



City of Huntington Beach

4th of July Celebration
Non-Attest Review of Financial and Operational
Procedures

June 15, 2017

TABLE OF CONTENTS

TRANSMITTAL LETTER	3
VAVRINEK TRINE DAY & CO, LLP	4
EXECUTIVE SUMMARY	4
KEY FINDINGS AND RISKS.....	5
PROCEDURES	5
REVENUES, PROCESSES, FINDINGS, RISKS AND RECOMMENDATIONS	6
FINANCIAL ANALYSIS COMMENTS.....	17
APPENDICES.....	18
Appendix A - Detailed Scope of Work	
Appendix B - City Prepared Financial Analysis	
Appendix C – 2016 Lake Park Bleacher sign out log	
Appendix C1 – 2016 Bleacher Log Ref # 1	
Appendix D – 2016 Pancake Breakfast sign out log	
Appendix E – 2016 Fireworks Over the Ocean sign out log	
Appendix E1 – 2016 Fireworks Log Ref # 2	
Appendix F – 2016 Parade Entry List	
Appendix G – 2016 In-Kind Donations List	
Appendix H – 2016 HB Sponsor List (Board)	
Appendix I – 2016 HB Sponsor List (City)	
Appendix J – 2016 HB Sponsorship Packages	
Appendix K – 2016 Payments Received	
Appendix L – 2016 4th of July Run Entries	
Appendix M – 2016 Pier Plaza Vendor List	
Appendix N – Exhibitor and Food Vendor Rental Agreement	



June 15, 2017

City of Huntington Beach
Attn: Lori Ann Farrell, Chief Financial Officer
2000 Main Street, First Floor
Huntington Beach, CA. 92648

Dear Ms. Farrell,

As a follow up to our recent discussion, this letter and attached report summarizes the procedures, findings and recommendations that Vavrinek, Trine, Day and Co., LLP (VTD) performed and gathered through inquiry, inspection and observation of the cash handling process and its related controls for the 4th of July Celebration Fund.

As outlined in the Executive Summary, VTD was engaged by the City to perform an analysis, as detailed in Appendix A (*"Detailed Scope of Work"*), of the 4th of July Celebration Fund's cash handling procedures and accounting practices.

One of the procedures VTD performed was to interview City Staff and members of the 4th of July Celebration Board of Directors. Subsequent to the completion of the procedures necessary to write the report, we learned that the interview attendees with whom we met were not Board Members, but contracted 4th of July Event Consultants. We (VTD) were working from the understanding that these Event Consultants, Patricia Stier and Stacey Hoffer, were Board Members or had been designated as the lead contacts for this engagement as they are the most knowledgeable regarding the Event's procedures and have the greatest institutional knowledge. They participated extensively in the process and were interviewed several times. They were also given a draft of the report prior to finalizing it for their comments. Moreover, City Councilmember Peterson, as Council liaison to the Board, also participated at a meeting held with Ms. Stier and Ms. Hoffer, and was very helpful and informative. He too was given a draft of the report and attended the meeting held to discuss it.

Thank you for the opportunity to be of service to the City of Huntington Beach.

Sincerely Yours,

Joe Aguilar
Of Vavrinek, Trine, Day & Co., LLP

VAVRINEK TRINE DAY & CO, LLP

Vavrinek Trine Day & Co., LLP (VTD) provides governmental auditing and/or accounting services to over 300 governmental agencies, including Cities, throughout California. In existence for 68 years, VTD places within the top four largest California based CPA firms.

EXECUTIVE SUMMARY

VTD was engaged by the City to perform an analysis, inspection and observation, as outlined in Appendix A (*"Detailed Scope of Work"*) of the 4th of July Celebration Fund's cash handling procedures and accounting practices. From these procedures, VTD documented its understanding of each revenue type, the findings of the processes in place over each, any related risk, a reference to the documentation provided and a recommendation, where applicable.

Through a series of informal interviews with City staff and members of the 4th of July Celebration Board of Directors, inspection of documents provided by both the Board and City staff, queries of City personnel, analytical review and observation of processes, VTD gained the necessary understanding of the fund's activity to prepare this report.

Each revenue type has been analyzed to identify the mechanism(s) in place to measure compliance with City policies, industry standard internal controls, risk mitigation and the safe guarding of cash and other assets.

The format of the report will follow the Detailed Scope of Work, includes the procedures, the findings, a narrative and recommendations, where applicable.

KEY FINDINGS AND RISKS

The key findings are:

1. No controls over the safeguarding of cash
2. No controls over the safeguarding of merchandise inventory and related receipts
3. Significant variances between approved fee schedules and receipt logs
4. Lack of control mechanisms over every revenue receipt type
5. Inadequate and/or incomplete record keeping of all revenue types

The identified key risks are:

1. Theft, misappropriation or unauthorized use of cash
2. Lost, stolen, misappropriation or unauthorized use of merchandise inventory and related receipts and/or cash
3. Under reported revenue
4. Under reported cash receipts subject to theft, misappropriation or unauthorized use
5. Inability to prepare a complete budget, forecast, financial statement or audit report

PROCEDURES

1. Inspect 4th of July Celebration Fund and identify sources of revenue and amounts and provide a short description of each.
2. Document how each of the revenues identified is entered into the City's General Ledger system.
3. Document the internal controls over how the revenue is recorded, where applicable.
4. Obtain an understanding of cash handling procedures for each payment type.
5. Obtain understanding of vendor fee structure, deposits, inspection and deposit refunds.
6. Inspect sponsorship fee schedule and sponsorship receipts.
7. Inspect procedures over shipped merchandise to on-line buyers.
8. Inspect procedures over payment for shipped merchandise.
9. Inspect sources of in-kind donations then provide a short description of each.
10. Obtain an understanding of current fund raising practices.
11. Inspect City prepared financial analysis of 4th of July Celebration Fund.

REVENUES, PROCESSES, FINDINGS, RISKS AND RECOMMENDATIONS

Revenue Type: Bleacher Seat Ticket Sales

Description: Tickets for bleacher seats are sold to parade attendees. Approximately 200 seats are open but only 150 tickets are made available for parade bleacher seating at Lake Park. Pre-sale tickets are sold for \$15 and for \$20 on the day of the event.

Process: Two manual logs are kept to track bleacher seat ticket sales. The first, (*Appendix C – 2016 Lake Park Bleacher sign out log*), logs sales made by City Staff. The second (*Appendix C1 – 2016 Bleacher Log Ref # 1*) logs where each ticket was assigned or sold. According to Board Members, 100% of these tickets are delivered to the City to be sold a few weeks before the event. Tickets are also available for sale on the 4th of July Celebration website, for purchase via Paypal. Online ticket purchases are tracked by the Board, who notifies the City when a purchase is made so that the tickets can be mailed out. On the day of the event, any unsold tickets are collected by event coordinators and taken to the location to be sold.

Finding: Through inquiry and inspection it was determined that approximately 200 bleacher seats are available. Appendix C shows that 175 tickets were either sold or comped. Appendix C1 shows that the remaining 25 tickets are for replacement of tickets. Based on the available data, there appear to be no controls over the sale of bleacher seats, the amount collected, the payment tender, documentation over how the revenue is recorded or what, if any basis is in place to determine how many seats get comped, or why. Upon inspection of City paid invoices, it was discovered that 400 pre-numbered tickets were printed and sold to the City; however, only 175 bleacher seat tickets were provided to the City for sale. There are additional bleachers seats available at Main/PCH which are all comped; however, there is no log available to verify whether the tickets printed were used for this purpose.

Risks: There are four major risks associated with the findings over bleacher seat sales.

- **Misappropriation or misuse of excess tickets:** There was a significant variance between the number of tickets on the log and the invoice detailing how many tickets were purchased which could lead to a misappropriation or misuse of excess tickets and/or related cash receipts.
- **Risk of incomplete accounting:** Without a mechanism in place to account for all tickets sold, the Board runs the risk of an incomplete accounting.
- **Lost revenue:** Without written procedures over comping tickets, the Board runs the risk of lost revenue.
- **Unreported and/or misuse of revenues:** Because tickets are sold onsite without any control over how many were taken or subsequently sold, the Board loses visibility over ticket sales and runs the risk of having the revenues not reported, misappropriated, cash stolen or ticket proceeds used for unauthorized purposes.

Recommendation: It is recommended that the Board create a control environment to mitigate these risks by expanding the scope of the log to include dates, tender type, the general ledger posting date, deposit date and support for comped tickets. It is further recommended that onsite ticket sales follow an updated logging process so that a complete accounting can be traced back to general ledger recordings, deposits and bank reconciliations.

REVENUES, PROCESSES, FINDINGS, RISKS AND RECOMMENDATIONS (CONTINUED)

Revenue Type: Pier Seat Ticket Sales

Description: Tickets for the fireworks show on the pier are sold. Approximately 1,100 tickets are made available for seating on the pier for the fireworks show. Tickets are \$10.

Process: A manual log is kept to track pier seat ticket sales (*Appendix E – 2016 Fireworks Over the Ocean sign out log*). Sales are logged by 4th of July Board Members or City Staff. According to Board Members, 100% of these tickets are delivered to the City to be sold a few weeks before the event. On the day of the event, any unsold tickets are collected by event coordinators and taken to the location to be sold.

Finding: Through inquiry and inspection it was determined that approximately 1,100 pier seats are available. Appendix E shows that 368 tickets were either sold or comped. Appendix E1 shows that 1,100 were available and documents whether they were made available for sale or comped. Based on the available data, there appear to be no controls over the sale of pier seat tickets, the amount collected, the payment tender, documentation over how the revenue is recorded or what, if any basis is in place to determine how many seats get comped, or why.

Risks: There are three major risks associated with the findings over pier seat ticket sales.

- Misappropriation or misuse of excess tickets: There was a significant variance between the number of tickets on the log and the invoice detailing how many tickets were purchased which could lead to a misappropriation or misuse of excess tickets and/or related cash receipts.
- Risk of incomplete accounting: Without a mechanism in place to account for all tickets sold, the Board runs the risk of an incomplete accounting.
- Lost revenue: Without written precedent over comping tickets, the Board runs the risk of lost revenue.
- Misappropriation or misuse of excess tickets: Excess tickets sold onsite present the risk of having the revenues not reported, misappropriated, cash stolen or ticket proceeds used for unauthorized purposes.

Recommendation: It is recommended that the Board create a control environment to mitigate these risks by expanding the scope of the log to include dates, tender type, the general ledger posting date, deposit date and support for comped tickets. It is further recommended that onsite ticket sales follow an updated logging process so that a complete accounting can be traced back to general ledger recordings, deposits and bank reconciliations. Last, the variance between the number of Pier seats available versus tickets available to sell should be minimized.

REVENUES, PROCESSES, FINDINGS, RISKS AND RECOMMENDATIONS (CONTINUED)

Revenue Type: Parade Entry Fees

Description: Applications to participate in the parade are available on the website. The fees range from \$300 to \$1,000 depending on the type of applicant (i.e. Not for Profit, School, Corporation, etc.) and the size of the applicants float.

Process: An electronic log is kept to track parade entry fees (*Appendix F – 2016 Parade Entry List*). Entry fees are logged by 4th of July Board Members or City Staff. According to Board Members, the parade is outsourced to outside vendor Pageantry Productions and facilitated by them. To participate, an application must be filled out and submitted to the Board along with the related fees. Entry fees are charged in accordance with the City fee schedule and are based on the type of entrant and its size. In certain instances, parade entry fees are waived in exchange for In-Kind donations or sponsorships. The number of parade entrants is limited primarily by the number of floats that can fit within the two-hour time frame of the parade.

Finding: Through inquiry of the Board Members, it was determined that the applications and related fees are sent to a P.O. Box. The P.O. Box is not registered to the City nor does the City have access to it. The fees are collected by Board Members and delivered to the City. The City records what is remitted to it and deposits the payments. According to City staff, a copy of the application sometimes accompanies the payment and is used to log it. Other times, City staff must probe members of the Board for details. Upon inspection of the log, it was determined that certain receipt amounts did not fall within the range given in the fee schedule. One transaction amount in the log was queried in the general ledger detail and it was noted that this amount could have been recorded as “Recreational Fees” or “Other” giving no indication that this transaction was properly recorded, if at all.

Risks: There are four major risks associated with the findings over parade entry fees.

- Risk of incomplete accounting: Without a mechanism in place to account for all entry fees, the Board runs the risk of an incomplete accounting.
- Unreported and/or misuse of revenues: Without an indirect source to cross reference, City staff has only what is delivered to it by Board Members to record and compile parade fees leaving the City records incomplete.
- Misapplication of fees: The inconsistency with which the approved City fee schedule is adhered to presents the risk of perceived favoritism and lost revenue.
- Inaccurate/incomplete records: The lack of procedural documentation regarding the number of entrants, the number of each type of entrant, the associated fee amount and how the fee collected and remitted to the City was negotiated and agreed to presents the risk of inaccurate and/or incomplete records.

Recommendation: It is recommended that the Board create a control environment to mitigate these risks by implementing an independent application process facilitated by the City to ensure that each payment delivered by Board Members is cross referenced against the application and required paperwork. It is further recommended that each payment received by the City is agreed to the approved City fee schedule before being approved, recorded and deposited. Last, it is recommended that the Board document the process it follows to approve the number of entrants, the number of each type of entrant, the associated fee amount and how the fee amount was reached for a more uniform operating environment.

REVENUES, PROCESSES, FINDINGS, RISKS AND RECOMMENDATIONS (CONTINUED)

Revenue Type: In-Kind/Cash Donations

Description: In Kind revenues can include services, materials, labor and/or a variety of other parade value added items as a source of income. Each year, the in kind revenues are sought out on an as needed basis.

Process: An electronic log is kept of in-kind donations (*Appendix G – 2016 In-Kind Donations List*). The log has input cells for the name of the vendor and the amount agreed upon.

Finding: Upon inspection of the In-Kind donations log, it was found that no data was listed. Based on inquiries of Board Members, this information is considered proprietary and after several requests was not submitted for inspection. During the inquiry, it was noted that each In-Kind donation is unique to the need of the Board for that year. Each donation is negotiated with the respective vendor and an agreement reached. These exchanges are not recorded in the general ledger and there are no controls over how the value of each donation is determined. Due to the lack of information, it could not be determined whether these donations had been recorded on the general ledger.

Risks: There are three major risks associated with In-Kind Donations.

- Discrimination and favoritism: With no controls over how much an In-Kind donation is valued, the Board may be left open to criticism and claims of discrimination and favoritism.
- Risk of incomplete accounting: Having no records to substantiate the amounts to be recorded presents the risk of incomplete accounting.
- Misappropriation or misuse of cash: Having no controls over how cash donations are collected, receipted, remitted, recorded or deposited leaves the Board vulnerable to the risk of having the revenues go unreported, misappropriated, cash stolen or donated proceeds used for unauthorized purposes.

Recommendation: It is recommended that the Board develop a process for assigning value to In-Kind donations and documenting them. It is further recommended that this process be used to record and account for In-Kind donations and the related cost of service received for a more complete accounting. Last, it is recommended that a receipting, recording, deposit and reconciliation system be developed for cash donations.

REVENUES, PROCESSES, FINDINGS, RISKS AND RECOMMENDATIONS (CONTINUED)

Revenue Type: Sponsorships

Description: Sponsorship revenue varies from year to year based on a variety of factors. Sponsorships range from \$100 to \$20,000. The details of sponsorships can be found in Appendix J – 2016 HB Sponsorship Packages.

Process: There are two logs kept to track sponsorship revenue. One log is kept by the Board (Appendix H – 2016 HB Sponsor List (Board)) and the other by City Staff (Appendix I – 2016 HB Sponsor List (City)). Based on inquiries of the Board Members and City Staff it was determined that sponsorships are solicited by Board Members on a year by year basis. To participate, a sponsorship package is agreed to by the sponsor and the Board. Sponsorship fees are charged in accordance with the sponsorship package rates.

Finding: Upon inspection of the two logs and the general ledger detail, it was discovered that the logs do not match each other. It was also found that the total revenues in either log did not match the general ledger amount. Of the amounts recorded in the logs, many of them did not align with the amounts in the sponsorship packages advertisement.

Risks: There are three major risks associated with the findings over sponsorships.

- Risk of incomplete accounting: Without a mechanism in place to account for all sponsorship fees, the Board runs the risk of an incomplete accounting.
- Unreported and/or misuse of revenues: Without an indirect source to cross reference, City staff has only what is delivered by Board Members to record and compile sponsorship fees leaving the City records incomplete.
- Misapplication of fees: The inconsistency with which the sponsorship fee schedule is adhered to presents the risk of perceived favoritism and lost revenue through decreased sponsorships.

Recommendation: It is recommended that the Board create a control environment to mitigate these risks by implementing an independent application process facilitated by the City to ensure that each payment delivered by Board Members is cross referenced against the application and required paperwork. It is further recommended that each payment received by the City is agreed to the approved fee schedule before being approved, recorded and deposited. Last, it is recommended that the Board document the process it follows to approve the sponsors and what the sponsorship fee entitles the sponsor to for a more uniform operating environment.

REVENUES, PROCESSES, FINDINGS, RISKS AND RECOMMENDATIONS (CONTINUED)

Revenue Type: Merchandise Sales

Description: Merchandise such as t-shirts, both child and adult and hats with a 4th of July logo are sold. The price of this merchandise is between \$5 and \$40. This merchandise is sold at local grocery stores and at the pier. Some of the merchandise is made available at the City as well.

Process: Merchandise with the Celebration insignia is purchased by the City and sold at various locations throughout the City prior to the event as well as during it. T-shirts, tank tops and hats are purchased through the City's Accounts Payable process. Some merchandise is picked up and distributed to local stores to sell on behalf of the Board; some of it is taken to the festival to be sold to attendees. The rest is sold online.

Finding: During several of the informal interviews with Board Members and City Staff, it was made clear that no controls were in place to manage the distribution, sale, receipt or reconciliation of purchased merchandise. T-shirts are sold by various vendors and celebration workers who, according to Board Members, keep their own records of what is sold and remit payment to the City. Any remaining merchandise is collected and taken to the City to be sold at a discount. There were no receipt records available to inspect. The only record that references merchandise sales was an electronic log kept by City Staff to record miscellaneous receipts (*Appendix K – 2016 Payments Received*). It was also determined that merchandise sales at the pier festival event are not counted, inventoried or reconciled.

Risks: There are three major risks associated with the findings over merchandise sales.

- Misappropriation or misuse of cash: With no controls in place to protect the sale of inventory, any cash sale is subject to theft, misappropriation or used for unauthorized purposes.
- Theft: Without a formal initial inventory count and subsequent reconciliation after all sales are made, the Board is at risk of theft of inventory.
- Inaccurate/incomplete records: Without a formal inventory count and reconciliation, the Board runs the risk of an inaccurate and/or incomplete accounting.
- Revenue loss from unknown merchandise sales: Without a formal inventory count and reconciliation, the Board is at risk of over or under-ordering merchandise, resulting in either surplus unsold inventory or foregone revenue from lost merchandise sales if a certain size or product is unavailable.

Recommendation: It is recommended that a formal process for counting, distributing, collecting, recording and reconciling merchandise sales be developed by the Board. This process would include steps to determine what a vendor received in merchandise and when, how much each item was to be sold for and a reconciliation of remaining inventory and payment received. It is also recommended that a similar process be put in place for merchandise sold at the pier during the event.

REVENUES, PROCESSES, FINDINGS, RISKS AND RECOMMENDATIONS (CONTINUED)

Revenue Type: Run / Fitness Expo

Description: The 4th of July 5K run is contracted out to professional services company Spectrum Sports Management Inc. Pursuant to the contract between the City and Spectrum Sports Management Inc. the contractor is responsible for managing all aspects of the run., including managing the City approved budget for the run, collecting participant revenue and remitting it to the City on a monthly basis.

Process: An electronic log is kept to track run / fitness expo sales (*Appendix L – 2016 4th of July Run Entries*). Sales are logged by City Staff. According to Board Members, this event is outsourced to an outside vendor with all proceeds being remitted to the City and then billed for services.

