

**Switzer, Donna**

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**From:** Chris Young <outcasthb@earthlink.net>  
**Sent:** Sunday, November 15, 2020 7:05 PM  
**To:** supplementalcomm@surfcity-hb.org  
**Subject:** Additional information for Council Item #20-2029  
**Attachments:** AppendicesA-Q(Combined)-Board Input.pdf; CityofHuntingtonBeach-FourthofJulyV802012017pagenumbered-Board Input.pdf; Signed Statement.pdf

Dear City Council and City Manager,

I have attached the ACTUAL 4th of July Board 2017 audit paperwork.  
The attachment that you have on the agenda DOES NOT have the comments that were made by the 4th of July Executive Board, nor does it have the letter, dated May 3, 2017, that the Board attached in protest to the original audit that was conducted.  
Please see that this gets added to the record

Chris Young  
HB 4th of July Executive Board  
Huntington Beach CA  
714-292-9184

**SUPPLEMENTAL  
COMMUNICATION**

Meeting Date: 11/16/2020

Agenda Item No.: 17(20-2029)

**DETAILED SCOPE OF WORK**  
**4TH OF JULY CELEBRATION FUND**  
Cash Handling Procedures & Accounting Practices

- Analyze Fund 204 (4<sup>th</sup> of July Celebration Fund – currently a Special Revenue Fund) for the last 12 month period to include calendar year 2016 Fourth of July.
- From this analysis, the City requests:
  - Identify sources of revenue and amounts and provide a short, two to three sentence description of each type, including but not limited to:
    - Ticket sales (bleacher sales for parade/pancake breakfast, fireworks seating on the pier)
    - Parade entry fees
    - In kind/cash donations
    - Sponsorships
    - Gala/sponsor recognition event (including silent/live auction at event)
    - Program advertisements
    - Merchandise sales
    - Run/fitness expo
    - Pier plaza festival (vendor booths, merchandise sales)
    - On-line sales
    - DVD sales
  - A detailed reporting of how each of the above mentioned revenue types is reported in the City's General Ledger: Specifically, in regard to General Ledger entry, the City wishes to know:
    - What, if any, internal controls are in place over General Ledger recording and if
    - Identified internal controls are effective to ensure timely and accurate recording of the identified revenue sources
- Obtain an understanding of cash handling procedures for each payment type including but not limited to:
  - Pay-Pal purchases
    - Consultant to inspect City procedure over reconciliation of items sold on-line to actual merchandise purchased and provide recommendation(s) where applicable
  - Pier Plaza Merchandise sales (3-day event)
    - Consultant to inspect City procedures over:
      - Payment types accepted
      - Collection of cash, receipting for purchases, reconciliations
      - Securitization of cash (and other assets) during the event
      - How and when funds are delivered to the City
  - Gain an understanding of the reconciliation process of total merchandise sales at all locations (Pier Plaza, Albertson's, Von's, etc.) versus total merchandise inventory and comment
  - Gala/sponsor recognition event
  - Pancake breakfast at Lake Park
  - 4<sup>th</sup> of July Run & Fitness Expo
  - Celebration and fireworks show at the pier
  - Parade
  - Executive board meetings/events
- Vendor fees/deposits, specifically;
  - When are the fees/deposits received
  - How are the event fees/deposits tracked
  - Obtain an understanding of procedures of how fees/deposit amounts are calculated
  - How event fees/deposits are recorded
    - Cash
    - Checks
    - Credit Cards
  - Inspect deposit refund/retention procedures

## EXHIBIT A

- Inspect deposit procedures for cash collection and handling and provide report of findings and recommendations where applicable.
- Inspect sponsorship fee schedule and sponsorship receipts and report findings. Comment on effectiveness of tiered levels of sponsorships and how these are offered to potential sponsors or donors.
- Inspect procedures over shipped merchandise to on-line buyers, including who is responsible for merchandise payments/shipping and report findings.
- Inspect procedures over payment for shipped merchandise and report findings.
- Inspect in-kind donations, specifically:
  - Identify sources of in-kind donations and provide a short, two to three sentence description of each type, including but not limited to:
    - Gala/sponsor recognition event at Hilton
  - A brief reporting of:
    - How in-kind donations are approved
    - How in-kind donations are requested and how each donor is acknowledged
    - How in-kind donations are valued
    - How in-kind donations are accounted for
- Obtain an understanding of current fundraising practices.
- From this analysis, the City requests:
  - A report on how potential donors are identified
  - How potential donors are contacted and by whom
  - A report on the assigned duties of the 4<sup>th</sup> of July Board as they relate to fundraising
- Inspect City prepared financial analysis of 4<sup>th</sup> of July Celebration Fund.
- From this analysis, the City requests:
  - Comments on a high level understanding of a City prepared analysis of revenues and expenditures in Fund 204
  - Inquiries on material variances from year to year (materiality to be determined and documented through discussion with City staff)

City of Huntington Beach  
Trial Balance Report

ACCTNO	Description	Revenue Type	Cumulative 14 Actual 9/30/12	Cumulative 14 Actual 9/30/13	Cumulative 14 Actual 9/30/14	Cumulative 14 Actual 9/30/15	Cumulative 14 Actual 9/30/16	5 Year Increase/ (Decrease)
<b>Revenues</b>								
20400204.42965/66	Pooled Cash Interest	Interest	526	-	706	849	344	-34.6%
20400204.44080	Pier Plaza	Parking	27,632	30,710	32,390	32,060	119,354 <b>F</b>	331.9%
20400204.46870	Other	Pier Plaza Festival	78,676	86,435	77,631	70,322	69,560	-11.6%
20400204.47410	Film Permits	DVD Sales	80	120	80	55	20	-75.0%
20400204.47501	Recreational Fees	Parade Entry Fees	18,100	18,700 <b>A</b>	20,015	22,900	24,400	34.8%
20400204.47600	Special Events	Run/Fitness Expo	148,222	152,005 <b>A</b>	135,730	135,440	125,296	-15.5%
20400204.47815	Membership	Auction	4,085 <b>B</b>	5,430 <b>C</b>	5,995	4,301	220	-94.6%
20400204.48120	Admissions	Firework Seat Sales	6,690	4,360	4,200	3,115	2,425	-63.8%
20400204.48230	Souvineer Sales	Merchandise	16,056	21,666 <b>D</b>	17,250	19,627	23,121	44.0%
20400204.48300	Donations	Donations	1,555 <b>B</b>	286 <b>C, E</b>	30	-	50	-96.8%
20400204.48350	Sponsorships	Sponsorship	46,500	115,835 <b>D, E</b>	54,665	81,400	81,650	75.6%
20400204.48410	Other Reimbursement	Bleacher/Pancake Breakfast	4,265	3,020	2,275	1,625	970	-77.3%
20400204.48550	Miscellaneous	Misc	4,115	1,554	2,250	-	-	-100.0%
<b>Revenues Total</b>			<b>356,501</b>	<b>440,121</b>	<b>353,117</b>	<b>371,695</b>	<b>447,409</b>	<b>25.5%</b>

- A** \$20,195 check received from Spectrum Sports that was coded in error to Parade Entry Fees (47501) to reclassified to Run/Fitness Expo (47600)
- B** \$4,085 in auction proceeds (47815) was incorrectly coded to donations (48300)
- C** \$3,995 in auction proceeds (47815) was incorrectly coded to donations (48300)
- D** \$7,465 in merchandise sales (48230) proceeds from Albertsons was incorrectly coded to sponsorships (48350)
- E** Boeing sponsorship of \$4,000 was incorrectly coded to donations (48300); reclassified to sponsorships (48350)
- F** Parking revenue for Fourth of July Celebration. In FY 15/16, the parking revenues associated with the event was increased from one day (July 4th only) to three days, bringing in total revenue of \$119,354

<b>Expenditures</b>								
20445803.51110	Base Salaries				6,765	5,451	0	
20445803.51112	Seasonal Part Time					19,441	873 <b>G</b>	
20445803.52000	Salaries, Temporary		31,149	39,095	26,787	9,614	3,538 <b>G</b>	
20445803.53020	Regular Overtime		51,952	52,299	52,446	18,635	51,952 <b>H</b>	
20445803.55110	CAL PERS Employer Cost		0	0	1,514	5,695	201	
20445803.55175	Workers Compensation		282	415	304	672	18	
20445803.55280	Waived Medical Insurance			13	0			
20445803.55325	Unemployment Insurance		985	82	0			
20445803.55375	Disability		0	3	0			
20445803.55450	Life Insurance		0	0	0			
20445803.56020	FICA Medicare		400	521	442	489	13	
20445803.56100	Other Benefits					12,197	0	
<b>Total Salaries &amp; Benefits</b>			<b>84,768</b>	<b>92,428</b>	<b>88,259</b>	<b>72,195</b>	<b>56,595</b>	<b>-33.2%</b>



City of Huntington Beach  
Trial Balance Report

ACCTNO	Description	Revenue Type	Cumulative 14 Actual 9/30/12	Cumulative 14 Actual 9/30/13	Cumulative 14 Actual 9/30/14	Cumulative 14 Actual 9/30/15	Cumulative 14 Actual 9/30/16	5 Year Increase/ (Decrease)
20445803.63025	Audiovisual Supplies					135	0	
20445803.63100	General Supplies		10,298	29,800	19,661	4,452	1,211	
20445803.63125	Office Supplies				22,994	27,820	1,703	
20445803.63345	USPS Charges						82	
20445803.64140	Food		4,049	0	3,070	2,043	0	
20445803.64165	Clothing/Uniforms		0				35,682	
20445803.64230	Awards and Presentations		0				2,222	
20445803.64470	Subscriptions			550	0	544	0	
20445803.64490	Stipends					300	0	
20445803.68695	Hosted Meetings		843	1,270	630	3,653	4,806	
20445803.69365	Other Professional Services		26,529	32,394	49,470	61,217	58,894	
20445803.69455	Printing Reproduction Cont Svc		0	3,407	0	2,250	3,267	
20445803.69485	Microfilm/Doc Image Cont Svcs		2,996	5,680	0			
20445803.69505	Other Cont Svcs		186,466	202,862	175,653	158,792	211,553	G
20445803.69530	Other Advertising Cont Svcs		0	1,125	0			
20445803.70200	Equipment Rental		12,785	25,019	25,576	29,792	32,661	
20445803.73010	General/Liability Insurance		6,820	6,620	0		255	
20445803.79025	Permit Expense						4,747	
20445803.79600	Donation Expense						1,200	
	<b>Total Operating</b>		<u>250,786</u>	<u>308,728</u>	<u>297,054</u>	<u>291,000</u>	<u>358,284</u>	42.9%
<b>MAIN TOTAL:</b>	<b>Expenditures Total</b>		<u>335,553</u>	<u>401,154</u>	<u>385,313</u>	<u>363,195</u>	<u>414,878</u>	23.6%
	<b>Revenues (Over)/Under Expenditures</b>		<u>20,947</u>	<u>38,967</u>	<u>(32,196)</u>	<u>8,500</u>	<u>32,531</u>	

**G** Seasonal part-time and Temporary Salaries for FY 11/12 - 14/15 were primarily for Pat and Stacey's salaries as part-time employees of the City. In FY 15/16, they were converted to contractors for \$24,750 annually per employee and charged under Other Cont Svcs (69505). A portion of temp salaries (52000) is a transfer of City staff costs related to the event (approximately \$3,538 annually).

**H** FY 14/15 decrease in overtime salaries was related to a one-time reduction in transfer of public safety costs related to the event. This reduction was made to help offset increased costs not supported by event revenue.

**Other** T-shirt costs have increased 71.2%, from \$20,848 in FY 11/12 to \$35,682 in FY 15/16. Overall merchandise sales have increased 20.4% during the corresponding 5-year period.

2016  
Lake Park Bleacher Seating

TICKET NUMBER	Receipt #	Zip Code	Mail-In	Walk-in	PayPal	Comp	Comped to Name	Initials
0001							Don McAllister	
0002							Don McAllister	
0003							Don McAllister	
0004	email from Stacey						Don McAllister	
0005	↓ Ruthann Chicago						Don McAllister	
0006	↓	↓	↓	↓			Don McAllister	
0007							Don McAllister	
0008							Don McAllister	
0009							Don McAllister	
0010							Don McAllister	
0011	90767	92649		✓				CB
0012	↓	↓		↓				↓
0013	90939	90740		X				↓
0014		↓		↓				↓
0015	91002	92648		X				ML
0016	↓	↓		↓				↓
0017	↓	↓		↓				↓
0018							Don McAllister	
0019							Don McAllister	
0020	91002	92648		X				ML
0021	91007	92648		X				↓
0022	↓	↓		↓				↓
0023								↓
0024								↓
0025								↓
0026								↓
0027								↓
0028	↓	↓		↓				CB
0029	91005	92649		✓				↓
0030	↓	↓		↓				↓
0031	81264	92648		✓				↓
0032	↓	↓		↓				↓
0033								↓
0034								↓
0035								↓
0036								↓
0037								↓
0038								↓
0039								↓
0040	↓	↓		↓				↓
0041	1238	92646			✓			ML

2016  
Lake Park Bleacher Seating

TICKET NUMBER	Receipt #	Zip Code	Mail-In	Walk-in	PayPal	Comp	Comped to Name	Initials
0042	↓	↓			↓			ML
0043	↓	↓			↓			↓
0044	↓	↓			↓			↓
0045	↓	↓			↓			↓
0046	↓	↓			↓			↓
0047	↓	↓			↓			↓
0048	↓	↓			↓			↓
0049	1243	90503			✓			AS
0050	"	"			"			AS
0051	1244	92647			✓			AS
0052	1245	92646			✓			AS
0053	"	"			✓			AS
0054	1248	92647			✓			AS
0055	↓	↓			↓			↓
0056	↓	↓			↓			↓
0057	↓	↓			↓			↓
0058	↓	↓			↓			↓
0059	↓	↓			↓		Pat/Stacy	AS
0060	↓	↓			↓		↓	↓
0061	↓	↓			↓		↓	↓
0062	↓	↓			↓		↓	↓
0063	↓	↓			↓		↓	↓
0064	86204	92646		✓				AS
0065	↓	↓		↓				↓
0066	1251	98535			✓			AS
0067	↓	↓			↓			↓
0068	↓	↓			↓			↓
0069	↓	↓			↓			↓
0070	↓	↓			↓			↓
0071	↓	↓			↓			↓
0072	↓	↓			↓			↓
0073	↓	↓			↓			↓
0074	1252	92644			✓			AS
0075	↓	↓			↓			↓
0076	↓	↓			↓			↓
0077	↓	↓			↓			↓
0078	↓	↓			↓			↓
0079	1253	55950			✓			AS
0080	"	"			✓			AS
0081	86937	92649		X				AS
0082	"	"		X				AS



