

AMENDMENT NO. 1 TO PROFESSIONAL SERVICES CONTRACT
BETWEEN THE CITY OF HUNTINGTON BEACH AND
INTEGRATED CONSULTING GROUP, INC.
FOR
AS-NEEDED PROFESSIONAL DESIGN/LANDSCAPE
ARCHITECTURAL SERVICES

THIS AMENDMENT is made and entered into by and between the CITY OF HUNTINGTON BEACH, a California municipal corporation, hereinafter referred to as "CITY," and Integrated Consulting Group, a California Corporation, hereinafter referred to as "CONSULTANT."

WHEREAS, CITY and CONSULTANT are parties to that certain agreement, dated November 20th, 2017 entitled "Professional Services Contract Between the City of Huntington Beach and Integrated Consulting Group, Inc. for As-Needed Professional Design/Landscape Architectural Services." which agreement shall hereinafter be referred to as the "Original Agreement," and

CITY and CONSULTANT wish to amend the Original Agreement to reflect the additional work to be performed by CONSULTANT,

NOW, THEREFORE, it is agreed by CITY and CONSULTANT as follows:

1. EXTENSION OF TERM

The agreement is hereby extended one (1) year to November 20, 2021.

2. REAFFIRMATION

Except as specifically modified herein, all other terms and conditions of the Original Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed by their authorized officers on _____, 2020.

CONSULTANT,

Integrated Consulting Group, Inc.

CITY OF HUNTINGTON BEACH, a
municipal corporation of the State of
California

By: Jeffrey F. Scott

print name

ITS: (circle one) Chairman/President/Vice President

Mayor

City Clerk

AND

By: Rebecca A. Scott

print name

ITS: (circle one) Secretary/Chief Financial Officer/Asst.
Secretary - Treasurer

INITIATED AND APPROVED:

[Signature]
Director of Community Services

REVIEWED AND APPROVED:

City Manager

APPROVED AS TO FORM:

City Attorney NU

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed by their authorized officers on _____, 2020.

CONSULTANT,

Integrated Consulting Group, Inc.

CITY OF HUNTINGTON BEACH, a
municipal corporation of the State of
California

By: _____

print name

ITS: (circle one) Chairman/President/Vice President

AND

By: _____

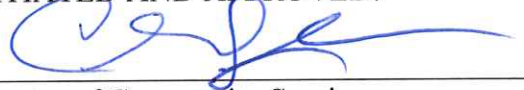
print name

ITS: (circle one) Secretary/Chief Financial Officer/Asst.
Secretary - Treasurer

Mayor

City Clerk

INITIATED AND APPROVED:




Director of Community Services

REVIEWED AND APPROVED:

City Manager

APPROVED AS TO FORM:



City Attorney



CITY OF HUNTINGTON BEACH

RECEIVED

SEP 02 2020

Professional Service Approval Form Amendment # 1

Finance Department

1. Date Requested: 9/2/2020
2. Contract Number to be Amended:
3. Department: Community Services
4. Requested By: Chris Slama
5. Name of Consultant: Integrated Consulting Group Inc
6. Amount of Original/Prior Contract: \$500,000.00
7. Additional Compensation Requested: \$0.00
8. Original Commencement Date: 11/20/2017
9. Original Termination Date: 11/20/2020
10. Extended Date Requested: 11/21/2021
11. Reason for Contract Amendment:

Over \$3.8 million in new park projects are budgeted in the FY 2020/21 Capital Improvement Program (CIP). With current approved estimated \$500,000 budgeted CIP for design for the FY 2020/21 and additional anticipated CIP project to be scheduled in future CIP budgets, there is a need to approve the extension of the recommended professional services contracts for project efficiency and continuity purposes for the Community Services Department.

☐

DEPT HEAD

Purchasing Approval Signature

8/31/20
Date

12. Are sufficient funds available to fund this contract? Yes ☐ No ☐ Not applicable ☒

13. Business Unit and Object Code where funds are budgeted:

Account number	Contractual Dollar Amount			
Business unit, object #	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

