs of the community and the City's rationale for investment of federal funds. In order to address the needs, the City identified seven priorities having the greatest need in the community. The seven priority needs include:

1. Households with Housing Problems
2. Homelessness
3. Special Needs Populations

4. Priority Community Services
5. Priority Community and Public Facilities
6. Priority Infrastructure Improvements
7. Other Housing and Community Development Needs

The seven priorities were formed based on the national objectives and outcomes supported by HUD as described below.

### **National Objectives**

- Provide decent affordable housing. The activities that typically would be found under this objective are designed to cover a wide range of housing possibilities under HOME and CDBG.
- Creating a suitable living environment. In general, this objective relates to activities that are designed to benefit communities, families, or individuals by addressing issues in their living environment.
- Creating economic opportunities. This objective applies to the types of activities related to economic development, commercial revitalization, or job creation.

### **National Objective Outcomes**

The outcomes reflect what the grantee (the City) seeks to achieve by the funded activity. The City of Huntington Beach associates the national objectives to these outcomes:

- Availability/Accessibility.
- Affordability; and
- Sustainability.

## **Summary**

For fiscal year 2020/21, the City of Huntington Beach had a total of \$2,866,418 in CDBG funds. This total amount was comprised of \$1,237,035 in Fiscal 2020/21 CDBG entitlement funds, \$952,209.35 in program income<sup>1</sup>, and \$677,174 in prior year unallocated CDBG funds carried forward (includes both entitlement and prior year program income). CDBG funds were used for public services, public facility and infrastructure improvements, code enforcement, CDBG

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<sup>1</sup> Total program income receipted between July 1, 2020 and June 30, 2021 was \$1,100,205.23. However, \$147,995.88 was already accounted for and disbursed as reported in the 2019 PR26 CDBG Financial Summary Report. Therefore, program income has been reduced to \$952,209.35. Also, On June 15, 2020, the Huntington Beach City Council approved the cancellation of the Revolving Loan Fund and a one-time transfer of funds from the RLF to PI was made in the amount of \$894,187.71. This was done on November 16, 2020.

administration, residential rehabilitation, residential rehabilitation loan and grant administration, and fair housing services.

The City of Huntington Beach also had available \$4,825,611 in HOME Program funds comprised of a FY 2020/21 allocation of \$619,525, receipted program income of \$82,736, and a carryover balance of \$4,123,611 (includes prior year entitlement and program income). The City used HOME funds for administration of the HOME program, and three tenant based rental assistance programs.

Thirdly, the City had a total of \$2,159,775 in CARES Act funding (CDBG-CV) which, sans CDBG-CV Program Administration, was entirely allocated to the Cameron Lane Navigation Center Operations Project. The Cameron Lane Navigation Center is an emergency homeless shelter located at 17631 Cameron Lane, Huntington Beach and served to protect homeless persons from contracting COVID-19 by giving them a safe place to stay during the County's Safer-at-Home Order.

Based on the limited amount of federal and non-federal resources available for housing and community development projects and programs, the City addressed the needs having a high priority level in FY 2020/21.

## CR-05 – Goals and Outcomes

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***Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)***

*This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.*

Table 1 below illustrates the City's FY 2020/21 Annual Action Plan outcomes (based on defined units of measure) as it compares to the five-year Consolidated Plan aggregate (2020/21 – 2024/25).

***Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)***

*Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.*

| Goal   | Category                                   | Source / Amount                      | Indicator   | Unit of Measure        | Expected – Strategic Plan                                       | Actual – Strategic Plan   | Percent Complete | Expected – Program Year   | Actual – Program Year   | Percent Complete |
|--|--|--------------------------------------|---|------------------------|---|---|------------------|---|---|------------------|
| <b>Increase Access to Community Services to LMI Perso</b>        | Non-Homeless Special Needs                 | CDBG: \$280,000                      | Public service activities other than Low/Moderate Income Housing Benefit                    | Persons Assisted       | 2,000 Persons<br>(Children's Bureau: 2,000 persons)             | 85 Persons<br>(Children's Bureau: 85 persons)                   | 4.25%            | 400 Persons<br>(Children's Bureau: 400 persons)                   | 85 Persons<br>(Children's Bureau: 85 persons)                   | 21.25%           |
| <b>Planning for Housing and Community Development</b>            | Administration                             | CDBG: \$1,437,224<br>HOME: \$432,790 | Not applicable.   | Not applicable.        | Not applicable.   | Not applicable.   | Not applicable.  | Not applicable.   | Not applicable.   | Not applicable.  |
| <b>Preserve Existing &amp; Create New Comm. &amp; Public Fac</b> | Homeless Non-Housing Community Development | CDBG: \$1,461,662                    | Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit | Persons Assisted       | 5,000 Persons<br>(Various Public Improvement Projects)          | 0 Persons<br>(No public facility projects funded in FY 2020/21) | 00.00%           | 0 Persons<br>(No public facility projects funded in FY 2020/21)   | 0 Persons<br>(No public facility projects funded in FY 2020/21) | 00.00%           |
| <b>Preserve Existing and Create New Affordable Housing</b>       | Affordable Housing                         | HOME: \$4,175,718                    | Rental units constructed  | Household Housing Unit | 20 Housing Units<br>(TBD Acq/ Rehab/ New Construction Projects) | 0 Housing Units<br>(HB Senior Housing Project: Underway)        | 0.00%            | 17 Housing Units<br>(HB Senior Housing Project: 17 housing units) | 0 Housing Units<br>(HB Senior Housing Project: Underway)        | 0.00%            |

| Goal   | Category                          | Source / Amount   | Indicator   | Unit of Measure     | Expected – Strategic Plan   | Actual – Strategic Plan  | Percent Complete | Expected – Program Year  | Actual – Program Year  | Percent Complete |
|--|-----------------------------------|-------------------|---|---------------------|---|--|------------------|--|--|------------------|
| <b>Preserve Existing and Create New Affordable Housing</b> | Affordable Housing                | HOME: \$1,625,000 | Tenant-based rental assistance / Rapid Rehousing  | Households Assisted | 100 Households<br>(Various Service Providers: 100 households)   | 68 Households<br>(Families Forward TBRA: 21 households; Interval House TBRA: 21 households; Mercy House TBRA: 26 households) | 68.00%           | 55 Households<br>(Families Forward TBRA: 20 households; Interval House TBRA: 17 households; Mercy House TBRA: 18 households) | 68 Households<br>(Families Forward TBRA: 21 households; Interval House TBRA: 21 households; Mercy House TBRA: 26 households) | 123.64%          |
| <b>Provide Needed Infrastructure Improvements</b>          | Non-Housing Community Development | CDBG: \$1,569,394 | Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit | Persons Assisted    | 2,000 Persons<br>(Various Infrastructure Improvement Projects)  | 1,939 Persons<br>(ADA Curb Cuts in Maintenance Zone 3: 1,939 persons)  | 96.95%           | 1,939 Persons<br>(ADA Curb Cuts in Maintenance Zone 3: 1,939 persons)  | 1,939 Persons<br>(ADA Curb Cuts in Maintenance Zone 3: 1,939 persons)  | 100.00%          |
| <b>Support Agencies that Assist Special Needs Populat</b>  | Non-Homeless Special Needs        | CDBG: \$262,208   | Public service activities other than Low/Moderate Income Housing Benefit                    | Persons Assisted    | 1,775 Persons<br>(Senior Services Care Management: 825 persons; Oakview Family Literacy Program: 950 persons) | 537 Persons<br>(Senior Services Care Management: 412 persons; Oakview Family Literacy Program: 125 persons)                  | 30.25%           | 355 Persons<br>(Senior Services Care Management: 165 persons; Oakview Family Literacy Program: 190 persons)                  | 537 Persons<br>(Senior Services Care Management: 412 persons; Oakview Family Literacy Program: 125 persons)                  | 151.27%          |



| Goal                                    | Category | Source / Amount                           | Indicator  | Unit of Measure  | Expected – Strategic Plan   | Actual – Strategic Plan   | Percent Complete | Expected – Program Year  | Actual – Program Year   | Percent Complete |
|---|----------|---|--|------------------|---|---|------------------|--|---|------------------|
| Support Efforts to Address Homelessness | Homeless | CDBG: \$1,782,881<br>CDBG-CV: \$2,028,847 | Public service activities other than Low/Moderate Income Housing Benefit | Persons Assisted | 2,705 Persons<br>(Homeless Outreach: 2,000 persons; StandUp for Kids Street Outreach: 560 persons; Robyne's Nest Housing for Homeless: 45 persons; Cameron Lane Navigation Center: 100 persons) | 1,021 Persons<br>(Homeless Outreach: 827 persons; StandUp for Kids Street Outreach: 20 persons; Robyne's Nest Housing for Homeless: 7 persons; Cameron Lane Navigation Center: 167 persons) | 37.74%           | 721 Persons<br>(Homeless Outreach: 400 persons; StandUp for Kids Street Outreach: 112 persons; Robyne's Nest Housing for Homeless: 9 persons; Cameron Lane Navigation Center: 100 persons) | 1,021 Persons<br>(Homeless Outreach: 827 persons; StandUp for Kids Street Outreach: 20 persons; Robyne's Nest Housing for Homeless: 7 persons; Cameron Lane Navigation Center: 167 persons) | 141.61%          |
| Support Efforts to Address Homelessness | Homeless | CDBG: \$0                                 | Homeless Person Overnight Shelter  | Persons Assisted | 0 Persons<br>(Goal not identified in 2020/21 AAP)   | 345 Persons<br>(Homeless Outreach Program: 171 persons; Robyne's Nest Housing for Homeless: 7 persons; Cameron Lane Navigation Center: 167 persons)   | 100.00%          | 0 Persons<br>(Goal not identified in 2020/21 AAP)  | 345 Persons<br>(Homeless Outreach Program: 171 persons; Robyne's Nest Housing for Homeless: 7 persons; Cameron Lane Navigation Center: 167 persons)   | 100.00%          |

| Goal                                    | Category           | Source / Amount   | Indicator   | Unit of Measure        | Expected – Strategic Plan  | Actual – Strategic Plan   | Percent Complete | Expected – Program Year   | Actual – Program Year   | Percent Complete |
|---|--------------------|-------------------|---|------------------------|--|---|------------------|---|---|------------------|
| Support Efforts to Address Homelessness | Homeless           | CDBG: \$0         | Overnight/Emergency Shelter/Transitional Housing Beds added | Beds                   | 0 Persons<br>(Goal not identified in 2020/21 AAP)  | 345 Persons<br>(Homeless Outreach Program: 171 persons; Robyne's Nest Housing for Homeless: 7 persons<br>Cameron Lane Navigation Center: 167 persons)               | 100.00%          | 0 Persons<br>(Goal not identified in 2020/21 AAP)   | 345 Persons<br>(Homeless Outreach Program: 171 persons; Robyne's Nest Housing for Homeless: 7 persons<br>Cameron Lane Navigation Center: 167 persons)               | 100.00%          |
| Sustain and Strengthen Neighborhoods    | Affordable Housing | CDBG: \$1,315,000 | Homeowner Housing Rehabilitated                             | Household Housing Unit | 100 Housing Units<br>(Owner Occupied Rehab Grant Program: 40 housing units; Owner Occupied Rehab Loan Program: 10 housing units; Housing Rehab Admin.: 50 housing units) | 7 Housing Units<br>(Owner Occupied Rehab Grant Program: 7 housing units; Owner Occupied Rehab Loan Program: 0 housing units; Housing Rehab Admin.: 0 housing units) | 7.00%            | 20 Housing Units<br>(Owner Occupied Rehab Grant Program: 8 housing units; Owner Occupied Rehab Loan Program: 2 housing units; Housing Rehab Admin.: 10 housing units) | 7 Housing Units<br>(Owner Occupied Rehab Grant Program: 7 housing units; Owner Occupied Rehab Loan Program: 0 housing units; Housing Rehab Admin.: 0 housing units) | 35.00%           |

| Goal                                 | Category           | Source / Amount   | Indicator  | Unit of Measure        | Expected – Strategic Plan  | Actual – Strategic Plan  | Percent Complete | Expected – Program Year  | Actual – Program Year   | Percent Complete |
|--------------------------------------|--------------------|-------------------|--|------------------------|--|--|------------------|--|---|------------------|
| Sustain and Strengthen Neighborhoods | Affordable Housing | CDBG: \$1,000,000 | Housing Code Enforcement/Fo reclosed Property Care | Household Housing Unit | 3,000 Housing Units<br>(Special Code Enforcement: 3,000 housing units) | 1,112 Housing Units<br>(Special Code Enforcement: 1,112 housing units) | 37.07%           | 600 Housing Units<br>(Special Code Enforcement: 600 housing units) | 1,112 Housing Units<br>(Special Code Enforcement: XX housing units) | 185.33%          |