Finding: It was determined during inquiries of Board Members and City Staff that this event is outsourced and independently run by the vendor. Neither the Board nor the City participates in collecting entry fees or facilitating the event. Therefore, no findings were pursued because they fell outside the scope of this engagement.

Risks: There is only one identified risk associated with the run / fitness expo.

- Risk of inaccurate accounting and reporting: Without a process to confirm the remittance of Run revenue from the vendor, the Board is at risk of inaccurate and/or incomplete accounting and reporting.

Recommendation: It is recommended that the Board perform analytical procedures over the run / fitness expo revenues to determine whether the amount remitted to the City is in line with expectations.

REVENUES, PROCESSES, FINDINGS, RISKS AND RECOMMENDATIONS (CONTINUED)

Revenue Type: Pier Plaza Festival Vendor Fees and Deposits

Description: The material Pier Plaza Festival revenue is vendor booth rentals. These booths are rented to the vendor for between \$1,100 and \$1,600. Other Pier Plaza Festival revenues include merchandise sales which are addressed in another section of this report.

Process: The festival is held at the pier plaza. Vendors wanting to participate must apply to the Board and reserve a space (*Appendix M – 2016 Pier Plaza Vendor List*). Each space is rented out pursuant to Space Rental Agreement (*Appendix N – Exhibitor and Food Vendor Rental Agreement*). Based on inquiries of Board Members and City Staff, the vendor spaces are rented on a first come, first serve basis. The agreement is filled out and given to the Board. When payment is received, it is remitted to City Staff and recorded in the log.

Finding: The log used to track vendor fees is kept by the City and includes only data remitted to it by the Board. The space rental agreements are not made available to cross reference. Upon inspection of the vendor list, it was determined that there is no process in place to track which vendors have applied or whether a payment plan was made with the Board. According to the vendor list, each vendor is required to remit a \$100 deposit for the space. This deposit is returned upon inspection. The deposit is not remitted to the City or accounted for in any way unless a deposit needs to be returned after the vendor has left the event.

Risks: There are three risks associated with the findings over pier plaza festival vendor fees and deposits.

- Risk of incomplete accounting: Without a mechanism in place to track and cross reference the vendor booth agreements with the fees received, the Board runs the risk of an incomplete accounting or foregone revenue through a reduction in fees charged for vendor booths.
- Lost revenue: Without documentation to show the approval process and related revenue, there is the risk that vendors are not paying the proper amount.
- Misappropriation or misuse of cash: Without control procedures over deposits, cash collected from vendors is subject to theft, misappropriation or use for unauthorized purposes.

Recommendation: It is recommended that the Board create a control environment to mitigate these risks by implementing an independent agreement process facilitated by the City to ensure that each payment delivered by Board Members is cross referenced against the agreement and required paperwork. It is further recommended that each payment received by the City is agreed to the approved fee schedule before being approved, recorded and deposited.

REVENUES, PROCESSES, FINDINGS, RISKS AND RECOMMENDATIONS (CONTINUED)

Revenue Type: Pancake Breakfast

Description: Tickets to the pancake breakfast are sold for \$5. The number of tickets sold is not limited.

Process: A manual log is kept to track pancake breakfast ticket sales (*Appendix D – 2016 Pancake Breakfast sign out log*). Sales are logged by 4th of July Board Members or City Staff. According to Board Members, this event is outsourced to an outside vendor and no remittance is given to the City.

Finding: The revenues generated by this event do not belong to the City and are therefore not subject to further inspection. However, through inquiry and inspection it was determined that approximately 50 pancake breakfast tickets are comped to City employees. Others are given to the Board to give away while the remainder of the tickets are given to Community Services to sell. The 2016 log shows that 40 tickets were either sold or comped. Based on the available data, there appear to be no controls over the sale of these remaining tickets, the amount collected, the payment tender, documentation over how the revenue is recorded or what, if any basis is in place to determine how many seats get comped, or why. Additionally, there is no record of a remittance made to the Kiwanis for any ticket sales made by Community Services.

Risks: There is one identified major risk associated with the findings over pancake breakfast ticket sales.

- Risk of incomplete accounting: Without a mechanism in place to account for all tickets sold, the Board runs the risk of an incomplete accounting and misappropriation of assets.

Recommendation: It is recommended that the Board create a control environment to mitigate this risk by expanding the scope of the log to include dates, tender type, the general ledger posting date, deposit date and support for comped tickets.

FINANCIAL ANALYSIS COMMENTS

A financial analysis of Fourth of July Fund was prepared by City staff (Appendix B – City Prepared Financial Analysis).

Highlights:

1. Total Revenues over the five year period went up by 25.5%, primarily as a result of an increase in parking fees.
2. Total Expenditures over the five year period went up by 23.6%.
3. A Net Gain of \$68,749 was incurred over the five year period, primarily due to the change in parking revenue from one to three days.

Revenues:

Each revenue type was analyzed resulting in a 25.5% increase in total revenues over the five year period. However, 9 of 13 revenue types showed decreases, including some as large as 96.8%. The 4 revenue types that went up are those subject to Board/City controlled, fixed cost increases (parking, parade entry fees, merchandise, and sponsorships). The revenues associated with voluntary and participatory activities declined in every area. It should be noted that revenues reported for each category may have discrepancies due to coding entry variations.

Expenditures:

Each expenditure type was analyzed resulting in a 23.6% increase in total expenditures over the five year period.

Total salaries and benefits decreased by 33.2%. When asked about this, City staff reported that personnel costs are charged as budgeted and may not accurately report the actual costs associated with the event. Actual staff costs are discussed in a separate memorandum prepared by City staff.

Total operation costs increased by 42.4%. The most significant of these costs are:

1. Hosted meetings: up 470.2%
2. Other professional services: up 122.0%
3. Equipment rental: up 155.5%

APPENDICES

Appendix A - Detailed Scope of Work

Appendix B - City Prepared Financial Analysis

Appendix C – 2016 Lake Park Bleacher sign out log

Appendix C1 – 2016 Bleacher Log Ref # 1

Appendix D – 2016 Pancake Breakfast sign out log

Appendix E – 2016 Fireworks Over the Ocean sign out log

Appendix E1 – 2016 Fireworks Log Ref # 2

Appendix F – 2016 Parade Entry List

Appendix G – 2016 In-Kind Donations List

Appendix H – 2016 HB Sponsor List (Board)

Appendix I – 2016 HB Sponsor List (City)

Appendix J – 2016 HB Sponsorship Packages

Appendix K – 2016 Payments Received

Appendix L – 2016 4th of July Run Entries

Appendix M – 2016 Pier Plaza Vendor List

Appendix N – Exhibitor and Food Vendor Rental Agreement

DETAILED SCOPE OF WORK
4TH OF JULY CELEBRATION FUND
Cash Handling Procedures & Accounting Practices

- Analyze Fund 204 (4th of July Celebration Fund – currently a Special Revenue Fund) for the last 12 month period to include calendar year 2016 Fourth of July.
- From this analysis, the City requests:
 - Identify sources of revenue and amounts and provide a short, two to three sentence description of each type, including but not limited to:
 - Ticket sales (bleacher sales for parade/pancake breakfast, fireworks seating on the pier)
 - Parade entry fees
 - In kind/cash donations
 - Sponsorships
 - Gala/sponsor recognition event (including silent/live auction at event)
 - Program advertisements
 - Merchandise sales
 - Run/fitness expo
 - Pier plaza festival (vendor booths, merchandise sales)
 - On-line sales
 - DVD sales
 - A detailed reporting of how each of the above mentioned revenue types is reported in the City's General Ledger: Specifically, in regard to General Ledger entry, the City wishes to know:
 - What, if any, internal controls are in place over General Ledger recording and if
 - Identified internal controls are effective to ensure timely and accurate recording of the identified revenue sources
- Obtain an understanding of cash handling procedures for each payment type including but not limited to:
 - Pay-Pal purchases
 - Consultant to inspect City procedure over reconciliation of items sold on-line to actual merchandise purchased and provide recommendation(s) where applicable
 - Pier Plaza Merchandise sales (3-day event)
 - Consultant to inspect City procedures over:
 - Payment types accepted
 - Collection of cash, receipting for purchases, reconciliations
 - Securitization of cash (and other assets) during the event
 - How and when funds are delivered to the City
 - Gain an understanding of the reconciliation process of total merchandise sales at all locations (Pier Plaza, Albertson's, Von's, etc.) versus total merchandise inventory and comment
 - Gala/sponsor recognition event
 - Pancake breakfast at Lake Park
 - 4th of July Run & Fitness Expo
 - Celebration and fireworks show at the pier
 - Parade
 - Executive board meetings/events
- Vendor fees/deposits, specifically;
 - When are the fees/deposits received
 - How are the event fees/deposits tracked
 - Obtain an understanding of procedures of how fees/deposit amounts are calculated
 - How event fees/deposits are recorded
 - Cash
 - Checks
 - Credit Cards
 - Inspect deposit refund/retention procedures
- Inspect deposit procedures for cash collection and handling and provide report of findings and recommendations where applicable.

- Inspect sponsorship fee schedule and sponsorship receipts and report findings. Comment on effectiveness of tiered levels of sponsorships and how these are offered to potential sponsors or donors
- Inspect procedures over shipped merchandise to on-line buyers, including who is responsible for merchandise payments/shipping and report findings
- Inspect procedures over payment for shipped merchandise and report findings
- Inspect in-kind donations, specifically:
 - Identify sources of in-kind donations and provide a short, two to three sentence description of each type, including but not limited to:
 - Gala/sponsor recognition event at Hilton
 - A brief reporting of:
 - How in-kind donations are approved
 - How in-kind donations are requested and how each donor is acknowledged
 - How in-kind donations are valued
 - How in-kind donations are accounted for
- Obtain an understanding of current fundraising practices
- From this analysis, the City requests:
 - A report on how potential donors are identified
 - How potential donors are contacted and by whom
 - A report on the assigned duties of the 4th of July Board as they relate to fundraising
- Inspect City prepared financial analysis of 4th of July Celebration Fund
- From this analysis, the City requests:
 - Comments on a high level understanding of a City prepared analysis of revenues and expenditures in Fund 204
 - Inquiries on material variances from year to year (materiality to be determined and documented through discussion with City staff)

City of Huntington Beach Trial Balance Report (run 12/14/16)									
ACCTNO	Description	Revenue Type	Cumulative 14 Actual 9/30/12	Cumulative 14 Actual 9/30/13	Cumulative 14 Actual 9/30/14	Cumulative 14 Actual 9/30/15	Partial Parking Subsidy Cumulative 14 Actual 9/30/16	5 Year Increase/ (Decrease)	Full Parking Subsidy Cumulative 14 Actual 9/30/16
Revenues									
20400204.42965/I	Pooled Cash Interest	Interest	(526.00)	49.00	(706.00)	(849.00)	(344.00)	-34.6%	(344.00)
20400204.44080	Pier Plaza	Parking	(27,632.00)	(30,710.00)	(32,390.00)	(32,060.00)	(39,784.50) F	44.0%	(119,353.50) F
20400204.46870	Other	Pier Plaza Festival	(78,675.75)	(86,435.00)	(77,631.00)	(70,322.02)	(70,559.88)	-10.3%	(70,559.88)
20400204.47410	Film Permits	DVD Sales	(80.00)	(120.00)	(80.00)	(55.00)	(20.00)	-75.0%	(20.00)
20400204.47501	Recreational Fees	Parade Entry Fees	(18,100.00)	(18,700.00) A	(20,015.00)	(22,900.00)	(24,400.00)	34.8%	(24,400.00)
20400204.47600	Special Events	Run/Fitness Expo	(148,222.11)	(152,005.46) A	(135,730.00)	(135,440.10)	(125,296.46)	-15.5%	(125,296.46)
20400204.47815	Membership	Auction	(4,085.00) B	(5,430.00) C	(5,995.00)	(4,301.00)	(220.00)	-94.6%	(220.00)
20400204.48120	Admissions	Firework Seat Sales	(6,690.00)	(4,360.00)	(4,200.00)	(3,115.40)	(2,425.00)	-63.8%	(2,425.00)
20400204.48230	Souvineer Sales	Merchandise	(16,055.50)	(21,666.00) D	(17,250.30)	(19,627.21)	(19,325.00)	20.4%	(19,325.00)
20400204.48300	Donations	Donations	(1,554.50) B	(286.00) C, E	(30.00)	0.00	(50.00)	-96.8%	(50.00)
20400204.48350	Sponsorships	Sponsorship	(46,500.00)	(115,835.00) D, E	(54,565.00)	(81,400.00)	(81,650.00)	75.6%	(81,650.00)
20400204.48410	Other Reimbursement	Bleacher/Pancake Breakfast	(4,265.00)	(3,020.00)	(2,275.00)	(1,625.00)	(970.00)	-77.3%	(970.00)
20400204.48550	Miscellaneous	Misc	(4,115.00)	(1,602.91)	(2,249.50)	0.00	(2,795.60)	-32.1%	(2,795.60)
Revenues Total			(356,500.86)	(440,121.37)	(353,116.80)	(371,694.73)	(367,840.44)	3.2%	(447,409.44)

A \$20,195 check received from Spectrum Sports that was coded in error to Parade Entry Fees (47501) to reclassified to Run/Fitness Expo (47600)

B \$4,085 in auction proceeds (47815) was incorrectly coded to donations (48300)

C \$3,995 in auction proceeds (47815) was incorrectly coded to donations (48300)

D \$7,465 in merchandise sales (48230) proceeds from Albertsons was incorrectly coded to aponsorships (48350)

E Boeing sponsorship of \$4,000 was incorrectly coded to donations (48300); reclassified to sponsorships (48350)

F Parking revenue surcharge for Fourth of July Celebration (not yet posted to GL). In FY 15/16, the parking surcharge was increased from one day (July 4th only) to three days, bringing in total revenue of \$119,353.50

Expenditures									
20445803.51110	Base Salaries				6,765.04	5,450.76	0.00		0.00
20445803.51112	Seasonal Part Time					19,440.69	873.32 G		873.32
20445803.52000	Salaries, Temporary		31,148.60	39,094.88	26,786.88	9,614.22	3,538.00 G	-88.6%	3,538.00
20445803.53020	Regular Overtime		51,952.00	52,298.73	52,446.40	18,635.34	51,952.00 H		51,952.00
20445803.55110	CAL PERS Employer Cost		0.00	0.20	1,514.25	5,695.04	200.67		200.67
20445803.55175	Workers Compensation		281.79	415.45	304.23	672.33	18.13	-93.6%	18.13
20445803.55280	Waived Medical Insurance			13.30	0.00				
20445803.55325	Unemployment Insurance		985.00	82.00	0.00			-100.0%	
20445803.55375	Disability		0.00	2.81	0.00				
20445803.55450	Life Insurance		0.00	0.31	0.00				
20445803.56020	FICA Medicare		400.34	520.78	442.37	489.12	12.67	-96.8%	12.67
20445803.56100	Other Benefits					12,197.41	0.00		0.00

City of Huntington Beach
Trial Balance Report (run 12/14/16)

ACCTNO	Description	Revenue Type	Cumulative 14	Cumulative 14	Cumulative 14	Cumulative 14	Partial Parking	5 Year	Full Parking	
			Actual 9/30/12	Actual 9/30/13	Actual 9/30/14	Actual 9/30/15	Subsidy Cumulative 14 Actual 9/30/16		Subsidy Cumulative 14 Actual 9/30/16	
		Total Salaries & Benefits	84,767.73	92,428.46	88,259.17	72,194.91	56,594.79	-33.2%	56,594.79	-35.9%
20445803.63025	Audiovisual Supplies					135.00	0.00		0.00	
20445803.63100	General Supplies		10,297.51	29,800.13	19,661.30	4,452.28	1,211.11	-88.2%	1,211.11	
20445803.63125	Office Supplies				22,994.06	27,820.32	1,703.49		1,703.49	
20445803.63345	USPS Charges						82.00		82.00	
20445803.64140	Food		4,049.35	0.00	3,070.24	2,043.37	0.00	-100.0%	0.00	
20445803.64165	Clothing/Uniforms		0.00				35,681.88		35,681.88	
20445803.64230	Awards and Presentations		0.00				2,221.56		2,221.56	
20445803.64470	Subscriptions			549.54	0.00	544.23	0.00		0.00	
20445803.64490	Stipends					300.00	0.00		0.00	
20445803.68695	Hosted Meetings		843.00	1,269.90	630.00	3,653.25	4,806.41	470.2%	4,806.41	
20445803.69365	Other Professional Services		26,529.25	32,394.14	49,469.56	61,216.80	58,894.23	122.0%	58,894.23	
20445803.69455	Printing Reproduction Cont Svc		0.00	3,407.29	0.00	2,250.01	3,266.93		3,266.93	
20445803.69485	Microfilm/Doc Image Cont Svcs		2,995.65	5,679.72	0.00			-100.0%		
20445803.69505	Other Cont Svcs		186,466.40	202,861.54	175,652.84	158,792.38	211,552.50	13.5%	211,552.50	
20445803.69530	Other Advertising Cont Svcs		0.00	1,125.00	0.00					
20445803.70200	Equipment Rental		12,784.58	25,018.52	25,576.02	29,792.08	32,661.10	155.5%	32,661.10	
20445803.73010	General/Liability Insurance		6,820.00	6,620.00	0.00		255.00	-96.3%	255.00	
20445803.79025	Permit Expense						4,747.44		4,747.44	
	Total Operating		250,785.74	308,725.78	297,054.02	290,999.72	357,083.65	42.4%		
MAIN TOTAL:										
	Expenditures Total		335,553.47	401,154.24	385,313.19	363,194.63	413,678.44	23.3%	470,273.23	
	Revenues (Over)/Under Expenditures		(20,947.39)	(38,967.13)	32,196.39	(8,500.10)	45,838.00		22,863.79	

G Seasonal part-time and Temporary Salaries for FY 11/12 - 14/15 were primarily for Pat and Stacey's salaries as part-time employees of the City. In FY 15/16, they were converted to contractors for \$24,750 annually per employee and charged under Other Cont Svcs (69505). A portion of temp salaries (52000) is a transfer of City staff costs related to the event (approximately \$3,538 annually).

H FY 14/15 decrease in overtime salaries was related to a one-time reduction in transfer of public safety costs related to the event. This reduction was made to help offset increased costs not supported by event revenue.

Other T-shirt costs have increased 71.2%, from \$20,848 in FY 11/12 to \$35,682 in FY 15/16. Overall merchandise sales have increased 20.4% during the corresponding 5-year period.