SB

Budget Approval Signature

9/2/20
Date

Department Head Signature

9/2/20
Date

City Manager Approval Signature

9/3/2020
Date



ICGINC0-01

IRMAJ

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/16/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 0M63276 Hardy Insurance Services, Inc. 2911 Bonita Avenue, Suite #A La Verne, CA 91750	CONTACT NAME: Gloria Schroeder, CISR		
	PHONE (A/C, No, Ext): (909) 593-7776 7922	FAX (A/C, No): (909) 593-5477	
	E-MAIL ADDRESS: gschroeder@hardyirm.com		
INSURED ICG Inc. 5528 Pine Ave Chino Hills, CA 91709	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: West American Insurance Company		44393
	INSURER B: Ohio Security Insurance Company		24082
	INSURER C: Arch Insurance Company		11150
	INSURER D:		
	INSURER E:		
	INSURER F:		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	X		BKW55890416	12/14/2019	12/14/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	X		BAS55890416	12/14/2019	12/14/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
C	Professional E&O			PAAEP0013004	12/13/2019	12/13/2020	Each Claim 1,000,000
C	Professional E&O			PAAEP0013004	12/13/2019	12/13/2020	Aggregate 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The Professional Liability Retroactive date is 12/13/13. The Self-Insured Retention is \$5,000.

The City of Huntington Beach, its officers, elected or appointed officials, employees, agents and volunteers are named Additional Insured per forms CG2010 (04/13) and CG2037 (04/13).

Primary/Non-Contributory wording applies per CG8883 (04/12).
Auto additional insured applies per CA8810 (01/13).

APPROVED AS TO FORM

By:
MICHAEL E. GATES
CITY ATTORNEY

CERTIFICATE HOLDER

CANCELLATION

CITY OF HUNTINGTON BEACH

City of Huntington Beach
Community Services Dept. - 5th Floor
2000 Main Street
Huntington Beach, CA 92648

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED - OWNERS, LESSEES OR
CONTRACTORS - SCHEDULED PERSON OR
ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE**Name Of Additional Insured Person(s) Or Organization(s):**

CITY OF HUNTINGTON BEACH

PER FORM CG7002

2000 MAIN STREET

HUNTINGTON BEACH, CA 92648

Location(s) Of Covered Operations

CITY OF HUNTINGTON BEACH

2000 MAIN STREET

HUNTINGTON BEACH, CA 92648

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

- A. Section II - Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

- B.** With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

- C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III - Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement;
or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.



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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED - OWNERS, LESSEES OR
CONTRACTORS - COMPLETED OPERATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)

CITY OF HUNTINGTON BEACH

PER FORM CG7002

2000 MAIN STREET

HUNTINGTON BEACH, CA 92648

Location And Description Of Completed Operations

CITY HUNTINGTON BEACH

LANDSCAPE ARCHITECTURAL SERVICES

CITY OF HUNTINGTON BEACH

2000 MAIN STREET

HUNTINGTON BEACH, CA 92648

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. Section II - Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the Schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III - Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

General Endorsement

POLICY NUMBER
BKW (20) 55 89 04 16

Policy Period:
From 12/14/2019 To 12/14/2020
12:01 am Standard Time
at Insured Mailing Location

This Endorsement Changes The Policy. Please Read it Carefully.

THE COMPLETE ADDITIONAL INSURED NAME PER FORMS
CG2010, CG2037 AND CG8883 READS AS FOLLOWS:
CITY OF HUNTINGTON BEACH
ITS OFFICERS, ELECTED OR APPOINTED OFFICIALS,
EMPLOYEES, AGENTS AND VOLUNTEERS

To report a claim, call your Agent or 1-800-362-0000

CG 70 02 01 01

Page 1 of 2

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**AMENDMENT OF OTHER INSURANCE CONDITION -
DESIGNATED PERSONS OR ORGANIZATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):

CITY OF HUNTINGTON BEACH
PER FORM CG7002

Address

2000 MAIN STREET

City State Zip

HUNTINGTON BEACH, CA 92648

(Information required to complete this Schedule, if not shown above, will be shown in the Declarations.)

With respect to coverage afforded by this endorsement, the provisions of the policy apply unless modified by the endorsement.

A. The following is added to Paragraph a. Primary Insurance of Condition 4. Other Insurance under Section IV - Commercial General Liability Conditions :

However, when the person or organization shown in the Schedule of this endorsement has been added as an additional insured to this Coverage Part by attachment of an endorsement, we will not seek contribution from the "person's or organization's own insurance" provided that:

- (1) You have agreed in a written contract that this insurance is primary and non-contributory; and
- (2) The "bodily injury", "property damage" or "personal and advertising injury" is:
 - a. Committed subsequent to the execution of such contract; and
 - b. This policy covers the "bodily injury", "property damage" or "personal and advertising injury".