2016  
Lake Park Bleacher Seating

TICKET NUMBER	Receipt #	Zip Code	Mail-In	Walk-in	PayPal	Comp	Comped to Name	Initials
0083	1251	92646			X			ML
0084	↓	↓			↓			↓
0085								
0086								
0087	↓	↓			↓			↓
0088	87103	92648		X				ML
0089	↓	↓		↓				↓
0090	1259	92646			X			ML
0091	↓	↓			↓			↓
0092								
0093								
0094								
0095								
0096								
0097	↓	↓			↓			↓
0098	Email from Stacey				X			ML
0099	↓	↓			↓			↓
0100								
0101	↓	↓			↓			↓
0102	1263	90804			X			ML
0103	↓	↓			↓			↓
0104	1264	85118			X			ML
0105	↓	↓			↓			↓
0106								
0107								
0108								
0109								
0110								
0111	↓	↓			↓			↓
0112	1269	92647			X			ML
0113	↓	↓			↓			↓
0114	1272	92648			X			ML
0115	↓	↓			↓			↓
0116								
0117								
0118								
0119								
0120								
0121	↓	↓			↓			↓
0122	1273	90025			X			ML
0123	↓	↓			↓			↓



2016  
Lake Park Bleacher Seating

TICKET NUMBER	Receipt #	Zip Code	Mail-In	Walk-in	PayPal	Comp	Comped to Name	Initials
0124	1273	90025			X			ML
0125	↓	↓			↓			↓
0126	88297	92648		✓				GW
0127	↓	↓		↓				↓
0128	1277	90735			X			ML
0129	↓	↓			↓			↓
0130	↓	↓			↓			↓
0131	1282	92646			X			G
0132	"	"			"			"
0133	85799	90230		✓				CR
0134	↓	↓		↓				↓
0135	↓	↓		↓				↓
0136	1288	85254		✗	X			ML
0137	↓	↓			↓			↓
0138	1290	91107			X			ML
0139	↓	↓			↓			↓
0140	↓	↓			↓			↓
0141	↓	↓			↓			↓
0142	↓	↓			↓			↓
0143	89003	92647		✓				GW
0144	↓	↓		↓				↓
0145	↓	↓		↓				↓
0146	↓	↓		↓				↓
0147	1292	92649			X			ML
0148	↓	↓			↓			↓
0149	↓	↓			↓			↓
0150	↓	↓			↓			↓
0151	↓	↓			↓			↓
0152	↓	↓			↓			↓
0153	↓	↓			↓			↓
0154	↓	↓			↓			↓
0155	↓	↓			↓			↓
0156	↓	↓			↓			↓
0157	↓	↓			↓			↓
0158	↓	↓			↓			↓
0159	↓	↓			↓			↓
0160	↓	↓			↓			↓
0161	89211	92648		X				ML
0162	↓	↓		↓				↓
0163	↓	↓		↓				↓
0164	↓	↓		↓				↓

2016  
Lake Park Bleacher Seating

TICKET NUMBER	Receipt #	Zip Code	Mail-In	Walk-in	PayPal	Comp	Comped to Name	Initials
0165	89211	92648		X				ML
0166	1298	92647			X			ML
0167	↓	↓			↓			↓
0168	91017	92646		X				↓
0169	↓	↓		↓				↓
0170	↓	↓		↓				↓
0171	91055	92649		✓				CR
0172	↓	↓		↓				↓
0173	↓	↓		↓				↓
0174	↓	↓		↓				↓
0175	↓	↓		↓				↓



**HB DIGITAL & HOME RUN**  
media group

1615 Alabama St  
Huntington Beach, CA 92648

# INVOICE

## INV-24588

Phone: (714) 536-3939  
Fax: (714) 901-0102

Created Date: 4/4/2016 10:24 AM  
Completed Date: 4/30/2016 5:22 PM

Ordered By: Stacey Hoffer | Staceee7@aol.com

Bill To: **City of Huntington Beach**  
2000 Main Street  
Huntington Beach, CA 92648

Payment Terms: Net 30  
Salesperson: House HB Digital & Home Run Media Grp

Order Description: 4th of July - Tickets

\*unit price rounded to 4 decimal places

#	Product Description	Quantity	Unit Price*	Amount
1	4.25 x 2.75 on 100# Opaque Cover 4/0 with Seq. # - Bleacher Tickets	400	\$0.30	\$120.00
2	4.25 x 2.75 on 100# Opaque Cover 4/4 with Seq. # - Firework Tickets	1100	\$0.275	\$302.50

**Sub Total:** \$422.50  
**Discount:** \$42.25  
**Sales Tax:** \$30.42  
**Total:** \$410.67  
**Amount Paid:** \$0.00  
**Amount Due:** \$410.67

OP/OC/OD/OJ/OW# 21899  
 Supplier # 30135  
 Order Co # 0204  
 2-way or 3-way \_\_\_\_\_  
 Account # 20445 803 69455  
 Approved [Signature]  
 PV # \_\_\_\_\_ Batch # \_\_\_\_\_





2016  
Fireworks Over the Ocean  
Pier Seating

TICKET NUMBER	Receipt #	Zip Code	Mail-In	Walk-in	PayPal	Comp	Comped to Name	Initials
0001	82711	90740		✓				ML
0002	↓	↓		↓				↓
0003	↓	↓		↓				↓
0004	1240	92648			✓			ML
0005	↓	↓			↓			↓
0006	↓	↓			↓			↓
0007	↓	↓			↓			↓
0008	1241	76016			✓			ML
0009	↓	↓			↓			↓
0010	↓	↓			↓			↓
0011	↓	↓			↓			↓
0012	↓	↓			↓			↓
0013	↓	↓			↓			↓
0014	↓	↓			↓			↓
0015	1242	85142			✓			ML
0016	↓	↓			↓			↓
0017	↓	↓			↓			↓
0018	↓	↓			↓			↓
0019	↓	↓			↓			↓
0020	↓	↓			↓			↓
0021	1244	92647			✓			ML
0022	1245	92646			✓			ML
0023	"	"			✓			ML
0024	1250	92805			✓			ML
0025	1250	92805			✓			ML
0026	85981	92683		✓				ML
0027	↓	↓		↓				↓
0028	↓	↓		↓				↓
0029	↓	↓		↓				↓
0030	1254	92604			✓			ML
0031	↓	↓			↓			↓
0032	↓	↓			↓			↓
0033	↓	↓			↓			↓
0034	1255	98125			✓			ML
0035	↓	↓			↓			↓
0036	↓	↓			↓			↓
0037	↓	↓			↓			↓
0038	1256	92781			x			ML
0039	↓	↓			↓			↓
0040	↓	↓			↓			↓
0041	↓	↓			↓			↓
0042	↓	↓			↓			↓

2016  
Fireworks Over the Ocean  
Pier Seating

TICKET NUMBER	Receipt #	Zip Code	Mail-In	Walk-in	PayPal	Comp	Comped to Name	Initials
0043	↓	↓			↓			↓
0044	↓	↓			↓			↓
0045	↓	↓			↓			↓
0046	↓	↓			↓			↓
0047	↓	↓			↓			↓
0048	1257	92644			X			ML
0049	↓	↓			↓			↓
0050	1258	85747			X			ML
0051	↓	↓			↓			↓
0052	↓	↓			↓			↓
0053	↓	↓			↓			↓
0054	↓	↓			↓			↓
0055	87242	92646		✓				DL
0056	↓	↓		↓				↓
0057	↓	↓		↓				↓
0058	↓	↓		↓				↓
0059	1260	92648			X			ML
0060	↓	↓			↓			↓
0061	↓	↓			↓			↓
0062	87505	92648		Y				CR
0063	↓	↓		↓				↓
0064	↓	↓		↓				↓
0065	↓	↓		↓				↓
0066	↓	↓		↓				↓
0067	↓	↓		↓				↓
0068	1261	92640			X			ML
0069	↓	↓			↓			↓
0070	↓	↓			↓			↓
0071	1262	91739			X			ML
0072	↓	↓			↓			↓
0073	↓	↓			↓			↓
0074	↓	↓			↓			↓
0075	↓	↓			↓			↓
0076	↓	↓			↓			↓
0077	↓	↓			↓			↓
0078	↓	↓			↓			↓
0079	↓	↓			↓			↓
0080	1265	93291			X			ML
0081	↓	↓			↓			↓
0082	1266	89521			X			ML
0083	↓	↓			↓			↓
0084	↓	↓			↓			↓

2016  
Fireworks Over the Ocean  
Pier Seating

TICKET NUMBER	Receipt #	Zip Code	Mail-In	Walk-in	PayPal	Comp	Comped to Name	Initials
0085	1266	89521			X			ML
0086	↓	↓			↓			↓
0087	1267	92627			X			ML
0088	↓	↓			↓			↓
0089	1268	92708			X			ML
0090	↓	↓			↓			↓
0091	1270	92251			X			ML
0092	↓	↓			↓			↓
0093	↓	↓			↓			↓
0094	↓	↓			↓			↓
0095	↓	↓			↓			↓
0096	↓	↓			↓			↓
0097	1271	92646			X			ML
0098	↓	↓			↓			↓
0099	1274	92646			X			ML
0100	↓	↓			↓			↓
0101	↓	↓			↓			↓
0102	↓	↓			↓			↓
0103	↓	↓			↓			↓
0104	↓	↓			↓			↓
0105	↓	↓			↓			↓
0106	↓	↓			↓			↓
0107	88340	92648		X				CR
0108	↓	↓		↓				↓
0109	↓	↓		↓				↓
0110	↓	↓		↓				↓
0111	↓	↓		↓				↓
0112	↓	↓		↓				↓
0113	↓	↓		↓				↓
0114	↓	↓		↓				↓
0115	↓	↓		↓				↓
0116	↓	↓		↓				↓
0117	1275	78418			X			ML
0118	↓	↓			↓			↓
0119	↓	↓			↓			↓
0120	↓	↓			↓			↓
0121	88389	92646		X				CR
0122	↓	↓		↓				↓
0123	↓	↓		↓				↓
0124	↓	↓		↓				↓
0125	↓	↓		↓				↓
0126	↓	↓		↓				↓



2016  
Fireworks Over the Ocean  
Pier Seating

TICKET NUMBER	Receipt #	Zip Code	Mail-In	Walk-in	PayPal	Comp	Comped to Name	Initials
0127	1276	91762			X			ML
0128	↓	↓			↓			↓
0129	1280	92648			X			QJ
0130	↓	↓			↓			↓
0131	↓	↓			↓			↓
0132	↓	↓			↓			↓
0133	1285	91710			X			ML
0134	↓	↓			↓			↓
0135	↓	↓			↓			↓
0136	↓	↓			↓			↓
0137	↓	↓			↓			↓
0138	↓	↓			↓			↓
0139	↓	↓			↓			↓
0140	↓	↓			↓			↓
0141	↓	↓			↓			↓
0142	↓	↓			↓			↓
0143	1286	85304			X			ML
0144	↓	↓			↓			↓
0145	↓	↓			↓			↓
0146	1287	92708			X			ML
0147	↓	↓			↓			↓
0148	↓	↓			↓			↓
0149	↓	↓			↓			↓
0150	↓	↓			↓			↓
0151	↓	↓			↓			↓
0152	1288	85254			X			ML
0153	↓	↓			↓			↓
0154	1290	91107			X			ML
0155	↓	↓			↓			↓
0156	↓	↓			↓			↓
0157	↓	↓			↓			↓
0158	↓	↓			↓			↓
0159	1291	37064			X			ML
0160	↓	↓			↓			↓
0161	↓	↓			↓			↓
0162	↓	↓			↓			↓
0163	↓	↓			↓			↓
0164	↓	↓			↓			↓
0165	↓	↓			↓			↓
0166	↓	↓			↓			↓
0167	1293	87114			X			ML
0168	↓	↓			↓			↓



2016  
Fireworks Over the Ocean  
Pier Seating

TICKET NUMBER	Receipt #	Zip Code	Mail-In	Walk-in	PayPal	Comp	Comped to Name	Initials
0169	89168	92648		✓				CR
0170	↓	↓		↓				↓
0171	↓	↓		↓				↓
0172	↓	↓		↓				↓
0173	↓	↓		↓				↓
0174	↓	↓		↓				↓
0175	↓	↓		↓				↓
0176	↓	↓		↓				↓
0177	↓	↓		↓				↓
0178	↓	↓		↓				↓
0179	↓	↓		↓				↓
0180	↓	↓		↓				↓
0181	↓	↓		↓				↓
0182	↓	↓		↓				↓
0183	↓	↓		↓				↓
0184	↓	↓		↓				↓
0185	↓	↓		↓				↓
0186	↓	↓		↓				↓
0187	1296	93657		✗	x			ML
0188	↓	↓		↓	↓			↓
0189	↓	↓		↓	↓			↓
0190	↓	↓		↓	↓			↓
0191	1295	92584			x			ML
0192	↓	↓			↓			↓
0193	↓	↓			↓			↓
0194	↓	↓			↓			↓
0195	89216	92708		x				ML
0196	↓	↓		↓				↓
0197	1297	92646			x			g
0198	↓	↓			↓			↓
0199	↓	↓			↓			↓
0200	↓	↓			↓			↓
0201	89256	92530		x				ML
0202		↓		↓				↓
0203		↓		↓				↓
0204	1299	91702			x			ML
0205	↓	↓			↓			↓
0206	↓	↓			↓			↓
0207	↓	↓			↓			↓
0208	↓	↓			↓			↓
0209	↓	↓			↓			↓
0210	↓	↓			↓			↓