2016
Lake Park Bleacher Seating

TICKET NUMBER	Receipt #	Zip Code	Mail-In	Walk-in	PayPal	Comp	Comped to Name	Initials
0001							Don McAllister	
0002							Don McAllister	
0003							Don McAllister	
0004	email from Stacey ↓ Ruthann Chiong						Don McAllister	
0005							Don McAllister	
0006							Don McAllister	
0007							Don McAllister	
0008							Don McAllister	
0009							Don McAllister	
0010							Don McAllister	
0011	90767	92649		✓				CB
0012	↓	↓		↓				↓
0013	90939	90740		X				↓
0014		↓		↓				↓
0015	91002	92648		X				ML
0016	↓	↓		↓				↓
0017	↓	↓		↓				↓
0018							Don McAllister	
0019							Don McAllister	
0020	91002	92648		X				ML
0021	91007	92648		X				Q
0022	↓	↓		↓				↓
0023								
0024								
0025								
0026								
0027								
0028	↓	↓		↓				CB
0029	91005	92649		✓				↓
0030	↓	↓		↓				↓
0031	81264	92648		✓				CB
0032	↓	↓		↓				↓
0033								
0034								
0035								
0036								
0037								
0038								
0039								
0040	↓	↓		↓				↓
0041	1238	92646			✓			ML

2016
Lake Park Bleacher Seating

TICKET NUMBER	Receipt #	Zip Code	Mail-In	Walk-in	PayPal	Comp	Comped to Name	Initials
0042	↓	↓			↓			ML
0043	↓	↓			↓			↓
0044	↓	↓			↓			↓
0045	↓	↓			↓			↓
0046	↓	↓			↓			↓
0047	↓	↓			↓			↓
0048	↓	↓			↓			↓
0049	1243	90503			✓			g
0050	"	"			"			g
0051	1244	92647			✓			g
0052	1245	92646			✓			g
0053	"	"			✓			g
0054	1248	92647			✓			g
0055	↓	↓			↓			↓
0056	↓	↓			↓			↓
0057	↓	↓			↓			↓
0058	↓	↓			↓			↓
0059	↓					↓	Pat/Stacy	g
0060	↓					↓	↓	↓
0061	↓					↓	↓	↓
0062	↓					↓	↓	↓
0063	↓					↓	↓	↓
0064	86204	92646		✓				de
0065	↓	↓		↓				↓
0066	1251	98535			✓			g
0067	↓	↓			↓			↓
0068	↓	↓			↓			↓
0069	↓	↓			↓			↓
0070	↓	↓			↓			↓
0071	↓	↓			↓			↓
0072	↓	↓			↓			↓
0073	↓	↓			↓			↓
0074	1252	92646			✓			g
0075	↓	↓			↓			↓
0076	↓	↓			↓			↓
0077	↓	↓			↓			↓
0078	↓	↓			↓			↓
0079	1253	55950			✓			g
0080	"	"			✓			g
0081	86937	92649		X				g
0082	"	"		X				g

2016
Lake Park Bleacher Seating

TICKET NUMBER	Receipt #	Zip Code	Mail-In	Walk-in	PayPal	Comp	Comped to Name	Initials
0083	1251	92646			X			ML
0084	↓	↓			↓			↓
0085								
0086	↓	↓			↓			↓
0087								
0088	87103	92648		X				ML
0089	↓	↓		↓				↓
0090	1259	92646			X			ML
0091	↓	↓			↓			↓
0092								
0093								
0094	↓	↓			↓			↓
0095								
0096	↓	↓			↓			↓
0097								
0098	Email from Stacey				X			ML
0099	↓	↓			↓			↓
0100								
0101	↓	↓			↓			↓
0102	1263	90804			X			ML
0103	↓	↓			↓			↓
0104	1264	85118			X			ML
0105	↓	↓			↓			↓
0106								
0107	↓	↓			↓			↓
0108								
0109	↓	↓			↓			↓
0110								
0111	↓	↓			↓			↓
0112	1269	92647			X			ML
0113	↓	↓			↓			↓
0114	1272	92648			X			ML
0115	↓	↓			↓			↓
0116								
0117	↓	↓			↓			↓
0118								
0119	↓	↓			↓			↓
0120								
0121	↓	↓			↓			↓
0122	1273	90025			X			ML
0123	↓	↓			↓			↓

2016
Lake Park Bleacher Seating

TICKET NUMBER	Receipt #	Zip Code	Mail-In	Walk-in	PayPal	Comp	Comped to Name	Initials
0124	1273	90025			X			ML
0125	↓	↓			↓			↓
0126	88297	92648		✓				CB
0127	↓	↓		↓				↓
0128	1277	90755			X			ML
0129	↓	↓			↓			↓
0130	↓	↓			↓			↓
0131	1282	92646			X			g
0132	r	"			"			"
0133	85799	90230		✓				CB
0134	↓	↓		↓				↓
0135	↓	↓		↓				↓
0136	1288	85254		✓	X			ML
0137	↓	↓			↓			↓
0138	1290	91107			X			ML
0139	↓	↓			↓			↓
0140	↓	↓			↓			↓
0141	↓	↓			↓			↓
0142	↓	↓			↓			↓
0143	89003	92647		✓				CB
0144	↓	↓		↓				↓
0145	↓	↓		↓				↓
0146	↓	↓		↓				↓
0147	1292	92649			X			ML
0148	↓	↓			↓			↓
0149	↓	↓			↓			↓
0150	↓	↓			↓			↓
0151	↓	↓			↓			↓
0152	↓	↓			↓			↓
0153	↓	↓			↓			↓
0154	↓	↓			↓			↓
0155	↓	↓			↓			↓
0156	↓	↓			↓			↓
0157	↓	↓			↓			↓
0158	↓	↓			↓			↓
0159	↓	↓			↓			↓
0160	↓	↓			↓			↓
0161	89211	92648		X				ML
0162	↓	↓		↓				↓
0163	↓	↓		↓				↓
0164	↓	↓		↓				↓

2016
Lake Park Bleacher Seating

TICKET NUMBER	Receipt #	Zip Code	Mail-In	Walk-in	PayPal	Comp	Comped to Name	Initials
0165	89211	92648		X				ML
0166	1298	92647			X			ML
0167	↓	↓			↓			↓
0168	91017	92646		X				↓
0169	↓	↓		↓				↓
0170	↓	↓		↓				↓
0171	91055	92649		✓				OK
0172	↓	↓		↓				↓
0173	↓	↓		↓				↓
0174	↓	↓		↓				↓
0175	↓	↓		↓				↓

2016
BLEACHERS AT LAKE PARK

Reference #1

TICKET NUMBER	NAME/COMPANY	FOR SALE	COMP'D
0001	KIWANIS	X	
0002	KIWANIS	X	
0003	KIWANIS	X	
0004	KIWANIS	X	
0005	KIWANIS	X	
0006	KIWANIS	X	
0007	KIWANIS	X	
0008	KIWANIS	X	
0009	KIWANIS	X	
0010	KIWANIS	X	
0011	COMMUNITY SERVICES/C.G.	X	
0012	COMMUNITY SERVICES/C.G.	X	
0013	COMMUNITY SERVICES/C.G.	X	
0014	COMMUNITY SERVICES/C.G.	X	
0015	COMMUNITY SERVICES/C.G.	X	
0016	COMMUNITY SERVICES/C.G.	X	
0017	COMMUNITY SERVICES/C.G.	X	
0018	KIWANIS	X	
0019	KIWANIS	X	
0020	COMMUNITY SERVICES/C.G.	X	
0021	COMMUNITY SERVICES/C.G.	X	
0022	COMMUNITY SERVICES/C.G.	X	
0023	COMMUNITY SERVICES/C.G.	X	
0024	COMMUNITY SERVICES/C.G.	X	
0025	COMMUNITY SERVICES/C.G.	X	
0026	COMMUNITY SERVICES/C.G.	X	
0027	COMMUNITY SERVICES/C.G.	X	
0028	COMMUNITY SERVICES/C.G.	X	
0029	COMMUNITY SERVICES/C.G.	X	
0030	COMMUNITY SERVICES/C.G.	X	
0031	COMMUNITY SERVICES/C.G.	X	
0032	COMMUNITY SERVICES/C.G.	X	
0033	COMMUNITY SERVICES/C.G.	X	
0034	COMMUNITY SERVICES/C.G.	X	
0035	COMMUNITY SERVICES/C.G.	X	
0036	COMMUNITY SERVICES/C.G.	X	
0037	COMMUNITY SERVICES/C.G.	X	
0038	COMMUNITY SERVICES/C.G.	X	
0039	COMMUNITY SERVICES/C.G.	X	
0040	COMMUNITY SERVICES/C.G.	X	

APPENDIX C1

4th of July Board

0041	COMMUNITY SERVICES/C.G.	X	
0042	COMMUNITY SERVICES/C.G.	X	
0043	COMMUNITY SERVICES/C.G.	X	
0044	COMMUNITY SERVICES/C.G.	X	
0045	COMMUNITY SERVICES/C.G.	X	
0046	COMMUNITY SERVICES/C.G.	X	
0047	COMMUNITY SERVICES/C.G.	X	
0048	COMMUNITY SERVICES/C.G.	X	
0049	COMMUNITY SERVICES/C.G.	X	
0050	COMMUNITY SERVICES/C.G.	X	
0051	COMMUNITY SERVICES/C.G.	X	
0052	COMMUNITY SERVICES/C.G.	X	
0053	COMMUNITY SERVICES/C.G.	X	
0054	COMMUNITY SERVICES/C.G.	X	
0055	COMMUNITY SERVICES/C.G.	X	
0056	COMMUNITY SERVICES/C.G.	X	
0057	COMMUNITY SERVICES/C.G.	X	
0058	COMMUNITY SERVICES/C.G.	X	
0059	PAT STIER		X
0060	PAT STIER		X
0061	PAT STIER		X
0062	PAT STIER		X
0063	PAT STIER		X
0064	COMMUNITY SERVICES/C.G.	X	
0065	COMMUNITY SERVICES/C.G.	X	
0066	COMMUNITY SERVICES/C.G.	X	
0067	COMMUNITY SERVICES/C.G.	X	
0068	COMMUNITY SERVICES/C.G.	X	
0069	COMMUNITY SERVICES/C.G.	X	
0070	COMMUNITY SERVICES/C.G.	X	
0071	COMMUNITY SERVICES/C.G.	X	
0072	COMMUNITY SERVICES/C.G.	X	
0073	COMMUNITY SERVICES/C.G.	X	
0074	COMMUNITY SERVICES/C.G.	X	
0075	COMMUNITY SERVICES/C.G.	X	
0076	COMMUNITY SERVICES/C.G.	X	
0077	COMMUNITY SERVICES/C.G.	X	
0078	COMMUNITY SERVICES/C.G.	X	
0079	COMMUNITY SERVICES/C.G.	X	
0080	COMMUNITY SERVICES/C.G.	X	
0081	COMMUNITY SERVICES/C.G.	X	
0082	COMMUNITY SERVICES/C.G.	X	
0083	COMMUNITY SERVICES/C.G.	X	
0084	COMMUNITY SERVICES/C.G.	X	
0085	COMMUNITY SERVICES/C.G.	X	

APPENDIX C1

4th of July Board

0086	COMMUNITY SERVICES/C.G.	X	
0087	COMMUNITY SERVICES/C.G.	X	
0088	COMMUNITY SERVICES/C.G.	X	
0089	COMMUNITY SERVICES/C.G.	X	
0090	COMMUNITY SERVICES/C.G.	X	
0091	COMMUNITY SERVICES/C.G.	X	
0092	COMMUNITY SERVICES/C.G.	X	
0093	COMMUNITY SERVICES/C.G.	X	
0094	COMMUNITY SERVICES/C.G.	X	
0095	COMMUNITY SERVICES/C.G.	X	
0096	COMMUNITY SERVICES/C.G.	X	
0097	COMMUNITY SERVICES/C.G.	X	
0098	COMMUNITY SERVICES/C.G.	X	
0099	COMMUNITY SERVICES/C.G.	X	
0100	COMMUNITY SERVICES/C.G.	X	
0101	COMMUNITY SERVICES/C.G.	X	
0102	COMMUNITY SERVICES/C.G.	X	
0103	COMMUNITY SERVICES/C.G.	X	
0104	COMMUNITY SERVICES/C.G.	X	
0105	COMMUNITY SERVICES/C.G.	X	
0106	COMMUNITY SERVICES/C.G.	X	
0107	COMMUNITY SERVICES/C.G.	X	
0108	COMMUNITY SERVICES/C.G.	X	
0109	COMMUNITY SERVICES/C.G.	X	
0110	COMMUNITY SERVICES/C.G.	X	
0111	COMMUNITY SERVICES/C.G.	X	
0112	COMMUNITY SERVICES/C.G.	X	
0113	COMMUNITY SERVICES/C.G.	X	
0114	COMMUNITY SERVICES/C.G.	X	
0115	COMMUNITY SERVICES/C.G.	X	
0116	COMMUNITY SERVICES/C.G.	X	
0117	COMMUNITY SERVICES/C.G.	X	
0118	COMMUNITY SERVICES/C.G.	X	
0119	COMMUNITY SERVICES/C.G.	X	
0120	COMMUNITY SERVICES/C.G.	X	
0121	COMMUNITY SERVICES/C.G.	X	
0122	COMMUNITY SERVICES/C.G.	X	
0123	COMMUNITY SERVICES/C.G.	X	
0124	COMMUNITY SERVICES/C.G.	X	
0125	COMMUNITY SERVICES/C.G.	X	
0126	COMMUNITY SERVICES/C.G.	X	
0127	COMMUNITY SERVICES/C.G.	X	
0128	COMMUNITY SERVICES/C.G.	X	
0129	COMMUNITY SERVICES/C.G.	X	
0130	COMMUNITY SERVICES/C.G.	X	

APPENDIX C1

4th of July Board

0131	COMMUNITY SERVICES/C.G.	X	
0132	COMMUNITY SERVICES/C.G.	X	
0133	COMMUNITY SERVICES/C.G.	X	
0134	COMMUNITY SERVICES/C.G.	X	
0135	COMMUNITY SERVICES/C.G.	X	
0136	COMMUNITY SERVICES/C.G.	X	
0137	COMMUNITY SERVICES/C.G.	X	
0138	COMMUNITY SERVICES/C.G.	X	
0139	COMMUNITY SERVICES/C.G.	X	
0140	COMMUNITY SERVICES/C.G.	X	
0141	COMMUNITY SERVICES/C.G.	X	
0142	COMMUNITY SERVICES/C.G.	X	
0143	COMMUNITY SERVICES/C.G.	X	
0144	COMMUNITY SERVICES/C.G.	X	
0145	COMMUNITY SERVICES/C.G.	X	
0146	COMMUNITY SERVICES/C.G.	X	
0147	COMMUNITY SERVICES/C.G.	X	
0148	COMMUNITY SERVICES/C.G.	X	
0149	COMMUNITY SERVICES/C.G.	X	
0150	COMMUNITY SERVICES/C.G.	X	
0151	COMMUNITY SERVICES/C.G.	X	
0152	COMMUNITY SERVICES/C.G.	X	
0153	COMMUNITY SERVICES/C.G.	X	
0154	COMMUNITY SERVICES/C.G.	X	
0155	COMMUNITY SERVICES/C.G.	X	
0156	COMMUNITY SERVICES/C.G.	X	
0157	COMMUNITY SERVICES/C.G.	X	
0158	COMMUNITY SERVICES/C.G.	X	
0159	COMMUNITY SERVICES/C.G.	X	
0160	COMMUNITY SERVICES/C.G.	X	
0161	COMMUNITY SERVICES/C.G.	X	
0162	COMMUNITY SERVICES/C.G.	X	
0163	COMMUNITY SERVICES/C.G.	X	
0164	COMMUNITY SERVICES/C.G.	X	
0165	COMMUNITY SERVICES/C.G.	X	
0166	COMMUNITY SERVICES/C.G.	X	
0167	COMMUNITY SERVICES/C.G.	X	
0168	COMMUNITY SERVICES/C.G.	X	
0169	COMMUNITY SERVICES/C.G.	X	
0170	COMMUNITY SERVICES/C.G.	X	
0171	COMMUNITY SERVICES/C.G.	X	
0172	COMMUNITY SERVICES/C.G.	X	
0173	COMMUNITY SERVICES/C.G.	X	
0174	COMMUNITY SERVICES/C.G.	X	
0175	COMMUNITY SERVICES/C.G.	X	

APPENDIX C1

4th of July Board

0176	REPLACEMENTS IF NEEDED		
0177	REPLACEMENTS IF NEEDED		
0178	REPLACEMENTS IF NEEDED		
0179	REPLACEMENTS IF NEEDED		
0180	REPLACEMENTS IF NEEDED		
0181	REPLACEMENTS IF NEEDED		
0182	REPLACEMENTS IF NEEDED		
0183	REPLACEMENTS IF NEEDED		
0184	REPLACEMENTS IF NEEDED		
0185	REPLACEMENTS IF NEEDED		
0186	REPLACEMENTS IF NEEDED		
0187	REPLACEMENTS IF NEEDED		
0188	REPLACEMENTS IF NEEDED		
0189	REPLACEMENTS IF NEEDED		
0190	REPLACEMENTS IF NEEDED		
0191	REPLACEMENTS IF NEEDED		
0192	REPLACEMENTS IF NEEDED		
0193	REPLACEMENTS IF NEEDED		
0194	REPLACEMENTS IF NEEDED		
0195	REPLACEMENTS IF NEEDED		
0196	REPLACEMENTS IF NEEDED		
0197	REPLACEMENTS IF NEEDED		
0198	REPLACEMENTS IF NEEDED		
0199	REPLACEMENTS IF NEEDED		
0200	REPLACEMENTS IF NEEDED		

**2016
Pancake Breakfast**

Number of Tickets	Receipt #	Zip Code	Mail-In	Walk-in	PayPal	Comp	Comped to Name	Initials
1	84441	92648		x				CR
2	↓	↓		↓				↓
3	↓	↓		↓				↓
4	↓	↓		↓				↓
5	↓	↓		↓				↓
6	↓	↓		↓				↓
7	↓	↓		↓				↓
8	↓	↓		↓				↓
9	↓	↓		↓				↓
10	↓	↓		↓				↓
11	1244	92647			✓			g
12	86204	92646		✓				ad
13	↓	↓		↓				↓
14	email from Stacey					x		ML
15	↓	↓				↓		↓
16	↓	↓				↓		↓
17	↓	↓				↓		↓
18	1290	91107				x		ML
19	↓	↓				↓		↓
20	↓	↓				↓		↓
21	↓	↓				↓		↓
22	↓	↓				↓		↓
23	89168	92648		✓				CR
24	↓	↓		↓				↓
25	↓	↓		↓				↓
26	↓	↓		↓				↓
27	↓	↓		↓				↓
28	↓	↓		↓				↓
29	↓	↓		↓				↓
30	↓	↓		↓				↓
31	↓	↓		↓				↓
32	↓	↓		↓				↓
33	↓	↓		↓				↓
34	↓	↓		↓				↓
35	90670	92648		x				CR
36	↓	↓		↓				↓
37								
38								
39								
40								

2016
Fireworks Over the Ocean
Pier Seating

TICKET NUMBER	Receipt #	Zip Code	Mail-In	Walk-in	PayPal	Comp	Comped to Name	Initials
0001	82711	90740		✓				ML
0002	↓	↓		↓				↓
0003	↓	↓						↓
0004	1240	92648			✓			ML
0005	↓	↓			↓			↓
0006	↓	↓			↓			↓
0007	↓	↓			↓			↓
0008	1241	76116			✓			ML
0009	↓	↓			↓			↓
0010	↓	↓			↓			↓
0011	↓	↓			↓			↓
0012	↓	↓			↓			↓
0013	↓	↓			↓			↓
0014	↓	↓			↓			↓
0015	1242	85142			✓			ML
0016	↓	↓			↓			↓
0017	↓	↓			↓			↓
0018	↓	↓			↓			↓
0019	↓	↓			↓			↓
0020	↓	↓			↓			↓
0021	1244	92647			✓			ML
0022	1245	92646			✓			ML
0023	"	"			✓			ML
0024	1250	92805			✓			ML
0025	1250	92805			✓			ML
0026	85981	92683		✓				ML
0027	↓	↓		↓				↓
0028	↓	↓		↓				↓
0029	↓	↓		↓				↓
0030	1254	92604			✓			ML
0031	↓	↓			↓			↓
0032	↓	↓			↓			↓
0033	↓	↓			↓			↓
0034	1255	98125			✓			ML
0035	↓	↓			↓			↓
0036	↓	↓			↓			↓
0037	↓	↓			↓			↓
0038	1256	92781			x			ML
0039	↓	↓			↓			↓
0040	↓	↓			↓			↓
0041	↓	↓			↓			↓
0042	↓	↓			↓			↓