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

***Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.***

Consistent with the City's Priority Needs outlined in the Consolidated Plan, the City allocated the largest share of its CDBG funding to non-housing community development activities (public facilities, infrastructure, and public services), preceded by the community's housing needs and program administration funded by both CDBG and HOME. The City's Priority Needs are a product of the Needs Assessment, Housing Market Analysis, public input, and community needs survey – all conducted during the development of the Consolidated Plan. The Consolidated Plan's five-year priorities for assistance with CDBG and HOME funds also takes into consideration several factors such as: 1) those households most in need of housing and community development assistance, as determined through the Consolidated Plan needs assessment, consultation, and public participation process; 2) which activities will best meet the needs of those identified households; and 3) the extent of other non-federal resources that can be utilized to leverage/match CDBG and HOME funds to address these needs.

Overall, the approved projects and programs in the FY 2020/21 Annual Action Plan assisted as many participants as possible with limited resources available. Public service allocations usually amount to the maximum allowable under CDBG regulations (15 percent of the annual allocation); however, the City was allowed to exceed the statutory 15 percent maximum as part of the CARES Act that was signed into law on March 27, 2020 as a means to help cities across the nation respond to the Novel Coronavirus pandemic. The City allocated 63 percent of its 2020 CDBG entitlement grant to public service activities that bolstered the City's ability to prevent, prepare, and respond to COVID-19. This included an allocation of \$85,000 to the Homeless Outreach Program; \$15,000 to StandUp for Kids Street Outreach; \$10,000 to Robyne's Nest Housing for High School Students; \$44,000 to Senior Services Care Management; \$10,000 to the Oakview Literacy Program; and additional funds of \$1,568,942 (CDBG and CARES Act CDBG-CV funds) to the 2019 Cameron Lane Navigation Center Operations Program ("Navigation Center"). The Navigation Center was originally awarded \$1.5 million in 2019/20, for a new total allocation of \$3,068,942.

The City exceeded nearly all of their public service goals in FY 2020/21. In the *Support Agencies that Assist Special Needs Populations* goal, the City proposed to assist 355 persons, but exceeded that goal by 151 percent (537 persons). Success in this area can be attributed to the Senior Services Care Management Program that provided meals and other services to 412 seniors in the program year, surpassing their goal of 165. Likewise, in the *Support Efforts to Address Homelessness* category, the City assisted 1,021 persons instead of the 721 proposed.

Included in this category is the Homeless Outreach Program which more than doubled their proposed performance with 827 homeless persons receiving services throughout the year. In the midst of the COVID-19 pandemic, the Homeless Outreach Program was instrumental in securing homeless persons overnight stays at the Cameron Lane Navigation Center. The Navigation Center also surpassed their goal of providing overnight shelter to 100 persons with reaching 167 instead. Other programs funded under this goal are two homeless youth programs – StandUp for Kids Street Outreach and Robyne’s Nest Housing for Homeless High Schoolers – both of which did not reach their service goals. While homeless programs, in general, worked tirelessly to house and serve the homeless community during the pandemic, school shutdowns during the program year affected the referral system utilized by StandUp for Kids and Robyne’s Nest to reach out and assess the needs of homeless youth. Finally, under the goal, *Increase Access to Community Services to LMI Persons*, the Children’s Bureau program, only met 21 percent of their 400-person goal to provide free after school childcare to school aged children in the Oak View neighborhood. Understandably with school being moved online under the Safer-at-Home Order during the year, the Children’s Bureau struggled to meet their service goals.

In the area of affordable housing – another major priority in the Huntington Beach Consolidated Plan – the City funded three programs to meet the affordable housing needs of Huntington Beach residents: homeowner rehabilitation, acquisition/rehabilitation/new construction projects, and tenant based rental housing. In FY 2020/21, the City’s goal was to fund and complete a total of 10 rehabilitation projects over the course of the year and met this goal by 70 percent. Success came in the form of rehabilitation grants; more substantial rehabilitation projects that require loans to complete were stalled because of COVID-19. While a couple of homeowners showed interest in the program, they were ultimately hesitant to move forward for fear of coming into close contact with contractors and city staff. Both the homeowner rehabilitation loan and grant program will be funded in FY 2021/22 as well.

The City also had a goal to develop 17 HOME-restricted, affordable rental housing units via a partnership with a local CHDO, Jamboree Housing Corporation. The Huntington Beach Senior Housing Project, located at 18431 Beach Boulevard, was awarded \$2.8 million in HOME funds to develop a site with 43 one-bedroom/one-bath units and one two-bedroom/one-bath managers’ unit, ground-level and subterranean parking, conference/office rooms and lounge areas for residents, and outdoor amenities such as a courtyard and a public park with fitness stations. During the program year, the City certified Jamboree Housing Corporation as a CHDO, partnered with the County of Orange to complete an Environmental Assessment on the proposed project, and worked with the developer to negotiate the terms for an Affordable Housing Agreement. The project is expected to commence in FY 2021/22.

The third program the City supports to meet the affordable housing needs of Huntington Beach residents is tenant based rental assistance programs. In FY 2020/21, the City funded three separate programs with Families Forward, Interval House, and Mercy House with a cumulative goal to provide rental assistance to 55 low and moderate-income households. The City exceeded its goal with 68 households assisted, many of which were homeless prevention clients experiencing a sudden loss of income due to the Coronavirus. The City allotted \$642,400 in HOME funds to offset rental subsidy costs, and used CDBG-CV Program Administration funds to pay for TBRA project delivery costs.

In FY 2020/21, the City also allocated \$393,732 in CDBG funds to the ADA Curb Cuts in Maintenance Zone 3 project. The project was completed on schedule and provides 1,939 disabled persons with improved access to streets in the area encompassing Maintenance Zone 3.

Lastly, the City also exceeded its code enforcement goal of inspecting 600 housing units for local health and safety compliance by over 185 percent.

As a reminder, results will vary from year to year depending on when they are funded and when they are completed. Generally, affordable housing, public facility, and public infrastructure projects span multiple years. The accomplishments for projects and programs that have been funded in FY 2020/21 or sooner and are currently underway will be included in the CAPER once the national objective has been met at project completion.

## CR-10 - Racial and Ethnic Composition of Families Assisted

*Describe the families assisted (including the racial and ethnic status of families assisted).*  
**91.520(a)**

|   | CDBG         | HOME      | TOTAL        |
|---|--------------|-----------|--------------|
| White                                     | 3,123        | 58        | 3,181        |
| Black or African American                 | 104          | 5         | 109          |
| Asian                                     | 278          | 3         | 281          |
| American Indian or American Native        | 16           | 0         | 16           |
| Native Hawaiian or Other Pacific Islander | 14           | 0         | 14           |
| Other Multi Racial                        | 54           | 2         | 56           |
| <b>TOTAL</b>                              | <b>3,589</b> | <b>68</b> | <b>3,657</b> |
| Hispanic                                  | 639          | 27        | 666          |
| Not Hispanic                              | 2,950        | 41        | 2,991        |

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

### **Narrative**

For program year 2020/21, the majority of the CDBG allocation was invested in community development and housing activities, such as infrastructure improvement, public services, code enforcement, administration, and affordable housing. HOME funds were invested in tenant-based rental assistance for homeless persons, victims of domestic violence, and for households affected by COVID-19. As a result, over 7 percent of Asians and over 18 percent of Hispanics participating in CDBG, or HOME funded activities received some type of assistance. In the HOME-funded tenant based rental assistance programs specifically, approximately 85 percent were white, 7 percent assisted were black or African American, 5 percent were Asian, and nearly 40 percent identified as Hispanic. Also noteworthy is the City's commitment to benefit disabled persons in Huntington Beach as evident with its investment in ADA projects. Of the total persons assisted in FY 2020/21, approximately 2,000 were disabled per U.S. Census Data.

## CR-15 - Resources and Investments 91.520(a)

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### *Identify the resources made available*

| Source of Funds | Source           | Resources Made Available | Amount Expended During Program Year |
|-----------------|------------------|--------------------------|-------------------------------------|
| CDBG            | public - federal | \$2,866,418              | \$2,349,707                         |
| HOME            | public - federal | \$4,825,610              | \$1,377,332                         |
| CDBG-CV         | Public - federal | \$2,159,775              | \$281,114                           |

**Table 3 - Resources Made Available**

### **Narrative**

During FY 2020/21, the City had over \$9.85 million in Federal CDBG, HOME, and CARES Act (CDBG-CV) Funds to address the goals and objectives of the FY 2020/21 Annual Action Plan. Specifically, the CDBG entitlement amount for FY 2020/21 was \$1,237,035. Prior year unspent funds were \$677,174 (includes both entitlement and program income), and program income receipts totaled \$952,209, resulting in a total of \$2,866,418 in CDBG. HOME funding for FY 2020/21 was \$619,525 in entitlement funds, \$82,736 in receipted program income, and \$4,123,611 in unspent prior year funds. CARES Act funding was also made available via a special allocation of CDBG funds (CDBG-CV) to help the city prevent, prepare, and respond to the Novel Coronavirus. In FY 2020/21, the City of Huntington Beach received a total of \$2,159,775 from two separate tranches (CV1 and CV3).

Expenditures during the 2020/21 program year totaled \$4,008,153 from federal resources and program income which addressed the needs of extremely, low, and moderate-income persons. CDBG expenditures included projects and programs approved in FY 2020/21 and from prior years. A total of \$1,377,332 in HOME expenditures was expended on HOME Administration and tenant based rental assistance. CDBG-CV disbursements were made on program administration of COVID-related activities, and on the Cameron Lane Navigation Center.