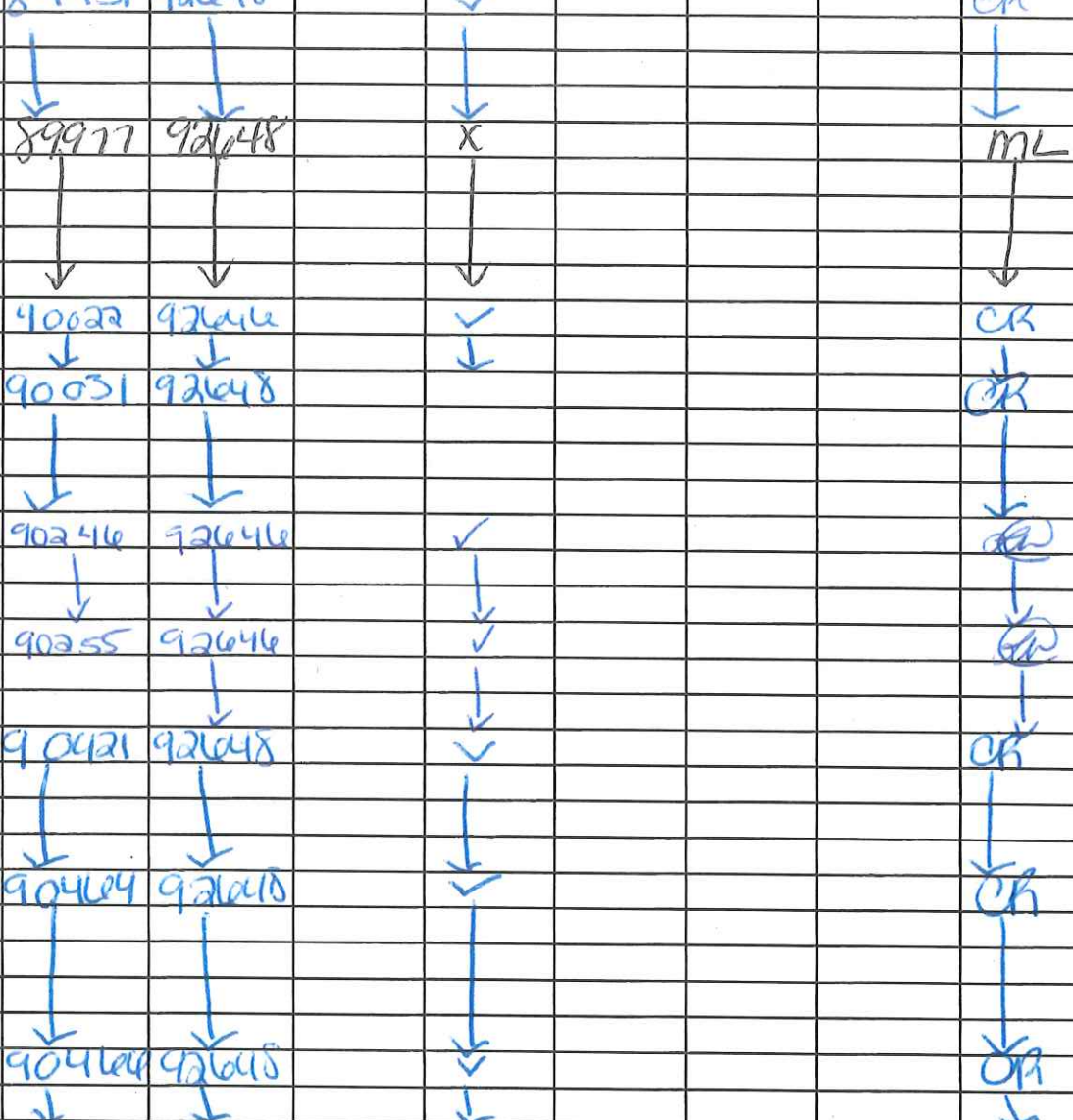
2016  
Fireworks Over the Ocean  
Pier Seating

TICKET NUMBER	Receipt #	Zip Code	Mail-In	Walk-in	PayPal	Comp	Comped to Name	Initials
0211	89559	92648		✓				CR
0212	↓	↓		↓				↓
0213								
0214								
0215	↓	↓		↓				↓
0216	89600	92648		✓				CR
0217	↓	↓		↓				↓
0218								
0219								
0220								
0221								
0222								
0223								
0224								
0225								
0226								
0227								
0228								
0229								
0230								
0231								
0232	↓	↓		↓				↓
0233	1300	92591			X			ML
0234	↓	↓			↓			↓
0235	89687	92648		✓				CR
0236	↓							↓
0237								CR
0238	89693	92708		✓				↓
0239	↓	↓		↓				↓
0240								
0241	↓	↓		↓				CR
0242	89708	92648		↓				↓
0243	↓	↓		↓				↓
0244								
0245	↓	↓		↓				CR
0246	89776	92648		✓				↓
0247	↓	↓		↓				↓
0248								
0249								
0250								
0251								
0252	↓	↓		↓				↓

2016  
Fireworks Over the Ocean  
Pier Seating

TICKET NUMBER	Receipt #	Zip Code	Mail-In	Walk-in	PayPal	Comp	Comped to Name	Initials
0253				X				ML
0254								
0255								
0256								
0257								
0258								
0259								
0260								
0261								
0262								
0263	89931	92648		✓				CR
0264								
0265								
0266								
0267	89977	92648		X				ML
0268								
0269								
0270								
0271								
0272	40022	92646		✓				CR
0273								
0274	90031	92648						CR
0275								
0276								
0277								
0278	90246	92646		✓				CR
0279								
0280								
0281	90255	92646		✓				CR
0282								
0283								
0284	90421	92648		✓				CR
0285								
0286								
0287								
0288	90464	92648		✓				CR
0289								
0290								
0291								
0292								
0293	90464	92648		✓				CR
0294								

Need payment  
Blaise  
Boiled











## 2016 4th of July Parade Entry Receipts

Name	Amount	Payment Received
72 ADA FED	500.00	1019
<del>AES Huntington Beach</del>	<del>2,000.00</del>	<del>CK# 1247</del>
AltaMed	300.00	96774
Assistance League Huntington Beach	300.00	CC
Boy Scouts Pacific District	300.00	103804
City of HB - Community Services Dept	500.00	CK# 819145
Compass Bible Church	300.00	CC
Cub Scout - Tumbleweed's Bar & Grill	300.00	CK# 18884
Daniel Lispi	500.00	CK# 1209
Denise Menichiello	300.00	CK# 1029
Ecology Tire Inc	600.00	63976
Emily Rader	1,300.00	CC
<del>Golden West College</del>	<del>5,000.00</del>	<del>CK # 18823</del>
Greater HB Interfaith Council	300.00	2611
HB Chamber of Commerce	300.00	CK# 19575
HB Elks Lodge 1959	500.00	1333
HB Girls Softball	300.00	CK# 4951
HB Pop Warner Football	300.00	CK# 7192
HBHS Alumni Association	500.00	Ck #1768
Huntington Harbour Republican Women	500.00	2385
Karen Hadley	300.00	CK# 5891
KFI	1,000.00	CC
Knights of Columbus	300.00	1084
Moms Across America	300.00	2555
NBC Universal Media LLC	1,000.00	3635859
NSDAR	500.00	283 & 278
Picky Pam	1,000.00	1188
Rick J Berrios D.D.S.	500.00	CK# 8970
Rozana Ross	300.00	131511872
Ruby's Diner	1,000.00	281964
SCATS Gymnastics	500.00	CK# 7676
Seabreeze Community Church	500.00	29624
Sister City Assoc of HB	500.00	1048
Standup for Kids Inc	300.00	CK# 1769
Surf City Gymnastics Corp	1,000.00	CK# 1797
Surf City Optimist Club	300.00	CC
Susan G Komen	300.00	CK# 3063
Therapeutic Riding Center	300.00	CK# 0436
TIO Flacos Restaurants LLC	1,000.00	CK # 1493
US Southwestern Falun DAFA Assoc	500.00	2301
USO Greater LA Area-Bob Hope USO	300.00	4418
Veterans for Peace	200.00	303
Veterans for Peace	300.00	302
Victory Martial Arts-Tae Kwon Do	2,000.00	5909
Woman's Council of Realtor's	300.00	CC
<b>TOTAL RECEIVED</b>	<b>29,400.00</b>	

APPROVED 6-0-1  
(POSEY ABSENT)



## CITY OF HUNTINGTON BEACH REQUEST FOR CITY COUNCIL ACTION

**MEETING DATE:** 6/6/2016

**SUBMITTED TO:** Honorable Mayor and City Council Members

**SUBMITTED BY:** Fred A. Wilson, City Manager

**PREPARED BY:** Janeen Laudenback, Director of Community Services

**SUBJECT:** Adopt Resolution 2016-29 amending Resolution No 2009-33 for facility rentals and recreational services to establish charges for the Senior Center in Central Park, the Central Park Sports Complex Team Room, and the Veterans Annual Beach Parking Pass (Supplemental Fee Resolution No 8)

### Statement of Issue

The purpose of Resolution 2016-29 is to establish charges for use of Community Services facilities and services, including the Senior Center in Central Park, the Huntington Central Park Sports Complex Team Room, and the Veterans Annual Beach Parking Pass

### Financial Impact

Staff does not anticipate immediate revenue impacts to the positive or to the negative as a result of the adoption of Resolution 2016-29. The usage of the Senior Center in Central Park to ramp-up slowly and believe the generation of new revenue will be incremental with impacts to be determined.

The reduced rate Annual Beach Parking Pass for Veterans could present a savings to those who use the pass and a potential loss of revenue to the City, however, purchase of the pass by Veterans may increase beach visitation, thereby off-setting any potential revenue reductions.

### Recommended Action

Adopt Resolution 2016-29, "A Resolution of the City Council of the City of Huntington Beach Amending Resolution No 2009-33 Which Established a Scheduled for Charges of the Community Services Department for Facility Rentals and Recreation Services (Supplemental Fee Resolution No 8) "

### Alternative Action(s)

Do not adopt Resolution 2016-29 and direct staff accordingly

### Analysis

The purpose of Resolution 2016-29 is to update existing charges for a number of new facilities and services, including the opening of the Senior Center in Central Park and the Huntington Central Park Sports Complex Team Room, as well as the discounted Veterans Annual Beach Parking Pass. A summary of the charges is included below.



**Senior Center in Central Park**

This center will have hourly rentals associated with the use of facilities, including the Grand Hall, classrooms, game room, dance room, group exercise room, and kitchen. See Attachment 1 for a complete listing.

In addition, services associated with room rentals are shown in Attachment 1, including set-up & cleaning charges, event accessories, wedding packages, after business-hours hourly rates, as well as Fitness Center annual memberships.

**Huntington Central Park Sports Complex Team Room**

This new facility is located at the Huntington Central Park Sports Complex. In addition to housing a small office for the Adult Sports Supervisor, the team room will be available for rent by the general public. Rental rates are nominal and range from \$20 to \$40.

**Veterans Annual Beach Parking Pass**

The policy to begin offering a Veterans Annual Beach Parking Pass at the discounted rate of \$125 was approved by the City Council at the May 2, 2016, meeting. The regular annual price is \$150. Resolution 2016-29 formalizes this approval by including the discounted fee on the citywide fee schedule.

**Environmental Status**

Not applicable

**Strategic Plan Goal**

Improve quality of life

**Attachment(s)**

- 1 Resolution 2016-29, "A Resolution of the City Council of the City of Huntington Beach Amending Resolution No. 2009-33 Which Established a Schedule for Charges of the Community Services Department for Facility Rentals and Recreation Services (Supplemental Fee Resolution No. 8) "

RESOLUTION NO 2016-29

A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF HUNTINGTON BEACH AMENDING RESOLUTION NO 2009-33  
WHICH ESTABLISHED A SCHEDULE FOR CHARGES  
OF THE COMMUNITY SERVICES DEPARTMENT  
FOR FACILITY RENTALS AND RECREATION SERVICES  
(SUPPLEMENTAL FEE RESOLUTION NO 8)

WHEREAS, on August 3, 2015, Resolution No 2015-37 was adopted, establishing a Citywide fee for public access and use of certain City property, and

The City Council desires to amend the Community Services Department Facility Rentals and Recreational Service Charges to include facility rental and recreational services charges for the Senior Center in Central Park, the Huntington Central Park Sports Complex Team Room, and a discounted Veteran's annual beach parking pass, and

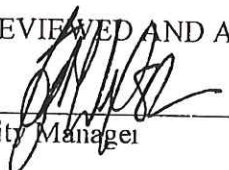
Upon adoption of this Resolution, the new fees listed in the "Proposed Changes" column as set forth in Exhibit "A" shall be in effect,

NOW, THEREFORE, the City Council of the City of Huntington Beach does hereby resolve as follows

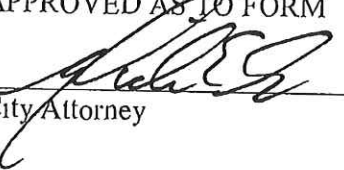
1. The new charges set forth in Exhibit "A" (attached hereto and incorporated herein) adopted by this Resolution shall be effective immediately following the adoption of this Resolution
2. All other charges or fees as set forth in Resolution No 2009-33 shall remain unchanged and in effect

PASSED AND ADOPTED by the City Council of the City of Huntington Beach at a regular meeting thereof held on the 6th day of June, 2016

  
\_\_\_\_\_  
Mayor

REVIEWED AND APPROVED  
  
\_\_\_\_\_  
City Manager

INITIATED AND APPROVED  
  
\_\_\_\_\_  
Director of Community Services

APPROVED AS TO FORM  
  
\_\_\_\_\_  
City Attorney

mw  
P  
5/2/2016

**EXHIBIT A**



**Community Services -- Facility Rentals and Recreational Services Charges**

All charges remain the same as adopted pursuant to Resolution No 2015-37, except proposed amounts for Senior Center in Central Park, HCP Sports Complex Team Room, and the discounted Veteran's Annual Beach Pass