2016
Fireworks Over the Ocean
Pier Seating

TICKET NUMBER	Receipt #	Zip Code	Mail-In	Walk-in	PayPal	Comp	Comped to Name	Initials
0043	↓	↓			↓			↓
0044	↓	↓			↓			↓
0045	↓	↓			↓			↓
0046	↓	↓			↓			↓
0047	↓	↓			×			↓
0048	1257	92644			×			ML
0049	↓	↓			×			↓
0050	1258	85747			×			ML
0051	↓	↓			↓			↓
0052	↓	↓			↓			↓
0053	↓	↓			↓			↓
0054	↓	↓			↓			↓
0055	87242	92646		✓				aw
0056	↓	↓		↓				↓
0057	↓	↓		↓				↓
0058	↓	↓		↓				↓
0059	1260	92648			×			ML
0060	↓	↓			↓			↓
0061	↓	↓			↓			↓
0062	87505	92648		Y				CR
0063	↓	↓		↓				↓
0064	↓	↓		↓				↓
0065	↓	↓		↓				↓
0066	↓	↓		↓				↓
0067	↓	↓		↓				↓
0068	1261	92646			×			ML
0069	↓	↓			↓			↓
0070	↓	↓			×			↓
0071	1262	91739			×			ML
0072	↓	↓			↓			↓
0073	↓	↓			↓			↓
0074	↓	↓			↓			↓
0075	↓	↓			↓			↓
0076	↓	↓			↓			↓
0077	↓	↓			↓			↓
0078	↓	↓			↓			↓
0079	↓	↓			↓			↓
0080	1265	93291			×			ML
0081	↓	↓			×			↓
0082	1266	89521			×			ML
0083	↓	↓			↓			↓
0084	↓	↓			↓			↓

2016
Fireworks Over the Ocean
Pier Seating

TICKET NUMBER	Receipt #	Zip Code	Mail-In	Walk-in	PayPal	Comp	Comped to Name	Initials
0085	1266	89521			X			ML
0086	↓	↓			↓			↓
0087	1267	92627			X			ML
0088	↓	↓			↓			↓
0089	1268	92708			X			ML
0090	↓	↓			↓			↓
0091	1270	92251			X			ML
0092	↓	↓			↓			↓
0093	↓	↓			↓			↓
0094	↓	↓			↓			↓
0095	↓	↓			↓			↓
0096	↓	↓			↓			↓
0097	1271	92646			X			ML
0098	↓	↓			↓			↓
0099	1274	92646			X			ML
0100	↓	↓			↓			↓
0101	↓	↓			↓			↓
0102	↓	↓			↓			↓
0103	↓	↓			↓			↓
0104	↓	↓			↓			↓
0105	↓	↓			↓			↓
0106	↓	↓			↓			↓
0107	88340	92648		X				CR
0108	↓	↓		↓				↓
0109	↓	↓		↓				↓
0110	↓	↓		↓				↓
0111	↓	↓		↓				↓
0112	↓	↓		↓				↓
0113	↓	↓		↓				↓
0114	↓	↓		↓				↓
0115	↓	↓		↓				↓
0116	↓	↓		↓				↓
0117	1275	78418			X			ML
0118	↓	↓			↓			↓
0119	↓	↓			↓			↓
0120	↓	↓			↓			↓
0121	88389	92640		X				CR
0122	↓	↓		↓				↓
0123	↓	↓		↓				↓
0124	↓	↓		↓				↓
0125	↓	↓		↓				↓
0126	↓	↓		↓				↓

2016
Fireworks Over the Ocean
Pier Seating

TICKET NUMBER	Receipt #	Zip Code	Mail-In	Walk-in	PayPal	Comp	Comped to Name	Initials
0127	1276	91762			X			ML
0128	↓	↓			↓			↓
0129	1280	92648			X			g
0130	↓	↓			↓			↓
0131	↓	↓			↓			↓
0132	↓	↓			↓			↓
0133	1285	91710			X			ML
0134	↓	↓			↓			↓
0135	↓	↓			↓			↓
0136	↓	↓			↓			↓
0137	↓	↓			↓			↓
0138	↓	↓			↓			↓
0139	↓	↓			↓			↓
0140	↓	↓			↓			↓
0141	↓	↓			↓			↓
0142	↓	↓			↓			↓
0143	1286	85304			X			ML
0144	↓	↓			↓			↓
0145	↓	↓			↓			↓
0146	1287	92708			X			ML
0147	↓	↓			↓			↓
0148	↓	↓			↓			↓
0149	↓	↓			↓			↓
0150	↓	↓			↓			↓
0151	↓	↓			↓			↓
0152	1288	85254			X			ML
0153	↓	↓			↓			↓
0154	1290	91107			X			ML
0155	↓	↓			↓			↓
0156	↓	↓			↓			↓
0157	↓	↓			↓			↓
0158	↓	↓			↓			↓
0159	1291	37064			X			ML
0160	↓	↓			↓			↓
0161	↓	↓			↓			↓
0162	↓	↓			↓			↓
0163	↓	↓			↓			↓
0164	↓	↓			↓			↓
0165	↓	↓			↓			↓
0166	↓	↓			↓			↓
0167	1293	87114			X			ML
0168	↓	↓			↓			↓

2016
Fireworks Over the Ocean
Pier Seating

TICKET NUMBER	Receipt #	Zip Code	Mail-In	Walk-in	PayPal	Comp	Comped to Name	Initials
0169	89168	92648		✓				CR
0170								
0171								
0172								
0173								
0174								
0175								
0176								
0177								
0178								
0179								
0180								
0181								
0182								
0183								
0184								
0185								
0186								
0187	1296	93657		✗	X			ML
0188								
0189								
0190								
0191	1295	92584			X			ML
0192								
0193								
0194								
0195	89216	92708		X				ML
0196								
0197	1297	92646			X			g
0198								
0199								
0200								
0201	89256	92530		X				ML
0202								
0203								
0204	1299	91702			X			ML
0205								
0206								
0207								
0208								
0209								
0210								

2016
Fireworks Over the Ocean
Pier Seating

TICKET NUMBER	Receipt #	Zip Code	Mail-In	Walk-in	PayPal	Comp	Comped to Name	Initials
0211	89559	92648		✓				CR
0212	↓	↓		↓				↓
0213								
0214								
0215	↓	↓		↓				↓
0216	89600	92644		✓				CR
0217	↓	↓		↓				↓
0218								
0219								
0220								
0221								
0222								
0223								
0224								
0225								
0226								
0227								
0228								
0229								
0230								
0231								
0232	↓	↓		↓				↓
0233	1300	92591			X			ML
0234	↓	↓			↓			↓
0235	89687	92648		✓				CR
0236	↓							↓
0237								CR
0238	89693	92708		✓				↓
0239	↓	↓		↓				↓
0240								
0241	↓	↓		↓				CR
0242	89708	92648		✓				↓
0243	↓	↓		↓				↓
0244								
0245	↓	↓		↓				CR
0246	89776	92648		✓				↓
0247	↓	↓		↓				↓
0248								
0249								
0250								
0251								
0252	↓	↓		↓				↓

2016
Fireworks Over the Ocean
Pier Seating

TICKET NUMBER	Receipt #	Zip Code	Mail-In	Walk-in	PayPal	Comp	Comped to Name	Initials
0253				X				ML
0254								
0255								
0256								
0257								
0258								
0259								
0260								
0261								
0262								
0263	89931	92648		✓				CR
0264								
0265								
0266								
0267	89917	92648		X				ML
0268								
0269								
0270								
0271								
0272	90022	92646		✓				CR
0273								
0274	90031	92648						CR
0275								
0276								
0277								
0278	90246	92646		✓				CR
0279								
0280								
0281	90255	92646		✓				CR
0282								
0283								
0284	90421	92648		✓				CR
0285								
0286								
0287								
0288	90464	92648		✓				CR
0289								
0290								
0291								
0292								
0293	90464	92648		✓				CR
0294								

2016
Fireworks Over the Ocean
Pier Seating

TICKET NUMBER	Receipt #	Zip Code	Mail-In	Walk-in	PayPal	Comp	Comped to Name	Initials
0295	90466	92648		✓				CR
0296	↓	↓		↓				↓
0297	↓	↓		↓				↓
0298	↓	↓		↓				↓
0299	↓	↓		↓				↓
0300	↓	↓		↓				↓
0301	↓	↓		↓				↓
0302	↓	↓		↓				↓
0303	↓	↓		↓				↓
0304	90487	92649		✓				CR
0305	↓	↓		↓				↓
0306	↓	↓		↓				↓
0307	↓	↓		↓				↓
0308	90670	92648		X				CR
0309	↓	↓		↓				↓
0310	90717	92648		X				CR
0311	↓	↓		↓				↓
0312	↓	↓		↓				↓
0313	↓	↓		↓				↓
0314	90757	90742		✓				CR
0315	↓	↓		↓				↓
0316	↓	↓		↓				↓
0317	↓	↓		↓				↓
0318	90769	92648		✓				CR
0319	↓	↓		↓				↓
0320	↓	↓		↓				↓
0321	↓	↓		↓				↓
0322	90793	92708		✓				CR
0323	↓	↓		↓				↓
0324	↓	↓		↓				↓
0325	↓	↓		↓				↓
0326	↓	↓		↓				↓
0327	90800	90706		✓				CR
0328	↓	↓		↓				↓
0329	↓	↓		↓				↓
0330	↓	↓		↓				↓
0331	↓	↓		↓				↓
0332	90822	92640		✓				CR
0333	↓	↓		↓				↓
0334	90824	92644		✓				CR
0335	↓	↓		↓				↓
0336	↓	↓		↓				↓

2016
Fireworks Over the Ocean
Pier Seating

TICKET NUMBER	Receipt #	Zip Code	Mail-In	Walk-in	PayPal	Comp	Comped to Name	Initials
0337	90826	92640		✓				CR
0338	↓	↓		↓				↓
0339	90841	92640		✓				CR
0340	↓	↓		↓				↓
0341	↓	↓		↓				↓
0342	90842	92640		✓				↓
0343	↓	↓		↓				↓
0344	↓	↓		↓				↓
0345	↓	↓		↓				↓
0346	↓	↓		↓				↓
0347	90927	92843		X				ML
0348	↓	↓		↓				↓
0349	↓	↓		↓				↓
0350	91005	92708		X				AS
0351	↓	↓						↓
0352	↓	↓						↓
0353	↓	↓						↓
0354	↓	↓						↓
0355	↓	↓						↓
0356	↓	↓						↓
0357	↓	↓						↓
0358	↓	↓						↓
0359	91250	92644		X				AW
0360	↓	↓		↓				↓
0361	↓	↓		↓				↓
0362	↓	↓		↓				↓
0363	91271	92648		X				AW
0364	↓	↓		↓				↓
0365	91279	92648		X				AW
0366	↓	↓		↓				↓
0367	↓	↓		↓				↓
0368	↓	↓		↓				↓
0369								
0370								
0371								
0372								
0373								
0374								
0375								
0376								
0377								
0378								

**2016
FIREWORKS OVER THE OCEAN**

Reference #2

TICKET NUMBER	NAME/COMPANY	FOR SALE	COMP'D
0001	COMMUNITY SERVICES/C.G.	X	
0002	COMMUNITY SERVICES/C.G.	X	
0003	COMMUNITY SERVICES/C.G.	X	
0004	COMMUNITY SERVICES/C.G.	X	
0005	COMMUNITY SERVICES/C.G.	X	
0006	COMMUNITY SERVICES/C.G.	X	
0007	COMMUNITY SERVICES/C.G.	X	
0008	COMMUNITY SERVICES/C.G.	X	
0009	COMMUNITY SERVICES/C.G.	X	
0010	COMMUNITY SERVICES/C.G.	X	
0011	COMMUNITY SERVICES/C.G.	X	
0012	COMMUNITY SERVICES/C.G.	X	
0013	COMMUNITY SERVICES/C.G.	X	
0014	COMMUNITY SERVICES/C.G.	X	
0015	COMMUNITY SERVICES/C.G.	X	
0016	COMMUNITY SERVICES/C.G.	X	
0017	COMMUNITY SERVICES/C.G.	X	
0018	COMMUNITY SERVICES/C.G.	X	
0019	COMMUNITY SERVICES/C.G.	X	
0020	COMMUNITY SERVICES/C.G.	X	
0021	COMMUNITY SERVICES/C.G.	X	
0022	COMMUNITY SERVICES/C.G.	X	
0023	COMMUNITY SERVICES/C.G.	X	
0024	COMMUNITY SERVICES/C.G.	X	
0025	COMMUNITY SERVICES/C.G.	X	
0026	COMMUNITY SERVICES/C.G.	X	
0027	COMMUNITY SERVICES/C.G.	X	
0028	COMMUNITY SERVICES/C.G.	X	
0029	COMMUNITY SERVICES/C.G.	X	
0030	COMMUNITY SERVICES/C.G.	X	
0031	COMMUNITY SERVICES/C.G.	X	
0032	COMMUNITY SERVICES/C.G.	X	
0033	COMMUNITY SERVICES/C.G.	X	
0034	COMMUNITY SERVICES/C.G.	X	
0035	COMMUNITY SERVICES/C.G.	X	
0036	COMMUNITY SERVICES/C.G.	X	
0037	COMMUNITY SERVICES/C.G.	X	
0038	COMMUNITY SERVICES/C.G.	X	
0039	COMMUNITY SERVICES/C.G.	X	
0040	COMMUNITY SERVICES/C.G.	X	

APPENDIX E1

4th of July Board

0041	COMMUNITY SERVICES/C.G.	X	
0042	COMMUNITY SERVICES/C.G.	X	
0043	COMMUNITY SERVICES/C.G.	X	
0044	COMMUNITY SERVICES/C.G.	X	
0045	COMMUNITY SERVICES/C.G.	X	
0046	COMMUNITY SERVICES/C.G.	X	
0047	COMMUNITY SERVICES/C.G.	X	
0048	COMMUNITY SERVICES/C.G.	X	
0049	COMMUNITY SERVICES/C.G.	X	
0050	COMMUNITY SERVICES/C.G.	X	
0051	COMMUNITY SERVICES/C.G.	X	
0052	COMMUNITY SERVICES/C.G.	X	
0053	COMMUNITY SERVICES/C.G.	X	
0054	COMMUNITY SERVICES/C.G.	X	
0055	COMMUNITY SERVICES/C.G.	X	
0056	COMMUNITY SERVICES/C.G.	X	
0057	COMMUNITY SERVICES/C.G.	X	
0058	COMMUNITY SERVICES/C.G.	X	
0059	COMMUNITY SERVICES/C.G.	X	
0060	COMMUNITY SERVICES/C.G.	X	
0061	COMMUNITY SERVICES/C.G.	X	
0062	COMMUNITY SERVICES/C.G.	X	
0063	COMMUNITY SERVICES/C.G.	X	
0064	COMMUNITY SERVICES/C.G.	X	
0065	COMMUNITY SERVICES/C.G.	X	
0066	COMMUNITY SERVICES/C.G.	X	
0067	COMMUNITY SERVICES/C.G.	X	
0068	COMMUNITY SERVICES/C.G.	X	
0069	COMMUNITY SERVICES/C.G.	X	
0070	COMMUNITY SERVICES/C.G.	X	
0071	COMMUNITY SERVICES/C.G.	X	
0072	COMMUNITY SERVICES/C.G.	X	
0073	COMMUNITY SERVICES/C.G.	X	
0074	COMMUNITY SERVICES/C.G.	X	
0075	COMMUNITY SERVICES/C.G.	X	
0076	COMMUNITY SERVICES/C.G.	X	
0077	COMMUNITY SERVICES/C.G.	X	
0078	COMMUNITY SERVICES/C.G.	X	
0079	COMMUNITY SERVICES/C.G.	X	
0080	COMMUNITY SERVICES/C.G.	X	
0081	COMMUNITY SERVICES/C.G.	X	
0082	COMMUNITY SERVICES/C.G.	X	
0083	COMMUNITY SERVICES/C.G.	X	
0084	COMMUNITY SERVICES/C.G.	X	
0085	COMMUNITY SERVICES/C.G.	X	

APPENDIX E1

4th of July Board

0086	COMMUNITY SERVICES/C.G.	X	
0087	COMMUNITY SERVICES/C.G.	X	
0088	COMMUNITY SERVICES/C.G.	X	
0089	COMMUNITY SERVICES/C.G.	X	
0090	COMMUNITY SERVICES/C.G.	X	
0091	COMMUNITY SERVICES/C.G.	X	
0092	COMMUNITY SERVICES/C.G.	X	
0093	COMMUNITY SERVICES/C.G.	X	
0094	COMMUNITY SERVICES/C.G.	X	
0095	COMMUNITY SERVICES/C.G.	X	
0096	COMMUNITY SERVICES/C.G.	X	
0097	COMMUNITY SERVICES/C.G.	X	
0098	COMMUNITY SERVICES/C.G.	X	
0099	COMMUNITY SERVICES/C.G.	X	
0100	COMMUNITY SERVICES/C.G.	X	
0101	COMMUNITY SERVICES/C.G.	X	
0102	COMMUNITY SERVICES/C.G.	X	
0103	COMMUNITY SERVICES/C.G.	X	
0104	COMMUNITY SERVICES/C.G.	X	
0105	COMMUNITY SERVICES/C.G.	X	
0106	COMMUNITY SERVICES/C.G.	X	
0107	COMMUNITY SERVICES/C.G.	X	
0108	COMMUNITY SERVICES/C.G.	X	
0109	COMMUNITY SERVICES/C.G.	X	
0110	COMMUNITY SERVICES/C.G.	X	
0111	COMMUNITY SERVICES/C.G.	X	
0112	COMMUNITY SERVICES/C.G.	X	
0113	COMMUNITY SERVICES/C.G.	X	
0114	COMMUNITY SERVICES/C.G.	X	
0115	COMMUNITY SERVICES/C.G.	X	
0116	COMMUNITY SERVICES/C.G.	X	
0117	COMMUNITY SERVICES/C.G.	X	
0118	COMMUNITY SERVICES/C.G.	X	
0119	COMMUNITY SERVICES/C.G.	X	
0120	COMMUNITY SERVICES/C.G.	X	
0121	COMMUNITY SERVICES/C.G.	X	
0122	COMMUNITY SERVICES/C.G.	X	
0123	COMMUNITY SERVICES/C.G.	X	
0124	COMMUNITY SERVICES/C.G.	X	
0125	COMMUNITY SERVICES/C.G.	X	
0126	COMMUNITY SERVICES/C.G.	X	
0127	COMMUNITY SERVICES/C.G.	X	
0128	COMMUNITY SERVICES/C.G.	X	
0129	COMMUNITY SERVICES/C.G.	X	
0130	COMMUNITY SERVICES/C.G.	X	

APPENDIX E1

4th of July Board

0131	COMMUNITY SERVICES/C.G.	X	
0132	COMMUNITY SERVICES/C.G.	X	
0133	COMMUNITY SERVICES/C.G.	X	
0134	COMMUNITY SERVICES/C.G.	X	
0135	COMMUNITY SERVICES/C.G.	X	
0136	COMMUNITY SERVICES/C.G.	X	
0137	COMMUNITY SERVICES/C.G.	X	
0138	COMMUNITY SERVICES/C.G.	X	
0139	COMMUNITY SERVICES/C.G.	X	
0140	COMMUNITY SERVICES/C.G.	X	
0141	COMMUNITY SERVICES/C.G.	X	
0142	COMMUNITY SERVICES/C.G.	X	
0143	COMMUNITY SERVICES/C.G.	X	
0144	COMMUNITY SERVICES/C.G.	X	
0145	COMMUNITY SERVICES/C.G.	X	
0146	COMMUNITY SERVICES/C.G.	X	
0147	COMMUNITY SERVICES/C.G.	X	
0148	COMMUNITY SERVICES/C.G.	X	
0149	COMMUNITY SERVICES/C.G.	X	
0150	COMMUNITY SERVICES/C.G.	X	
0151	COMMUNITY SERVICES/C.G.	X	
0152	COMMUNITY SERVICES/C.G.	X	
0153	COMMUNITY SERVICES/C.G.	X	
0154	COMMUNITY SERVICES/C.G.	X	
0155	COMMUNITY SERVICES/C.G.	X	
0156	COMMUNITY SERVICES/C.G.	X	
0157	COMMUNITY SERVICES/C.G.	X	
0158	COMMUNITY SERVICES/C.G.	X	
0159	COMMUNITY SERVICES/C.G.	X	
0160	COMMUNITY SERVICES/C.G.	X	
0161	COMMUNITY SERVICES/C.G.	X	
0162	COMMUNITY SERVICES/C.G.	X	
0163	COMMUNITY SERVICES/C.G.	X	
0164	COMMUNITY SERVICES/C.G.	X	
0165	COMMUNITY SERVICES/C.G.	X	
0166	COMMUNITY SERVICES/C.G.	X	
0167	COMMUNITY SERVICES/C.G.	X	
0168	COMMUNITY SERVICES/C.G.	X	
0169	COMMUNITY SERVICES/C.G.	X	
0170	COMMUNITY SERVICES/C.G.	X	
0171	COMMUNITY SERVICES/C.G.	X	
0172	COMMUNITY SERVICES/C.G.	X	
0173	COMMUNITY SERVICES/C.G.	X	
0174	COMMUNITY SERVICES/C.G.	X	
0175	COMMUNITY SERVICES/C.G.	X	