B. For the purposes of this endorsement the following is added to Section V - Definitions :

"Person's or organization's own insurance" means general liability coverage for damages for which the person or organization shown in the Schedule of this endorsement is designated as a Named Insured.

Policy #BAS55890416
THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BUSINESS AUTO COVERAGE ENHANCEMENT ENDORSEMENT

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

With respect to coverage afforded by this endorsement, the provisions of the policy apply unless modified by the endorsement.

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SECTION II - LIABILITY COVERAGE is amended as follows:

1. BROAD FORM INSURED

SECTION II - LIABILITY COVERAGE, paragraph A.1. - WHO IS AN INSURED is amended to include the following as an insured:

- d. Any legally incorporated entity of which you own more than 50 percent of the voting stock during the policy period. However, "insured" does not include any organization that:

- (1) Is a partnership or joint venture; or
- (2) Is an insured under any other automobile policy; or
- (3) Has exhausted its Limit of Insurance under any other automobile policy.

Paragraph d. (2) of this provision does not apply to a policy written to apply specifically in excess of this policy.

- e. Any organization you newly acquire or form, other than a partnership or joint venture, of which you own more than 50 percent of the voting stock. This automatic coverage is afforded only for 180 days from the date of acquisition or formation. However, coverage under this provision does not apply:

- (1) If there is similar insurance or a self-insured retention plan available to that organization;

- (2) If the Limits of Insurance of any other insurance policy have been exhausted; or
- (3) To "bodily injury" or "property damage" that occurred before you acquired or formed the organization.

2. EMPLOYEES AS INSURED

SECTION II - LIABILITY COVERAGE, paragraph A.1. - WHO IS AN INSURED is amended to include the following as an insured:

- f. Any "employee" of yours while using a covered "auto" you do not own, hire or borrow, but only for acts within the scope of their employment by you. Insurance provided by this endorsement is excess over any other insurance available to any "employee".
- g. An "employee" of yours while operating an "auto" hired or borrowed under a written contract or agreement in that "employee's" name, with your permission, while performing duties related to the conduct of your business and within the scope of their employment. Insurance provided by this endorsement is excess over any other insurance available to the "employee".

3. ADDITIONAL INSURED BY CONTRACT, AGREEMENT OR PERMIT

SECTION II - LIABILITY COVERAGE, paragraph A.1. - WHO IS AN INSURED is amended to include the following as an insured:

- h. Any person or organization with respect to the operation, maintenance or use of a covered "auto", provided that you and such person or organization have agreed in a written contract, agreement, or permit issued to you by governmental or public authority, to add such person, or organization, or governmental or public authority to this policy as an "insured".

However, such person or organization is an "insured":

- (1) Only with respect to the operation, maintenance or use of a covered "auto";
- (2) Only for "bodily injury" or "property damage" caused by an "accident" which takes place after you executed the written contract or agreement, or the permit has been issued to you; and
- (3) Only for the duration of that contract, agreement or permit

4. SUPPLEMENTARY PAYMENTS

SECTION II - LIABILITY COVERAGE, Coverage Extensions, 2.a. Supplementary Payments, paragraphs (2) and (4) are replaced by the following:

- (2) Up to \$3,000 for cost of bail bonds (including bonds for related traffic violations) required because of an "accident" we cover. We do not have to furnish these bonds.
- (4) All reasonable expenses incurred by the insured at our request, including actual loss of earnings up to \$500 a day because of time off from work.

5. AMENDED FELLOW EMPLOYEE EXCLUSION

In those jurisdictions where, by law, fellow employees are not entitled to the protection afforded to the employer by the workers compensation exclusivity rule, or similar protection, the following provision is added:

SECTION II - LIABILITY, exclusion B.5. FELLOW EMPLOYEE does not apply if the "bodily injury" results from the use of a covered "auto" you own or hire.

SECTION III - PHYSICAL DAMAGE COVERAGE is amended as follows:

6. HIRED AUTO PHYSICAL DAMAGE

Paragraph A.4. Coverage Extensions of SECTION III - PHYSICAL DAMAGE COVERAGE, is amended by adding the following:

If hired "autos" are covered "autos" for Liability Coverage, and if Comprehensive, Specified Causes of Loss or Collision coverage are provided under the Business Auto Coverage Form for any "auto" you own, then the Physical Damage coverages provided are extended to "autos":

- a. You hire, rent or borrow; or

- b. Your "employee" hires or rents under a written contract or agreement in that "employee's" name, but only if the damage occurs while the vehicle is being used in the conduct of your business,

subject to the following limit and deductible:

- A. The most we will pay for "loss" in any one "accident" or "loss" is the smallest of:
- (1) \$50,000; or
 - (2) The actual cash value of the damaged or stolen property as of the time of the "loss"; or
 - (3) The cost of repairing or replacing the damaged or stolen property with other property of like kind and quality, minus a deductible.
- B. The deductible will be equal to the largest deductible applicable to any owned "auto" for that coverage.
- C. Subject to the limit, deductible and excess provisions described in this provision, we will provide coverage equal to the broadest coverage applicable to any covered "auto" you own.
- D. Subject to a maximum of \$1,000 per "accident", we will also cover the actual loss of use of the hired "auto" if it results from an "accident", you are legally liable and the lessor incurs an actual financial loss.
- E. This coverage extension does not apply to:
- (1) Any "auto" that is hired, rented or borrowed with a driver; or
 - (2) Any "auto" that is hired, rented or borrowed from your "employee".

For the purposes of this provision, SECTION V - DEFINITIONS is amended by adding the following:

"Total loss" means a "loss" in which the cost of repairs plus the salvage value exceeds the actual cash value.

7. TOWING AND LABOR

SECTION III - PHYSICAL DAMAGE COVERAGE, paragraph A.2. Towing, is amended by the addition of the following:

We will pay towing and labor costs incurred, up to the limits shown below, each time a covered "auto" classified and rated as a private passenger type, "light truck" or "medium truck" is disabled:

- a. For private passenger type vehicles, we will pay up to \$50 per disablement.
- b. For "light trucks", we will pay up to \$50 per disablement. "Light trucks" are trucks that have a gross vehicle weight (GVW) of 10,000 pounds or less.
- c. For "medium trucks", we will pay up to \$150 per disablement. "Medium trucks" are trucks that have a gross vehicle weight (GVW) of 10,001 - 20,000 pounds.

However, the labor must be performed at the place of disablement.

8. PHYSICAL DAMAGE - ADDITIONAL TRANSPORTATION EXPENSE COVERAGE

Paragraph A.4.a., Coverage Extension of SECTION III - PHYSICAL DAMAGE COVERAGE, is amended to provide a limit of \$50 per day and a maximum limit of \$1,500

9. RENTAL REIMBURSEMENT

SECTION III - PHYSICAL DAMAGE COVERAGE, A. COVERAGE, is amended by adding the following:

- a. We will pay up to \$75 per day for rental reimbursement expenses incurred by you for the rental of an "auto" because of "accident" or "loss", to an "auto" for which we also pay a "loss" under Comprehensive, Specified Causes of Loss or Collision Coverages. We will pay only for those expenses incurred after the first 24 hours following the "accident" or "loss" to the covered "auto."
- b. Rental Reimbursement will be based on the rental of a comparable vehicle, which in many cases may be substantially less than \$75 per day, and will only be allowed for the period of time it should take to repair or replace the vehicle with reasonable speed and similar quality, up to a maximum of 30 days.
- c. We will also pay up to \$500 for reasonable and necessary expenses incurred by you to remove and replace your tools and equipment from the covered "auto".
- d. This coverage does not apply unless you have a business necessity that other "autos" available for your use and operation cannot fill.
- e. If "loss" results from the total theft of a covered "auto" of the private passenger type, we will pay under this coverage only that amount of your rental reimbursement expenses which is not already provided under Paragraph 4. Coverage Extension.
- f. No deductible applies to this coverage.

For the purposes of this endorsement provision, materials and equipment do not include "personal effects" as defined in provision 11.

10. EXTRA EXPENSE - BROADENED COVERAGE

Under SECTION III - PHYSICAL DAMAGE COVERAGE, A. COVERAGE, we will pay for the expense of returning a stolen covered "auto" to you. The maximum amount we will pay is \$1,000.

11. PERSONAL EFFECTS COVERAGE

- A. SECTION III - PHYSICAL DAMAGE COVERAGE, A. COVERAGE, is amended by adding the following:

If you have purchased Comprehensive Coverage on this policy for an "auto" you own and that "auto" is stolen, we will pay, without application of a deductible, up to \$600 for "personal effects" stolen with the "auto."

The insurance provided under this provision is excess over any other collectible insurance.

- B. SECTION V - DEFINITIONS is amended by adding the following:

For the purposes of this provision, "personal effects" mean tangible property that is worn or carried by an insured." "Personal effects" does not include tools, equipment, jewelry, money or securities.