Charge Description	Current Charges	Proposed Changes/Notes
<b>CHARGES FOR CITY SPONSORED OR CO-SPONSORED PROGRAMS &amp; EVENTS MAY BE WAIVED PER RESOLUTION</b>		
<b><u>FACILITIES</u></b>		
Group I = Community Services Sponsored Activity		
Group II = Community Services Co-Sponsored Activity		
Group III = Civic and Nonprofit Organizations		
Group IV = Misc HB Groups or Individuals (2-hr min)		
Group V = Non-Residents (2-hr min)		
Group VI = Commercial, Business, For Profit (2-hr min)		
Facility Reservation Change/Cancellation Fee	\$10 00	
After Business Hours (hourly rate)	\$25 00/hour	
Alcohol Filing Fee	\$5 00	
<b>Edison/Murdy Community Centers (hourly)</b>		
Hall A		
Group I & II	N/A	
Group III	\$45 00	
Group IV	\$55 00	
Group V	\$85 00	
Group VI	\$115 00	
Hall B		
Group I & II	N/A	
Group III	\$30 00	
Group IV	\$35 00	
Group V	\$55 00	
Group VI	\$70 00	
Hall C & D		
Group I & II	N/A	
Group III	\$30 00	
Group IV	\$35 00	
Group V	\$55 00	
Group VI	\$70 00	
Game Room		
Group I & II	N/A	
Group III	\$30 00	
Group IV	\$35 00	
Group V	\$55 00	
Group VI	\$70 00	
Hall A & B		
Group I & II	N/A	
Group III	\$65 00	
Group IV	\$80 00	
Group V	\$130 00	
Group VI	\$165 00	

**Community Services -- Facility Rentals and Recreational Services Charges**

All charges remain the same as adopted pursuant to Resolution No 2015-37, except proposed amounts for Senior Center in Central Park, HCP Sports Complex Team Room, and the discounted Veteran's Annual Beach Pass

Charge Description	Current Charges	Proposed Changes/Notes
<b>CHARGES FOR CITY SPONSORED OR CO-SPONSORED PROGRAMS &amp; EVENTS MAY BE WAIVED PER RESOLUTION</b>		
Hall A, B, C & D	Group I & II	N/A
	Group III	\$85 00
	Group IV	\$110 00
	Group V	\$165 00
	Group VI	\$225 00
All Halls & Game Room	Group I & II	N/A
	Group III	\$95 00
	Group IV	\$120 00
	Group V	\$180 00
	Group VI	\$250 00
Kitchen		\$10/hour
Picnic Shelter (full day)		\$200 00/day (nonprofit/resident) \$300 00/day (nonresident) \$400 00/day (commercial)
<b>City Gym &amp; Pool (hourly)</b> Gym & Lockers (1-40)	Group I & II	N/A
	Group III	\$45 00
	Group IV	\$55 00
	Group V	\$80 00
	Group VI	\$110 00
Gym & Lockers 41+	Group I & II	N/A
	Group III	\$60 00
	Group IV	\$70 00
	Group V	\$105 00
	Group VI	\$140 00
Pool & Lockers (1-25)	Group I & II	N/A
	Group III	\$55 00
	Group IV	\$65 00
	Group V	\$95 00
	Group VI	\$130 00

**Community Services -- Facility Rentals and Recreational Services Charges**

All charges remain the same as adopted pursuant to Resolution No 2015-37, except proposed amounts for Senior Center in Central Park, HCP Sports Complex Team Room, and the discounted Veteran's Annual Beach Pass

Charge Description	Current Charges	Proposed Changes/Notes
<b>CHARGES FOR CITY SPONSORED OR CO-SPONSORED PROGRAMS &amp; EVENTS MAY BE WAIVED PER RESOLUTION</b>		
Room A		
Group I & II	N/A	
Group III	\$30 00	
Group IV	\$35 00	
Group V	\$50 00	
Group VI	\$65 00	
Room B		
Group I & II	N/A	
Group III	\$35 00	
Group IV	\$40 00	
Group V	\$60 00	
Group VI	\$75 00	
Game Room		
Group I & II	N/A	
Group III	\$30 00	
Group IV	\$35 00	
Group V	\$50 00	
Group VI	\$65 00	
Conference Room		
Group I & II	N/A	
Group III	\$15 00	
Group IV	\$20 00	
Group V	\$30 00	
Group VI	\$35 00	
Gym, Lockers (1-40), & 1 Room		
Group I & II	N/A	
Group III	\$55 00	
Group IV	\$70 00	
Group V	\$105 00	
Group VI	\$140 00	
Gym, Lockers (41+) & 1 Room		
Group I & II	N/A	
Group III	\$70 00	
Group IV	\$85 00	
Group V	\$130 00	
Group, VI	\$170 00	
Pool, Lockers (1-25),& 1 Room		
Group I & II	N/A	
Group III	\$65 00	
Group IV	\$80 00	
Group V	\$125 00	
Group VI	\$160 00	



**Community Services -- Facility Rentals and Recreational Services Charges**

All charges remain the same as adopted pursuant to Resolution No 2015-37, except proposed amounts for Senior Center in Central Park, HCP Sports Complex Team Room, and the discounted Veteran's Annual Beach Pass

Charge Description	Current Charges	Proposed Changes/Notes
<b>CHARGES FOR CITY SPONSORED OR CO-SPONSORED PROGRAMS &amp; EVENTS MAY BE WAIVED PER RESOLUTION</b>		
Gym, Pool, Game Room, Rooms A & B, & Lockers (1-25)		
Group I & II		N/A
Group III		\$85 00
Group IV		\$130 00
Group V		\$190 00
Group VI		\$265 00
Gym, Pool, Game Room, Rooms A & B, & Lockers (26+)		
Group I & II		N/A
Group III		\$100 00
Group IV		\$145 00
Group V		\$225 00
Group VI		\$300 00
Kitchen		\$10/hour
Pool Lifeguard		\$15 00/hour
<b>Rodgers Senior Center (hourly)</b>		
Main Hall (A & B)		
Group I & II		N/A
Group III		\$50 00
Hall A		
Group I & II		N/A
Group III		\$35 00
Hall B		
Group I & II		N/A
Group III		\$30 00
Hall C		
Group I & II		N/A
Group III		\$25 00
Hall D		
Group I & II		N/A
Group III		\$25 00
Hall E		
Group I & II		N/A
Group III		\$25 00

**Community Services -- Facility Rentals and Recreational Services Charges**

All charges remain the same as adopted pursuant to Resolution No 2015-37, except proposed amounts for Senior Center in Central Park, HCP Sports Complex Team Room, and the discounted Veteran's Annual Beach Pass

Charge Description	Current Charges	Proposed Changes/Notes
<b>CHARGES FOR CITY SPONSORED OR CO-SPONSORED PROGRAMS &amp; EVENTS MAY BE WAIVED PER RESOLUTION</b>		
<b>Senior Center in Central Park (hourly except as noted below)</b>		
Parkview Room, Stage & Patio included* *6 hour minimum rental Fri after 3 pm, Sat & Sun all day		
Group I & II		N/A
Group III		\$130 00
Group IV		\$180 00
Group V		\$210 00
Group VI		\$280 00
Parkview Room South stage included		
Group I & II		N/A
Group III		\$80 00
Group IV		\$100 00
Group V		\$120 00
Group VI		\$160 00
Parkview Room North, patio included		
Group I & II		N/A
Group III		\$80 00
Group IV		\$100 00
Group V		\$120 00
Group VI		\$160 00
Parkview Rooms available separately Mon-Thurs, Friday until 3 00 pm		
Edinger Medical Group -- Room 1		
Group I & II		N/A
Group III		\$50 00
Group IV		\$70 00
Group V		\$80 00
Group VI		\$100 00
Edinger Medical Group -Room 2		
Group I & II		N/A
Group III		\$40 00
Group IV		\$60 00
Group V		\$70 00
Group VI		\$90 00
Game Room		
Group I & II		N/A
Group III		\$50 00
Group IV		\$70 00
Group V		\$80 00
Group VI		\$100 00
Dance Room		
Group I & II		N/A
Group III		\$50 00
Group IV		\$70 00
Group V		\$80 00
Group VI		\$100 00

**Community Services -- Facility Rentals and Recreational Services Charges**

All charges remain the same as adopted pursuant to Resolution No 2015-37, except proposed amounts for Senior Center in Central Park, HCP Sports Complex Team Room, and the discounted Veteran's Annual Beach Pass

Charge Description	Current Charges	Proposed Changes/Notes
<b>CHARGES FOR CITY SPONSORED OR CO-SPONSORED PROGRAMS &amp; EVENTS MAY BE WAIVED PER RESOLUTION</b>		
Group Exercise Room	Group I & II Group III Group IV Group V Group VI	N/A \$50 00 \$70 00 \$80 00 \$100 00
Kitchen (vendor use with room rental only)	Group I & II Group III Group IV Group V Group VI	N/A \$20 00 ≤ 4 hours \$100 flat fee > 4 hours \$20 00 ≤ 4 hours \$100 flat fee > 4 hours \$20 00 ≤ 4 hours \$150 flat fee > 4 hours \$20 00 ≤ 4 hours \$150 flat fee > 4 hours
<b>Additional Charges</b>		
Room Rental with alcohol (not available for Dance Room or Group Exercise Room) Reduction for Group III		Additional \$20 00 per hour Reduce 50% Mon - Thurs, 8 00 am to 1 00 pm, based on availability
<u>Additional Hourly Staffing</u> Monday - Thursday, after 5 00 pm Friday after 3 00 pm, Saturdays & Sundays		\$25 00 \$35 00
Set-up & Cleaning Charge		\$25 00 - \$250 flat fee
Event Accessories		\$10 00 - \$300 00 per use
Wedding Package #1 (ceremony + reception)		\$3,000 00 flat fee
Wedding Package #2 (reception only)		\$1,900 00 flat fee
Wedding Package #3 (outdoor lawn/patio ceremony)		\$600 00 flat fee
<b>Art Center (hourly)</b>		
Multi-Purpose Room (hourly)	Group I & II All Others	N/A \$70/hour
Multi-Purpose Room with Alcohol (additional hourly)		Hourly Rental Rate + \$10 00/hour
Technical assistance/Security during closed hours		\$15 00/hour
Galleries - Dinner Event		\$150 00/hour (5 hour minimum)
Galleries - Wedding Reception		\$3,000 00 (8 hour maximum)
Kitchen - Per Month		\$500 00
Kitchen - Per Day		\$100 00



Community Services -- Facility Rentals and Recreational Services Charges		
All charges remain the same as adopted pursuant to Resolution No 2015-37, except proposed amounts for Senior Center in Central Park, HCP Sports Complex Team Room, and the discounted Veteran's Annual Beach Pass		
Charge Description	Current Charges	Proposed Changes/Notes
<b>CHARGES FOR CITY SPONSORED OR CO-SPONSORED PROGRAMS &amp; EVENTS MAY BE WAIVED PER RESOLUTION</b>		
<b>Newland Barn (hourly)</b>		
Group I & II	N/A	
Group III	\$40 00	
Group IV	\$50 00	
Group V	\$80 00	
Group VI	\$105 00	
Newland Barn with Alcohol (additional hourly amount)	Hourly Rental Rate + \$10 00/hour	
<b>Lake View Clubhouse (hourly)</b>		
Group I & II	N/A	
Group III	\$20 00	
Group IV	\$25 00	
Group V	\$45 00	
Group VI	\$55 00	
Lake View Clubhouse with Alcohol (additional hourly)	Hourly Rental Rate + \$10 00/hour	
<b>Lake Park/Harbour View Clubhouse (hourly)</b>		
Group I & II	No Charge	
Group III	\$35 00	
Group IV	\$40 00	
Group V	\$65 00	
Group VI	\$85 00	
Lake Park/Harbour View Clubhouse with Alcohol (additional)	Hourly Rental Rate + \$10 00/hour	
<b>Lake Park BBQ Facility</b>	\$175 00 (nonprofit/resident) \$275 00 (nonresident) \$375 00 (commercial)	
<b>Sports Complex - Team Room</b>		
Group I & II		N/A
Group III		\$20 00
Group IV		\$25 00
Group V		\$35 00
Group VI		\$40 00

**Community Services -- Facility Rentals and Recreational Services Charges**

All charges remain the same as adopted pursuant to Resolution No 2015-37, except proposed amounts for Senior Center in Central Park, HCP Sports Complex Team Room, and the discounted Veteran's Annual Beach Pass

Charge Description	Current Charges	Proposed Changes/Notes
<b>CHARGES FOR CITY SPONSORED OR CO-SPONSORED PROGRAMS &amp; EVENTS MAY BE WAIVED PER RESOLUTION</b>		
<b>Huntington Central Park</b>		
Picnic Shelter	\$250 00/day (nonprofit/resident) \$385 00/day (nonresident) \$500 00/day (commercial)	
Amphitheater	\$150 00/day (nonprofit/resident) \$220 00/day (nonresident) \$330 00/day (commercial)	
Jumper/ Bounce House/ Trailer with mounted Merry-Go- Park Site Reservation	\$25 00 \$75 00/day (nonprofit/resident) \$150 00/day (nonresident) \$250 00/day OR \$100 00/day + 10% gross revenue – whichever is greater (commercial)	
Band Stand	\$175 00/day (nonprofit/resident) \$250 00/day (nonresident) \$350 00/day (commercial)	
Youth Group Camping - Per Person/Per Night		\$4 00
<b>Courts and Fields Rentals (hourly)</b>		
<u>Edison/Murdy Tennis/Racquetball Court Reservations</u>		\$4 00
<u>Soccer/Football Practice Lights at all schools</u> Lamb, Talbert, Haven View, College View, Perry, Kettler, Park View, Hope View, Harbour View, Gisler, and Dwyer		\$15 00
<u>Softball/Artificial Turf Fields (Edison, Murdy, Worthy, Greer, Sports Complex - hourly)</u>		
Field without Lights		
Adult/Youth		\$25 00
Nonprofit Youth or Organized 55+ Seniors		\$15 00
Field with Lights/Arena Field		
Adult/Youth		\$35 00
Nonprofit Youth or Organized 55+ Seniors		\$25 00
After Business Hours (hourly rates)		\$20 00/per hour
Field Preparation Charge		\$25 00/field/per preparation
<b>Sports Complex - Batting Cages</b>		
One Token		\$1 00
Six Tokens		\$5 00
30 minutes		\$15 00
<b>Adventure Playground</b>		
Residents		\$3 00/person
Non-Residents/Groups		\$3 00/person
Adults/Chaperones		No Charge