APPENDIX E1

4th of July Board

0176	COMMUNITY SERVICES/C.G.	X	
0177	COMMUNITY SERVICES/C.G.	X	
0178	COMMUNITY SERVICES/C.G.	X	
0179	COMMUNITY SERVICES/C.G.	X	
0180	COMMUNITY SERVICES/C.G.	X	
0181	COMMUNITY SERVICES/C.G.	X	
0182	COMMUNITY SERVICES/C.G.	X	
0183	COMMUNITY SERVICES/C.G.	X	
0184	COMMUNITY SERVICES/C.G.	X	
0185	COMMUNITY SERVICES/C.G.	X	
0186	COMMUNITY SERVICES/C.G.	X	
0187	COMMUNITY SERVICES/C.G.	X	
0188	COMMUNITY SERVICES/C.G.	X	
0189	COMMUNITY SERVICES/C.G.	X	
0190	COMMUNITY SERVICES/C.G.	X	
0191	COMMUNITY SERVICES/C.G.	X	
0192	COMMUNITY SERVICES/C.G.	X	
0193	COMMUNITY SERVICES/C.G.	X	
0194	COMMUNITY SERVICES/C.G.	X	
0195	COMMUNITY SERVICES/C.G.	X	
0196	COMMUNITY SERVICES/C.G.	X	
0197	COMMUNITY SERVICES/C.G.	X	
0198	COMMUNITY SERVICES/C.G.	X	
0199	COMMUNITY SERVICES/C.G.	X	
0200	COMMUNITY SERVICES/C.G.	X	
0201	COMMUNITY SERVICES/C.G.	X	
0202	COMMUNITY SERVICES/C.G.	X	
0203	COMMUNITY SERVICES/C.G.	X	
0204	COMMUNITY SERVICES/C.G.	X	
0205	COMMUNITY SERVICES/C.G.	X	
0206	COMMUNITY SERVICES/C.G.	X	
0207	COMMUNITY SERVICES/C.G.	X	
0208	COMMUNITY SERVICES/C.G.	X	
0209	COMMUNITY SERVICES/C.G.	X	
0210	COMMUNITY SERVICES/C.G.	X	
0211	COMMUNITY SERVICES/C.G.	X	
0212	COMMUNITY SERVICES/C.G.	X	
0213	COMMUNITY SERVICES/C.G.	X	
0214	COMMUNITY SERVICES/C.G.	X	
0215	COMMUNITY SERVICES/C.G.	X	
0216	COMMUNITY SERVICES/C.G.	X	
0217	COMMUNITY SERVICES/C.G.	X	
0218	COMMUNITY SERVICES/C.G.	X	
0219	COMMUNITY SERVICES/C.G.	X	
0220	COMMUNITY SERVICES/C.G.	X	

APPENDIX E1

4th of July Board

0221	COMMUNITY SERVICES/C.G.	X	
0222	COMMUNITY SERVICES/C.G.	X	
0223	COMMUNITY SERVICES/C.G.	X	
0224	COMMUNITY SERVICES/C.G.	X	
0225	COMMUNITY SERVICES/C.G.	X	
0226	COMMUNITY SERVICES/C.G.	X	
0227	COMMUNITY SERVICES/C.G.	X	
0228	COMMUNITY SERVICES/C.G.	X	
0229	COMMUNITY SERVICES/C.G.	X	
0230	COMMUNITY SERVICES/C.G.	X	
0231	COMMUNITY SERVICES/C.G.	X	
0232	COMMUNITY SERVICES/C.G.	X	
0233	COMMUNITY SERVICES/C.G.	X	
0234	COMMUNITY SERVICES/C.G.	X	
0235	COMMUNITY SERVICES/C.G.	X	
0236	COMMUNITY SERVICES/C.G.	X	
0237	COMMUNITY SERVICES/C.G.	X	
0238	COMMUNITY SERVICES/C.G.	X	
0239	COMMUNITY SERVICES/C.G.	X	
0240	COMMUNITY SERVICES/C.G.	X	
0241	COMMUNITY SERVICES/C.G.	X	
0242	COMMUNITY SERVICES/C.G.	X	
0243	COMMUNITY SERVICES/C.G.	X	
0244	COMMUNITY SERVICES/C.G.	X	
0245	COMMUNITY SERVICES/C.G.	X	
0246	COMMUNITY SERVICES/C.G.	X	
0247	COMMUNITY SERVICES/C.G.	X	
0248	COMMUNITY SERVICES/C.G.	X	
0249	COMMUNITY SERVICES/C.G.	X	
0250	COMMUNITY SERVICES/C.G.	X	
0251	COMMUNITY SERVICES/C.G.	X	
0252	COMMUNITY SERVICES/C.G.	X	
0253	COMMUNITY SERVICES/C.G.	X	
0254	COMMUNITY SERVICES/C.G.	X	
0255	COMMUNITY SERVICES/C.G.	X	
0256	COMMUNITY SERVICES/C.G.	X	
0257	COMMUNITY SERVICES/C.G.	X	
0258	COMMUNITY SERVICES/C.G.	X	
0259	COMMUNITY SERVICES/C.G.	X	
0260	COMMUNITY SERVICES/C.G.	X	
0261	COMMUNITY SERVICES/C.G.	X	
0262	COMMUNITY SERVICES/C.G.	X	
0263	COMMUNITY SERVICES/C.G.	X	
0264	COMMUNITY SERVICES/C.G.	X	
0265	COMMUNITY SERVICES/C.G.	X	

APPENDIX E1

4th of July Board

0266	COMMUNITY SERVICES/C.G.	X	
0267	COMMUNITY SERVICES/C.G.	X	
0268	COMMUNITY SERVICES/C.G.	X	
0269	COMMUNITY SERVICES/C.G.	X	
0270	COMMUNITY SERVICES/C.G.	X	
0271	COMMUNITY SERVICES/C.G.	X	
0272	COMMUNITY SERVICES/C.G.	X	
0273	COMMUNITY SERVICES/C.G.	X	
0274	COMMUNITY SERVICES/C.G.	X	
0275	COMMUNITY SERVICES/C.G.	X	
0276	COMMUNITY SERVICES/C.G.	X	
0277	COMMUNITY SERVICES/C.G.	X	
0278	COMMUNITY SERVICES/C.G.	X	
0279	COMMUNITY SERVICES/C.G.	X	
0280	COMMUNITY SERVICES/C.G.	X	
0281	COMMUNITY SERVICES/C.G.	X	
0282	COMMUNITY SERVICES/C.G.	X	
0283	COMMUNITY SERVICES/C.G.	X	
0284	COMMUNITY SERVICES/C.G.	X	
0285	COMMUNITY SERVICES/C.G.	X	
0286	COMMUNITY SERVICES/C.G.	X	
0287	COMMUNITY SERVICES/C.G.	X	
0288	COMMUNITY SERVICES/C.G.	X	
0289	COMMUNITY SERVICES/C.G.	X	
0290	COMMUNITY SERVICES/C.G.	X	
0291	COMMUNITY SERVICES/C.G.	X	
0292	COMMUNITY SERVICES/C.G.	X	
0293	COMMUNITY SERVICES/C.G.	X	
0294	COMMUNITY SERVICES/C.G.	X	
0295	COMMUNITY SERVICES/C.G.	X	
0296	COMMUNITY SERVICES/C.G.	X	
0297	COMMUNITY SERVICES/C.G.	X	
0298	COMMUNITY SERVICES/C.G.	X	
0299	COMMUNITY SERVICES/C.G.	X	
0300	COMMUNITY SERVICES/C.G.	X	
0301	COMMUNITY SERVICES/C.G.	X	
0302	COMMUNITY SERVICES/C.G.	X	
0303	COMMUNITY SERVICES/C.G.	X	
0304	COMMUNITY SERVICES/C.G.	X	
0305	COMMUNITY SERVICES/C.G.	X	
0306	COMMUNITY SERVICES/C.G.	X	
0307	COMMUNITY SERVICES/C.G.	X	
0308	COMMUNITY SERVICES/C.G.	X	
0309	COMMUNITY SERVICES/C.G.	X	
0310	COMMUNITY SERVICES/C.G.	X	

APPENDIX E1

4th of July Board

0311	COMMUNITY SERVICES/C.G.	X	
0312	COMMUNITY SERVICES/C.G.	X	
0313	COMMUNITY SERVICES/C.G.	X	
0314	COMMUNITY SERVICES/C.G.	X	
0315	COMMUNITY SERVICES/C.G.	X	
0316	COMMUNITY SERVICES/C.G.	X	
0317	COMMUNITY SERVICES/C.G.	X	
0318	COMMUNITY SERVICES/C.G.	X	
0319	COMMUNITY SERVICES/C.G.	X	
0320	COMMUNITY SERVICES/C.G.	X	
0321	COMMUNITY SERVICES/C.G.	X	
0322	COMMUNITY SERVICES/C.G.	X	
0323	COMMUNITY SERVICES/C.G.	X	
0324	COMMUNITY SERVICES/C.G.	X	
0325	COMMUNITY SERVICES/C.G.	X	
0326	COMMUNITY SERVICES/C.G.	X	
0327	COMMUNITY SERVICES/C.G.	X	
0328	COMMUNITY SERVICES/C.G.	X	
0329	COMMUNITY SERVICES/C.G.	X	
0330	COMMUNITY SERVICES/C.G.	X	
0331	COMMUNITY SERVICES/C.G.	X	
0332	COMMUNITY SERVICES/C.G.	X	
0333	COMMUNITY SERVICES/C.G.	X	
0334	COMMUNITY SERVICES/C.G.	X	
0335	COMMUNITY SERVICES/C.G.	X	
0336	COMMUNITY SERVICES/C.G.	X	
0337	COMMUNITY SERVICES/C.G.	X	
0338	COMMUNITY SERVICES/C.G.	X	
0339	COMMUNITY SERVICES/C.G.	X	
0340	COMMUNITY SERVICES/C.G.	X	
0341	COMMUNITY SERVICES/C.G.	X	
0342	COMMUNITY SERVICES/C.G.	X	
0343	COMMUNITY SERVICES/C.G.	X	
0344	COMMUNITY SERVICES/C.G.	X	
0345	COMMUNITY SERVICES/C.G.	X	
0346	COMMUNITY SERVICES/C.G.	X	
0347	COMMUNITY SERVICES/C.G.	X	
0348	COMMUNITY SERVICES/C.G.	X	
0349	COMMUNITY SERVICES/C.G.	X	
0350	COMMUNITY SERVICES/C.G.	X	
0351	COMMUNITY SERVICES/C.G.	X	
0352	COMMUNITY SERVICES/C.G.	X	
0353	COMMUNITY SERVICES/C.G.	X	
0354	COMMUNITY SERVICES/C.G.	X	
0355	COMMUNITY SERVICES/C.G.	X	

APPENDIX E1

4th of July Board

0356	COMMUNITY SERVICES/C.G.	X	
0357	COMMUNITY SERVICES/C.G.	X	
0358	COMMUNITY SERVICES/C.G.	X	
0359	COMMUNITY SERVICES/C.G.	X	
0360	COMMUNITY SERVICES/C.G.	X	
0361	COMMUNITY SERVICES/C.G.	X	
0362	COMMUNITY SERVICES/C.G.	X	
0363	COMMUNITY SERVICES/C.G.	X	
0364	COMMUNITY SERVICES/C.G.	X	
0365	COMMUNITY SERVICES/C.G.	X	
0366	COMMUNITY SERVICES/C.G.	X	
0367	COMMUNITY SERVICES/C.G.	X	
0368	COMMUNITY SERVICES/C.G.	X	
0369	BOEING		X
0370	BOEING		X
0371	BOEING		X
0372	BOEING		X
0373	BOEING		X
0374	BOEING		X
0375	BOEING		X
0376	BOEING		X
0377	BOEING		X
0378	BOEING		X
0379	BOEING		X
0380	BOEING		X
0381	BOEING		X
0382	BOEING		X
0383	BOEING		X
0384	BOEING		X
0385	BOEING		X
0386	BOEING		X
0387	BOEING		X
0388	BOEING		X
0389	BOEING		X
0390	HOAG		X
0391	HOAG		X
0392	HOAG		X
0393	HOAG		X
0394	HOAG		X
0395	HOAG		X
0396	HOAG		X
0397	HOAG		X
0398	LEXUS		X
0399	LEXUS		X
0400	LEXUS		X

APPENDIX E1

4th of July Board

0401	LEXUS		X
0402	GOLDEN WEST COLLEGE		X
0403	GOLDEN WEST COLLEGE		X
0404	GOLDEN WEST COLLEGE		X
0405	GOLDEN WEST COLLEGE		X
0406	GOLDEN WEST COLLEGE		X
0407	CA RESOURCES		X
0408	CA RESOURCES		X
0409	CA RESOURCES		X
0410	CA RESOURCES		X
0411	VISIT HB		X
0412	VISIT HB		X
0413	VISIT HB		X
0414	VISIT HB		X
0415	MAXUM		X
0416	MAXUM		X
0417	MAXUM		X
0418	MAXUM		X
0419	LEGENDS		X
0420	LEGENDS		X
0421	LEGENDS		X
0422	LEGENDS		X
0423	SHOREBREAK		X
0424	SHOREBREAK		X
0425	SHOREBREAK		X
0426	SHOREBREAK		X
0427	2ND FLOOR		X
0428	2ND FLOOR		X
0429	2ND FLOOR		X
0430	2ND FLOOR		X
0431	2ND FLOOR		X
0432	AES		X
0433	AES		X
0434	ALBERTSONS		X
0435	ALBERTSONS		X
0436	ALBERTSONS		X
0437	ALBERTSONS		X
0438	ALBERTSONS		X
0439	ALBERTSONS		X
0440	ALBERTSONS		X
0441	ALBERTSONS		X
0442	ALBERTSONS		X
0443	ALBERTSONS		X
0444	ANDI KOWAL		X
0445	ANDI KOWAL		X

APPENDIX E1

4th of July Board

0446	ANDI KOWAL		X
0447	ANDI KOWAL		X
0448	DELGLEIZE		X
0449	DELGLEIZE		X
0450	DELGLEIZE		X
0451	DELGLEIZE		X
0452	O'CONNELL		X
0453	O'CONNELL		X
0454	O'CONNELL		X
0455	O'CONNELL		X
0456	POLICE CHIEF		X
0457	POLICE CHIEF		X
0458	POLICE CHIEF		X
0459	POLICE CHIEF		X
0460	POLICE CHIEF		X
0461	SULLIVAN		X
0462	SULLIVAN		X
0463	SULLIVAN		X
0464	SULLIVAN		X
0465	HOLLOWAY		X
0466	HOLLOWAY		X
0467	HOLLOWAY		X
0468	HOLLOWAY		X
0469	MCNEIL		X
0470	MCNEIL		X
0471	MCNEIL		X
0472	FLYNN		X
0473	FLYNN		X
0474	FLYNN		X
0475	FLYNN		X
0476	FLYNN		X
0477	FLYNN		X
0478	FLYNN		X
0479	FLYNN		X
0480	FLYNN		X
0481	FLYNN		X
0482	FLYNN		X
0483	PETERSON		X
0484	PETERSON		X
0485	PETERSON		X
0486	PETERSON		X
0487	HARDY		X
0488	HARDY		X
0489	HARDY		X
0490	HARDY		X

APPENDIX E1

4th of July Board

0491	KATAPODIS		X
0492	KATAPODIS		X
0493	KATAPODIS		X
0494	KATAPODIS		X
0495	COUEY		X
0496	COUEY		X
0497	COUEY		X
0498	COUEY		X
0499	GATES		X
0500	GATES		X
0501	GATES		X
0502	GATES		X
0503	GATES		X
0504	GATES		X
0505	POSEY		X
0506	POSEY		X
0507	POSEY		X
0508	POSEY		X
0509	SHEA		X
0510	SHEA		X
0511	FDNY		X
0512	FDNY		X
0513	FDNY		X
0514	FDNY		X
0515	FDNY		X
0516	FDNY		X
0517	FDNY		X
0518	FDNY		X
0519	FDNY		X
0520	FDNY		X
0521	FDNY		X
0522	FDNY		X
0523	FDNY		X
0524	FDNY		X
0525	FDNY		X
0526	FDNY		X
0527	FDNY		X
0528	FDNY		X
0529	FDNY		X
0530	FDNY		X
0531	STIER		X
0532	STIER		X
0533	STIER		X
0534	STIER		X
0535	VIRCKS		X

APPENDIX E1

4th of July Board

0536	VIRCKS		X
0537	VIRCKS		X
0538	VIRCKS		X
0539	YOUNG		X
0540	YOUNG		X
0541	LEFFREING		X
0542	LEFFREING		X
0543	CLERK		X
0544	CLERK		X
0545	CLERK		X
0546	CLERK		X
0547	WALL		X
0548	WALL		X
0549	WALL		X
0550	LEWIS		X
0551	LEWIS		X
0552	LEWIS		X
0553	BANNISTER		X
0554	BANNISTER		
0555	MERCHANDISE CHAIR	X	
0556	MERCHANDISE CHAIR	X	
0557	MERCHANDISE CHAIR	X	
0558	MERCHANDISE CHAIR	X	
0559	MERCHANDISE CHAIR	X	
0560	MERCHANDISE CHAIR	X	
0561	MERCHANDISE CHAIR	X	
0562	MERCHANDISE CHAIR	X	
0563	MERCHANDISE CHAIR	X	
0564	MERCHANDISE CHAIR	X	
0565	MERCHANDISE CHAIR	X	
0566	MERCHANDISE CHAIR	X	
0567	MERCHANDISE CHAIR	X	
0568	MERCHANDISE CHAIR	X	
0569	MERCHANDISE CHAIR	X	
0570	MERCHANDISE CHAIR	X	
0571	MERCHANDISE CHAIR	X	
0572	MERCHANDISE CHAIR	X	
0573	MERCHANDISE CHAIR	X	
0574	MERCHANDISE CHAIR	X	
0575	MERCHANDISE CHAIR	X	
0576	MERCHANDISE CHAIR	X	
0577	MERCHANDISE CHAIR	X	
0578	MERCHANDISE CHAIR	X	
0579	MERCHANDISE CHAIR	X	
0580	MERCHANDISE CHAIR	X	

