

City of Huntington Beach
User and Regulatory Fee Study
Cost of Service Calculation

Fee Description		Service Time Estimate						
		Plann'g	Code Enf	Bldg	PW	Fire	Police	Total
1	Group Home / Sober Living Home Use Permit							
	Six or Fewer Residents (Special Use Permit)	8.0	1.5	0.0	0.0	0.0	0.0	9.5
	Seven or More Residents							
	a) Conditional Use Permit	22.0	1.0	1.0	0.5	0.5	0.5	25.5
	b) Operator Permit	8.0	1.5	0.0	0.0	0.0	2.5	12.0

		Cost of Service = (Hourly Billing Rate * Service Time)						
		\$191	\$150	\$159	\$155	\$176	\$176	Total
Fee Description		Plann'g	Code Enf	Bldg	PW	Fire	Police	Total
1	Group Home / Sober Living Home Use Permit							
	Six or Fewer Residents (Special Use Permit)	\$1,528	\$225	\$0	\$0	\$0	\$0	\$1,753
	Seven or More Residents							
	a) Conditional Use Permit	\$4,202	\$150	\$159	\$78	\$88	\$88	\$4,765
	b) Operator Permit	\$1,528	\$225	\$0	\$0	\$0	\$440	\$2,193

Fee Description		Current Fees & Cost Recovery			Proposed Fees & Cost Recovery		
		Current Fee Structure	Fee	Cost Recovery	Fee Structure	Fee	Cost Recovery
1	Group Home / Sober Living Home Use Permit						
	Six or Fewer Residents (Special Use Permit)	Fixed	varies	100%	Fixed	\$1,753	100%
	Seven or More Residents						
	a) Conditional Use Permit	Fixed	varies	100%	Fixed	\$4,765	100%
	b) Operator Permit	Fixed	\$0	100%	Fixed	\$2,193	100%

Fee Description		Target Initial Annual Volume	Revenue Analysis at Full Cost Recovery	Revenue Analysis at Proposed Fees	Over / (Under) Recovery at Proposed Fee
1	Group Home / Sober Living Home Use Permit				
	Six or Fewer Residents (Special Use Permit)	110	\$192,830	\$192,830	\$0
	Seven or More Residents				
	a) Conditional Use Permit	30	\$142,935	\$142,935	\$0
	b) Operator Permit	30	\$65,790	\$65,790	\$0
Total			\$401,555	\$401,555	\$0

[a] Fully-burdened hourly rates for Planning, Code Enforcement, Building, Public Works, and Fire calculated by ClearSource using FY 19/20 adopted budget. Hourly rates for Police Services set to match Fire based on similar compensation packages.

City of Huntington Beach

WORKING DRAFT MASTER FEE SCHEDULE - USE PERMIT FOR GROUP HOME / SOBER LIVING HOME

Description	Maximum Fee	Proposed Fee	Note
1 Group Home / Sober Living Home Use Permit			
Six or Fewer Residents (Special Use Permit)	\$1,753	\$1,753	
Seven or More Residents			
a) Conditional Use Permit	\$4,765	\$4,765	
b) Operator Permit	\$2,193	\$2,193	

City of Huntington Beach

WORKING DRAFT MASTER FEE SCHEDULE - HOURLY BILLING RATES FOR CODE ENFORCEMENT SERVICES

Description	Maximum Fee	Proposed Fee	Note
Code Compliance			
1 Code Compliance Follow-Up, If Required			
Code Enforcement Supervisor	\$198	\$198	
Senior Code Enforcement Officer	\$158	\$158	
Code Enforcement Officer II	\$150	\$150	
Code Enforcement Officer I	\$115	\$115	
Code Enforcement Technician	\$101	\$101	

City of Huntington Beach

FEE SCHEDULE - USE PERMIT FOR GROUP HOME / SOBER LIVING HOME

Description	Fee	Charge Basis	Note
1 Group Home / Sober Living Home Use Permit			
Six or Fewer Residents (Special Use Permit)	\$1,753	fixed fee	
Seven or More Residents			
a) Conditional Use Permit	\$4,765	fixed fee	
b) Operator Permit	\$2,193	fixed fee	

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FEE SCHEDULE - HOURLY BILLING RATES FOR CODE ENFORCEMENT SERVICES

Description		Fee	Charge Basis	Note
Code Compliance				
1	Code Compliance Follow-Up, If Required			
	Code Enforcement Supervisor	\$198	per hour	
	Senior Code Enforcement Officer	\$158	per hour	
	Code Enforcement Officer II	\$150	per hour	
	Code Enforcement Officer I	\$115	per hour	
	Code Enforcement Technician	\$101	per hour	