### **Identify the geographic distribution and location of investments**

| <b>Target Area</b>                   | <b>Planned Percentage of Allocation</b> | <b>Actual Percentage of Allocation</b> | <b>Narrative Description</b>   |
|--------------------------------------|---|--|--------------------------------|
| Citywide                             | 97                                      | 95                                     | Citywide                       |
| Low- and Moderate-Income Areas       |   |  | Low- and Moderate-Income Areas |
| Special Code Enforcement Target Area | 3                                       | 5                                      |                                |

**Table 4 – Identify the geographic distribution and location of investments**

#### **Narrative**

The City utilizes CDBG and HOME funds for projects and programs operated citywide. However, the majority of CDBG-funded infrastructure and facility projects are targeted to the most-needy neighborhoods: those census tracts where 51% or more of the residents are low- or moderate-income, or to special needs populations in the community. In FY 2020/21, 95 percent of all disbursements were for activities benefitting persons citywide, including those for program administration, housing (tenant based rental assistance and homeowner rehabilitation), public services, and one ADA infrastructure project.

Specifically, for Code Enforcement, the City conducted a visual (windshield) survey of CDBG eligible areas for properties, businesses, parkways, alleys, and structures that met the City’s definition of “deteriorated or deteriorating”. Based on the survey, the City determined that low- and moderate-income areas within the area bound by Bolsa Chica Street to the west, Bolsa Avenue to the north, Brookhurst Street to the east, and Atlanta Avenue to the south contained the most properties with deterioration. In some cases, structures had multiple violations per parcel. This target area is known as the “Special Code Enforcement Target Area,” which received 5 percent of overall federal investment. Inclusive of the following census tracts, the Special Code Enforcement Target Area is comprised of 46,650 persons, 32,395, or 69.44%, of which are of low-moderate income.

**SPECIAL CODE ENFORCEMENT TARGET AREA**  
**TOTAL POPULATION V. LOW AND MODERATE-INCOME POPULATION**  
**2011-2015 HUD LOW MOD INCOME SUMMARY DATA**  
**Effective April 1, 2019**

| <b>Census Tract</b> | <b>Total Persons</b> | <b>Total LMI Persons</b> | <b>Percentage</b> |
|---------------------|----------------------|--------------------------|-------------------|
| 0992121             | 1,255                | 810                      | 64.54%            |
| 0992123             | 1,495                | 1,030                    | 68.90%            |
| 0992124             | 1,180                | 655                      | 55.51%            |
| 0992144             | 765                  | 425                      | 55.56%            |
| 0992352             | 715                  | 515                      | 72.03%            |
| 0992353             | 2,190                | 1,245                    | 56.85%            |
| 0992422             | 1,930                | 1,185                    | 61.40%            |
| 0992442             | 1,645                | 1,145                    | 69.60%            |
| 0992463             | 815                  | 490                      | 60.12%            |
| 0993051             | 1,710                | 1,450                    | 84.80%            |
| 0993053             | 2,020                | 1,330                    | 65.84%            |
| 0993055             | 1,080                | 935                      | 86.57%            |
| 0993056             | 1,025                | 560                      | 54.63%            |
| 0993061             | 1,485                | 760                      | 51.18%            |
| 0993093             | 1,775                | 915                      | 51.55%            |
| 0993103             | 1,170                | 690                      | 58.97%            |
| 0994021             | 2,755                | 2,300                    | 83.48%            |
| 0994022             | 2,720                | 2,235                    | 82.17%            |
| 0994023             | 575                  | 330                      | 57.39%            |
| 0994024             | 3,375                | 3,150                    | 93.33%            |
| 0994053             | 1,755                | 1,070                    | 60.97%            |
| 0994103             | 2,605                | 1,935                    | 74.28%            |
| 0994112             | 2,180                | 1,890                    | 86.70%            |
| 0994113             | 1,300                | 855                      | 65.77%            |
| 0994114             | 880                  | 655                      | 74.43%            |
| 0994121             | 1,810                | 980                      | 54.14%            |
| 0994134             | 1,360                | 1,240                    | 91.18%            |
| 0996031             | 3,080                | 1,615                    | 52.44%            |
| <b>TOTAL</b>        | <b>46,650</b>        | <b>32,395</b>            | <b>69.44%</b>     |

### **Leveraging**

**Explain how federal funds leveraged additional resources (private, state, and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

The City is required to provide a 25 percent match for HOME funds drawn down on all HOME activities, sans those funded with program income or administrative funds. The City leverages resources among the formula grant programs. Historically, the City has met the HOME match by layering former redevelopment tax increment with HOME-assisted affordable housing acquisition and rehabilitation. As a result of past leveraging contributions toward affordable housing activities, the City has a surplus of match credits. The match carry-over surplus from prior years was \$2,741,888.

The City's HOME match liability for FY 2020/21 was \$9,854.55. However, as part of the flexibilities/waivers granted by the CARES Act and Mega Waiver, Huntington Beach is not required to provide a match liability for the period of October 1, 2019 through September 30, 2021. The excess match of \$2,741,888 will, therefore, be carried over to the next fiscal year.

| <b>Fiscal Year Summary – HOME Match</b>  |             |
|--|-------------|
| 1. Excess match from prior Federal fiscal year                                 | \$2,741,888 |
| 2. Match contributed during current Federal fiscal year                        | \$0         |
| 3 .Total match available for current Federal fiscal year (Line 1 plus Line 2)  | \$2,741,888 |
| 4. Match liability for current Federal fiscal year                             | \$0         |
| 5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4) | \$2,741,888 |

**Table 5 – Fiscal Year Summary - HOME Match Report**

| Match Contribution for the Federal Fiscal Year |                         |                                  |                                     |                                    |                            |  |                   |             |
|--|-------------------------|----------------------------------|-------------------------------------|------------------------------------|----------------------------|--|-------------------|-------------|
| Project No. or<br>Other ID                     | Date of<br>Contribution | Cash<br>(non-Federal<br>sources) | Foregone<br>Taxes, Fees,<br>Charges | Appraised<br>Land/Real<br>Property | Required<br>Infrastructure | Site<br>Preparation,<br>Construction<br>Materials,<br>Donated<br>labor | Bond<br>Financing | Total Match |
| 0  | 0                       | 0                                | 0                                   | 0                                  | 0                          | 0  | 0                 | 0           |

Table 6 – Match Contribution for the Federal Fiscal Year

#### HOME MBE/WBE report

| Program Income – Enter the program amounts for the reporting period |  |  |                                   |   |
|---|--|--|-----------------------------------|---|
| Balance on hand at<br>beginning of reporting<br>period<br>\$        | Amount received during<br>reporting period<br>\$ | Total amount expended<br>during reporting period<br>\$ | Amount expended for<br>TBRA<br>\$ | Balance on hand at end<br>of reporting period<br>\$ |
| \$1,618,153.74  | \$23,896.00                                      | \$498,818.67   | \$498,818.67                      | \$1,143,231.07                                      |

Table 7 – Program Income

| Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period |       |                                   |                           |                    |          |                    |
|--|-------|-----------------------------------|---------------------------|--------------------|----------|--------------------|
|  | Total | Minority Business Enterprises     |                           |                    |          | White Non-Hispanic |
|  |       | Alaskan Native or American Indian | Asian or Pacific Islander | Black Non-Hispanic | Hispanic |                    |
| Contracts  |       |                                   |                           |                    |          |                    |
| Number   | 0     |                                   |                           |                    |          |                    |
| Dollar Amount  | 0     |                                   |                           |                    |          |                    |
| Sub-Contracts  |       |                                   |                           |                    |          |                    |
| Number   | 0     |                                   |                           |                    |          |                    |
| Dollar Amount  | 0     |                                   |                           |                    |          |                    |
|  | Total | Women Business Enterprises        | Male                      |                    |          |                    |
| Contracts  |       |                                   |                           |                    |          |                    |
| Number   | 0     |                                   |                           |                    |          |                    |
| Dollar Amount  | 0     |                                   |                           |                    |          |                    |
| Sub-Contracts  |       |                                   |                           |                    |          |                    |
| Number   | 0     |                                   |                           |                    |          |                    |
| Dollar Amount  | 0     |                                   |                           |                    |          |                    |

**Table 8 - Minority Business and Women Business Enterprises**

| <b>Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted</b> |              |  |                                  |                           |                 |                           |
|--|--------------|--|----------------------------------|---------------------------|-----------------|---------------------------|
|  | <b>Total</b> | <b>Minority Property Owners</b>          |                                  |                           |                 | <b>White Non-Hispanic</b> |
|  |              | <b>Alaskan Native or American Indian</b> | <b>Asian or Pacific Islander</b> | <b>Black Non-Hispanic</b> | <b>Hispanic</b> |                           |
| <b>Number</b>  | 0            | 0  | 0                                | 0                         | 0               | 0                         |
| <b>Dollar Amount</b>   | 0            | 0  | 0                                | 0                         | 0               | 0                         |

**Table 9 – Minority Owners of Rental Property**

| <b>Relocation and Real Property Acquisition</b> – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition |              |  |                                  |                           |                 |                           |
|--|--------------|--|----------------------------------|---------------------------|-----------------|---------------------------|
| <b>Parcels Acquired</b>  |              | 0  |                                  | 0                         |                 |                           |
| <b>Businesses Displaced</b>  |              | 0  |                                  | 0                         |                 |                           |
| <b>Nonprofit Organizations Displaced</b>   |              | 0  |                                  | 0                         |                 |                           |
| <b>Households Temporarily Relocated, not Displaced</b>   |              | 0  |                                  | 0                         |                 |                           |
| <b>Households Displaced</b>  | <b>Total</b> | <b>Minority Property Enterprises</b>     |                                  |                           |                 | <b>White Non-Hispanic</b> |
|  |              | <b>Alaskan Native or American Indian</b> | <b>Asian or Pacific Islander</b> | <b>Black Non-Hispanic</b> | <b>Hispanic</b> |                           |
| <b>Number</b>  | 0            | 0  | 0                                | 0                         | 0               | 0                         |
| <b>Cost</b>  | 0            | 0  | 0                                | 0                         | 0               | 0                         |

Table 10 – Relocation and Real Property Acquisition

## CR-20 - Affordable Housing 91.520(b)

***Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.***

|  | One-Year Goal | Actual   |
|--|---------------|----------|
| Number of Homeless households to be provided affordable housing units      | 0             | 0        |
| Number of Non-Homeless households to be provided affordable housing units  | 0             | 0        |
| Number of Special-Needs households to be provided affordable housing units | 17            | 0        |
| <b>Total</b>   | <b>17</b>     | <b>0</b> |

Table 11 – Number of Households

|  | One-Year Goal | Actual   |
|--|---------------|----------|
| Number of households supported through Rental Assistance             | 0             | 0        |
| Number of households supported through The Production of New Units   | 17            | 0        |
| Number of households supported through Rehab of Existing Units       | 0             | 0        |
| Number of households supported through Acquisition of Existing Units | 0             | 0        |
| <b>Total</b>   | <b>17</b>     | <b>0</b> |

Table 12 – Number of Households Supported

***Discuss the difference between goals and outcomes and problems encountered in meeting these goals.***

The City allocated \$2.8 million in HOME funds for the development of a 43-unit senior affordable housing project at 18431 Beach Boulevard in the FY 2020/21 Annual Action Plan. The Huntington Beach Senior Housing Project will be developed in partnership with Jamboree Housing Corporation. With an investment of \$2.8 million, the City estimated that 17 units would be HOME-restricted to eligible Huntington Beach seniors. During the year, the City certified Jamboree as a Community Housing Development Organization (CHDO) as required by HOME regulations, completed an Environmental Assessment for the project, and worked with the development team to draft an Affordable Housing Agreement. The project is

expected to commence in FY 2021/22. Actual accomplishments will be reported when the project is complete, and a national objective is met.