APPENDIX E1

4th of July Board

0581	MERCHANDISE CHAIR	X	
0582	MERCHANDISE CHAIR	X	
0583	MERCHANDISE CHAIR	X	
0584	MERCHANDISE CHAIR	X	
0585	MERCHANDISE CHAIR	X	
0586	MERCHANDISE CHAIR	X	
0587	MERCHANDISE CHAIR	X	
0588	MERCHANDISE CHAIR	X	
0589	MERCHANDISE CHAIR	X	
0590	MERCHANDISE CHAIR	X	
0591	MERCHANDISE CHAIR	X	
0592	MERCHANDISE CHAIR	X	
0593	MERCHANDISE CHAIR	X	
0594	MERCHANDISE CHAIR	X	
0595	MERCHANDISE CHAIR	X	
0596	MERCHANDISE CHAIR	X	
0597	MERCHANDISE CHAIR	X	
0598	MERCHANDISE CHAIR	X	
0599	MERCHANDISE CHAIR	X	
0600	MERCHANDISE CHAIR	X	
0601	MERCHANDISE CHAIR	X	
0602	MERCHANDISE CHAIR	X	
0603	MERCHANDISE CHAIR	X	
0604	MERCHANDISE CHAIR	X	
0605	MERCHANDISE CHAIR	X	
0606	MERCHANDISE CHAIR	X	
0607	MERCHANDISE CHAIR	X	
0608	MERCHANDISE CHAIR	X	
0609	MERCHANDISE CHAIR	X	
0610	MERCHANDISE CHAIR	X	
0611	MERCHANDISE CHAIR	X	
0612	MERCHANDISE CHAIR	X	
0613	MERCHANDISE CHAIR	X	
0614	MERCHANDISE CHAIR	X	
0615	MERCHANDISE CHAIR	X	
0616	MERCHANDISE CHAIR	X	
0617	MERCHANDISE CHAIR	X	
0618	MERCHANDISE CHAIR	X	
0619	MERCHANDISE CHAIR	X	
0620	MERCHANDISE CHAIR	X	
0621	MERCHANDISE CHAIR	X	
0622	MERCHANDISE CHAIR	X	
0623	MERCHANDISE CHAIR	X	
0624	MERCHANDISE CHAIR	X	
0625	MERCHANDISE CHAIR	X	

APPENDIX E1

4th of July Board

0626	MERCHANDISE CHAIR	X	
0627	MERCHANDISE CHAIR	X	
0628	MERCHANDISE CHAIR	X	
0629	MERCHANDISE CHAIR	X	
0630	MERCHANDISE CHAIR	X	
0631	MERCHANDISE CHAIR	X	
0632	MERCHANDISE CHAIR	X	
0633	MERCHANDISE CHAIR	X	
0634	MERCHANDISE CHAIR	X	
0635	MERCHANDISE CHAIR	X	
0636	MERCHANDISE CHAIR	X	
0637	MERCHANDISE CHAIR	X	
0638	MERCHANDISE CHAIR	X	
0639	MERCHANDISE CHAIR	X	
0640	MERCHANDISE CHAIR	X	
0641	MERCHANDISE CHAIR	X	
0642	MERCHANDISE CHAIR	X	
0643	MERCHANDISE CHAIR	X	
0644	MERCHANDISE CHAIR	X	
0645	MERCHANDISE CHAIR	X	
0646	MERCHANDISE CHAIR	X	
0647	MERCHANDISE CHAIR	X	
0648	MERCHANDISE CHAIR	X	
0649	MERCHANDISE CHAIR	X	
0650	MERCHANDISE CHAIR	X	
0651	MERCHANDISE CHAIR	X	
0652	MERCHANDISE CHAIR	X	
0653	MERCHANDISE CHAIR	X	
0654	MERCHANDISE CHAIR	X	
0655	MERCHANDISE CHAIR	X	
0656	MERCHANDISE CHAIR	X	
0657	MERCHANDISE CHAIR	X	
0658	MERCHANDISE CHAIR	X	
0659	MERCHANDISE CHAIR	X	
0660	MERCHANDISE CHAIR	X	
0661	MERCHANDISE CHAIR	X	
0662	MERCHANDISE CHAIR	X	
0663	MERCHANDISE CHAIR	X	
0664	MERCHANDISE CHAIR	X	
0665	MERCHANDISE CHAIR	X	
0666	MERCHANDISE CHAIR	X	
0667	MERCHANDISE CHAIR	X	
0668	MERCHANDISE CHAIR	X	
0669	MERCHANDISE CHAIR	X	
0670	MERCHANDISE CHAIR	X	

APPENDIX E1

4th of July Board

0671	MERCHANDISE CHAIR	X	
0672	MERCHANDISE CHAIR	X	
0673	MERCHANDISE CHAIR	X	
0674	MERCHANDISE CHAIR	X	
0675	MERCHANDISE CHAIR	X	
0676	MERCHANDISE CHAIR	X	
0677	MERCHANDISE CHAIR	X	
0678	MERCHANDISE CHAIR	X	
0679	MERCHANDISE CHAIR	X	
0680	MERCHANDISE CHAIR	X	
0681	MERCHANDISE CHAIR	X	
0682	MERCHANDISE CHAIR	X	
0683	MERCHANDISE CHAIR	X	
0684	MERCHANDISE CHAIR	X	
0685	MERCHANDISE CHAIR	X	
0686	MERCHANDISE CHAIR	X	
0687	MERCHANDISE CHAIR	X	
0688	MERCHANDISE CHAIR	X	
0689	MERCHANDISE CHAIR	X	
0690	MERCHANDISE CHAIR	X	
0691	MERCHANDISE CHAIR	X	
0692	MERCHANDISE CHAIR	X	
0693	MERCHANDISE CHAIR	X	
0694	MERCHANDISE CHAIR	X	
0695	MERCHANDISE CHAIR	X	
0696	MERCHANDISE CHAIR	X	
0697	MERCHANDISE CHAIR	X	
0698	MERCHANDISE CHAIR	X	
0699	MERCHANDISE CHAIR	X	
0700	MERCHANDISE CHAIR	X	
0701	MERCHANDISE CHAIR	X	
0702	MERCHANDISE CHAIR	X	
0703	MERCHANDISE CHAIR	X	
0704	MERCHANDISE CHAIR	X	
0705	MERCHANDISE CHAIR	X	
0706	MERCHANDISE CHAIR	X	
0707	MERCHANDISE CHAIR	X	
0708	MERCHANDISE CHAIR	X	
0709	MERCHANDISE CHAIR	X	
0710	MERCHANDISE CHAIR	X	
0711	MERCHANDISE CHAIR	X	
0712	MERCHANDISE CHAIR	X	
0713	MERCHANDISE CHAIR	X	
0714	MERCHANDISE CHAIR	X	
0715	MERCHANDISE CHAIR	X	

APPENDIX E1

4th of July Board

0716	MERCHANDISE CHAIR	X	
0717	MERCHANDISE CHAIR	X	
0718	MERCHANDISE CHAIR	X	
0719	MERCHANDISE CHAIR	X	
0720	MERCHANDISE CHAIR	X	
0721	MERCHANDISE CHAIR	X	
0722	MERCHANDISE CHAIR	X	
0723	MERCHANDISE CHAIR	X	
0724	MERCHANDISE CHAIR	X	
0725	MERCHANDISE CHAIR	X	
0726	MERCHANDISE CHAIR	X	
0727	MERCHANDISE CHAIR	X	
0728	MERCHANDISE CHAIR	X	
0729	MERCHANDISE CHAIR	X	
0730	MERCHANDISE CHAIR	X	
0731	MERCHANDISE CHAIR	X	
0732	MERCHANDISE CHAIR	X	
0733	MERCHANDISE CHAIR	X	
0734	MERCHANDISE CHAIR	X	
0735	MERCHANDISE CHAIR	X	
0736	MERCHANDISE CHAIR	X	
0737	MERCHANDISE CHAIR	X	
0738	MERCHANDISE CHAIR	X	
0739	MERCHANDISE CHAIR	X	
0740	MERCHANDISE CHAIR	X	
0741	MERCHANDISE CHAIR	X	
0742	MERCHANDISE CHAIR	X	
0743	MERCHANDISE CHAIR	X	
0744	MERCHANDISE CHAIR	X	
0745	MERCHANDISE CHAIR	X	
0746	MERCHANDISE CHAIR	X	
0747	MERCHANDISE CHAIR	X	
0748	MERCHANDISE CHAIR	X	
0749	MERCHANDISE CHAIR	X	
0750	MERCHANDISE CHAIR	X	
0751	MERCHANDISE CHAIR	X	
0752	MERCHANDISE CHAIR	X	
0753	MERCHANDISE CHAIR	X	
0754	MERCHANDISE CHAIR	X	
0755	MERCHANDISE CHAIR	X	
0756	MERCHANDISE CHAIR	X	
0757	MERCHANDISE CHAIR	X	
0758	MERCHANDISE CHAIR	X	
0759	MERCHANDISE CHAIR	X	
0760	MERCHANDISE CHAIR	X	

APPENDIX E1

4th of July Board

0761	MERCHANDISE CHAIR	X	
0762	MERCHANDISE CHAIR	X	
0763	MERCHANDISE CHAIR	X	
0764	MERCHANDISE CHAIR	X	
0765	MERCHANDISE CHAIR	X	
0766	MERCHANDISE CHAIR	X	
0767	MERCHANDISE CHAIR	X	
0768	MERCHANDISE CHAIR	X	
0769	MERCHANDISE CHAIR	X	
0770	MERCHANDISE CHAIR	X	
0771	MERCHANDISE CHAIR	X	
0772	MERCHANDISE CHAIR	X	
0773	MERCHANDISE CHAIR	X	
0774	MERCHANDISE CHAIR	X	
0775	MERCHANDISE CHAIR	X	
0776	MERCHANDISE CHAIR	X	
0777	MERCHANDISE CHAIR	X	
0778	MERCHANDISE CHAIR	X	
0779	MERCHANDISE CHAIR	X	
0780	MERCHANDISE CHAIR	X	
0781	MERCHANDISE CHAIR	X	
0782	MERCHANDISE CHAIR	X	
0783	MERCHANDISE CHAIR	X	
0784	MERCHANDISE CHAIR	X	
0785	MERCHANDISE CHAIR	X	
0786	MERCHANDISE CHAIR	X	
0787	MERCHANDISE CHAIR	X	
0788	MERCHANDISE CHAIR	X	
0789	MERCHANDISE CHAIR	X	
0790	MERCHANDISE CHAIR	X	
0791	MERCHANDISE CHAIR	X	
0792	MERCHANDISE CHAIR	X	
0793	MERCHANDISE CHAIR	X	
0794	MERCHANDISE CHAIR	X	
0795	MERCHANDISE CHAIR	X	
0796	MERCHANDISE CHAIR	X	
0797	MERCHANDISE CHAIR	X	
0798	MERCHANDISE CHAIR	X	
0799	MERCHANDISE CHAIR	X	
0800	MERCHANDISE CHAIR	X	
0801	MERCHANDISE CHAIR	X	
0802	MERCHANDISE CHAIR	X	
0803	MERCHANDISE CHAIR	X	
0804	MERCHANDISE CHAIR	X	
0805	MERCHANDISE CHAIR	X	

APPENDIX E1

4th of July Board

0806	MERCHANDISE CHAIR	X	
0807	MERCHANDISE CHAIR	X	
0808	MERCHANDISE CHAIR	X	
0809	MERCHANDISE CHAIR	X	
0810	MERCHANDISE CHAIR	X	
0811	MERCHANDISE CHAIR	X	
0812	MERCHANDISE CHAIR	X	
0813	MERCHANDISE CHAIR	X	
0814	MERCHANDISE CHAIR	X	
0815	MERCHANDISE CHAIR	X	
0816	MERCHANDISE CHAIR	X	
0817	MERCHANDISE CHAIR	X	
0818	MERCHANDISE CHAIR	X	
0819	MERCHANDISE CHAIR	X	
0820	MERCHANDISE CHAIR	X	
0821	MERCHANDISE CHAIR	X	
0822	MERCHANDISE CHAIR	X	
0823	MERCHANDISE CHAIR	X	
0824	MERCHANDISE CHAIR	X	
0825	MERCHANDISE CHAIR	X	
0826	MERCHANDISE CHAIR	X	
0827	MERCHANDISE CHAIR	X	
0828	MERCHANDISE CHAIR	X	
0829	MERCHANDISE CHAIR	X	
0830	MERCHANDISE CHAIR	X	
0831	MERCHANDISE CHAIR	X	
0832	MERCHANDISE CHAIR	X	
0833	MERCHANDISE CHAIR	X	
0834	MERCHANDISE CHAIR	X	
0835	MERCHANDISE CHAIR	X	
0836	MERCHANDISE CHAIR	X	
0837	MERCHANDISE CHAIR	X	
0838	MERCHANDISE CHAIR	X	
0839	MERCHANDISE CHAIR	X	
0840	MERCHANDISE CHAIR	X	
0841	MERCHANDISE CHAIR	X	
0842	MERCHANDISE CHAIR	X	
0843	MERCHANDISE CHAIR	X	
0844	MERCHANDISE CHAIR	X	
0845	MERCHANDISE CHAIR	X	
0846	MERCHANDISE CHAIR	X	
0847	MERCHANDISE CHAIR	X	
0848	MERCHANDISE CHAIR	X	
0849	MERCHANDISE CHAIR	X	
0850	MERCHANDISE CHAIR	X	

APPENDIX E1

4th of July Board

0851	MERCHANDISE CHAIR	X	
0852	MERCHANDISE CHAIR	X	
0853	MERCHANDISE CHAIR	X	
0854	MERCHANDISE CHAIR	X	
0855	MERCHANDISE CHAIR	X	
0856	MERCHANDISE CHAIR	X	
0857	MERCHANDISE CHAIR	X	
0858	MERCHANDISE CHAIR	X	
0859	MERCHANDISE CHAIR	X	
0860	MERCHANDISE CHAIR	X	
0861	MERCHANDISE CHAIR	X	
0862	MERCHANDISE CHAIR	X	
0863	MERCHANDISE CHAIR	X	
0864	MERCHANDISE CHAIR	X	
0865	MERCHANDISE CHAIR	X	
0866	MERCHANDISE CHAIR	X	
0867	MERCHANDISE CHAIR	X	
0868	MERCHANDISE CHAIR	X	
0869	MERCHANDISE CHAIR	X	
0870	MERCHANDISE CHAIR	X	
0871	MERCHANDISE CHAIR	X	
0872	MERCHANDISE CHAIR	X	
0873	MERCHANDISE CHAIR	X	
0874	MERCHANDISE CHAIR	X	
0875	MERCHANDISE CHAIR	X	
0876	MERCHANDISE CHAIR	X	
0877	MERCHANDISE CHAIR	X	
0878	MERCHANDISE CHAIR	X	
0879	MERCHANDISE CHAIR	X	
0880	MERCHANDISE CHAIR	X	
0881	MERCHANDISE CHAIR	X	
0882	MERCHANDISE CHAIR	X	
0883	MERCHANDISE CHAIR	X	
0884	MERCHANDISE CHAIR	X	
0885	MERCHANDISE CHAIR	X	
0886	MERCHANDISE CHAIR	X	
0887	MERCHANDISE CHAIR	X	
0888	MERCHANDISE CHAIR	X	
0889	MERCHANDISE CHAIR	X	
0890	MERCHANDISE CHAIR	X	
0891	MERCHANDISE CHAIR	X	
0892	MERCHANDISE CHAIR	X	
0893	MERCHANDISE CHAIR	X	
0894	MERCHANDISE CHAIR	X	
0895	MERCHANDISE CHAIR	X	

APPENDIX E1

4th of July Board

0896	MERCHANDISE CHAIR	X	
0897	MERCHANDISE CHAIR	X	
0898	MERCHANDISE CHAIR	X	
0899	MERCHANDISE CHAIR	X	
0900	MERCHANDISE CHAIR	X	
0901	MERCHANDISE CHAIR	X	
0902	MERCHANDISE CHAIR	X	
0903	MERCHANDISE CHAIR	X	
0904	MERCHANDISE CHAIR	X	
0905	MERCHANDISE CHAIR	X	
0906	MERCHANDISE CHAIR	X	
0907	MERCHANDISE CHAIR	X	
0908	MERCHANDISE CHAIR	X	
0909	MERCHANDISE CHAIR	X	
0910	MERCHANDISE CHAIR	X	
0911	MERCHANDISE CHAIR	X	
0912	MERCHANDISE CHAIR	X	
0913	MERCHANDISE CHAIR	X	
0914	MERCHANDISE CHAIR	X	
0915	MERCHANDISE CHAIR	X	
0916	MERCHANDISE CHAIR	X	
0917	MERCHANDISE CHAIR	X	
0918	MERCHANDISE CHAIR	X	
0919	MERCHANDISE CHAIR	X	
0920	MERCHANDISE CHAIR	X	
0921	MERCHANDISE CHAIR	X	
0922	MERCHANDISE CHAIR	X	
0923	MERCHANDISE CHAIR	X	
0924	MERCHANDISE CHAIR	X	
0925	MERCHANDISE CHAIR	X	
0926	MERCHANDISE CHAIR	X	
0927	MERCHANDISE CHAIR	X	
0928	MERCHANDISE CHAIR	X	
0929	MERCHANDISE CHAIR	X	
0930	MERCHANDISE CHAIR	X	
0931	MERCHANDISE CHAIR	X	
0932	MERCHANDISE CHAIR	X	
0933	MERCHANDISE CHAIR	X	
0934	MERCHANDISE CHAIR	X	
0935	MERCHANDISE CHAIR	X	
0936	MERCHANDISE CHAIR	X	
0937	MERCHANDISE CHAIR	X	
0938	MERCHANDISE CHAIR	X	
0939	MERCHANDISE CHAIR	X	
0940	MERCHANDISE CHAIR	X	

APPENDIX E1

4th of July Board

0941	MERCHANDISE CHAIR	X	
0942	MERCHANDISE CHAIR	X	
0943	MERCHANDISE CHAIR	X	
0944	MERCHANDISE CHAIR	X	
0945	MERCHANDISE CHAIR	X	
0946	MERCHANDISE CHAIR	X	
0947	MERCHANDISE CHAIR	X	
0948	MERCHANDISE CHAIR	X	
0949	MERCHANDISE CHAIR	X	
0950	MERCHANDISE CHAIR	X	
0951	MERCHANDISE CHAIR	X	
0952	MERCHANDISE CHAIR	X	
0953	MERCHANDISE CHAIR	X	
0954	MERCHANDISE CHAIR	X	
0955	MERCHANDISE CHAIR	X	
0956	MERCHANDISE CHAIR	X	
0957	MERCHANDISE CHAIR	X	
0958	MERCHANDISE CHAIR	X	
0959	MERCHANDISE CHAIR	X	
0960	MERCHANDISE CHAIR	X	
0961	MERCHANDISE CHAIR	X	
0962	MERCHANDISE CHAIR	X	
0963	MERCHANDISE CHAIR	X	
0964	MERCHANDISE CHAIR	X	
0965	MERCHANDISE CHAIR	X	
0966	MERCHANDISE CHAIR	X	
0967	MERCHANDISE CHAIR	X	
0968	MERCHANDISE CHAIR	X	
0969	MERCHANDISE CHAIR	X	
0970	MERCHANDISE CHAIR	X	
0971	MERCHANDISE CHAIR	X	
0972	MERCHANDISE CHAIR	X	
0973	MERCHANDISE CHAIR	X	
0974	MERCHANDISE CHAIR	X	
0975	MERCHANDISE CHAIR	X	
0976	MERCHANDISE CHAIR	X	
0977	MERCHANDISE CHAIR	X	
0978	MERCHANDISE CHAIR	X	
0979	MERCHANDISE CHAIR	X	
0980	MERCHANDISE CHAIR	X	
0981	MERCHANDISE CHAIR	X	
0982	MERCHANDISE CHAIR	X	
0983	MERCHANDISE CHAIR	X	
0984	MERCHANDISE CHAIR	X	
0985	MERCHANDISE CHAIR	X	