**Community Services -- Facility Rentals and Recreational Services Charges**

All charges remain the same as adopted pursuant to Resolution No. 2015-37, except proposed amounts for Senior Center in Central Park, HCP Sports Complex Team Room, and the discounted Veteran's Annual Beach Pass

Charge Description	Current Charges	Proposed Changes/Notes
<b>CHARGES FOR CITY SPONSORED OR CO-SPONSORED PROGRAMS &amp; EVENTS MAY BE WAIVED PER RESOLUTION</b>		
<b>Specific Events</b>		
Daily Charge - Nonprofit	\$550 00	
Daily Charge - Commercial	\$1,100 00	
<b>Special Events</b>		
Day Use-Charge - Nonprofit	\$125 00	
Day Use Charge - Commercial	\$325 00	
<b>Film/Video/Internet/Still Photography*</b>		
<u>Motion Daily Charges</u>		
Nonprofit		
Crew of 9 or less	\$100 per day per location	
Crew of 10 or more	\$200 per day per location	
Huntington Beach Film/Production Companies		
Crew of 9 or less	\$300 per day per location	
Crew of 10 or more	\$400 per day per location	
Professional/Commercial		
Crew of 9 or less	\$400 per day per location	
Crew of 10 or more	\$500 per day per location	
Half-Day - Nonprofit, HB Company, Commercial (4 hours)		
Student with Instructor Verification	50% of regular daily fees	
Public Agencies	Daily Fees not required	
Same day "breaking" news/Newsworthy events	Daily Fees not required	
	No charge, film permit not required	
<u>Still Daily Charges</u>		
Nonprofit		
Huntington Beach Film/Production Companies	\$100 per day per location	
Professional/Commercial	\$200 per day per location	
Half-Day - Nonprofit, HB Company, Commercial (4 hours)	\$300 per day per location	
Student with Instructor Verification	50% of regular daily fees	
Public Agencies	Daily Fees not required	
Same day "breaking" news/newsworthy events	Daily Fees not required	
	No charge, film permit not required	
Production Staffing (as needed)		
Prep Strike Days	Fully Burdened Rate (FBR)	
	50% discount of daily fees	



**Community Services -- Facility Rentals and Recreational Services Charges**

All charges remain the same as adopted pursuant to Resolution No 2015-37, except proposed amounts for Senior Center in Central Park, HCP Sports Complex Team Room, and the discounted Veteran's Annual Beach Pass

Charge Description	Current Charges	Proposed Changes/Notes
<b>CHARGES FOR CITY SPONSORED OR CO-SPONSORED PROGRAMS &amp; EVENTS MAY BE WAIVED PER RESOLUTION</b>		
<b>COMMUNITY SERVICES PROGRAMS</b>		
<b>Adult Sports Programs</b>		
Slo-Pitch Softball	\$420 00/team (\$25 00/late fee)	
Tournaments	10% of gross receipts + field rentals	
Senior Softball	\$200 00/team	
Adult Soccer	\$400/team	
<b>Youth Sports Programs/per participant</b>		
Basketball	\$55 00	
Summer Basketball	\$55 00	
Shooting Stars Basketball	\$55 00	
Flag Football	\$55 00	
Baseball	\$55 00	
Volleyball	\$55 00	
Jr Baseball/Softball, Basketball, Football	\$55 00	
Pee Wee Soccer, Basketball, T-Ball	\$55 00	
<b>Recreation/Human Services Events (per person)</b>		
Pier Swim/with Shirt (preregistration)	\$25 00	
Pier Swim/no shirt (day of event)	\$25 00	
Rose Parade Excursion	\$110 00	
Surf Contest	\$35 00	
Family Camp Out	\$15 00/space + \$10 00/participant	
Project Self-Sufficiency Special Events & Mixers	\$25 00 - \$75 00	
Senior Center Dances & Events	\$5 00 - \$50 00	
<b>Instructional Classes</b>		
Instructional Classes - Processing Fee	\$6 00	
<b>Sands Community Services Guide Advertising</b>		
Back Cover (full color)	\$3,500 00	
Inside Back Cover (full color)	\$2,800 00	
Full Interior (Two Color)	\$1,500 00	
1/2 page (B & W, Horizontal)	\$800 00	
1/4 page (B & W, Vertical)	\$500 00	
<b>Aquatics Classes</b>	\$85 00/session (maximum)	
<b>Fitness Center Annual Membership (Senior Center in Central Park)</b>		
Ages 50-79		\$120 00
Ages 80 +		\$80 00

**Community Services -- Facility Rentals and Recreational Services Charges**

All charges remain the same as adopted pursuant to Resolution No 2015-37, except proposed amounts for Senior Center in Central Park, HCP Sports Complex Team Room, and the discounted Veteran's Annual Beach Pass

Charge Description	Current Charges	Proposed Changes/Notes
<b>CHARGES FOR CITY SPONSORED OR CO-SPONSORED PROGRAMS &amp; EVENTS MAY BE WAIVED PER RESOLUTION</b>		
<b>Art Center (per person)</b>		
Memberships		
Friends/Family	\$60 00	
Student/Senior	\$40 00	
Supporter	\$150 00	
Sustaining	\$300 00	
Director's Circle	\$1,000 00	
Admission to Events		
General	\$15 00 - \$85 00	
Members	Discount varies by event	
Art Camp for Kids	\$150 00 - \$200 00	
<b>Fourth of July Celebration</b>		
Parade Entry Application	\$300 00 - \$1,000	
Non-Judged Exempt (marching bands, drum & bugle corps, mounted equestrian groups)	Exempt	
Parade/Fireworks Bleacher Seats	\$10 00 - \$20 00	
Pier Plaza Festival Vendor Booths	\$1,100 to \$1,600	
Official 4th of July Merchandise	\$5 00 - \$40 00	
<b>Junior Lifeguard Program</b>		
Resident	\$605 00/person	
Non-Resident	\$630 00/person	

**Community Services -- Facility Rentals and Recreational Services Charges**

All charges remain the same as adopted pursuant to Resolution No 2015-37, except proposed amounts for Senior Center in Central Park, HCP Sports Complex Team Room, and the discounted Veteran's Annual Beach Pass

Charge Description	Current Charges	Proposed Changes/Notes
<b>CHARGES FOR CITY SPONSORED OR CO-SPONSORED PROGRAMS &amp; EVENTS MAY BE WAIVED PER RESOLUTION</b>		
<b><u>PARKING RATES</u></b>		
<b>South Beach Attended Lots - Daily Rates</b>		
Auto, pickup truck, motorcycle	\$15 00/day	
Autos with disabled person (DP ) placard	\$10 00	
Bus - 24 passengers or less	\$50 00/day	
Bus - 25 passengers or more	\$100 00/day	
Vehicles over 20 ft in length, including overhangs	\$15 00 per occupied space	
Vehicles over 20 ft in length, including overhangs, with disabled person (DP) placard	\$10 00 per occupied space	
Fourth of July (flat rate)	\$25 00 per occupied space	
<b>Parking Meter/Pay Station</b>	\$1 50/hour	
<b>Beach Service Road Permit, Vendor Permit</b>		
Beach Service Road Permit, Vendor Permit	\$10 00/year	
Beach Service Road Replacement Pass	\$5 00	
<b>Resident Meter Pass</b>		
Resident Meter Pass - up to 4 max per dwelling unit	\$10 00/year	
Resident Meter Replacement Pass	\$5 00	
<b>Annual Beach Parking Pass</b>		
<i>Valid at Main Promenade &amp; city beach</i>		
<b><u>Vehicles under 20 ft, including overhangs</u></b>		
General	\$150 00	
Senior (62+)	\$50 00	
Disabled Person Placard	\$50 00	
Veterans (with proper identification)		\$125 00
<b><u>Vehicles 20 ft and over, including overhangs</u></b>		
Must purchase annual pass by above category (General, Senior, Disabled Person placard)		
<u>PLUS</u> , Oversized Vehicle Sticker	\$75 00	
<b>Annual Beach Parking Replacement Pass</b>	\$10 00	
<b>Surf Class Parking Pass</b>	\$5 00/year	
<i>(Students must furnish proof of school enrollment for the current year)</i>		
<b><u>Pier Plaza Parking</u></b>		
When metered	\$1 50/hour	
When attended	\$15 00/day	
Fourth of July (flat rate)	\$25 00 per occupied space	



<b>Community Services -- Facility Rentals and Recreational Services Charges</b>		
All charges remain the same as adopted pursuant to Resolution No. 2015-37, except proposed amounts for Senior Center in Central Park, HCP Sports Complex Team Room, and the discounted Veteran's Annual Beach Pass		
Charge Description	Current Charges	Proposed Changes/Notes
<b>CHARGES FOR CITY SPONSORED OR CO-SPONSORED PROGRAMS &amp; EVENTS MAY BE WAIVED PER RESOLUTION</b>		
<b>Sunset Vista Camping Facility (Daily Rates)</b>		
<b>Winter Camping (October 1 - May 31)</b>		
Recreational Vehicle (RV) plus auto	\$70 00/day	
Senior (62+)	\$60 00/day	
With Disabled Person Placard	\$60 00/day	
Each Additional Vehicle	\$12 00/day	
Reservation Fee	\$10 00	
Reservation Cancellation Fee (for cancellations less than 30 days)	\$25 00	
<b>Main Promenade Parking Structure</b>		
<b>Daily Fee</b>		
First 30 minutes	No Charge	
Up to Two Hours (includes first 30 minutes)	\$1 00/Hour	
After Two Hours	\$1 00 / Each 20 Minutes	
Evening Rate (After 9 00 pm)	Prevailing Hourly Rate or \$5 00 (staff discretion)	
Fourth of July (Flat Rate)	\$27 00	
Maximum Daily Rate - Non-Peak	\$15 00	
Maximum Daily Rate - Peak (Memorial Day - Labor Day)	\$17 00	
Maximum Daily Rate - Holidays and Special Events	\$20 00	
Customer Validation/hour (Max two validations per ticket)	\$0 50/hour	
Employee Pass	\$20 00/month	
Employee Daily Stamped Validation	\$2 00/day	
<b>Sports Complex - Parking</b>		
Day Use	\$1 00	
Season Parking Pass	\$10 00	
Annual Parking Pass (3 seasons)	\$30 00	
Vehicles over 20 feet, including overhangs, Day Use	\$10 00	

Res. No. 2016-29

STATE OF CALIFORNIA  
COUNTY OF ORANGE                    ) ss:  
CITY OF HUNTINGTON BEACH        )

I, ROBIN ESTANISLAU the duly appointed, qualified City Clerk of the City of Huntington Beach, and ex-officio Clerk of the City Council of said City, do hereby certify that the whole number of members of the City Council of the City of Huntington Beach is seven, that the foregoing resolution was passed and adopted by the affirmative vote of at least a majority of all the members of said City Council at a **Regular** meeting thereof held on **June 6, 2016** by the following vote

**AYES:**       O'Connell, Sullivan, Katapodis, Hardy, Delgleize, Peterson  
**NOES:**       None  
**ABSENT:**   Posey  
**ABSTAIN:**   None



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City Clerk and ex-officio Clerk of the  
City Council of the City of  
Huntington Beach, California





<b>Sponsor List</b>		
<b>Sponsors</b>	<b>Amount</b>	<b>Payment Received</b>
Boeing	\$25,000	Y
Pasea	\$3,000	Y
Hoag	\$8,000	Y
Phantom (Big Bear)	2,500	Y
Lexus of WM	\$4,000	Y
Navy Federal	\$5,000	Y
Golden West College	\$5,000	Y
CA Resources Corp	\$5,000	Y
Fox	\$500	Y
Expertec	\$1,500	Y
Downtown BID	\$500	Y
Visit HB	\$1,500	Y
Tiodize	\$1,500	Y
Home Depot	\$500	Y \$250 Y \$250
KABC	\$10,000	Y
Maxum	\$1,000	Y
Legends	\$1,000	Y
Image Tech	\$3,900	Y
Wheeler	\$1,250	Y
	\$80,650	

**2016 4th of July Corporate Sponsors**

<b>Name</b>	<b>Amount</b>	<b>Check #</b>
Big Bear of CA	2,500.00	517692
California Resources Corporation	5,000.00	6028667
Disney Worldwide Services, Inc	10,000.00	10934303
Expertec Automotive	1,500.00	25577
General Petroleum Corporation	1,000.00	76760
HB Downtown BID	500.00	2752
HOAG	8,000.00	736000
Image Technologies Corp.	3,900.00	73519
Legends Surf City LLC	1,000.00	1053
Lexus of Westminster	4,000.00	136757
Navy Federal Credit Union	5,000.00	900322936
Pacific City Hotel DBA Pasea Hotel & Spa	3,000.00	10063
Rosewood	500.00	8-000023
The Boeing Company	25,000.00	600287698
The Home Depot USA	250.00	3800906
The Home Depot USA	250.00	3814989
Tiodize Co.,INC	1,500.00	22039
Trende Foods Enterprises	1,000.00	2189
Visit Huntington Beach	1,500.00	23407
Wheeler Dealers- Wilma TV Inc	1,250.00	1709
<b>TOTAL RECEIVED</b>	<b>76,650.00</b>	