***Discuss how these outcomes will impact future annual action plans.***

The Huntington Beach 2020/21-2024/25 Consolidated Plan forecasts that 20 housing units could be developed by way of acquisition, rehabilitation, or new construction by the expiration of the Plan. The Huntington Beach Senior Housing Project, when complete, will satisfy 85 percent of the 5-year goal. With this in mind, the City will continue to pursue additional affordable housing development opportunities to create three additional units by the end of 2024/25.

***Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.***

| Number of Households Served | CDBG Actual | HOME Actual | TOTAL     |
|-----------------------------|-------------|-------------|-----------|
| Extremely Low-income        | 4           | 50          | 54        |
| Low-income                  | 2           | 13          | 15        |
| Moderate-income             | 1           | 5           | 6         |
| <b>Total</b>                | <b>7</b>    | <b>68</b>   | <b>75</b> |

Table 13 – Number of Households Served

***Narrative Information***

During the program year, Huntington Beach completed seven residential rehabilitation projects and assisted 68 households with tenant based rental assistance. Of all persons assisted, 72 percent were of extremely low income, 20 percent were low-income, and 8 percent were moderate-income.



## CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

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***Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:***

***Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs***

Beginning in 2015, the City assigned a full-time officer dedicated to homeless issues and has continued to allocate resources as the number of homeless continues to grow. The City's efforts have grown to include a Homeless Task Force (with four full-time officers, 1 program coordinator and up to 4 case managers) and a Navigation Center (emergency homeless shelter) providing shelter for eligible homeless individuals with ties to Huntington Beach. This multi-pronged approach is accomplished in a variety of ways such as weekly outreach to engage homeless individuals and determine their needs, reuniting individuals with family members, working within the County's Coordinated Entry System to match individuals and families with housing opportunities, assisting in eviction prevention, maintaining walk-in office hours at the Main Police Station, as well as working cooperatively with local schools to assist children who are homeless or housing insecure. In FY 2020/21, CDBG funds were invested in both of these efforts. The Homeless Task Force was allocated \$85,000 in CDBG public service funds and assisted 827 persons throughout the year; and the Cameron Lane Navigation Center was awarded over \$3 million in both CDBG and CDBG-CV public service funds and provided emergency shelter to 167 persons.

The City also sponsored two homeless youth programs in FY 2020/21 : StandUp for Kids Street Outreach and Robyne's Nest Housing for Homeless High Schoolers Program. The core mission of StandUp for Kids is to end the cycle of youth homelessness. The agency's focus is on prevention, outreach support, transitional housing and providing an array of resources and services to help homeless and at-risk youth on their journey to becoming self-sufficient adults. StandUp for Kids Orange County's weekly Street Outreach & Mentoring Program is a county-wide program where volunteer staff scout Orange County streets searching for youth who are currently unsheltered or unstably housed. StandUp for Kids served teens and youth (ages 12 - 24) who were homeless, at-risk, aging-out of foster care, or runaways to equip them with the tools they need to transition from life on the street to a life of stability and opportunity.

The mission of Robyne's Nest was to identify at-risk and homeless high school students and provide them a path to become stable and productive citizens. Robyne's Nest helped seven

high school students in the Huntington Beach area who had little to no parental support with academic, financial, and life skills. They assisted students with security, routine, and a place to belong. Their purpose was to enable students to complete their high school diploma and continue onward with college, trade school, or military programs. Robyne's Nest provided housing resources; basic needs such as food, clothing, and supplies; educational assistance such as tutoring, Chromebooks, school supplies, and fees; and overall help with health and wellbeing in the form of counseling, therapy, mentoring, and life skills classes.

### ***Addressing the emergency shelter and transitional housing needs of homeless persons***

In FY 2020/21, the City partnered with Mercy House to operate the Cameron Lane Navigation Center, an emergency homeless shelter, which received funding from CDBG, CDBG-CV (CARES Act funding for activities that prevent, prepare, and respond to COVID-19), and local SB2 funding. The Navigation Center opened its doors in December 2020. The Center has the capacity to shelter up to 117 adults and couples during COVID-19 (to facilitate greater social distancing) and 174 adults and couples during normal conditions. The Center provided access to vital services that helped clients on the path towards housing security. The City awarded over \$1 million in CDBG and \$2 million in CDBG-CV funding to this integral component to the city's homeless and COVID-19 response system. Mercy House reported 167 unduplicated homeless persons were housed and assisted during the 2020/21 program year.

Interval House, Mercy House, and Families Forward provided tenant based rental assistance to the homeless and those at risk of homelessness. The City had a goal of providing TBRA to 55 homeless, senior, and veteran households, and ultimately provided support to 68 households, a success rate of 124 percent.

As mentioned above, the City also funded the StandUp for Kids Street Outreach Program with \$15,000 in CDBG. This youth outreach program used volunteer staff to scout the streets of Huntington Beach searching for youth who were unsheltered or unstably housed. StandUp for Kids also scouts local high schools and Golden West College to outreach to and assess students who may need homeless services. The Street Outreach program provided basic services (food, clothing, hygiene items, and survival kits) as well as medical assistance and compassionate mentoring to 20 youth during the program year.

Robyne's Nest Housing for Homeless High Schoolers Program received an award of \$10,000 in CDBG funding and assisted a total of seven participants with housing resources; basic needs such as food, clothing, and supplies; educational assistance such as tutoring, Chromebooks,

school supplies, and fees; and overall help with health and wellbeing in the form of counseling, therapy, mentoring, and life skills classes.

Finally, the City has and will continue to address the emergency shelter and transitional housing needs of homeless and homeless families through support of homeless programs such as the Huntington Beach Youth Emergency Shelter; Interval House; Mercy House; Beach Cities Interfaith Services; Collette's Children's Home transitional housing for battered/homeless mothers with children; American Family Housing transitional housing and supportive housing rental assistance; and Project Self-Sufficiency transitional housing for single parent families. Through the City's participation in the Huntington Beach Homeless Collaborative, the City will support the provision of emergency housing and services by the local faith-based community.

***Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs***

To help prevent homelessness and protect at-risk populations, Huntington Beach continued to participate in the Orange County Continuum of Care System to provide assistance to persons at risk of becoming homeless.

Additionally, the City continued its dedication to assisting families in Huntington Beach with much needed rental assistance. In May 2020, a NOFA/RFP was solicited to qualified agencies with experience in administering HOME-funded TBRA programs, and the City ultimately selected three TBRA subrecipients: Families Forward, Interval House, and Mercy House to carry out this program for the City. With an investment of \$642,400 in HOME funds, the City assisted 68 households. Those that qualified for assistance included households of low to moderate income, as well as households who were already housed, but were at risk of losing their housing (homeless prevention) due to a sudden loss of income that could be attributed to COVID-19.

As discussed above, the City also funded the Homeless Outreach Program, StandUp for Kids Street Outreach Program, and Robyne's Nest Housing for Homeless High Schoolers in FY 2020/21. The StandUp for Kids program specifically helps homeless youth ages 12 through 24 in their transition out of foster care. Services provided range from attending to their basic

needs for food, clothing, hygiene, and medical care to assessing and mentoring these individuals to exit homelessness. In FY 2020/21 this program assisted 20 youth, while the City's Homeless Outreach Program assisted 827 persons. Robyne's Nest also centered their focus on youth needs including housing, medical, employment, and educational needs. They assisted seven youth in FY 2020/21.

The City does not receive Emergency Solutions Grants (ESG) or Housing Opportunities for Persons with AIDS (HOPWA) funding and therefore is not required to develop a discharge coordination policy. However, the City will continue to address a discharge coordination policy with the Orange County Housing Authority and the Continuum of Care Homeless Issues Task Force.

***Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again***

In an ongoing effort to continue to address the needs of the homeless and those at risk of homelessness, the City focused on the development of sustainable and effective programming, including: applying for short and long-term available funding; partnering with experienced service providers capable of leveraging other funding; creating or securing affordable housing; performing homeless case management; and engaging the homeless through a street outreach component in order to better connect them to available services.

Additionally, the Huntington Beach City Council approved funding of over \$3 million in CDBG and CDBG-CV funding to operate an emergency homeless shelter with wrap around services to help homeless individuals transition to more stable housing upon exiting the shelter.

Thirdly, the City continued to provide tenant based rental assistance to qualified households in FY 2020/21. The need for rental subsidies continues to be a priority for the City, and in May 2020, the City released a NOFA/RFP to qualified agencies with experience administering HOME-funded TBRA programs, and a selection was made in June 2020 for TBRA implementation in FY 2020/21.

## CR-30 - Public Housing 91.220(h); 91.320(j)

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### ***Actions taken to address the needs of public housing***

The City of Huntington Beach does not have any public housing developments. However, Huntington Beach is one of a number of cities that benefits from the services of the Orange County Housing Authority (OCHA), which is currently manages Housing Choice Vouchers for residential units within Huntington Beach. The OCHA waiting list is currently closed.

### ***Actions taken to encourage public housing residents to become more involved in management and participate in homeownership***

Not applicable.

### ***Actions taken to provide assistance to troubled PHAs***

Not applicable.

## CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

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***Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)***

Through the administration of the CDBG and HOME programs, every effort is made to remove barriers to affordable housing through agreements with for-profit and non-profit affordable housing developers. These efforts also include working with neighborhood residents to ensure affordable housing projects are acceptable. Ongoing monitoring of both “for sale” and rental affordable units is conducted by department staff by assuring that the affordable housing covenants are recorded on title when the unit is sold. To address the decline in sources of housing funds, the City will continue to advocate for and pursue federal, state, local and private funding sources for affordable housing.

Additionally, as part of the City’s Housing Element (2021-2029) update, the City must assess and to the extent feasible, mitigate, its governmental constraints to housing for lower and moderate-income households and persons with disabilities. While the Housing Element Update is still being prepared, the current Housing Element (2013-2021) addressed the City’s provisions for affordable housing, emergency shelters, transitional housing, and supportive housing. The City's 2013-2021 Housing Element specifically addresses the variety of regulatory and financial tools used by the City to remove barriers and facilitate the provision of affordable housing, including the following:

- **Program 2.** Multi-family Acquisition/Rehabilitation through Non-Profit Developers  
Objective: Acquire, rehabilitate, and establish affordability covenants on 80 rental units.
- **Program 7.** Residential and Mixed-Use Sites Inventory  
Objective: Maintain current inventory of vacant and underutilized development sites and provide to developers along with information on incentives.
- **Program 8.** Beach and Edinger Corridors Specific Plan  
Objective: Facilitate development through flexible, form-based standards, and streamlined processing. Encourage affordable housing by requiring inclusionary units to be provided on-site, or within the Specific Plan, and providing additional incentives for increased percentages of affordable units.

- **Program 10.** Inclusionary Program and Housing Trust Fund  
Objective: Continue implementation and re-evaluate Ordinance to provide consistency with case law and market conditions. Establish in-lieu fee amount for projects between 10-30 units.
- **Program 11.** Affordable Housing Development Assistance  
Objective: Provide financial and regulatory assistance in support of affordable housing. Provide information on incentives to development community.
- **Program 13.** Affordable Housing Density Bonus  
Objective: Continue to offer density bonus incentives as a means of enhancing the economic feasibility of affordable housing development.
- **Program 14.** Development Fee Assistance  
Objective: Continue to offer fee reductions to incentivize affordable housing. Specify the waiver of 100% of application processing fees in the Code for projects with 10% extremely low-income units.
- **Program 15.** Residential Processing Procedures  
Objective: Provide non-discretionary development review within the Beach and Edinger Corridors Specific Plan. Adopt streamlined review procedures for multi-family development on a Citywide basis.

***Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)***

The City of Huntington Beach has identified long-range strategies, activities, and funding sources to implement the goals in the areas of housing and community development services for the benefit of the residents.

- The City continued to seek other resources and funding sources to address the biggest obstacle to meeting the community's underserved needs, which is the lack of, and/or, inadequate funding.
- The City looked for innovative and creative ways to make its delivery systems more comprehensive and continued existing partnerships with both for-profit and not-for-profit organizations.
- The City used HOME and CDBG funds to concentrate on both affordable rental

housing, tenant-based rental housing, and homeowner rehabilitation programs.

- The City addressed certain housing needs with federal funds such as availability, condition, and fair housing practices to prevent homelessness.
- The City also addressed community development needs with federal funds such as infrastructure, improving public facilities and code enforcement.
- The City is working with surrounding jurisdictions on a regional approach to meeting the underserved needs.

***Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)***

As a means of better protecting children and families against lead poisoning, in 1999 HUD instituted revised lead-based paint regulations focused around the following five activities:

- Notification
- Lead Hazard Evaluation
- Lead Hazard Reduction
- Ongoing Maintenance
- Response to Children with Environmental Intervention Blood Lead Level

The City has implemented HUD Lead Based Paint Regulations (Title X), which requires federally funded rehabilitation projects to address lead hazards. Lead-based paint abatement is part of the City's Housing Rehabilitation Program and the Acquisition/Rehabilitation of Affordable Rental Housing Program. Units within rental housing projects selected for rehabilitation are tested if not statutorily exempt. Elimination or encapsulation remedies are implemented if lead is detected and is paid for by either the developer of the project, or with CDBG or HOME funds, as appropriate.

To reduce lead-based paint hazards in existing housing, all housing rehabilitation projects supported with federal funds are tested for lead and asbestos. When a lead-based paint hazard is present, the City or the City's sub-grantee contracts with a lead consultant for abatement or implementation of interim controls, based on the findings of the report. Tenants are notified of the results of the test and the clearance report. In Section 8 programs, staff annually inspects units on the existing program and new units as they become available. In all cases, defective paint surfaces must be repaired. In situations where a unit is occupied by a household with children under the age of six, corrective actions will include testing and abatement if necessary, or abatement without testing.

***Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)***



The City's major objectives in reducing poverty within Huntington Beach are to:

- Reduce the number of families on welfare.
- Reduce the number of families needing housing subsidies; and
- Increase economic opportunities for low- and moderate-income persons.

The City's anti-poverty strategy seeks to enhance the employability of residents through the promotion and support of programs which provide employment training and supportive services, while expanding employment opportunities through the implementation of three Business Improvement Districts, and its Economic Development Strategy.

In terms of employment training and supportive services, the City supported literacy programs for families (Oakview Family Literacy Program) with a combination of General Funds and CDBG that helped to enhance the employability of low-income persons with deficient English speaking, reading, and writing skills. During the program year and amid the COVID-19 pandemic, the Oak View Literacy program offered its program online to 125 participants.

The City also provided \$5,000-\$10,000 grants as part of its COVID-19 Small Business Relief Program. The program, which was entirely funded with \$4.75 million of one-time federal CARES Act funds distributed to the City by the Orange County Board of Supervisors, provided immediate relief to local businesses that experienced hardship due to COVID-19. Eligible businesses had to have 2-10 employees, be independently owned, and operated in Huntington Beach, and be negatively impacted by COVID-19. Funds were used for rent/lease payments, mortgage interest payments, utilities, personal protective equipment, payroll, and other COVID-19 related operational or safety expenses.

Next, the City of Huntington Beach supported a variety of economic development activities that helped to create and retain jobs for low- and moderate-income households. Activities supported include access to Surf City Locator, a free property listing and demographics website that is available 24/7 and is fed directly through the largest and most up-to-date commercial and industrial listing service in Southern California. Each listing is connected to a world of helpful community demographic data, retail potential, heat maps, zoning information, labor market & talent pool details, and more.

The City fully complied with Section 3 of the Housing and Community Development Act, which helps foster local economic development and individual self-sufficiency. This set of regulations require that to the greatest extent feasible, the City will provide job training, employment, and contracting opportunities for low or very low-income residents in

connection with housing and public construction projects.

***Actions taken to develop institutional structure. 91.220(k); 91.320(j)***

As the recipient of CDBG and HOME funds, the City delegated the Community Development Department to be the lead department responsible for the overall administration of HUD grants. In that regard, the Department prepared the Consolidated Plan and the Regional Analysis of Impediments to Fair Housing Choice, drafted the Annual Action Plan and CAPER, as well as all other reports required by federal rules and regulations.

The City has worked with non-profit agencies, for-profit developers, advocacy groups, clubs, organizations, neighborhood leadership groups, City departments, the private sector, and other government entities to implement the City's five-year strategy to address the priority needs outlined in the Consolidated Plan for Fiscal Years 2020/21 – 2024/25. Engaging the community and stakeholders in the delivery of services and programs for the benefit of low to moderate residents has been vital in overcoming gaps in service delivery. The City also utilized public notices, Community Workshops and Meetings (as appropriate), the City's website, and other forms of media to deliver information on carrying out the Consolidated Plan strategies.

***Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)***

In an ongoing effort to bridge the gap of various programs and activities, the City developed partnerships and collaborations with local service providers and City departments that have been instrumental in meeting the needs and demands of the homeless, low-income individuals and families, and other special needs. The array of partners includes but is not limited to the Huntington Beach Police Department, Library Services, Community Services, and Public Works Departments, American Family Housing, Habitat for Humanity, Interval House, Mercy House, Families Forward, Collete's Children's Home, AMCAL, Community SeniorServ, Project Self Sufficiency, the Fair Housing Foundation, the Orange County Housing Authority, and 2-1-1 Orange County and OC Community Services (Orange County Continuum of Care).

***Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)***

In May 2020, Huntington Beach, along with 20 other Orange County cities, the County of Orange, and the Lawyers Committee for Civil Rights Under Law, developed the Orange County Analysis of Impediments to Fair Housing Choice. The AI outlined fair housing priorities and

goals to overcome fair housing issues. In addition, the AI laid out meaningful strategies to be implemented to achieve progress towards the County's obligation to affirmatively furthering fair housing. The 2020-2024 AI identified these goals:

1. Increase the supply of affordable housing in high opportunity areas .
2. Prevent displacement of low- and moderate-income residents with protected characteristics, including Hispanic residents, Vietnamese residents, seniors, and people with disabilities.
3. Increase community integration for persons with disabilities.
4. Ensure equal access to housing for persons with protected characteristics, who are disproportionately likely to be lower-income and to experience homelessness.
5. Expand access to opportunity for protected classes.

In FY 2020/21, the City of Huntington Beach negotiated the terms of a 43-unit affordable housing development for seniors located at 18431 Beach Boulevard. The project, known as the Huntington Beach Senior Affordable Housing Project, is a collaborative effort between the City and Jamboree Housing Corporation and seeks to accomplish several of the goals listed above. The project will increase the supply of affordable housing, will integrate persons with disabilities into the project, will ensure equal access to housing for persons with protected characteristics (seniors), and expands access to opportunity for protected classes. The project is currently underway.

The City also contracted with the Fair Housing Foundation (FHF) to provide the following services to affirmatively further fair housing:

### **Education and Outreach Activities**

In partnership with the FHF, the City conducted multi-faceted fair housing outreach to Huntington Beach tenants, landlords, property owners, realtors, and property management companies. Methods of outreach included workshops, informational booths at community events, presentations to civic leaders and community groups, staff trainings, and distribution of multi-lingual fair housing literature. In FY 2021/22, the FHF provided 222 unduplicated households with these direct client services.

The FHF also provided a comprehensive, extensive, and viable education and outreach program. The purpose of this program was to educate managers, tenants, landlords, owners, realtors, and property management companies on fair housing laws, to promote media and consumer interest, and to secure grass roots involvement within communities. FHF specifically aimed their outreach to persons and protected classes that were most likely to

encounter housing discrimination. FHF conducted regularly scheduled “All Area Activities” that directly benefited residents of Huntington Beach. In FY 2020/21, 222 individuals were assisted within city limits, four fair housing workshops and four walk-in clinics were offered, and 11 individuals were trained in fair housing laws and practices.

Third, the FHF participated in many community relations events including making contact with 10 agencies to discuss fair housing; attended 9 agency and community meetings; made 7 agency and community presentations; and distributed 6,017 pieces of literature including in Huntington Beach.

Finally, the City worked to enhance access to services and housing for residents with limited English proficiency. For the federal CDBG program, the City offered to make public notices available in English, Spanish and Vietnamese, and ensured translators were available at public meetings, if requested.

### **Landlord/Tenant Counseling Services**

Another service provided by the Fair Housing Foundation are landlord and tenant counseling services. FHF counseled managers, owners, realtors, landlords and tenants on their rights and responsibilities. FHF Housing Counselors counsel each client initially to determine if any fair housing violations have occurred. A total of 247 persons received these counseling services in FY 2020/21. Of the issues counseled on, the top three were on habitability (14 percent), notices (13 percent) and evictions (13 percent).

Additionally, FHF continued to provide investigation and response to allegations of illegal housing discrimination. Of the 26 allegations of discrimination, 19 were resolved and 7 resulted in further investigation including a review of documents and a site survey. These 7 cases of illegal discrimination were based on source of income (5), marital status (1), and physical disability (1). Of the opened cases, four are currently still under investigation and one sustained the allegations. For cases that cannot be conciliated, FHF refers them to the Department of Fair Housing and Employment (DFEH), U.S. Department of Housing and Urban Development (HUD), small claims court, or to a private attorney, as warranted.

### **Investigative Testing and Auditing Local Real Estate Markets**

Audits were used to address a lack of bonafide cases during the fiscal year. Through counseling and case management, FHF identified that the most common complaints being alleged were based on source of income. A total of four audits were conducted on randomly selected properties.

## CR-40 - Monitoring 91.220 and 91.230

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***Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements***

The City follows monitoring procedures for subrecipients, which includes in-house review of quarterly progress reports and expenditures, and an annual desk or on-site visit to ensure compliance with federal regulations. The monitoring system encourages uniform reporting to achieve consistent information on beneficiaries. Technical assistance is provided throughout the program year on an as-needed basis. Formal monitoring of four public service agreements with 2018/19 and 2019/20 subrecipients was performed by desk review during the program year because of the COVID-19 pandemic. Monitoring of FY 2020/21 subrecipients will be conducted in FY 2021/22.

The City also performs project monitoring of all rent restricted affordable units assisted with HOME, CDBG, and the former Redevelopment Agency Housing Set-Aside Funds, and in accordance with 24 CFR 92.504 (d):

- Annual audits for compliance with regulatory agreement affordability covenants; and
- On site visits, which include property inspections of randomly selected units assisted with HOME, CDBG, and former Redevelopment Agency Housing Set- Aside Funds.

However, all on-site inspections were postponed due to social distancing requirements brought on by the Coronavirus. Desk audits are expected to take place in FY 2021/22.

In addition, the City encouraged minority business outreach in all of its federally assisted (CDBG and HOME) construction work in excess of \$2,000. As part of the Notice Inviting Bid procedures, the City requires subrecipients undertaking improvements, reconstruction, or rehabilitation of community and private facilities, infrastructure projects, and affordable housing developments to make a good faith effort to hire women or minority-based businesses and to require equal employment opportunity for all individuals and business concerns.