12. ACCIDENTAL AIRBAG DEPLOYMENT

SECTION III - PHYSICAL DAMAGE COVERAGE, B. EXCLUSIONS is amended by adding the following:

If you have purchased Comprehensive or Collision Coverage under this policy, the exclusion for "loss" relating to mechanical breakdown does not apply to the accidental discharge of an airbag.

Any insurance we provide shall be excess over any other collectible insurance or reimbursement by manufacturer's warranty. However, we agree to pay any deductible applicable to the other coverage or warranty.

13. AUDIO, VISUAL AND DATA ELECTRONIC EQUIPMENT COVERAGE

SECTION III - PHYSICAL DAMAGE COVERAGE, B. EXCLUSIONS, exception paragraph a. to exclusions 4.c. and 4.d. is deleted and replaced with the following:

Exclusion 4.c. and 4.d. do not apply to:

- a. Electronic equipment that receives or transmits audio, visual or data signals, whether or not designed solely for the reproduction of sound, if the equipment is permanently installed in the covered "auto" at the time of the "loss" and such equipment is designed to be solely operated by use of the power from the "auto's" electrical system, in or upon the covered "auto" and physical damage coverages are provided for the covered "auto"; or

If the "loss" occurs solely to audio, visual or data electronic equipment or accessories used with this equipment, then our obligation to pay for, repair, return or replace damaged or stolen property will be reduced by a \$100 deductible.

14. LOAN / LEASE GAP COVERAGE

- A. Paragraph C., LIMIT OF INSURANCE of SECTION III - PHYSICAL DAMAGE COVERAGE is amended by adding the following:

The most we will pay for a "total loss" to a covered "auto" owned by or leased to you in any one "accident" is the greater of the:

1. Balance due under the terms of the loan or lease to which the damaged covered "auto" is subject at the time of the "loss" less the amount of:
 - a. Overdue payments and financial penalties associated with those payments as of the date of the "loss",
 - b. Financial penalties imposed under a lease due to high mileage, excessive use or abnormal wear and tear,
 - c. Costs for extended warranties, Credit Life Insurance, Health, Accident or Disability Insurance purchased with the loan or lease,
 - d. Transfer or rollover balances from previous loans or leases,
 - e. Final payment due under a "Balloon Loan",
 - f. The dollar amount of any unrepaired damage which occurred prior to the "total loss" of a covered "auto",
 - g. Security deposits not refunded by a lessor,
 - h. All refunds payable or paid to you as a result of the early termination of a lease agreement or as a result of the early termination of any warranty or extended service agreement on a covered "auto",
 - i. Any amount representing taxes,
 - j. Loan or lease termination fees; or

2. The actual cash value of the damage or stolen property as of the time of the "loss".

An adjustment for depreciation and physical condition will be made in determining the actual cash value at the time of the "loss". This adjustment is not applicable in Texas.

B. ADDITIONAL CONDITIONS

This coverage applies only to the original loan for which the covered "auto" that incurred the loss serves as collateral, or lease written on the covered "auto" that incurred the loss.

- C. SECTION V - DEFINITIONS is changed by adding the following:

As used in this endorsement provision, the following definitions apply:

"Total loss" means a "loss" in which the cost of repairs plus the salvage value exceeds the actual cash value.

A "balloon loan" is one with periodic payments that are insufficient to repay the balance over the term of the loan, thereby requiring a large final payment.

15. GLASS REPAIR - WAIVER OF DEDUCTIBLE

Paragraph D. **Deductible** of SECTION III - PHYSICAL DAMAGE COVERAGE is amended by the addition of the following:

No deductible applies to glass damage if the glass is repaired rather than replaced.

16. PARKED AUTO COLLISION COVERAGE (WAIVER OF DEDUCTIBLE)

Paragraph D. **Deductible** of SECTION III - PHYSICAL DAMAGE COVERAGE is amended by the addition of the following:

The deductible does not apply to "loss" caused by collision to such covered "auto" of the private passenger type or light weight truck with a gross vehicle weight of 10,000 lbs. or less as defined by the manufacturer as maximum loaded weight the "auto" is designed to carry while it is:

- a. In the charge of an "insured";
- b. Legally parked; and
- c. Unoccupied.

The "loss" must be reported to the police authorities within 24 hours of known damage.

The total amount of the damage to the covered "auto" must exceed the deductible shown in the Declarations.