APPENDIX E1

4th of July Board

0986	MERCHANDISE CHAIR	X	
0987	MERCHANDISE CHAIR	X	
0988	MERCHANDISE CHAIR	X	
0989	MERCHANDISE CHAIR	X	
0990	MERCHANDISE CHAIR	X	
0991	MERCHANDISE CHAIR	X	
0992	MERCHANDISE CHAIR	X	
0993	MERCHANDISE CHAIR	X	
0994	MERCHANDISE CHAIR	X	
0995	MERCHANDISE CHAIR	X	
0996	MERCHANDISE CHAIR	X	
0997	MERCHANDISE CHAIR	X	
0998	MERCHANDISE CHAIR	X	
0999	MERCHANDISE CHAIR	X	
1000	MERCHANDISE CHAIR	X	
1001	MERCHANDISE CHAIR	X	
1002	MERCHANDISE CHAIR	X	
1003	MERCHANDISE CHAIR	X	
1004	MERCHANDISE CHAIR	X	
1005	MERCHANDISE CHAIR	X	
1006	MERCHANDISE CHAIR	X	
1007	MERCHANDISE CHAIR	X	
1008	MERCHANDISE CHAIR	X	
1009	MERCHANDISE CHAIR	X	
1010	MERCHANDISE CHAIR	X	
1011	MERCHANDISE CHAIR	X	
1012	MERCHANDISE CHAIR	X	
1013	MERCHANDISE CHAIR	X	
1014	MERCHANDISE CHAIR	X	
1015	MERCHANDISE CHAIR	X	
1016	MERCHANDISE CHAIR	X	
1017	MERCHANDISE CHAIR	X	
1018	MERCHANDISE CHAIR	X	
1019	MERCHANDISE CHAIR	X	
1020	MERCHANDISE CHAIR	X	
1021	MERCHANDISE CHAIR	X	
1022	MERCHANDISE CHAIR	X	
1023	MERCHANDISE CHAIR	X	
1024	MERCHANDISE CHAIR	X	
1025	MERCHANDISE CHAIR	X	
1026	MERCHANDISE CHAIR	X	
1027	MERCHANDISE CHAIR	X	
1028	MERCHANDISE CHAIR	X	
1029	MERCHANDISE CHAIR	X	
1030	MERCHANDISE CHAIR	X	

APPENDIX E1

4th of July Board

1031	MERCHANDISE CHAIR	X	
1032	MERCHANDISE CHAIR	X	
1033	MERCHANDISE CHAIR	X	
1034	MERCHANDISE CHAIR	X	
1035	MERCHANDISE CHAIR	X	
1036	MERCHANDISE CHAIR	X	
1037	MERCHANDISE CHAIR	X	
1038	MERCHANDISE CHAIR	X	
1039	MERCHANDISE CHAIR	X	
1040	MERCHANDISE CHAIR	X	
1041	MERCHANDISE CHAIR	X	
1042	MERCHANDISE CHAIR	X	
1043	MERCHANDISE CHAIR	X	
1044	MERCHANDISE CHAIR	X	
1045	MERCHANDISE CHAIR	X	
1046	MERCHANDISE CHAIR	X	
1047	MERCHANDISE CHAIR	X	
1048	MERCHANDISE CHAIR	X	
1049	MERCHANDISE CHAIR	X	
1050	MERCHANDISE CHAIR	X	
1051	MERCHANDISE CHAIR	X	
1052	MERCHANDISE CHAIR	X	
1053	MERCHANDISE CHAIR	X	
1054	MERCHANDISE CHAIR	X	
1055	MERCHANDISE CHAIR	X	
1056	MERCHANDISE CHAIR	X	
1057	MERCHANDISE CHAIR	X	
1058	MERCHANDISE CHAIR	X	
1059	MERCHANDISE CHAIR	X	
1060	MERCHANDISE CHAIR	X	
1061	MERCHANDISE CHAIR	X	
1062	MERCHANDISE CHAIR	X	
1063	MERCHANDISE CHAIR	X	
1064	MERCHANDISE CHAIR	X	
1065	MERCHANDISE CHAIR	X	
1066	MERCHANDISE CHAIR	X	
1067	MERCHANDISE CHAIR	X	
1068	MERCHANDISE CHAIR	X	
1069	MERCHANDISE CHAIR	X	
1070	MERCHANDISE CHAIR	X	
1071	MERCHANDISE CHAIR	X	
1072	MERCHANDISE CHAIR	X	
1073	MERCHANDISE CHAIR	X	
1074	MERCHANDISE CHAIR	X	
1075	MERCHANDISE CHAIR	X	

APPENDIX E1

4th of July Board

1076	MERCHANDISE CHAIR	X	
1077	MERCHANDISE CHAIR	X	
1078	MERCHANDISE CHAIR	X	
1079	MERCHANDISE CHAIR	X	
1080	MERCHANDISE CHAIR	X	
1081	MERCHANDISE CHAIR	X	
1082	MERCHANDISE CHAIR	X	
1083	MERCHANDISE CHAIR	X	
1084	MERCHANDISE CHAIR	X	
1085	MERCHANDISE CHAIR	X	
1086	MERCHANDISE CHAIR	X	
1087	MERCHANDISE CHAIR	X	
1088	MERCHANDISE CHAIR	X	
1089	MERCHANDISE CHAIR	X	
1090	MERCHANDISE CHAIR	X	
1091	MERCHANDISE CHAIR	X	
1092	MERCHANDISE CHAIR	X	
1093	MERCHANDISE CHAIR	X	
1094	MERCHANDISE CHAIR	X	
1095	MERCHANDISE CHAIR	X	
1096	MERCHANDISE CHAIR	X	
1097	MERCHANDISE CHAIR	X	
1098	MERCHANDISE CHAIR	X	
1099	MERCHANDISE CHAIR	X	
1100	MERCHANDISE CHAIR	X	

2016 4th of July Parade Entry Receipts

Name	Amount	Payment Received
72 ADA FED	500.00	1019
AES Huntington Beach	2,000.00	CK# 1247
AltaMed	300.00	96774
Assistance League Huntington Beach	300.00	CC
Boy Scouts Pacific District	300.00	103804
City of HB - Community Services Dept	500.00	CK# 819145
Compass Bible Church	300.00	CC
Cub Scout - Tumbleweed's Bar & Grill	300.00	CK# 18884
Daniel Lispi	500.00	CK# 1209
Denise Menichiello	300.00	CK# 1029
Ecology Tire Inc	600.00	63976
Emily Rader	1,300.00	CC
Golden West College	5,000.00	CK # 18823
Greater HB Interfaith Council	300.00	2611
HB Chamber of Commerce	300.00	CK# 19575
HB Elks Lodge 1959	500.00	1333
HB Girls Softball	300.00	CK# 4951
HB Pop Warner Football	300.00	CK# 7192
HBHS Alumni Association	500.00	Ck #1768
Huntington Harbour Republican Women	500.00	2385
Karen Hadley	300.00	CK# 5891
KFI	1,000.00	CC
Knights of Columbus	300.00	1084
Moms Across America	300.00	2555
NBC Universal Media LLC	1,000.00	3635859
NSDAR	500.00	283 & 278
Picky Pam	1,000.00	1188
Rick J Berrios D.D.S.	500.00	CK# 8970
Rozana Ross	300.00	131511872
Ruby's Diner	1,000.00	281964
SCATS Gymnastics	500.00	CK# 7676
Seabreeze Community Church	500.00	29624
Sister City Assoc of HB	500.00	1048
Standup for Kids Inc	300.00	CK# 1769
Surf City Gymnastics Corp	1,000.00	CK# 1797
Surf City Optimist Club	300.00	CC
Susan G Komen	300.00	CK# 3063
Therapeutic Riding Center	300.00	CK# 0436
TIO Flacos Restaurants LLC	1,000.00	CK # 1493
US Southwestern Falun DAFA Assoc	500.00	2301
USO Greater LA Area-Bob Hope USO	300.00	4418
Veterans for Peace	200.00	303
Veterans for Peace	300.00	302
Victory Martial Arts-Tae Kwon Do	2,000.00	5909
Woman's Council of Realtor's	300.00	CC
TOTAL RECEIVED	29,400.00	

[illegible]

Sponsor List		
<i>Sponsors</i>	Amount	Payment Received
Boeing	\$25,000	Y
Pasea	\$3,000	Y
Hoag	\$8,000	Y
Phantom (Big Bear)	2,500	Y
Lexus of WM	\$4,000	Y
Navy Federal	\$5,000	Y
Golden West College	\$5,000	Y
CA Resources Corp	\$5,000	Y
Fox	\$500	Y
Expertec	\$1,500	Y
Downtown BID	\$500	Y
Visit HB	\$1,500	Y
Tiodize	\$1,500	Y
Home Depot	\$500	Y \$250 Y \$250
KABC	\$10,000	Y
Maxum	\$1,000	Y
Legends	\$1,000	Y
Image Tech	\$3,900	Y
Wheeler	\$1,250	Y
	\$80,650	

2016 4th of July Corporate Sponsors

Name	Amount	Check #
Big Bear of CA	2,500.00	517692
California Resources Corporation	5,000.00	6028667
Disney Worldwide Services, Inc	10,000.00	10934303
Expertec Automotive	1,500.00	25577
General Petroleum Corporation	1,000.00	76760
HB Downtown BID	500.00	2752
HOAG	8,000.00	736000
Image Technologies Corp.	3,900.00	73519
Legends Surf City LLC	1,000.00	1053
Lexus of Westminster	4,000.00	136757
Navy Federal Credit Union	5,000.00	900322936
Pacific City Hotel DBA Pasea Hotel & Spa	3,000.00	10063
Rosewood	500.00	8-000023
The Boeing Company	25,000.00	600287698
The Home Depot USA	250.00	3800906
The Home Depot USA	250.00	3814989
Tiodize Co.,INC	1,500.00	22039
Trende Foods Enterprises	1,000.00	2189
Visit Huntington Beach	1,500.00	23407
Wheeler Dealers- Wilma TV Inc	1,250.00	1709
TOTAL RECEIVED	76,650.00	

SPONSOR OPPORTUNITIES

Interested in being a part of this historic event? Check out these sponsor packages to see which one suits you/your company.

[\\$20,000 Glorious Gold Sponsor](#)

[\\$15,000 Silver Star Sponsor](#)

[\\$8,000 Star Spangled Sponsor](#)

[\\$5,000 Freedom Sponsor](#)

[\\$4,000 Victory Sponsor](#)

[\\$1,000 Spirit Sponsor](#)

[\\$500 Announcer Stand Sponsor](#)

[\\$100 Patriots Club Sponsor](#)

New Banner Spec for 2014. Please click link below
for details....

[Sponsor Package Details](#)



\$20,000 Gold Star Sponsor

\$4000 credit towards your float; **OR** Presenting Sponsor for a Celebration Event and two 10x10 premium spaces at Pier Plaza Festival for the 3-day Celebration

12 Tickets to VIP Viewing Area; in addition, 5 VIP parade parking passes

12 Tickets to Hospitality Pavilion at Pier Plaza for 3-day Event

12 Entries for Surf City 5K Run, including 12 Official Surf City 5K Run T-Shirts.
"Your Company" logo on back of shirt

12 Official Celebration T-Shirts

12 VIP Passes to Fireworks over the Ocean seating on HB Pier

12 Reserved seats at the Sponsor Recognition Party

2 full page advertisement (Double Truck) in Official Huntington Beach 4th of July Celebration Color Souvenir Program

Your business identified as *GOLD STAR SPONSOR* on Official Celebration Web Site:
www.hb4thofjuly.org, with link to your website

Your company name & logo in all Parade Print Ads and on TV broadcast w/PCTA

Your company name scripted into announcements along parade route

"Your Company's" name and logo on Two Main Street Banners

2 of your Company's banners hung on H.B. Pier Railing

(New Banner Spec for 2014)

(Provided by Sponsor to be available by June 1st)



\$15,000 Silver Star *Sponsor*

\$3500 credit towards your float; **OR** Presenting Sponsor for a Celebration Event and two 10x10 spaces at Pier Plaza Festival for the 4-day Celebration

10 Tickets to VIP Viewing Area; in addition, 4 VIP parade parking passes

10 Tickets to Hospitality Pavilion at Pier Plaza for 4 day Event

10 Entries for Surf City 5K Run, including 10 Official Surf City 5K Run T-Shirts
"Your Company" logo on back of shirt

10 Official Celebration T-Shirts

10 VIP Passes to Fireworks over the Ocean seating on HB Pier

10 Reserved seats at the Sponsor Recognition Party

2 full page advertisement (inside front cover) in Official Huntington Beach 4th of July Color Celebration Souvenir Program

Your business identified as *SILVER STAR SPONSOR* on Official Celebration Web Site:
www.hb4thofjuly.org, with link to your website

Your company name & logo in all Parade Print Ads and on TV Broadcast w/PCTA

Your company name scripted into announcements along parade route

"Your Company's" name and logo on Two Main Street Banners

2 of your Company's banners hung on H.B. Pier Railing

(New Banner Spec for 2014)

(Provided by Sponsor to be available by June 1st)



\$8000 *Star Spangled Sponsor*

\$2000 credit towards your float; **OR** your entry & one 10x10 space at the Pier Plaza Festival for the 3-day Celebration

8 Tickets to VIP Viewing Area; in addition, 3 VIP parking passes

8 Tickets to Hospitality Pavilion at Pier Plaza for 4 day Event

8 Entries for Surf City 5K Run, including 8 Official Surf City 5K Run T-Shirts

8 Official Celebration T-Shirts

8 VIP Passes to Fireworks over the Ocean seating on HB Pier

8 Reserved seats at the Sponsor Recognition Party

1 full page advertisement in Official Huntington Beach 4th of July Celebration Color Souvenir Program

Your business identified as *STAR SPANGLED SPONSOR* on Official Celebration Web Site: www.hb4thofjuly.org, with link to your website

Your company name & logo in all Parade Print Ads and on TV Broadcast w/PCTA

Your company name scripted into announcements along parade route

2 of your Company's banners hung on H.B. Pier Railing

(New Banner Spec for 2014)

(Provided by Sponsor to be available by June 1st)



\$5000 *Freedom Sponsor*

4 Tickets to VIP Viewing Area

4 Tickets to Hospitality Pavilion at Pier Plaza for 4 day Event

4 Entries for Surf City 5K Run, including 4 Official Surf City 5K Run T-Shirts

4 Official Celebration T-Shirts

4 VIP Passes to Fireworks over the Ocean seating on HB Pier

4 Reserved seats at the Sponsor Recognition Party

¼ page advertisement in Official Huntington Beach 4th of July Celebration Color Souvenir Program

Your business identified as *VICTORY SPONSOR* on Official Celebration Web Site: www.hb4thofjuly.org, with link to your website

2 of your Company's banners hung on H.B. Pier Railing

(New Banner Spec for 2014)

(Provided by Sponsor to be available by June 1st)



\$4000 Victory Sponsor

4 Tickets to VIP Viewing Area

4 Tickets to Hospitality Pavilion at Pier Plaza for 3 day Event

4 Entries for Surf City 5K Run, including 4 Official Surf City 5K Run T-Shirts

4 Official Celebration T-Shirts

4 VIP Passes to Fireworks over the Ocean seating on HB Pier

4 Reserved seats at the Sponsor Recognition Party

¼ page advertisement in Official Huntington Beach 4th of July Celebration Color Souvenir Program

Your business identified as *VICTORY SPONSOR* on Official Celebration Web Site: www.hb4thofjuly.org, with link to your website



\$1000 *Spirit Sponsor*

2 Tickets to VIP Viewing Area

2 Tickets to Hospitality Pavilion at Pier Plaza for 3 day Event

2 Entry's for Surf City 5K Run, including 2 Official Surf City 5K Run T-Shirts

2 Official Celebration T-Shirts

¼ page advertisement in Official Huntington Beach 4th of July Celebration Color Souvenir Program

Your business identified as *SPIRIT SPONSOR* on Official Celebration Web Site: www.hb4thofjuly.org, with a link to your website



\$500 Announcer Stand Sponsor

Help support the Huntington Beach 4th of July Celebration by sponsoring one of the 5 announcing stands along the parade route. This sponsorship allows groups, businesses, families and individuals to decorate a stand the morning of July 4th. The Huntington Beach 4th of July Executive Board will provide 2 announcers.

In return you will be able to decorate the stand, pass out give aways, have your name on the Official Huntington Beach 4th of July website (www.hb4thofjuly.org), including a link to your website and have a business card size ad in the Official Celebration Program.

Please contact Linda D. Couey (ldcouey@reagan.com) to find out which announcer stands are available

Attach your business card and \$500 check, payable to

4th of July, City of Huntington Beach

And mail to:

4th of July Board/City of Huntington Beach

PO Box 1097

Huntington Beach, CA 92647-9998

For more Information please go to: www.hb4thofjuly.org

Deadline June 2.

Each “Announcing Stand” sponsor will be entered into a drawing for a pair of VIP Passes to Reserved Firework seating on the Pier. Winner will be drawn from all entries received by **June 2.**



\$100 PATRIOT'S CLUB SPONSOR

Be part of the "Patriots Club" For \$100.00,
Your Name or Business will be
Included In the
Official 4th of July Souvenir Color Program

A Business Card Size AD

This sponsorship invites groups, businesses, families and individuals, to advertise, commemorate, recognize or congratulate a special employee, family member or friend. This is a great way to support the 4th of July events at a minimum cost to you or your business.

Attach your business card and \$100 check, payable to:

4th of July/City of Huntington Beach

Mail to:

4th of July Board/City of Huntington Beach

PO Box 1097

Huntington Beach, CA 92647-9998

For more Information please go to: www.hb4thofjuly.org

Deadline June 2.

Each "Club" sponsor will be entered into a drawing for a pair of VIP Passes to Reserved Firework seating on the Pier. Winner will be drawn from all entries received by June 2.