### ***Citizen Participation Plan 91.105(d); 91.115(d)***

***Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.***

Pursuant to 24 CFR Part 91, the City solicited public review and comment on the draft 2020/21 Consolidated Annual Performance and Evaluation Report (CAPER). The public review period was from September 2, 2021 through September 21, 2021. The 2020/21 CAPER was available in hard copy at Huntington Beach City Hall and for public review on the City's website at: <http://www.huntingtonbeachca.gov/business/economic-development/cdbg/>. Copies were also available to be emailed or delivered via U.S. mail to interested persons. A public hearing to approve the plan was held on September 21, 2021.

## CR-45 - CDBG 91.520(c)

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***Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.***

Between the dates of July 1, 2020 and June 30, 2021, Huntington Beach processed two amendments to their FY 2020/21 Annual Action Plan.

First, on October 22, 2020, Huntington Beach received notification that a discrepancy was made by HUD on both the 2020 CDBG and HOME entitlement amounts, which subsequently prompted a minor amendment to the 2020/21 – 2024/25 Consolidated Plan and the FY 2020/21 Annual Action Plan. Expected Resources were updated with the new entitlement amounts, as were both CDBG and HOME Program Administration.

Then, on January 19, 2021, the Huntington Beach City Council approved a substantial amendment to the FY 2020/21 which included the following changes necessary to bolster the City's ability to prevent, prepare for, and respond to the Novel Coronavirus:

- Cancelled the 2020/21 Central Library Lower-Level Restroom ADA Improvement Project which was originally allocated \$286,000 in CDBG funds. Funds were diverted to the Cameron Lane Navigation Center Operations Program, an activity previously approved in the FY 2019/20 Annual Action Plan.
- Allocated \$80,576.05 in unallocated CDBG funds to the Cameron Lane Navigation Center Operations Program.
- Allocated \$200,000 in estimated program income to the Cameron Lane Navigation Center Operations Program. These funds would only be allocated if/when received.

The proposed Amendment also served to identify specific HOME-funded Tenant Based Rental Assistance program parameters not originally specified in the 2020/21 AAP. The adopted FY 2020/21 Annual Action Plan allocated \$900,000 towards Tenant Based Rental Assistance Program(s); however, the Amendment expressly identified the following subrecipients who administered the program on behalf of the City of Huntington Beach:

- Families Forward was awarded \$261,000 in HOME funds.
- Interval House was awarded \$128,500 in HOME funds.
- Mercy House was awarded \$252,900 in HOME funds.

All three service providers worked with the City's Homeless Task Force and Police Department to identify and target at-risk families and individuals with demonstrable ties to the City of Huntington Beach. TBRA funds were also available to households impacted by COVID-19, an integral component of the City's ability to respond to its effect on Huntington Beach's residents.

Finally, the FY 2020/21 AAP Substantial Amendment allocated \$2,830,698 in HOME funds to the Huntington Beach Senior Housing Project located at 18431 Beach Boulevard.

Another Substantial Amendment was taken to the City Council on January 19, 2021. The City's 2<sup>nd</sup> CARES Act Amendment (4th amendment overall) to the FY 2019/20 AAP programmed the 3<sup>rd</sup> round of CDBG-CV funds that was awarded to the City of Huntington Beach to the following activities to prepare, prevent, and respond to the COVID-19 pandemic:

- Allocation of \$1,301,028 to the Cameron Lane Navigation Center Operations Program located at 17631 Cameron Lane, Huntington Beach. This allocation was in addition to the \$1.5 million allocated in June 2020 and is currently being used to cover costs associated with the operations of an emergency homeless facility. Costs such as staffing, utilities, maintenance, and wrap around homeless services are necessary to help the City prevent, prepare for, and respond to the continued threat of the Coronavirus to the City's vulnerable homeless population.
- Allocation of \$130,928 to CDBG-CV Administration which is currently being used to help offset staff and program costs associated with carrying out activities that aim to prevent, prepare for, and respond to the Coronavirus.

***Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?***

Not applicable.

***[BEDI grantees] Describe accomplishments and program outcomes during the last year.***

Not applicable.



## CR-50 - HOME 91.520(d)

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***Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations***

*Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.*

The City of Huntington Beach contracts with a consultant to performed monitoring of the City's 15 HOME-assisted projects (52 units in total) in FY 2019/20. The 15 projects received a desk monitoring on income, rent levels, and occupancy limits; however, onsite inspections could not take place as planned due to the Safer at Home ordinance. All projects as of FY 2019/20 are in compliance with rent, income, and occupancy limits. Onsite inspections will be rescheduled for FY 2021/22 if permitted.

***Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)***

For new construction and rehabilitation of rental project activities, the City requires the owner/developer to have in place an Affirmative Fair Housing Marketing Plan prior to any lease-up activities occurring. The City will conduct a review of Affirmative Marketing Plans of all affordable rental housing developments when monitoring resumes.

***Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics***

Huntington Beach receipted \$82,736.39 in HOME program income in FY 2020/21, all of which is attributed to homeowner rehabilitation loan payoffs. Between July 1, 2020 and June 30, 2021, the City drew down \$1,255,058.32 for tenant based rental assistance programs (IDIS Activity #634, 635, 636, 652, 653, and 654) which provide rental assistance to homeless, senior, and veteran households. Consistent with HUD regulations, the City drew down program income before requesting funds from the HOME letter of credit.

***Describe other actions taken to foster and maintain affordable housing.***

The City allocated \$2.8 million in HOME funds for the development of a 43-unit senior affordable housing project at 18431 Beach Boulevard in the FY 2020/21 Annual Action Plan. The Huntington Beach Senior Housing Project will be developed in partnership with Jamboree Housing Corporation. With an investment of \$2.8 million, the City estimated that 17 units

would be HOME-restricted to eligible Huntington Beach seniors. During the year, the City certified Jamboree as a Community Housing Development Organization (CHDO) as required by HOME regulations, completed an Environmental Assessment for the project, and worked with the development team to draft an Affordable Housing Agreement. The project is expected to commence in FY 2021/22.

The City also worked with Families Forward, Mercy House, and Interval House to offer three distinct tenant-based rental assistance programs to Huntington Beach residents, as discussed throughout this report. In addition to rapid rehousing for homeless persons, the programs were also used to prevent homelessness for many residents experiencing a sudden loss of income because of the impact COVID-19 had on their households.



## **APPENDIX 1**

# **2020 CDBG FINANCIAL SUMMARY REPORT (IDIS PR26 REPORT)**



Office of Community Planning and Development  
U.S. Department of Housing and Urban Development  
Integrated Disbursement and Information System  
PR26 - CDBG Financial Summary Report  
Program Year 2020  
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PART I: SUMMARY OF CDBG RESOURCES

|   |              |
|---|--------------|
| 01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR  | 677,173.51   |
| 02 ENTITLEMENT GRANT                                      | 1,237,035.00 |
| 03 SURPLUS URBAN RENEWAL                                  | 0.00         |
| 04 SECTION 108 GUARANTEED LOAN FUNDS                      | 0.00         |
| 05 CURRENT YEAR PROGRAM INCOME                            | 1,100,205.23 |
| 05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE) | 0.00         |
| 06 FUNDS RETURNED TO THE LINE-OF-CREDIT                   | 0.00         |
| 06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT              | 0.00         |
| 07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE                  | (147,995.88) |
| 08 TOTAL AVAILABLE (SUM, LINES 01-07)                     | 2,866,417.86 |

PART II: SUMMARY OF CDBG EXPENDITURES

|  |              |
|--|--------------|
| 09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION | 2,121,749.79 |
| 10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT               | 0.00         |
| 11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)                       | 2,121,749.79 |
| 12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION                               | 227,956.71   |
| 13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS                                | 0.00         |
| 14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES                                    | 0.00         |
| 15 TOTAL EXPENDITURES (SUM, LINES 11-14)                                       | 2,349,706.50 |
| 16 UNEXPENDED BALANCE (LINE 08 - LINE 15)                                      | 516,711.36   |

PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD

|  |              |
|--|--------------|
| 17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS | 0.00         |
| 18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING       | 0.00         |
| 19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES        | 2,121,749.79 |
| 20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT    | 0.00         |
| 21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)       | 2,121,749.79 |
| 22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)      | 100.00%      |

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

|   |                  |
|---|------------------|
| 23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION                         | PY: 2020 PY: PY: |
| 24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION | 0.00             |
| 25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS                 | 0.00             |
| 26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)               | 0.00%            |

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

|   |              |
|---|--------------|
| 27 DISBURSED IN IDIS FOR PUBLIC SERVICES                        | 1,255,861.28 |
| 28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR   | 23,812.30    |
| 29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR  | 506,025.55   |
| 30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS                   | 0.00         |
| 31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30) | 773,648.03   |
| 32 ENTITLEMENT GRANT  | 1,237,035.00 |
| 33 PRIOR YEAR PROGRAM INCOME                                    | 176,334.60   |
| 34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP                | 0.00         |
| 35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)                   | 1,413,369.60 |
| 36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)  | 54.74%       |

PART V: PLANNING AND ADMINISTRATION (PA) CAP

|  |              |
|--|--------------|
| 37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION               | 227,956.71   |
| 38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR  | 59,450.29    |
| 39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR | 0.00         |
| 40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS                  | 0.00         |
| 41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40) | 287,407.00   |
| 42 ENTITLEMENT GRANT   | 1,237,035.00 |
| 43 CURRENT YEAR PROGRAM INCOME                                 | 1,100,205.23 |
| 44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP               | 0.00         |
| 45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)                  | 2,337,240.23 |
| 46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45) | 12.30%       |