**City of Huntington Beach  
Transaction Report**

GL Date	Account Number	Description	Journal Entry Explanation	General Ledger Amount
10/1/2014	20400204.48350	Sponsorships	FY 13/14 Revenue Accruals	4,765.00
11/20/2014	20400204.48350	Sponsorships	PayPoint JE	(4,765.00)
3/6/2015	20400204.48350	Sponsorships	PayPoint JE	(500.00)
3/9/2015	20400204.48350	Sponsorships	PayPoint JE	(100.00)
3/26/2015	20400204.48350	Sponsorships	PayPoint JE	(5,500.00)
4/20/2015	20400204.48350	Sponsorships	PayPoint JE	(500.00)
4/27/2015	20400204.48350	Sponsorships	PayPoint JE	(15,000.00)
5/11/2015	20400204.48350	Sponsorships	PayPoint JE	(5,000.00)
5/26/2015	20400204.48350	Sponsorships	PayPoint JE	(5,000.00)
6/2/2015	20400204.48350	Sponsorships	PayPoint JE	(2,300.00)
6/8/2015	20400204.48350	Sponsorships	PayPoint JE	(8,000.00)
6/10/2015	20400204.48350	Sponsorships	PayPoint JE	(5,000.00)
6/11/2015	20400204.48350	Sponsorships	PayPoint JE	(10,000.00)
6/12/2015	20400204.48350	Sponsorships	PayPoint JE	(2,500.00)
6/16/2015	20400204.48350	Sponsorships	PayPoint JE	(500.00)
6/18/2015	20400204.48350	Sponsorships	PayPoint JE	(500.00)
6/24/2015	20400204.48350	Sponsorships	PayPoint JE	(8,000.00)
7/28/2015	20400204.48350	Sponsorships	PayPoint JE	(10,000.00)
8/12/2015	20400204.48350	Sponsorships	PayPoint JE	(3,000.00)
4/26/2016	20400204.48350	Sponsorships	PayPoint JE	(5,500.00)
5/6/2016	20400204.48350	Sponsorships	PayPoint JE	(5,250.00)
5/13/2016	20400204.48350	Sponsorships	PayPoint JE	(5,000.00)
6/3/2016	20400204.48350	Sponsorships	PayPoint JE	(3,500.00)
6/9/2016	20400204.48350	Sponsorships	PayPoint JE	(3,900.00)
6/15/2016	20400204.48350	Sponsorships	PayPoint JE	(11,500.00)
6/17/2016	20400204.48350	Sponsorships	PayPoint JE	(10,000.00)
6/22/2016	20400204.48350	Sponsorships	PayPoint JE	(4,750.00)
6/23/2016	20400204.48350	Sponsorships	PayPoint JE	(25,000.00)
6/30/2016	20400204.48350	Sponsorships	PayPoint JE	(500.00)
7/13/2016	20400204.48350	Sponsorships	PayPoint JE	(1,250.00)
7/20/2016	20400204.48350	Sponsorships	PayPoint JE	(500.00)
				<u>(158,050.00)</u>



# SPONSOR OPPORTUNITIES

Interested in being a part of this historic event? Check out these sponsor packages to see which one suits you/your company.

[\\$20,000 Glorious Gold Sponsor](#)

[\\$15,000 Silver Star Sponsor](#)

[\\$8,000 Star Spangled Sponsor](#)

[\\$5,000 Freedom Sponsor](#)

[\\$4,000 Victory Sponsor](#)

[\\$1,000 Spirit Sponsor](#)

[\\$500 Announcer Stand Sponsor](#)

[\\$100 Patriots Club Sponsor](#)

New Banner Spec for 2014. Please click link below  
for details....

[Sponsor Package Details](#)



## \$20,000 Gold Star Sponsor

\$4000 credit towards your float; **OR** Presenting Sponsor for a Celebration Event and two 10x10 premium spaces at Pier Plaza Festival for the 3-day Celebration

12 Tickets to VIP Viewing Area; in addition, 5 VIP parade parking passes

12 Tickets to Hospitality Pavilion at Pier Plaza for 3-day Event

12 Entries for Surf City 5K Run, including 12 Official Surf City 5K Run T-Shirts.  
"Your Company" logo on back of shirt

12 Official Celebration T-Shirts

12 VIP Passes to Fireworks over the Ocean seating on HB Pier

12 Reserved seats at the Sponsor Recognition Party

2 full page advertisement (Double Truck) in Official Huntington Beach 4<sup>th</sup> of July Celebration Color Souvenir Program

Your business identified as *GOLD STAR SPONSOR* on Official Celebration Web Site:  
[www.hb4thofjuly.org](http://www.hb4thofjuly.org), with link to your website

Your company name & logo in all Parade Print Ads and on TV broadcast w/PCTA

Your company name scripted into announcements along parade route

"Your Company's" name and logo on Two Main Street Banners

2 of your Company's banners hung on H.B. Pier Railing

**(New Banner Spec for 2014)**

(Provided by Sponsor to be available by June 1st)



## **\$15,000 Silver Star Sponsor**

\$3500 credit towards your float; **OR** Presenting Sponsor for a Celebration Event and two 10x10 spaces at Pier Plaza Festival for the 4-day Celebration

10 Tickets to VIP Viewing Area; in addition, 4 VIP parade parking passes

10 Tickets to Hospitality Pavilion at Pier Plaza for 4 day Event

10 Entries for Surf City 5K Run, including 10 Official Surf City 5K Run T-Shirts  
"Your Company" logo on back of shirt

10 Official Celebration T-Shirts

10 VIP Passes to Fireworks over the Ocean seating on HB Pier

10 Reserved seats at the Sponsor Recognition Party

2 full page advertisement (inside front cover) in Official Huntington Beach 4<sup>th</sup> of July Color Celebration Souvenir Program

Your business identified as *SILVER STAR SPONSOR* on Official Celebration Web Site:  
[www.hb4thofjuly.org](http://www.hb4thofjuly.org), with link to your website

Your company name & logo in all Parade Print Ads and on TV Broadcast w/PCTA

Your company name scripted into announcements along parade route

"Your Company's" name and logo on Two Main Street Banners

2 of your Company's banners hung on H.B. Pier Railing

**(New Banner Spec for 2014)**

(Provided by Sponsor to be available by June 1st)





## **\$8000 *Star Spangled Sponsor***

\$2000 credit towards your float; **OR** your entry & one 10x10 space at the Pier Plaza Festival for the 3-day Celebration

8 Tickets to VIP Viewing Area; in addition, 3 VIP parking passes

8 Tickets to Hospitality Pavilion at Pier Plaza for 4 day Event

8 Entries for Surf City 5K Run, including 8 Official Surf City 5K Run T-Shirts

8 Official Celebration T-Shirts

8 VIP Passes to Fireworks over the Ocean seating on HB Pier

8 Reserved seats at the Sponsor Recognition Party

1 full page advertisement in Official Huntington Beach 4<sup>th</sup> of July Celebration Color Souvenir Program

Your business identified as *STAR SPANGLED SPONSOR* on Official Celebration Web Site: [www.hb4thofjuly.org](http://www.hb4thofjuly.org), with link to your website

Your company name & logo in all Parade Print Ads and on TV Broadcast w/PCTA

Your company name scripted into announcements along parade route

2 of your Company's banners hung on H.B. Pier Railing

**(New Banner Spec for 2014)**

(Provided by Sponsor to be available by June 1st)





## **\$5000 Freedom Sponsor**

4 Tickets to VIP Viewing Area

4 Tickets to Hospitality Pavilion at Pier Plaza for 4 day Event

4 Entries for Surf City 5K Run, including 4 Official Surf City 5K Run T-Shirts

4 Official Celebration T-Shirts

4 VIP Passes to Fireworks over the Ocean seating on HB Pier

4 Reserved seats at the Sponsor Recognition Party

¼ page advertisement in Official Huntington Beach 4<sup>th</sup> of July Celebration Color Souvenir Program

Your business identified as *VICTORY SPONSOR* on Official Celebration Web Site: [www.hb4thofjuly.org](http://www.hb4thofjuly.org), with link to your website

2 of your Company's banners hung on H.B. Pier Railing

**(New Banner Spec for 2014)**

(Provided by Sponsor to be available by June 1st)



## **\$4000 *Victory Sponsor***

4 Tickets to VIP Viewing Area

4 Tickets to Hospitality Pavilion at Pier Plaza for 3 day Event

4 Entries for Surf City 5K Run, including 4 Official Surf City 5K Run T-Shirts

4 Official Celebration T-Shirts

4 VIP Passes to Fireworks over the Ocean seating on HB Pier

4 Reserved seats at the Sponsor Recognition Party

¼ page advertisement in Official Huntington Beach 4<sup>th</sup> of July Celebration Color Souvenir Program

Your business identified as *VICTORY SPONSOR* on Official Celebration Web Site: [www.hb4thofjuly.org](http://www.hb4thofjuly.org), with link to your website



## **\$1000 *Spirit Sponsor***

2 Tickets to VIP Viewing Area

2 Tickets to Hospitality Pavilion at Pier Plaza for 3 day Event

2 Entry's for Surf City 5K Run, including 2 Official Surf City 5K Run T-Shirts

2 Official Celebration T-Shirts

¼ page advertisement in Official Huntington Beach 4<sup>th</sup> of July Celebration Color Souvenir Program

Your business identified as *SPIRIT SPONSOR* on Official Celebration Web Site: [www.hb4thofjuly.org](http://www.hb4thofjuly.org), with a link to your website





## **\$500 Announcer Stand Sponsor**

Help support the Huntington Beach 4<sup>th</sup> of July Celebration by sponsoring one of the 5 announcing stands along the parade route. This sponsorship allows groups, businesses, families and individuals to decorate a stand the morning of July 4<sup>th</sup>. The Huntington Beach 4<sup>th</sup> of July Executive Board will provide 2 announcers.

In return you will be able to decorate the stand, pass out give aways, have your name on the Official Huntington Beach 4th of July website ([www.hb4thofjuly.org](http://www.hb4thofjuly.org)), including a link to your website and have a business card size ad in the Official Celebration Program.

\*Please contact Linda D. Couey ([ldcouey@reagan.com](mailto:ldcouey@reagan.com)) to find out which announcer stands are available\*

Attach your business card and \$500 check, payable to

**4<sup>th</sup> of July, City of Huntington Beach**

And mail to:

**4<sup>th</sup> of July Board/City of Huntington Beach**

**PO Box 1097**

**Huntington Beach, CA 92647-9998**

For more information please go to: [www.hb4thofjuly.org](http://www.hb4thofjuly.org)

Deadline June 2.

Each "Announcing Stand" sponsor will be entered into a drawing for a pair of VIP Passes to Reserved Firework seating on the Pier. Winner will be drawn from all entries received by June 2.





**\$100 PATRIOT'S CLUB SPONSOR**

Be part of the "Patriots Club" For \$100.00,  
Your Name or Business will be  
Included In the  
Official 4<sup>th</sup> of July Souvenir Color Program

A Business Card Size AD

This sponsorship invites groups, businesses, families and individuals, to advertise, commemorate, recognize or congratulate a special employee, family member or friend. This is a great way to support the 4<sup>th</sup> of July events at a minimum cost to you or your business.

Attach your business card and \$100 check, payable to:

**4<sup>th</sup> of July/City of Huntington Beach**

Mail to:

**4<sup>th</sup> of July Board/City of Huntington Beach**

**PO Box 1097**

**Huntington Beach, CA 92647-9998**

**For more information please go to: [www.hb4thofjuly.org](http://www.hb4thofjuly.org)**

Deadline June 2.

Each "Club" sponsor will be entered into a drawing for a pair of VIP Passes to Reserved Firework seating on the Pier. Winner will be drawn from all entries received by June 2.

## **Sponsor Package Details**

### **Banners (Pier Railing):**

Deadline: June 1st, 2014  
3' tall x 20' long (must be this size)  
Grommets on each corner, top middle & bottom middle  
(No advertising allowed, Company logo & name with salutation)

### **Program Ad Specs**

Deadline: June 1st, 2014

#### **Cover**

8.5" x 11" with .25" bleed  
4 color  
File Formats: Press Quality PDF: .tif .eps .psd or .indd  
outline or include fonts  
300 dpi

#### **Inside Ads**

(4 color & file formats same as cover)

Full Page: 8.5" x 11" with .25" bleed  
Half Page: 7.5"w x 4.5"h  
Quarter Page: 3.5"w x 4.5"h  
Business Card: 3.5"w x 2"h  
300dpi

AGAPE APPAREL  
P.O. Box 3021  
Huntington Beach, CA 92605-3021  
www.AgapeApparel.com



# Invoice

DATE	INVOICE #
4/13/2016	54355

BILL TO	SHIP TO
City of Huntington Beach PO Box 784 Huntington Beach, CA 92648	

DUE DATE	P.O. NUMBER
5/13/2016	20493-OP

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
Retail : Garments	Garment Type and Color: Gildan G220 Tank Tops White Design Location(s) : HB 4th 2016 Design front Left Chest and Full Back Ink Color(s) : Red, Blue and Black Qty by Sizes: Various 36 Med 36 Large 36 XL 36 XXL	144	4.13	594.72T
Retail : Garments	Garment Type and Color: Gildan G220 Tank Tops White Design Location(s) : HB 4th 2016 Design front Left Chest and Full Back Ink Color(s) : Red, Blue and Black Qty by Sizes: Various 36 Med 36 Large 36 XL 36 XXL	144	5.13	738.72T
Retail: Emb Services	Garment Type and Color: Port Caps C865 Design Location(s) : HB 4th 2016 Design Front Thread Color(s) : Red, Blue and Black Qty by Sizes: Various Navy 6 Sm/Med 30 Large/ XL Khaki 6 Sm/Med 30 Large/ XL	72	8.50	612.00T
<div style="border: 1px solid red; padding: 5px;"> <p>OP/OC/OD/OJ/OW# <u>21708</u></p> <p>Supplier # <u>40032</u></p> <p>Order Co # <u>0204</u></p> <p>2-way or 3-way</p> <p>Account # <u>20445803 64165</u></p> <p>Approved <u>[Signature]</u></p> <p>PV # <u>08</u> Batch # _____</p> </div>		Subtotal		7,702.92
Please remit to above address.		8% Tax		616.23
Page 2		<b>Total</b>		<b>8,319.15</b>