Sponsor Package Details

Banners (Pier Railing):

Deadline: June 1st, 2014

3' tall x 20' long (must be this size)

Grommets on each corner, top middle & bottom middle
(No advertising allowed, Company logo & name with salutation)

Program Ad Specs

Deadline: June 1st, 2014

Cover

8.5" x 11" with .25" bleed

4 color

File Formats: Press Quality PDF: .tif .eps .psd or .indd

outline or include fonts

300 dpi

Inside Ads

(4 color & file formats same as cover)

Full Page: 8.5" x 11" with .25" bleed

Half Page: 7.5"w x 4.5"h

Quarter Page: 3.5"w x 4.5"h

Business Card: 3.5"w x 2"h

300dpi

2016 Payments Received

CHECK #	DATE RECEIVED	AMOUNT	STORE NAME	LOCATION	
6052396	7/29/2016	\$ 5,315.00	6110 Albertsons	7201 Yorktown/Main	Merchandise
6054690	8/8/2016	\$ 4,705.00	6124 Albertsons	19640 Beach/Adams	Merchandise
6055977	8/12/2016	\$ 1,760.00	6102 Albertsons	16600 Bolsa Chica/Heil	Merchandise
730-4191658	9/6/2016	\$ 2,000.00	3160 Vons	8891 Atlanta/Magnolia	Merchandise
730-4191658	9/6/2016	\$ 1,450.00	2090 Vons	5922 Edinger/Springdale	Merchandise
		\$ 15,230.00			
Cash	9/6/2016	\$ 1,060.00	Various Citizens		Merchandise Sales
Cash	9/6/2016	\$ 2,000.00	Various Citizens		Merchandise Sales
4900	9/6/2016	\$ 415.00	Agape Apparel		Merchandise Sales
Cash	9/6/2016	\$ 195.00	Various Citizens		Firework Seat Sales
		\$ 3,670.00			
3604	7/1/2016	\$ 210.00	Boardman, Connie	8401 Sweetwater HB CA 92646	Tickets
1617	7/16/2016	\$ 200.00	Flynn, Joan	9082 Veronica Dr HB CA 92646	Gala
1614	7/19/2016	\$ 20.00	Flynn, Joan	9082 Veronica Dr HB CA 92646	Gala
Cash	8/16/2016	\$ 50.00	Pieracci, Ryan	4612 Minuet Dr HB CA 92649	Banner
		\$ 480.00			
TOTAL RECE \$ 19,380.00					

2016 4th of July Run Entries

Spectrum Sports

Date Received	Checks Received	Online Registration	Total Received
5/31/2016	365.00	3,433.00	3,798.00
6/22/2016	1,388.00	9,198.00	10,586.00
7/11/2016	120.00	22,601.46	22,721.46
7/18/2016	2,640.00	40,180.00	42,820.00
7/28/2016	13,274.00		13,274.00
7/29/2016	5,497.00	5,497.00	5,497.00
8/22/2016	3,000.00		3,000.00

TOTAL RECEIVED 101,696.46

Simple Race Reg

Date Received	Checks Received	Online Registration	Total Received
7/27/2016		Kids Run	2,280.00
		Open 5 K	8,960.00
		Residents 5K	11,440.00
		Stroller 5K	920.00

TOTAL RECEIVED 23,600.00

TOTAL RUN 125,296.46

2016 Pier Plaza Festival Vendors

APPENDIX M

CS Administration

Name	First Payment		Second Payment		Third Payment	
	Amount	Reference	Amount	Reference	Amount	Reference
Ice Reimbursement	200.00	cash				
Africway	900.00	CC				
Aladdin Jasmin Apparel	1,100.00	CC				
Amini Fashion	400.00	CC	500.00	CC	-102.00	refund
Amo Marketing	1,100.00	CK# 7665				
Artelos	900.00	CC				
Artesania Mexicana	900.00	CC				
Aurantiaca USA LLC	1,300.00	CC				
Babyminidonuts	300.00	CC	500.00	CC		
Balanced Chaos	1,000.00	CC				
Bamboo Hut	1,500.00	CC				
Barrett's lemonade, Sausage King & BBQ	2,800.00	CC				
Bergman Family Chiropractic	1,100.00	CK# 1065			-1100.00	refund
Biehn's Foods	900.00	CC				
Big Fat Burrito	1,400.00	CC				
Bill Enterprise	350.00	CK# 23329896761	350.00	CC	300.00	CC
Bubble the Fun	900.00	CC				
California Sweet Roasted Corn	1,000.00	CK# 1156607346	900.00	CK # 54		
Cocos Catering	900.00	CC				
Chubby Concession	1,100.00	CK# 20025225				
Creative Concessions	1,000.00	CC				
Diamond Resorts	1,100.00	CK#796009326				
Diamond Resorts	-1,100.00	refund				
Dogs on the Run (Primavera Kitchen)	1,000.00	CK# 1244	200.00	cash		
EA Tradeshows Inc	2,000.00	CC				
EA Tradeshows Inc	-1,000.00	refund				
Electrokike Holdings LLC	1,800.00	CC				
Frontier Communications	1,000.00	CK# 327718				
Gourmet Churros	1,000.00	CC				
Handful of Love	1,000.00	CC				
HB Psychic	1,000.00	CC				
HollowRock	1,200.00	CC				
Kala Imports LLC	900.00	CC				
Kaelo Marketing LLC	2,600.00	CC				
Lily Rose	300.00	CC	800.00	CC		
Massagepod Inc	1,100.00	CC				
Ms Kettle Gourmet Kettle Korn	900.00	CK# 1141				
OC registrar of Voters	100.00	CC				
Ohana Hawaiian Jewelry	1,000.00	CC				
Origami Owl	600.00	CC	300.00	CC		
Paola's Mercato	1,000.00	CC				
Papa Dans Jerky	1,000.00	CC				
Pet Harnesses by Ines	900.00	CC				
Pierside Gallery	600.00	CC	1,100.00	CC		
Quote Selection Insurance Services	1,200.00	CC				
Remodel USA	1,100.00	CK# 5119				
Renewal by Andersen	900.00	CK# 7625				
Rosewood Enterprises	300.00	CK# 2216	1,000.00	CK# 2217		
Share International USA	1,100.00	CK# 1728				
So Cal Aloha	950.00	CC				
So Cal Skylights	900.00	CC				
Southern Snoballs	900.00	CK# 0014				
Starla's Boutique	300.00	CK# 23363524978	600.00	cash		
Sutton Sunglasses	1,800.00	CC				
Tasty Steaks & Seafood	1,025.00	CC				
The Beach Bar	900.00	CK# 1074				
The Nut Stand	1,000.00	CC				
Treelum	900.00	CC				
Trend Watcher Group	2,200.00	CC				
Volumeline Entertainment Whipp'd LA	800.00	CC	50.00	cash		
Wildflower Toe Rings	800.00	CC	200.00	cash		
Wyndham Vacation Reorts	1,100.00	CK# 1880097				
Yellow Ribbon American	125.00	CC				

2016 Pier Plaza Festival Vendors

APPENDIX M

CS Administration

Name	First Payment		Second Payment		Third Payment	
	Amount	Reference	Amount	Reference	Amount	Reference
	59,150.00		6,500.00		-902.00	
TOTAL RECEIVED	64,748.00					

The committee requires each vendor to pay \$100.00 in cash as a down payment for cleaning their area at Pier Plaza. Once the vendor leaves and their area is cleaned, they are given their \$100.00 back.

Aurantiaca USA LLC	100.00
Hollowrock	100.00
Paola's Mercato	100.00
Papa Dans Jerky	100.00
Renewal by Anderson	100.00
Quote Selection Insruances Services	100.00
Share International USA	100.00
SoCal Skylights	100.00
Southern Snoballs	100.00
Treelum	100.00
Trend Watcher Group	100.00

Total in cash received and then reimbursed.	1,100.00
--	-----------------

Pier Festival
EXHIBITOR / FOOD VENDOR
 Space Rental Agreement
 July 4, 5, & 6, 2014

PLEASE PRINT OR TYPE

This document will serve as an Agreement between the City of Huntington Beach Fourth of July Executive Board and _____ (Exhibitor/Food Vendor) to reserve and occupy* tent space on Pier Plaza Proper or the Pier Plaza Parking Lot for dates of July 4, 5, & 6, 2014.

SPACE DETAILS:

- Space reservations are for all four days of the Pier Festival – July 4, 5, & 6, 2014; no exceptions.
- Set up for the Pier Festival is scheduled on Thursday July 3, 2014 between 10am – 6pm
BONUS: set up by 6pm on July 3 & you can open and sell until 9pm

Hours of operation:

- 10am – 9:30pm – Friday July 4th
- 10am – 9pm – Saturday July 5th
- 10am – 6pm – Sunday July 6th
- Exhibitor/Food Vendors must be open during the operation hours of Festival, as listed above

NOTE: All space reservations are subject to availability

SPACE COSTS:

- *Exhibitor-Premium Pier Plaza \$1600 per 10x10 sq ft – Total cost for 3 day reservation*
- *Exhibitor-Pier Plaza Proper \$1500 per 10x10 sq ft – Total cost for 3 day reservation*
- *Exhibitor/Food Vendor-Parking Lot \$1100 per 10x10 sq ft – Total cost for 3 day reservation*

(Cost includes \$150 for insurance and \$50 for 1 parking pass, NO TRAILER PARKING. If proper insurance is provided by May 30, cost of space will be reduced by \$100.)

GENERAL SPACE INFORMATION:

- All tents for Pier Plaza spaces must be rented from Pier Festival Event, any questions or exceptions **must** be approved by Board in writing
- Each tent Rental is **\$125 for the 3-day event**, this includes: 10 X 10 Canopy (4) mesh sides
- **Tables and Chairs WILL NOT be provided through the Festival Staff (must be provided by Vendor)**
- Power is limited but available. **Power fee: \$100** for the 3 days for a 120 voltage/20amps (2 outlets per vendor max)
- Pier Festival Event **DOES NOT** provide sinks; **EVERY** Food Vendor must be **SELF-CONTAINED**.
- Vendor understands no telephone or water is provided. Initial ()
- Amplified Music or radios are not allowed unless previously approved by Board

SPACE RESERVATIONS:

- Space Location: Premium Pier Plaza () qty Pier Plaza Proper () qty Parking Lot () qty Food Court () qty
- Exhibitors in Pier Plaza & Parking Lot, Food Vendors in Food Court in Parking Lot

TENT(S) RESERVATIONS:

- Total number of tents needed () 10x10@\$125.00 each Cost \$ ()
- Electricity \$100.00 Cost \$ ()

SECURITY:

- Exhibitor understands there is **PERIMETER SECURITY** provided for Pier Plaza and Pier Plaza Parking Lot, as detailed in the General Rules and Regulations for the Pier Festival.

PERMITS:

- Fourth of July Board will provide a City of Huntington Beach permit for the 3-day Event at no cost to your company.

GENERAL:

- Exhibitors and Food Vendors understand all graphics and printed material(s) must be family oriented.
- Exhibitors and Food Vendors agrees that the City of Huntington Beach and/or the 4th of July Executive Board will not be held responsible for attendance at the event, or makes any guarantee regarding number of sales or profit you might realize at event.

EXHIBITORS AND FOOD VENDORS: STATE LAW REQUIRES:

(R&T 6073) any vendor selling a tangible product or taxable item (food or craft) is responsible for collecting and reporting sales tax to the State Board of Equalization. Each vendor will need to provide the Board with a Copy of their Seller's Permit with their application.

If Seller's Permit shows a Huntington Beach address, only resale number is necessary.

If the vendor's Seller's Permit does not show a Huntington Beach address, the vendor will add Huntington Beach as a sub-location to their existing Seller's Permit. Contact the State Board of Equalization at 949-440-3473 (Irvine Office). A copy of that document must be provided with application.

***Resale Number -** _____

AGREEMENT:

We _____ (Exhibitor) agree to the above Rental Agreement Information and Requirements for the 2014 Fourth of July Pier Festival and will conduct business accordingly.

The Pier Festival Event reserves the right to refuse any Exhibitor application tendered. Acceptance is at the sole discretion of the Board. The Board reserves the right to reject any Exhibitor because of non-compliance.

I agree to abide by the Rules and Regulations pertaining to Exhibitors.

PLEASE SIGN: _____ **Date:** _____

PLEASE PRINT NAME: _____

INSURANCE:

General Liability Insurance is provided as part of this agreement however, as a vendor, you must provide proof of automobile insurance and worker's compensation insurance per City of Huntington Beach insurance requirements. Please complete the following information in its entirety.

Vendor Type (please check one): _____ Non Food Vendor _____ Food Vendor

Type of Merchandise (please print): _____

Automobile Insurance (please check one):

_____ I will provide proof of auto-insurance coverage (*minimum \$1,000,000 per occurrence for bodily injury, personal injury and property damages*) or,

_____ I certify that no vehicle(s) will be used or operated in the performance of the task(s) or event(s) at the 4th of July Expo, July 4, 5, & 6, 2014. I authorize the City of Huntington Beach to immediately and retroactively revoke the license or permit issued in connection with or in the performance of said task(s) or events if any vehicle is used. Initial here: _____

Worker's Compensation Insurance (please check one):

_____ I will provide proof of Worker's Compensation insurance coverage (*State statutory limits of \$250,000 bodily injury by disease, policy limit, and \$100,000 bodily injury each employee for accident or disease per occurrence*) or,

_____ I certify that in the performance of the activity or work for which this permit is issued, I shall not employ any person in any manner to become subject to the California Workers' Compensation Insurance requirements. I authorize the City of Huntington Beach to immediately and retroactively revoke the license or permit issued under this declaration if I hire any employee(s) or become subject to the provision of the laws requiring Workers' Compensation Insurance. Initial here: _____

Company/Organization: _____

Applicant (Please Print): _____ **Date:** _____

Applicant Signature: _____

Title (Please circle) Individual/Sole Proprietor President/Vice President _____ **Other:** _____

PLEASE PRINT OR TYPE

TRANSACTION #
TRANSACTION DATE:

PAYMENT:

PLEASE CHARGE MY CREDIT CARD:

Circle one: MASTERCARD VISA

Card Number: _____ Exp.Date _____

Three digits on back of card next to signature line: _____

Name on Card: (Print) _____

Billing Address: _____

City: _____ State: _____ Zip: _____

Phone Number: Area Code _____ Number _____

Fax Number: Area Code _____ Number _____

EMAIL ADDRESS

Signature: _____

PRINT NAME HERE _____

Application Submitted by:

(Please Print Name) _____ (Title) _____

Amount of Payment \$_____ is enclosed.

\$300 deposit to save spot, non-refundable after May 30th (Money Order or Check), balance due by June 2nd

***ALL VENDORS* \$75 PER 10'x10' SPACE - (cash) cleaning fee deposit due at Check-In on July 3, refunded by inspection by staff at Check-Out ***

AGREEMENT SUBMISSION:

This Agreement Executed on: Date: _____, 2014 by _____

Vendor Name: _____

Authorized Signature: _____

CHECKLIST: ENCLOSED

Completed Rental Agreement ()

Signed Rules and Regulations ()

Detailed Description and Drawing ()

Full Payment for Space & Tent Rental ()

Resale Number or Copy of Sales Permit ()

IMPORTANT PAYMENT INFORMATION

CONTACT: Linda Vircks (714) 962-3770, FAX: (714) 962-3770, EMAIL: lindavircks@hotmail.com

MAKE CHECK/MONEY ORDER PAYABLE TO:

4th of July/City of Huntington Beach

MAIL TO:

4th of July Board

PO BOX 1097

Huntington Beach, CA 92647-9998

NO REFUNDS AFTER JUNE 2nd

PLEASE PRINT OR TYPE
VENDOR INFORMATION – REQUIRED

Vendor Company Name: _____

Contact Person for Event: _____

Position: _____

Mailing Street Address: _____

City State Zip Code: _____

Phone: _____ CELL PHONE NUMBER

Phone: _____ OFFICE OR HOME NUMBER

Fax Number: _____

Email: _____ 24-Hour Contact Required

Contact Cell Phone: _____ 24-Hour Contact Required

Print Name _____

Authorized Signature _____ Date _____

Resolution No. 2008-63



CITY OF HUNTINGTON BEACH
2000 Main Street
Huntington Beach, CA 92648

DECLARATION OF PERMITTEE

I certify that no vehicle(s) will be used or operated in the performance of the task(s) or event(s) for which this permit is granted.

I authorize the City of Huntington Beach to immediately and retroactively revoke the license or permit issued in connection with or in the performance of said task(s) or event(s) if any vehicle(s) is used.

Signature of Permittee _____

Print name _____

Company name (if applicable) _____

Date signed _____

**CITY OF HUNTINGTON BEACH**

2000 Main Street, Huntington Beach, CA 92648

Declaration of Non-Employer Status

The State of California requires every enterprise or business to provide workers compensation insurance coverage. If you have no employees, you may make a declaration to that effect by completing and signing this form and returning to:

City of Huntington Beach
2000 Main Street
Huntington Beach, CA 92648

I certify that in the performance of the activity or work for which this permit is issued, I shall not employ any person in any manner so as to become subject to California Workers' Compensation Insurance requirements.

I authorize the City of Huntington Beach to immediately and retroactively revoke the license or permit issued under this declaration if I hire any employee(s) or become subject to the provision of the laws requiring Workers' Compensation Insurance.

NAME OF:

Company / Organization _____

Address _____

Applicant [please print] _____

Title, if any _____

Applicant's Signature _____

Date Signed: _____

Telephone Number: _____

Pier Festival
EXHIBITOR
 Rules and Regulations
 July 4, 5, & 6, 2014

TENT REQUIREMENTS:

1. All tents to be rented from Festival Event
2. All tent interiors and build outs inside tent displays must be constructed of approved fire resistant materials and meet local fire codes and requirements.
3. **No Motor homes** allowed in Pier Plaza Parking Lot.
4. **NO OVERNIGHT** sleeping in any vehicle or tent on the Pier Festival premises and adjacent parking lots.

PRODUCT REQUIREMENTS / RESTRICTIONS:

1. **Food Vendors may be a max of 2 feet out from the space**
2. Exhibitor is responsible for keeping tent space and areas around it clean at all times.
3. No counterfeit products are allowed. Police randomly visit each tent throughout the event and will shut down any Exhibitor selling counterfeit items.
4. **The decisions of the 4th of July Festival Board in all matters of appropriateness are considered final.**

GENERAL RULES / REGULATIONS

1. A **valid State of California Resellers Permit displayed inside each space**
2. Under no circumstances are controlled substances allowed in or around the Pier Festival site. **NO PET'S** or you will be asked to leave and not return to the event, with no refund.

SET UP & TEAR DOWN

1. Exhibitor's vehicles must be removed from Festival area 1 hour after scheduled set up time and will be allowed on grounds for take down as soon as event hours conclude.
 - a. One additional parking pass may be purchased for **\$50-(3 day pass)**.
 - b. Unauthorized vehicles, without permits, **WILL NOT** be allowed to enter Pier Plaza Festival area. **NO EXCEPTIONS**. Please instruct your employees to arrange to carpool, if necessary
 - c. **On July 4, you and your employees must arrive before 5:30 AM. Pacific Coast Highway will close for the 5K Run and the Parade. No one will be allowed in the parking lot until 12:00 PM.**
Street parking spaces are very limited; please allow an extra hour to walk to the festival if not parking by 5:30AM
 - d. **No early tear downs / departures are allowed. NO EXCEPTIONS**

AGREEMENT TO RULES AND REGULATIONS:

I (WE) HAVE READ AND FULLY UNDERSTAND ALL THE ABOVE PAGES OF THIS AGREEMENT AND FREELY AND VOLUNTARILY AGREE TO ADHERE TO ALL TERMS CONTAINED IN IT.

Booth owners are responsible for informing all individuals on their participant list of the rules and regulations/ of this agreement.

Date: _____ Exhibitor Company Name: _____

Authorized Signature: _____ OWNER / MANAGER

Pier Festival
FOOD VENDOR
 Rules and Regulations
 July 4, 5, & 6, 2014

SPACE & VEHICLE REQUIREMENTS:

1. Each Food Vendor is required to be self-contained and pre-approved by the Health Department
2. No Motor homes allowed in Pier Plaza Parking Lot and ALL TRAILERS must purchase a separate parking pass.
3. NO OVERNIGHT sleeping in any vehicle or tent on the Pier Festival premises and adjacent parking lots.
4. Failure to comply with Health Department requirements will result in cancellation of Festival participation with **NO REFUND**

PRODUCT REQUIREMENTS / RESTRICTIONS:

1. Food Vendors may be a max of 2 feet out from the space
2. Exhibitor is responsible for keeping tent space and areas around it clean at all times.
3. Food Vendors are required to use paper or products that are recyclable.
 - a. Prohibited by the City of Huntington Beach: Plastic Bags and Styrofoam cups, platters, containers, etc to give away to customers
4. Food Vendor must list all items to be sold at the Festival for approval by Event Executive Board.
5. The decisions of the 4th of July Festival Board in all matters of appropriateness are considered final.

GENERAL RULES / REGULATIONS

1. A valid State of California Resellers Permit displayed inside each space
2. Under no circumstances are controlled substances allowed in or around the Pier Festival site. **NO PET'S** or you will be asked to leave and not return to the event, with no refund.

SET UP & TEAR DOWN

1. Food Vendors vehicles must be removed from Festival area 1 hour after scheduled set up time and will be allowed on grounds for take down as soon as event hours conclude.
 - a. One additional parking pass may be purchased for \$50-(3 day pass).
 - b. Unauthorized vehicles, without permits, **WILL NOT** be allowed to enter Pier Plaza Festival area. NO EXCEPTIONS. Please instruct your employees to arrange to carpool, if necessary
 - c. On July 4, you and your employees must arrive before 5:30 AM. Pacific Coast Highway will close for the 5K Run and the Parade. No one will be allowed in the parking lot until 12:00 PM.
Street parking spaces are very limited; please allow an extra hour to walk to the festival if not parking by 5:30AM
 - d. No early tear downs / departures are allowed. NO EXCEPTIONS

AGREEMENT TO RULES AND REGULATIONS:

I (WE) HAVE READ AND FULLY UNDERSTAND ALL THE ABOVE PAGES OF THIS AGREEMENT AND FREELY AND VOLUNTARILY AGREE TO ADHERE TO ALL TERMS CONTAINED IN IT.

Booth owners are responsible for informing all individuals on their participant list of the rules and regulations/ of this agreement.

Date: _____ Food Vendor Company Name: _____

Authorized Signature: _____ OWNER / MANAGER