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

| Plan Year | IDIS Project | IDIS Activity | Voucher Number | Activity Name   | Matrix Code | National Objective | Drawn Amount   |
|-----------|--------------|---------------|----------------|---|-------------|--------------------|----------------|
| 2020      | 14           | 670           | 6485094        | ADA Curb Cuts in Maintenance Zone 3                     | 03L         | LMC                | \$190,250.80   |
| 2020      | 14           | 670           | 6535618        | ADA Curb Cuts in Maintenance Zone 3                     | 03L         | LMC                | \$203,481.20   |
|           |              |               |                |   | 03L         | Matrix Code        | \$393,732.00   |
| 2019      | 21           | 668           | 6470788        | Cameron Lane Navigation Center Operations Program       | 03T         | LMC                | \$246,655.00   |
| 2019      | 21           | 668           | 6535618        | Cameron Lane Navigation Center Operations Program       | 03T         | LMC                | \$769,627.75   |
| 2020      | 7            | 659           | 6470788        | Homeless Outreach Program                               | 03T         | LMC                | \$58,339.02    |
| 2020      | 7            | 659           | 6485094        | Homeless Outreach Program                               | 03T         | LMC                | \$4,985.21     |
| 2020      | 7            | 659           | 6489343        | Homeless Outreach Program                               | 03T         | LMC                | \$4,628.80     |
| 2020      | 7            | 659           | 6535618        | Homeless Outreach Program                               | 03T         | LMC                | \$12,626.31    |
| 2020      | 8            | 660           | 6470788        | Stand Up for Kids Street Outreach Program               | 03T         | LMC                | \$5,981.89     |
| 2020      | 8            | 660           | 6535618        | Stand Up for Kids Street Outreach Program               | 03T         | LMC                | \$9,017.30     |
| 2020      | 9            | 661           | 6470788        | Robyne's Nest Housing for Homeless High Schoolers       | 03T         | LMC                | \$5,000.00     |
| 2020      | 9            | 661           | 6489343        | Robyne's Nest Housing for Homeless High Schoolers       | 03T         | LMC                | \$2,500.00     |
| 2020      | 9            | 661           | 6535618        | Robyne's Nest Housing for Homeless High Schoolers       | 03T         | LMC                | \$2,500.00     |
|           |              |               |                |   | 03T         | Matrix Code        | \$1,121,861.28 |
| 2017      | 9            | 619           | 6427492        | RLF Youth Shelter Roof, Structural and ADA Improvements | 03Z         | LMC                | \$173,761.66   |
|           |              |               |                |   | 03Z         | Matrix Code        | \$173,761.66   |
| 2020      | 10           | 662           | 6470788        | Senior Services Care Management                         | 05A         | LMC                | \$24,459.48    |
| 2020      | 10           | 662           | 6485094        | Senior Services Care Management                         | 05A         | LMC                | \$3,282.04     |
| 2020      | 10           | 662           | 6489343        | Senior Services Care Management                         | 05A         | LMC                | \$3,495.60     |
| 2020      | 10           | 662           | 6535618        | Senior Services Care Management                         | 05A         | LMC                | \$12,762.88    |
|           |              |               |                |   | 05A         | Matrix Code        | \$44,000.00    |
| 2020      | 12           | 664           | 6489343        | Children's Bureau                                       | 05L         | LMC                | \$36,578.99    |
| 2020      | 12           | 664           | 6535618        | Children's Bureau                                       | 05L         | LMC                | \$43,421.01    |
|           |              |               |                |   | 05L         | Matrix Code        | \$80,000.00    |
| 2020      | 11           | 663           | 6470788        | Oakview Family Literacy Program                         | 05Z         | LMC                | \$9,839.23     |
| 2020      | 11           | 663           | 6485094        | Oakview Family Literacy Program                         | 05Z         | LMC                | \$160.77       |
|           |              |               |                |   | 05Z         | Matrix Code        | \$10,000.00    |
| 2020      | 1            | 655           | 6461046        | Owner-Occupied SF, Condo, and Mobile Home Grant Program | 14A         | LMH                | \$40,000.00    |
| 2020      | 1            | 655           | 6489343        | Owner-Occupied SF, Condo, and Mobile Home Grant Program | 14A         | LMH                | \$19,956.00    |
| 2020      | 1            | 655           | 6535618        | Owner-Occupied SF, Condo, and Mobile Home Grant Program | 14A         | LMH                | \$20,000.00    |
|           |              |               |                |   | 14A         | Matrix Code        | \$79,956.00    |
| 2020      | 3            | 657           | 6470788        | Housing Rehab Program Administration                    | 14H         | LMH                | \$8,237.66     |
| 2020      | 3            | 657           | 6485094        | Housing Rehab Program Administration                    | 14H         | LMH                | \$9.00         |
| 2020      | 3            | 657           | 6489343        | Housing Rehab Program Administration                    | 14H         | LMH                | \$5,014.00     |
| 2020      | 3            | 657           | 6535618        | Housing Rehab Program Administration                    | 14H         | LMH                | \$4,359.19     |
|           |              |               |                |   | 14H         | Matrix Code        | \$17,619.85    |
| 2020      | 4            | 658           | 6461046        | Special Code Enforcement                                | 15          | LMA                | \$64,782.13    |
| 2020      | 4            | 658           | 6470788        | Special Code Enforcement                                | 15          | LMA                | \$37,676.01    |
| 2020      | 4            | 658           | 6485094        | Special Code Enforcement                                | 15          | LMA                | \$13,560.03    |
| 2020      | 4            | 658           | 6489343        | Special Code Enforcement                                | 15          | LMA                | \$13,127.25    |
| 2020      | 4            | 658           | 6535618        | Special Code Enforcement                                | 15          | LMA                | \$71,673.58    |
|           |              |               |                |   | 15          | Matrix Code        | \$200,819.00   |
| Total     |              |               |                |   |             |                    | \$2,121,749.79 |

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

| Plan Year | IDIS Project | IDIS Activity | Voucher Number | Activity to prevent, prepare for, and respond to Coronavirus | Activity Name                                     | Grant Number | Fund Type | Matrix Code | National Objective | Drawn Amount |
|-----------|--------------|---------------|----------------|--|---|--------------|-----------|-------------|--------------------|--------------|
| 2019      | 21           | 668           | 6470788        | Yes  | Cameron Lane Navigation Center Operations Program | B20MC060506  | PI        | 03T         | LMC                | \$246,655.00 |
| 2019      | 21           | 668           | 6535618        | Yes  | Cameron Lane Navigation Center Operations Program | B18MC060506  | EN        | 03T         | LMC                | \$65,149.18  |
| 2019      | 21           | 668           | 6535618        | Yes  | Cameron Lane Navigation Center Operations Program | B19MC060506  | EN        | 03T         | LMC                | \$40,000.00  |
| 2019      | 21           | 668           | 6535618        | Yes  | Cameron Lane Navigation Center Operations Program | B20MC060506  | EN        | 03T         | LMC                | \$510,257.20 |
| 2019      | 21           | 668           | 6535618        | Yes  | Cameron Lane Navigation Center Operations Program | B20MC060506  | PI        | 03T         | LMC                | \$154,221.37 |
| 2020      | 7            | 659           | 6470788        | No   | Homeless Outreach Program                         | B20MC060506  | EN        | 03T         | LMC                | \$58,339.02  |
| 2020      | 7            | 659           | 6485094        | No   | Homeless Outreach Program                         | B20MC060506  | EN        | 03T         | LMC                | \$4,985.21   |
| 2020      | 7            | 659           | 6489343        | No   | Homeless Outreach Program                         | B20MC060506  | PI        | 03T         | LMC                | \$4,628.80   |



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| Plan Year | IDIS Project | IDIS Activity | Voucher Number | Activity to prevent, prepare for, and respond to Coronavirus | Activity Name  | Grant Number | Fund Type | Matrix Code | National Objective | Drawn Amount   |
|-----------|--------------|---------------|----------------|--|--|--------------|-----------|-------------|--------------------|----------------|
| 2020      | 7            | 659           | 6535618        | No   | Homeless Outreach Program                                    | B20MC060506  | PI        | 03T         | LMC                | \$12,626.31    |
| 2020      | 8            | 660           | 6470788        | No   | Stand Up for Kids Street Outreach Program                    | B20MC060506  | EN        | 03T         | LMC                | \$5,981.89     |
| 2020      | 8            | 660           | 6535618        | No   | Stand Up for Kids Street Outreach Program                    | B20MC060506  | PI        | 03T         | LMC                | \$9,017.30     |
| 2020      | 9            | 661           | 6470788        | No   | Robyne's Nest Housing for Homeless High Schoolers            | B20MC060506  | EN        | 03T         | LMC                | \$5,000.00     |
| 2020      | 9            | 661           | 6489343        | No   | Robyne's Nest Housing for Homeless High Schoolers            | B20MC060506  | PI        | 03T         | LMC                | \$2,500.00     |
| 2020      | 9            | 661           | 6535618        | No   | Robyne's Nest Housing for Homeless High Schoolers            | B20MC060506  | PI        | 03T         | LMC                | \$2,500.00     |
|           |              |               |                |  |  |              |           | 03T         | Matrix Code        | \$1,121,861.28 |
| 2020      | 10           | 662           | 6470788        | No   | Senior Services Care Management                              | B20MC060506  | EN        | 05A         | LMC                | \$24,459.48    |
| 2020      | 10           | 662           | 6485094        | No   | Senior Services Care Management                              | B20MC060506  | EN        | 05A         | LMC                | \$3,282.04     |
| 2020      | 10           | 662           | 6489343        | No   | Senior Services Care Management                              | B20MC060506  | PI        | 05A         | LMC                | \$3,495.60     |
| 2020      | 10           | 662           | 6535618        | No   | Senior Services Care Management                              | B20MC060506  | EN        | 05A         | LMC                | \$12,762.88    |
|           |              |               |                |  |  |              |           | 05A         | Matrix Code        | \$44,000.00    |
| 2020      | 12           | 664           | 6489343        | No   | Children's Bureau  | B20MC060506  | PI        | 05L         | LMC                | \$36,578.99    |
| 2020      | 12           | 664           | 6535618        | No   | Children's Bureau  | B20MC060506  | PI        | 05L         | LMC                | \$43,421.01    |
|           |              |               |                |  |  |              |           | 05L         | Matrix Code        | \$80,000.00    |
| 2020      | 11           | 663           | 6470788        | No   | Oakview Family Literacy Program                              | B20MC060506  | EN        | 05Z         | LMC                | \$9,839.23     |
| 2020      | 11           | 663           | 6485094        | No   | Oakview Family Literacy Program                              | B20MC060506  | EN        | 05Z         | LMC                | \$160.77       |
|           |              |               |                |  |  |              |           | 05Z         | Matrix Code        | \$10,000.00    |
|           |              |               |                | No   | Activity to prevent, prepare for, and respond to Coronavirus |              |           |             |                    | \$239,578.53   |
|           |              |               |                | Yes  | Activity to prevent, prepare for, and respond to Coronavirus |              |           |             |                    | \$1,016,282.75 |
| Total     |              |               |                |  |  |              |           |             |                    | \$1,255,861.28 |

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

| Plan Year | IDIS Project | IDIS Activity | Voucher Number | Activity Name               | Matrix Code | National Objective | Drawn Amount |
|-----------|--------------|---------------|----------------|-----------------------------|-------------|--------------------|--------------|
| 2020      | 16           | 666           | 6470788        | CDBG Program Administration | 21A         |                    | \$121,188.02 |
| 2020      | 16           | 666           | 6489343        | CDBG Program Administration | 21A         |                    | \$8,465.64   |
| 2020      | 16           | 666           | 6535618        | CDBG Program Administration | 21A         |                    | \$68,303.05  |
|           |              |               |                |                             | 21A         | Matrix Code        | \$197,956.71 |
| 2020      | 17           | 667           | 6470788        | Fair Housing Foundation     | 21D         |                    | \$14,761.04  |
| 2020      | 17           | 667           | 6485094        | Fair Housing Foundation     | 21D         |                    | \$2,587.59   |
| 2020      | 17           | 667           | 6489343        | Fair Housing Foundation     | 21D         |                    | \$2,641.63   |
| 2020      | 17           | 667           | 6535618        | Fair Housing Foundation     | 21D         |                    | \$10,009.74  |
|           |              |               |                |                             | 21D         | Matrix Code        | \$30,000.00  |
| Total     |              |               |                |                             |             |                    | \$227,956.71 |



