

MINUTES

Wednesday, March 4, 2020

City of Huntington Beach PERSONNEL COMMISSION

5:30 PM – Council Chambers
Caucus Room
Civic Center - 2000 Main Street
Huntington Beach CA 92648

Pending approval by Personnel Commission at the meeting on October 21, 2020.
(These minutes are not verbatim. A recording of the meeting is available in the Human Resources Department, lower level of City Hall, for one year following meeting date.)

CALL TO ORDER

Commissioner Blair called the meeting to order at 5:30 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

Commissioners present: William Blair, David Ellis, Robert Wentzel

Commissioners absent: George Rivera

Human Resources Department Staff:

Travis Hopkins, Assistant City Manager

Tiffany Bose, Human Resources Manager

Barbara Montelongo, Principal Personnel Analyst

Teresa De Coite, Administrative Assistant

City Staff present:

Scott Haberle, Fire Chief

Michael Baumgartner, Marine Safety Division Chief

PUBLIC COMMENTS

None

APPROVAL OF MINUTES

A motion was made by Ellis, second by Wentzel to approve the minutes for the January 15, 2020 meeting.

VOTE:	The motion was carried
AYES:	3
NOES:	0
ABSENT:	1
ABSTAIN:	0

PUBLIC HEARING

20-1403 Approve the job specification revisions of the position of **Marine Safety Officer I** in the Fire Department, updating the City's Classification Plan.

A motion was made by Wentzel, second by Ellis to approve the revised job class specification as amended after striking the words "the ability to" under Certifications/Licenses.

VOTE: The motion was carried
AYES: 3
NOES: 0
ABSENT: 1
ABSTAIN: 0

20-1404 Approve the job specification revisions of **Marine Safety Officer II** in the Fire Department, updating the City's Classification Plan.

A motion was made by Ellis, second by Wentzel to approve the revised job class specification as amended.

VOTE: The motion was carried
AYES: 3
NOES: 0
ABSENT: 1
ABSTAIN: 0

20-1405 Approve the job specification revisions of **Marine Safety Lieutenant** in the Fire Department, updating the City's Classification Plan.

A motion was made by Wentzel, second by Ellis to approve the revised job class specification as amended.

VOTE: The motion was carried
AYES: 3
NOES: 0
ABSENT: 1
ABSTAIN: 0

SECRETARY'S REPORTS

None

COMMENTS FROM COMMISSIONERS

None

RECESS TO CLOSED SESSION

CLOSED SESSION

PERSONNEL HEARING- CONSIDERATION OF HEARING OFFICERS DECISION IN DISCIPLINARY MATTER IN ACCORDANCE WITH PERSONNEL RULE 20- FINDINGS OF FACT AND CONCLUSIONS OF LAW- CLOSED SESSION OPTION PER GOVERNMENT CODE SECTION 54957

Recommendations of Hearing Officer Michael Prihar regarding 160-Hour Disciplinary Suspension

Deliberation in Closed Session

Reconvened to Open Session. The Commission announced its decision to sustain the hearing officers recommended decision.

ADJOURNMENT

The meeting adjourned at 6:35 PM.