113838



AGAPE APPAREL  
P.O. Box 3021  
Huntington Beach, CA 92605-3021  
www.AgapeApparel.com



# Invoice

DATE	INVOICE #
4/11/2016	54359

BILL TO	SHIP TO
City of Huntington Beach Att: Accounts Payable PO Box 784 Huntington Beach, CA 92648	

DUE DATE	P.O. NUMBER
5/11/2016	20493-OP

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
Retail : Garments	Garment Type and Color: ST350 Silver Design Location(s) : HB 4th 2016 Design front Left Chest and Full Back Ink Color(s) : Red, Blue and Black Qty by Sizes: Various Adult 1200 Small 1284 Med 1104 Large 768 XL 48 XXL  White Regular Shirts	4,404	5.10	22,460.40T  0.00
Retail : Garments	Garment Type and Color: Jerzee 29B (Youth) White Design Location(s) : HB 4th 2016 Design front Left Chest and Full Back Ink Color(s) : Red, Blue and Black Qty by Sizes: Various Youth 192 Sm 240 Med 204 Large  Volunteers for Run White Regular	636	3.16	2,009.76T  0.00
Retail : Garments	Garment Type and Color: Jerzee 29M or 29B (Youth) White Design Location(s) : HB 4th 2016 Design front Left Chest and Full Back Ink Color(s) : Red, Blue and Black Qty by Sizes: Various Youth 12 Large Adult 48 Sm 24 Med 24 Large 12 XL	120	3.16	379.20T

OP/OC/OD/OJ/OW# 21708  
 Supplier # 40032  
 Order Co # 0204  
 2-way or 3-way  
 Account # 20445803 64165  
 Approved [Signature]  
 PV # \_\_\_\_\_ Batch # \_\_\_\_\_

Please remit to above address.	Subtotal	24,849.36
	8% Tax	1,987.95
	<b>Total</b>	<b>26,837.31</b>

113838



AGAPE APPAREL  
P.O. Box 3021  
Huntington Beach, CA 92605-3021  
www.AgapeApparel.com



# Invoice

DATE	INVOICE #
6/4/2016	54422

BILL TO	SHIP TO
City of Huntington Beach	Pat's Additional Board Shirts

DUE DATE	P.O. NUMBER
6/18/2016	additional

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
Retail : Garments	Garment Type and Color: ST350 Silver Design Location(s) : HB 4th 2016 Design front Left Chest and Full Back Ink Color(s) : Red, White, Blue and Black Qty by Sizes: Various Adult 6 Small 6 Med 12 Large 12 XL	36	5.10	183.60T

OP/OC/OD/OJ/OW# 21884

Supplier # 40032

Order Co # 0204

2-way or 3-way

Account # 20445803-64165

Approved [Signature] Batch # \_\_\_\_\_

PV # \_\_\_\_\_

Please remit to above address.	Subtotal	183.60
	8% Tax	14.69
	<b>Total</b>	<b>198.29</b>

AGAPE APPAREL  
P.O. Box 3021  
Huntington Beach, CA 92605-3021  
www.AgapeApparel.com



# Invoice

DATE	INVOICE #
5/12/2016	54430

BILL TO	SHIP TO
City of Huntington Beach	

DUE DATE	P.O. NUMBER
6/11/2016	20493-OP

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
Retail: Emb Services	Garment Type and Color: OT18-010 Caps Design Location(s) : HB 4th 2016 Design Front Thread Color(s) : Red, Blue and Black Qty by Sizes: Various Navy 6 Khaki 6	12	6.00	72.00T
Retail : Garments	Garment Type and Color: Neon Green - STAFF SHIRTS Design Location(s) : Front Lft Chest and Full Back Ink Color(s) : Qty by Sizes: Various 6 Sm 6 Med 18 Large 18 XL 12 XXL	60	3.79	227.40T
Retail : Garments	Garment Type and Color: White Infant Shirt Design Location(s) : Full Front	1	3.50	3.50T

OP/OC/OD/OJ/OW#	21884
Supplier #	40032
Order Co #	0204
2-way or 3-way	
Account #	20493-OP-6465
Approved	<i>[Signature]</i>
PV #	
Batch #	

Please remit to above address.	Subtotal	302.90
	8% Tax	24.23
	<b>Total</b>	<b>327.13</b>

114519

**Gonzales, Carrie**

---

**From:** Staceee7@aol.com  
**Sent:** Sunday, June 12, 2016 9:46 AM  
**To:** Gonzales, Carrie  
**Subject:** Glow Necklace Purchase

Invoice below for glow necklaces purchased on your card.

Thanks Carrie!!!

Stacey (Newton) Hoffer  
Director  
Huntington Beach 4th of July Celebration  
714-580-7428

---

**From:** sales@glowuniverse.com  
**To:** staceee7@aol.com  
**Sent:** 6/12/2016 9:44:23 A.M. Pacific Daylight Time  
**Subj:** GlowUniverse.com: New Order # 100041773



Hello, Carrie Gonzales

Thank you for your order from GlowUniverse.com. Once your package ships we will send an email with a link to track your order. If you have any questions about your order please contact us at [support@glowuniverse.com](mailto:support@glowuniverse.com) or call us at 1-800-760-GLOW Monday - Friday, 8am - 5pm PST.

Your order confirmation is below. Thank you again for your business.

Your Order #100041773 (placed on June 12, 2016 12:44:15 PM EDT)

**Billing Information:**

Carrie Gonzales  
City of Huntington Beach  
2000 Main Street  
Huntington Beach, California, 92648  
United States  
T: 7145365486

**Payment Method:**

Debit or Credit Card (Visa/MC/Amex/Disc)

**Credit Card Type:** Visa

**Credit Card Number:** xxxx-5753

**Payer Email:** [staceee7@aol.com](mailto:staceee7@aol.com)

**Shipping Information:**

Stacey Hoffer

**Shipping Method:**

Standard Shipping Economy (1-7 days)

**APPENDIX M**

4th of July Board

HB 4th of July  
4612 Minuet Drive  
Huntington Beach, California, 92649  
United States  
T: 7145807428

<b>Item</b>	<b>Sku</b>	<b>Qty</b>	<b>Subtotal</b>
24" Tri-Color Glowstick Necklaces - Red/White/Blue	36240113LS	20	\$399.80
		<b>Subtotal</b>	<b>\$399.80</b>
		<b>Shipping &amp; Handling</b>	<b>\$0.00</b>
		<b>Grand Total</b>	<b>\$399.80</b>

Thank you again, [GlowUniverse.com](http://GlowUniverse.com)



2016 Payments Received

CHECK #	DATE RECEIVED	AMOUNT	STORE NAME	LOCATION	
6052396	7/29/2016	\$ 5,315.00	6110 Albertsons	7201 Yorktown/Main	Merchandise
6054690	8/8/2016	\$ 4,705.00	6124 Albertsons	19640 Beach/Adams	Merchandise
6055977	8/12/2016	\$ 1,760.00	6102 Albertsons	16600 Bolsa Chica/Heil	Merchandise
730-4191658	9/6/2016	\$ 2,000.00	3160 Vons	8891 Atlanta/Magnolia	Merchandise
730-4191658	9/6/2016	\$ 1,450.00	2090 Vons	5922 Edinger/Springdale	Merchandise
		<b>\$ 15,230.00</b>			
Cash	9/6/2016	\$ 1,060.00	Various Citizens		Merchandise Sales
Cash	9/6/2016	\$ 2,000.00	Various Citizens		Merchandise Sales
4900	9/6/2016	\$ 415.00	Agape Apparel		Merchandise Sales
Cash	9/6/2016	\$ 195.00	Various Citizens		Firework Seat Sales
		<b>\$ 3,670.00</b>			
3604	7/1/2016	\$ 210.00	Boardman, Connie	8401 Sweetwater HB CA 92646	Tickets
1617	7/16/2016	\$ 200.00	Flynn, Joan	9082 Veronica Dr HB CA 92646	Gala
1614	7/19/2016	\$ 20.00	Flynn, Joan	9082 Veronica Dr HB CA 92646	Gala
Cash	8/16/2016	\$ 50.00	Pieracci, Ryan	4612 Minuet Dr HB CA 92649	Banner
		<b>\$ 480.00</b>			

**TOTAL RECE \$ 19,380.00**

2016 4th of July Run Entries

Spectrum Sports

Date Received	Checks Received	Online Registration	Total Received
5/31/2016	365.00	3,433.00	3,798.00
6/22/2016	1,388.00	9,198.00	10,586.00
7/11/2016	120.00	22,601.46	22,721.46
7/18/2016	2,640.00	40,180.00	42,820.00
7/28/2016	13,274.00		13,274.00
7/29/2016	5,497.00	5,497.00	5,497.00
8/22/2016	3,000.00		3,000.00
<b>TOTAL RECEIVED</b>			<b>101,696.46</b>

Simple Race Reg

Date Received	Checks Received	Online Registration	Total Received
7/27/2016		Kids Run	2,280.00
		Open 5 K	8,960.00
		Residents 5K	11,440.00
		Stroller 5K	920.00
<b>TOTAL RECEIVED</b>			<b>23,600.00</b>

**TOTAL RUN 125,296.46**

2016 Pier Plaza Festival Vendors

APPENDIX P

CS Administration

Name	First Payment		Second Payment		Third Payment	
	Amount	Reference	Amount	Reference	Amount	Reference
Ice Reimbursement	200.00	cash				
Africway	900.00	CC				
Aladdin Jasmin Apparel	1,100.00	CC				
Amini Fashion	400.00	CC	500.00	CC	-102.00	refund
Amo Marketing	1,100.00	CK# 7665				
Artelos	900.00	CC				
Artesania Mexicana	900.00	CC				
Aurantiaca USA LLC	1,300.00	CC				
Babyminidonuts	300.00	CC	500.00	CC		
Balanced Chaos	1,000.00	CC				
Bamboo Hut	1,500.00	CC				
Barrett's lemonade, Sausage King & BBQ	2,800.00	CC				
Bergman Family Chiropractic	1,100.00	CK# 1065			-1100.00	refund
Biehn's Foods	900.00	CC				
Big Fat Burrito	1,400.00	CC				
Bill Enterprise	350.00	CK# 23329896761	350.00	CC	300.00	CC
Bubble the Fun	900.00	CC				
California Sweet Roasted Corn	1,000.00	CK# 1156607346	900.00	CK # 54		
Cocos Catering	900.00	CC				
Chubby Concession	1,100.00	CK# 20025225				
Creative Concessions	1,000.00	CC				
Diamond Resorts	1,100.00	CK#796009326				
Diamond Resorts	-1,100.00	refund				
Dogs on the Run (Primavera Kitchen)	1,000.00	CK# 1244	200.00	cash		
EA Tradeshows Inc	2,000.00	CC				
EA Tradeshows Inc	-1,000.00	refund				
Electrokike Holdings LLC	1,800.00	CC				
Frontier Communications	1,000.00	CK# 327718				
Gourmet Churros	1,000.00	CC				
Handful of Love	1,000.00	CC				
HB Psychic	1,000.00	CC				
HollowRock	1,200.00	CC				
Kala Imports LLC	900.00	CC				
Kaelo Marketing LLC	2,600.00	CC				
Lily Rose	300.00	CC	800.00	CC		
Massagepod Inc	1,100.00	CC				
Ms Kettle Gourmet Kettle Korn	900.00	CK# 1141				
OC registrar of Voters	100.00	CC				
Ohana Hawaiian Jewelry	1,000.00	CC				
Origami Owl	600.00	CC	300.00	CC		
Paola's Mercato	1,000.00	CC				
Papa Dans Jerky	1,000.00	CC				
Pet Harnesses by Ines	900.00	CC				
Pierside Gallery	600.00	CC	1,100.00	CC		
Quote Selection Insurance Services	1,200.00	CC				
Remodel USA	1,100.00	CK# 5119				
Renewal by Andersen	900.00	CK# 7625				
Rosewood Enterprises	300.00	CK# 2216	1,000.00	CK# 2217		
Share International USA	1,100.00	CK# 1728				
So Cal Aloha	950.00	CC				
So Cal Skylights	900.00	CC				
Southern Snoballs	900.00	CK# 0014				
Starla's Boutique	300.00	CK# 23363524978	600.00	cash		
Sutton Sunglasses	1,800.00	CC				
Tasty Steaks & Seafood	1,025.00	CC				
The Beach Bar	900.00	CK# 1074				
The Nut Stand	1,000.00	CC				
Treelum	900.00	CC				
Trend Watcher Group	2,200.00	CC				
Volumeline Entertainment Whipp'd LA	800.00	CC	50.00	cash		
Wildflower Toe Rings	800.00	CC	200.00	cash		
Wyndham Vacation Reorts	1,100.00	CK# 1880097				
Yellow Ribbon American	125.00	CC				

2016 Pier Plaza Festival Vendors

APPENDIX P

CS Administration

Name	First Payment		Second Payment		Third Payment	
	Amount	Reference	Amount	Reference	Amount	Reference
	59,150.00		6,500.00		-902.00	
<b>TOTAL RECEIVED</b>	<b>64,748.00</b>					

The committee requires each vendor to pay \$100.00 in cash as a down payment for cleaning their area at Pier Plaza. Once the vendor leaves and their area is cleaned, they are given their \$100.00 back.

Aurantiaca USA LLC	100.00
Hollowrock	100.00
Paola's Mercato	100.00
Papa Dans Jerky	100.00
Renewal by Anderson	100.00
Quote Selection Insruances Services	100.00
Share International USA	100.00
SoCal Skylights	100.00
Southern Snoballs	100.00
Treelum	100.00
Trend Watcher Group	100.00
<b>Total in cash received and then reimbursed.</b>	<b>1,100.00</b>



Pier Festival  
**EXHIBITOR / FOOD VENDOR**  
Space Rental Agreement  
July 4, 5, & 6, 2014

PLEASE PRINT OR TYPE

This document will serve as an Agreement between the City of Huntington Beach Fourth of July Executive Board and \_\_\_\_\_ (Exhibitor/Food Vendor) to reserve and occupy\* tent space on Pier Plaza Proper or the Pier Plaza Parking Lot for dates of July 4, 5, & 6, 2014.