## **APPENDIX 2**

### **2020 CDBG ACTIVITY SUMMARY BY SELECTED GRANT REPORT**

PR26 - Activity Summary by Selected Grant

Date Generated: 09/01/2021

Grantee: HUNTINGTON BEACH

Grant Year: 2020

Formula and Competitive Grants only

| Total Grant Amount for 2020 Grant year = \$1,237,035.00 |                  |            |              |                                   |             |                    |               |  |                 |                                   |                                  |   |  |   |
|---|------------------|------------|--------------|-----------------------------------|-------------|--------------------|---------------|--|-----------------|-----------------------------------|----------------------------------|---|--|---|
| State   | Grantee Name     | Grant Year | Grant Number | Activity Group                    | Matrix Code | National Objective | IDIS Activity | Activity to prevent, prepare for, and respond to Coronavirus | Activity Status | Amount Funded From Selected Grant | Amount Drawn From Selected Grant | % of CDBG Drawn From Selected Grant/Grant | Total CDBG Funded Amount (All Years All Sources) | Total CDBG Drawn Amount (All Years All Sources) |
| CA  | HUNTINGTON BEACH | 2020       | B20MC060506  | Administrative And Planning       | 21A         |                    | 666           | No   | Open            | \$217,407.00                      | \$129,653.66                     |   | \$257,407.00                                     | \$129,653.66                                    |
| CA  | HUNTINGTON BEACH | 2020       | B20MC060506  | Administrative And Planning       | 21D         |                    | 667           | No   | Open            | \$27,358.37                       | \$17,348.63                      |   | \$30,000.00                                      | \$19,990.26                                     |
|   |                  |            |              | Total Administrative And Planning |             |                    |               |  |                 | \$244,765.37                      | \$147,002.29                     | 11.88%                                    | \$287,407.00                                     | \$149,643.92                                    |
| CA  | HUNTINGTON BEACH | 2020       | B20MC060506  | Housing                           | 14H         | LMH                | 657           | No   | Open            | \$59,986.00                       | \$8,246.66                       |   | \$65,000.00                                      | \$13,260.66                                     |
|   |                  |            |              | Total Housing                     |             |                    |               |  |                 | \$59,986.00                       | \$8,246.66                       | 0.67%                                     | \$65,000.00                                      | \$13,260.66                                     |
| CA  | HUNTINGTON BEACH | 2020       | B20MC060506  | Public Improvements               | 03L         | LMC                | 670           | No   | Open            | \$146,558.50                      | \$0.00                           |   | \$393,732.00                                     | \$223,000.00                                    |
|   |                  |            |              | Total Public Improvements         |             |                    |               |  |                 | \$146,558.50                      | \$0.00                           | 0.00%                                     | \$393,732.00                                     | \$223,000.00                                    |
| CA  | HUNTINGTON BEACH | 2020       | B20MC060506  | Public Services                   | 03T         | LMC                | 659           | No   | Open            | \$67,744.89                       | \$63,324.23                      |   | \$85,000.00                                      | \$80,579.34                                     |
| CA  | HUNTINGTON BEACH | 2020       | B20MC060506  | Public Services                   | 03T         | LMC                | 660           | No   | Open            | \$5,982.70                        | \$5,981.89                       |   | \$15,000.00                                      | \$14,999.19                                     |
| CA  | HUNTINGTON BEACH | 2020       | B20MC060506  | Public Services                   | 03T         | LMC                | 661           | No   | Open            | \$5,000.00                        | \$5,000.00                       |   | \$10,000.00                                      | \$10,000.00                                     |
| CA  | HUNTINGTON BEACH | 2020       | B20MC060506  | Public Services                   | 03T         | LMC                | 668           | Yes  | Open            | \$534,069.50                      | \$0.00                           |   | \$1,040,095.05                                   | \$400,876.37                                    |
| CA  | HUNTINGTON BEACH | 2020       | B20MC060506  | Public Services                   | 05A         | LMC                | 662           | No   | Open            | \$40,504.40                       | \$27,741.52                      |   | \$44,000.00                                      | \$31,237.12                                     |
| CA  | HUNTINGTON BEACH | 2020       | B20MC060506  | Public Services                   | 05L         | LMC                | 664           | No   | Open            | \$0.00                            | \$0.00                           |   | \$80,000.00                                      | \$80,000.00                                     |
| CA  | HUNTINGTON BEACH | 2020       | B20MC060506  | Public Services                   | 05Z         | LMC                | 663           | No   | Open            | \$10,000.00                       | \$10,000.00                      |   | \$10,000.00                                      | \$10,000.00                                     |
|   |                  |            |              | Total Public Services             |             |                    |               |  |                 | \$663,301.49                      | \$112,047.64                     | 9.06%                                     | \$1,284,095.05                                   | \$627,692.02                                    |
|   |                  |            |              | CARES Related Public Services     |             |                    |               |  |                 | \$534,069.50                      | \$0.00                           | 0.00%                                     | \$1,040,095.05                                   | \$400,876.37                                    |
|   |                  |            |              | Non CARES Related Public Services |             |                    |               |  |                 | \$129,231.99                      | \$112,047.64                     | 9.06%                                     | \$244,000.00                                     | \$226,815.65                                    |
|   |                  |            |              | Total 2020                        |             |                    |               |  |                 | \$1,114,611.36                    | \$267,296.59                     | 21.61%                                    | \$2,030,234.05                                   | \$1,013,596.60                                  |
|   |                  |            |              | Grand Total                       |             |                    |               |  |                 | \$1,114,611.36                    | \$267,296.59                     | 21.61%                                    | \$2,030,234.05                                   | \$1,013,596.60                                  |





## **APPENDIX 3**

# **2020 CDBG-CV FINANCIAL SUMMARY REPORT**



**PART I: SUMMARY OF CDBG-CV RESOURCES**

|   |              |
|---|--------------|
| 01 CDBG-CV GRANT                            | 2,159,775.00 |
| 02 FUNDS RETURNED TO THE LINE-OF-CREDIT     | 0.00         |
| 03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT | 0.00         |
| 04 TOTAL AVAILABLE (SUM, LINES 01-03)       | 2,159,775.00 |

**PART II: SUMMARY OF CDBG-CV EXPENDITURES**

|  |              |
|--|--------------|
| 05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION | 150,186.37   |
| 06 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION                               | 130,928.00   |
| 07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS                                | 0.00         |
| 08 TOTAL EXPENDITURES (SUM, LINES 05 - 07)                                     | 281,114.37   |
| 09 UNEXPENDED BALANCE (LINE 04 - LINE8 )                                       | 1,878,660.63 |

**PART III: LOWMOD BENEFIT FOR THE CDBG-CV GRANT**

|  |            |
|--|------------|
| 10 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS | 0.00       |
| 11 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING       | 0.00       |
| 12 DISBURSED FOR OTHER LOW/MOD ACTIVITIES        | 150,186.37 |
| 13 TOTAL LOW/MOD CREDIT (SUM, LINES 10 - 12)     | 150,186.37 |
| 14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 05)   | 150,186.37 |
| 15 PERCENT LOW/MOD CREDIT (LINE 13/LINE 14)      | 100.00%    |

**PART IV: PUBLIC SERVICE (PS) CALCULATIONS**

|   |              |
|---|--------------|
| 16 DISBURSED IN IDIS FOR PUBLIC SERVICES                          | 150,186.37   |
| 17 CDBG-CV GRANT  | 2,159,775.00 |
| 18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17) | 6.95%        |

**PART V: PLANNING AND ADMINISTRATION (PA) CAP**

|   |              |
|---|--------------|
| 19 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION                  | 130,928.00   |
| 20 CDBG-CV GRANT  | 2,159,775.00 |
| 21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20) | 6.06%        |





## **APPENDIX 4**

### **PROOF OF PUBLICATION**

# Huntington Beach Wave

1771 S. Lewis Street  
Anaheim, CA 92805  
714-796-2209

## PROOF OF PUBLICATION

Legal No. **0011484040**

5190751

HUNTINGTON BEACH, CITY OF  
CITY CLERK DEPARTMENT  
2000 MAIN ST  
HUNTINGTON BEACH, CA 92648-2763

**FILE NO. HB - FY 20-21 CAPER Public Notice**

### AFFIDAVIT OF PUBLICATION

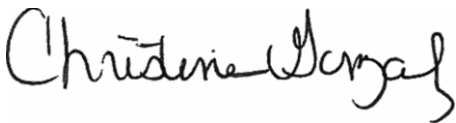
STATE OF CALIFORNIA, }  
County of Orange } **SS.**

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of the Huntington Beach Wave, a newspaper that has been adjudged to be a newspaper of general circulation by the Superior Court of the County of Orange, State of California, on July 1, 1998, Case No. A-185906 in and for the City of Huntington Beach, County of Orange, State of California; that the notice, of which the annexed is a true printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

**09/02/2021**

I certify (or declare) under the penalty of perjury under the laws of the State of California that the foregoing is true and correct:

Executed at Anaheim, Orange County, California, on  
Date: September 02, 2021.



Signature

**City of Huntington Beach**  
**Notice of Public Hearing and Public Comment Period**  
**Consolidated Annual Performance & Evaluation Report for FY 2020/21**

**NOTICE IS HEREBY GIVEN** that the City Council will hold its regularly scheduled City Council Meeting on Tuesday, September 21, 2021, at 6:00 p.m. at the Huntington Beach City Council Chambers located at 2000 Main Street, Huntington Beach, CA 92648, or virtually via Zoom Webinar, after which the Council will adopt the Consolidated Annual Performance and Evaluation Plan (CAPER) for Fiscal Year 2020/21. The purpose of the CAPER is to highlight the City's achievements during the implementation year of the HUD-funded:

~~Community Development Block Grant (CDBG) Program~~  
~~HOME Investment Partnership Act (HOME) Program~~  
~~Special allocation of Community Development Block Grant received from the Coronavirus Aid, Relief, and Economic Security Act (CARES) Act (CDBG-CV) Program~~  
Additionally, the CAPER reports the progress the City made in carrying out its strategic plan (Consolidated Plan) and its action plan (Annual Action Plan).

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 17, 2020, Governor Newsom issued Executive Order N-29-20 which allows a local legislative body to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body.

**IN-PERSON PUBLIC PARTICIPATION/ZOOM ACCESS: Members wishing to attend the meeting in person are encouraged to wear a face covering.**

Alternate ways to view City Council meetings live or on-demand remain: livestreamed on HBTB Channel 3 (replayed on Wednesday's at 10:00 a.m., and Thursday's at 6:00 p.m.); live and archived meetings for on-demand viewing accessed from <https://huntingtonbeach.legistar.com/calendar> ; or, from any Roku, Fire TV or Apple device by downloading the Cablecast Screenweave App and searching for the City of Huntington Beach channel.

Copies of the Draft CAPER are available at the following locations and on the City's website at <https://www.huntingtonbeachca.gov/business/economic-development/cdbg/> :

City of Huntington Beach  
Community Development Dept.  
2000 Main Street, 5th Floor  
Huntington Beach, CA 92648

Oak View Branch Library  
17251 Oak Lane  
Huntington Beach, CA 92648

The Draft CAPER can also be delivered via U.S. mail or email upon request by calling the City's Community Development Department at (714) 375-5186. Written comments on the CAPER will be accepted until 2:00 pm on Tuesday, September 21, 2021 and can be addressed or emailed to:

**CONSOLIDATED ANNUAL PERFORMANCE & EVALUATION REPORT**  
Attn: Robert Ramirez, Economic Development Project Manager  
Community Development Department  
2000 Main Street – Fifth Floor  
Huntington Beach, CA 92648  
[Robert.Ramirez@surfcity-hb.org](mailto:Robert.Ramirez@surfcity-hb.org)

In accordance with the Americans with Disabilities Act, services are available to members of our community who require special assistance to participate in public meetings. If you require special assistance, 48-hour prior notification will enable the City to make reasonable arrangements for an assisted listening device (ALD) for the hearing impaired, American Sign Language interpreters, a reader during the meeting and/or large print agendas. Please contact the City Clerk's Office at (714) 536-5227 for more information, or request assistance from staff listed above.