**SPACE DETAILS:**

- Space reservations are for all four days of the Pier Festival – July 4, 5, & 6, 2014; no exceptions.
- Set up for the Pier Festival is scheduled on Thursday July 3, 2014 between 10am – 6pm  
**\*BONUS: set up by 6pm on July 3 & you can open and sell until 9pm\***

**Hours of operation:**

- 10am – 9:30pm – Friday July 4th
- 10am – 9pm – Saturday July 5th
- 10am – 6pm – Sunday July 6th
- Exhibitor/Food Vendors must be open during the operation hours of Festival, as listed above

**NOTE: All space reservations are subject to availability**

**SPACE COSTS:**

- Exhibitor-Premium Pier Plaza \$1600 per 10x10 sq ft – Total cost for 3 day reservation
- Exhibitor-Pier Plaza Proper \$1500 per 10x10 sq ft – Total cost for 3 day reservation
- Exhibitor/Food Vendor-Parking Lot \$1100 per 10x10 sq ft – Total cost for 3 day reservation

Cost includes \$150 for insurance and \$50 for 1 parking pass, NO TRAILER PARKING. If proper insurance is provided by May 30, cost of space will be reduced by \$100.

**GENERAL SPACE INFORMATION:**

- All tents for Pier Plaza spaces must be rented from Pier Festival Event, any questions or exceptions must be approved by Board in writing
- Each tent Rental is **\$125 for the 3-day event**, this includes: 10 X 10 Canopy (4) mesh sides
- **Tables and Chairs WILL NOT be provided through the Festival Staff (must be provided by Vendor)**
- Power is limited but available. **Power fee: \$100** for the 3 days for a 120 voltage/20amps (2 outlets per vendor max)
- Pier Festival Event **DOES NOT** provide sinks; **EVERY** Food Vendor must be **SELF-CONTAINED**.
- Vendor understands no telephone or water is provided. **Initial (\_\_\_\_\_)**
- Amplified Music or radios are not allowed unless previously approved by Board

**SPACE RESERVATIONS:**

- Space Location: Premium Pier Plaza (\_\_\_\_) qty Pier Plaza Proper (\_\_\_\_) qty Parking Lot (\_\_\_\_) qty Food Court (\_\_\_\_) qty
- Exhibitors in Pier Plaza & Parking Lot, Food Vendors in Food Court in Parking Lot

**TENT(S) RESERVATIONS:**

- Total number of tents needed (\_\_\_\_) 10x10@\$125.00 each Cost \$ \_\_\_\_\_
- Electricity \$100.00 Cost \$ \_\_\_\_\_

**SECURITY:**

- Exhibitor understands there is **PERIMETER SECURITY** provided for Pier Plaza and Pier Plaza Parking Lot, as detailed in the General Rules and Regulations for the Pier Festival.

**PERMITS:**

- **Fourth of July Board will provide a City of Huntington Beach permit for the 3-day Event at no cost to your company.**

**GENERAL:**

- Exhibitors and Food Vendors understand all graphics and printed material(s) must be family oriented.
- **Exhibitors and Food Vendors agrees that the City of Huntington Beach and/or the 4th of July Executive Board will not be held responsible for attendance at the event, or makes any guarantee regarding number of sales or profit you might realize at event.**

**EXHIBITORS AND FOOD VENDORS: STATE LAW REQUIRES:**

(R&T 6073) any vendor selling a tangible product or taxable item (food or craft) is responsible for collecting and reporting sales tax to the State Board of Equalization. Each vendor will need to provide the Board with a Copy of their Seller's Permit with their application.

If Seller's Permit shows a Huntington Beach address, only resale number is necessary.

If the vendor's Seller's Permit does not show a Huntington Beach address, the vendor will add Huntington Beach as a sub-location to their existing Seller's Permit. Contact the State Board of Equalization at 949-440-3473 (Irvine Office). A copy of that document must be provided with application.

**\*Resale Number -** \_\_\_\_\_

**AGREEMENT:**

We \_\_\_\_\_ (Exhibitor) agree to the above Rental Agreement Information and Requirements for the 2014 Fourth of July Pier Festival and will conduct business accordingly.

The Pier Festival Event reserves the right to refuse any Exhibitor application tendered. Acceptance is at the sole discretion of the Board. The Board reserves the right to reject any Exhibitor because of non-compliance.

I agree to abide by the Rules and Regulations pertaining to Exhibitors.

**PLEASE SIGN:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**PLEASE PRINT NAME:** \_\_\_\_\_

**INSURANCE:**

General Liability Insurance is provided as part of this agreement however, as a vendor, you must provide proof of automobile insurance and worker's compensation insurance per City of Huntington Beach insurance requirements. Please complete the following information in its entirety.

Vendor Type (please check one): \_\_\_\_\_ Non Food Vendor \_\_\_\_\_ Food Vendor

Type of Merchandise (please print): \_\_\_\_\_

Automobile Insurance (please check one):

\_\_\_\_\_ I will provide proof of auto-insurance coverage (*minimum \$1,000,000 per occurrence for bodily injury, personal injury and property damages*) or,

\_\_\_\_\_ I certify that no vehicle(s) will be used or operated in the performance of the task(s) or event(s) at the 4<sup>th</sup> of July Expo, July 4, 5, & 6, 2014. I authorize the City of Huntington Beach to immediately and retroactively revoke the license or permit issued in connection with or in the performance of said task(s) or events if any vehicle is used. **Initial here:** \_\_\_\_\_

Worker's Compensation Insurance (please check one):

\_\_\_\_\_ I will provide proof of Worker's Compensation insurance coverage (*State statutory limits of \$250,000 bodily injury by disease, policy limit, and \$100,000 bodily injury each employee for accident or disease per occurrence*) or,

\_\_\_\_\_ I certify that in the performance of the activity or work for which this permit is issued, I shall not employ any person in any manner to become subject to the California Workers' Compensation Insurance requirements. I authorize the City of Huntington Beach to immediately and retroactively revoke the license or permit issued under this declaration if I hire any employee(s) or become subject to the provision of the laws requiring Workers' Compensation Insurance. **Initial here:** \_\_\_\_\_

**Company/Organization:** \_\_\_\_\_

**Applicant (Please Print):** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Applicant Signature:** \_\_\_\_\_

**Title (Please circle) Individual/Sole Proprietor President/Vice President** \_\_\_\_\_ **Other:** \_\_\_\_\_





PLEASE PRINT OR TYPE  
VENDOR INFORMATION – REQUIRED

Vendor Company Name: \_\_\_\_\_

Contact Person for Event: \_\_\_\_\_

Position: \_\_\_\_\_

Mailing Street Address: \_\_\_\_\_

City State Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ CELL PHONE NUMBER

Phone: \_\_\_\_\_ OFFICE OR HOME NUMBER

Fax Number: \_\_\_\_\_

Email: \_\_\_\_\_ 24-Hour Contact Required

Contact Cell Phone: \_\_\_\_\_ 24-Hour Contact Required

Print Name \_\_\_\_\_

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_



Resolution No. 2008-63



CITY OF HUNTINGTON BEACH  
2000 Main Street  
Huntington Beach, CA 92648

**DECLARATION OF PERMITTEE**

I certify that no vehicle(s) will be used or operated in the performance of the task(s) or event(s) for which this permit is granted.

I authorize the City of Huntington Beach to immediately and retroactively revoke the license or permit issued in connection with or in the performance of said task(s) or event(s) if any vehicle(s) is used.

Signature of Permittee \_\_\_\_\_

Print name \_\_\_\_\_

Company name (if applicable) \_\_\_\_\_

Date signed \_\_\_\_\_



**CITY OF HUNTINGTON BEACH**  
2000 Main Street, Huntington Beach, CA 92648

### Declaration of Non-Employer Status

The State of California requires every enterprise or business to provide workers compensation insurance coverage. If you have no employees, you may make a declaration to that effect by completing and signing this form and returning to:

City of Huntington Beach  
2000 Main Street  
Huntington Beach, CA 92648

I certify that in the performance of the activity or work for which this permit is issued, I shall not employ any person in any manner so as to become subject to California Workers' Compensation Insurance requirements.

I authorize the City of Huntington Beach to immediately and retroactively revoke the license or permit issued under this declaration if I hire any employee(s) or become subject to the provision of the laws requiring Workers' Compensation Insurance.

**NAME OF:**

Company / Organization \_\_\_\_\_

Address \_\_\_\_\_

Applicant [please print] \_\_\_\_\_

Title, if any \_\_\_\_\_

Applicant's Signature \_\_\_\_\_

Date Signed: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Pier Festival  
**EXHIBITOR**  
Rules and Regulations  
July 4, 5, & 6, 2014

**TENT REQUIREMENTS:**

1. All tents to be rented from Festival Event
2. All tent interiors and build outs inside tent displays must be constructed of approved fire resistant materials and meet local fire codes and requirements.
3. **No Motor homes** allowed in Pier Plaza Parking Lot.
4. **NO OVERNIGHT** sleeping in any vehicle or tent on the Pier Festival premises and adjacent parking lots.

**PRODUCT REQUIREMENTS / RESTRICTIONS:**

1. **Food Vendors may be a max of 2 feet out from the space**
2. Exhibitor is responsible for keeping tent space and areas around it clean at all times.
3. No counterfeit products are allowed. Police randomly visit each tent throughout the event and will shut down any Exhibitor selling counterfeit items.
4. **The decisions of the 4th of July Festival Board in all matters of appropriateness are considered final.**

**GENERAL RULES / REGULATIONS**

1. A **valid State of California Resellers Permit** displayed inside each space
2. Under no circumstances are controlled substances allowed in or around the Pier Festival site. **NO PET'S** or you will be asked to leave and not return to the event, with no refund.

**SET UP & TEAR DOWN**

1. Exhibitor's vehicles must be removed from Festival area 1 hour after scheduled set up time and will be allowed on grounds for take down as soon as event hours conclude.
  - a. One additional parking pass may be purchased for **\$50-(3 day pass)**.
  - b. Unauthorized vehicles, without permits, **WILL NOT** be allowed to enter Pier Plaza Festival area. **NO EXCEPTIONS**. Please instruct your employees to arrange to carpool, if necessary
  - c. **On July 4, you and your employees must arrive before 5:30 AM. Pacific Coast Highway will close for the 5K Run and the Parade. No one will be allowed in the parking lot until 12:00 PM.**  
Street parking spaces are very limited; please allow an extra hour to walk to the festival if not parking by 5:30AM
  - d. **No early tear downs / departures are allowed. NO EXCEPTIONS**

**AGREEMENT TO RULES AND REGULATIONS:**

**I (WE) HAVE READ AND FULLY UNDERSTAND ALL THE ABOVE PAGES OF THIS AGREEMENT AND FREELY AND VOLUNTARILY AGREE TO ADHERE TO ALL TERMS CONTAINED IN IT.**

**Booth owners are responsible for informing all individuals on their participant list of the rules and regulations/ of this agreement.**

Date: \_\_\_\_\_ Exhibitor Company Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ OWNER / MANAGER



Pier Festival  
**FOOD VENDOR**  
Rules and Regulations  
July 4, 5, & 6, 2014

**SPACE & VEHICLE REQUIREMENTS:**

1. Each Food Vendor is required to be self-contained and pre-approved by the Health Department
2. No Motor homes allowed in Pier Plaza Parking Lot and ALL TRAILERS must purchase a separate parking pass.
3. NO OVERNIGHT sleeping in any vehicle or tent on the Pier Festival premises and adjacent parking lots.
4. Failure to comply with Health Department requirements will result in cancellation of Festival participation with NO REFUND

**PRODUCT REQUIREMENTS / RESTRICTIONS:**

1. Food Vendors may be a max of 2 feet out from the space
2. Exhibitor is responsible for keeping tent space and areas around it clean at all times.
3. Food Vendors are required to use paper or products that are recyclable.
  - a. Prohibited by the City of Huntington Beach: Plastic Bags and Styrofoam cups, platters, containers, etc to give away to customers
4. Food Vendor must list all items to be sold at the Festival for approval by Event Executive Board.
5. The decisions of the 4th of July Festival Board in all matters of appropriateness are considered final.

**GENERAL RULES / REGULATIONS**

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**Booth owners are responsible for informing all individuals on their participant list of the rules and regulations/ of this agreement.**

Date: \_\_\_\_\_ Food Vendor Company Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ OWNER / MANAGER





City of Huntington Beach

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4th of July Celebration  
Non-Attest Review of Financial and Operational  
Procedures

January 31, 2017

*Technical difficulties prevented the printing or downloading of this document. We are currently working to obtain a complete copy of the document.*

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    Appendix A - Detailed Scope of

DRAFT



May 03, 2017

City of Huntington Beach  
c/o Finance Department  
2000 Main Street  
Huntington Beach, CA 92647

Dear City of Huntington Beach,


This is in response to the audit that was recently conducted on the Huntington Beach 4<sup>th</sup> of July Celebration and Volunteer Executive Board as directed by Council Member Jim Katapodis and Council Member Mike Posey. The Executive Board respectfully opposes the audit for the following reasons:

- The Board requested inclusion in any meetings or discussions to provide details prior to commencing the audit but was denied.
- Audit does not reflect the true accounting of the 4<sup>th</sup> of July event and was completed without any collaboration between the City and the Executive Board, using only numbers generated by the City.
- Auditor states there was a lack of procedures. No procedures have been in place for the past 23 years.


We respectfully submit this to be included with the final audit, along with our comments/changes that were not addressed.


Sincerely,

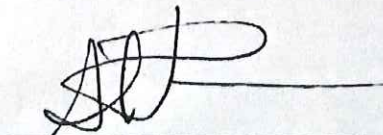
**Huntington Beach 4<sup>th</sup> of July Executive Board**


  
Linda D. Couey 5-4-17

  
Linda Vircks 5-4-17

  
Jon Ross 5/4/17

  
Karen Pederson 5/4/17

  
Andi Kowal 5/4/17

  
Chris Young