This provision does not apply to any "loss" if the covered "auto" is in the charge of any person or organization engaged in the automobile business.

17. TWO OR MORE DEDUCTIBLES

Under SECTION III PHYSICAL DAMAGE COVERAGE, if two or more company policies or coverage forms apply to the same accident, the following applies to paragraph D. Deductible:

- a. If the applicable Business Auto deductible is the smaller (or smallest) deductible it will be waived; or
- b. If the applicable Business Auto deductible is not the smaller (or smallest) deductible it will be reduced by the amount of the smaller (or smallest) deductible; or
- c. If the loss involves two or more Business Auto coverage forms or policies the smaller (or smallest) deductible will be waived.

For the purpose of this endorsement company means any company that is part of the Liberty Mutual Group.

SECTION IV - BUSINESS AUTO CONDITIONS is amended as follows:

18. UNINTENTIONAL FAILURE TO DISCLOSE HAZARDS

SECTION IV- BUSINESS AUTO CONDITIONS, Paragraph B.2. is amended by adding the following:

If you unintentionally fail to disclose any hazards, exposures or material facts existing as of the inception date or renewal date of the Business Auto Coverage Form, the coverage afforded by this policy will not be prejudiced.

However, you must report the undisclosed hazard of exposure as soon as practicable after its discovery, and we have the right to collect additional premium for any such hazard or exposure.

19. AMENDED DUTIES IN THE EVENT OF ACCIDENT, CLAIM, SUIT, OR LOSS

SECTION IV - BUSINESS AUTO CONDITIONS, paragraph A.2.a. is replaced in its entirety by the following:

- a. In the event of "accident", claim, "suit" or "loss", you must promptly notify us when it is known to:
 1. You, if you are an individual;
 2. A partner, if you are a partnership;
 3. Member, if you are a limited liability company;
 4. An executive officer or the "employee" designated by the Named Insured to give such notice, if you are a corporation.

To the extent possible, notice to us should include:

- (1) How, when and where the "accident" or "loss" took place;
- (2) The "insureds" name and address; and
- (3) The names and addresses of any injured persons and witnesses.

20. WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

SECTION IV - BUSINESS AUTO CONDITIONS, paragraph A.5., Transfer of Rights of Recovery Against Others to Us, is amended by the addition of the following:

If the person or organization has waived those rights before an "accident" or "loss", our rights are waived also.

21. HIRED AUTO COVERAGE TERRITORY

SECTION IV - BUSINESS AUTO CONDITIONS, paragraph B.7., Policy Period, Coverage Territory, is amended by the addition of the following:

- f. For "autos" hired 30 days or less, the coverage territory is anywhere in the world, provided that the insured's responsibility to pay for damages is determined in a "suit", on the merits, in the United States, the territories and possessions of the United States of America, Puerto Rico or Canada or in a settlement we agree to.

This extension of coverage does not apply to an "auto" hired, leased, rented or borrowed with a driver.

SECTION V - DEFINITIONS is amended as follows:

22. BODILY INJURY REDEFINED

Under SECTION V - DEFINITIONS, definition C. is replaced by the following:

"Bodily injury" means physical injury, sickness or disease sustained by a person, including mental anguish, mental injury, shock, fright or death resulting from any of these at any time.

COMMON POLICY CONDITIONS

23. EXTENDED CANCELLATION CONDITION

COMMON POLICY CONDITIONS, paragraph A. - CANCELLATION condition applies except as follows:

If we cancel for any reason other than nonpayment of premium, we will mail to the first Named Insured written notice of cancellation at least 60 days before the effective date of cancellation. This provision does not apply in those states which require more than 60 days prior notice of cancellation.

I C G
Integrated Consulting Group

September 16, 2020

City of Huntington Beach
2000 Main Street
Huntington Beach, CA 92648

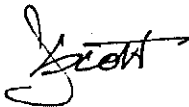
Subject: ICG Workers Compensation

Please note that ICG, Inc. is a Closed Corporation entity, which means that all current corporate officers also hold stockownership. In the state of California, under corporate law, officers that hold stock ownership may elect to exclude themselves from the California mandated workers compensation coverage.

Our corporate officers are the only permanent employees of the company and therefore, based on the above, the corporate officers decline to have worker's compensation.

If you should have any questions or need additional information, please feel free to call or email me at jscott@icg-inc.org or 909.203.7995 ext. 102.

Sincerely,



Jeffrey Scott
Principal, President

PROFESSIONAL SERVICES CONTRACT BETWEEN
THE CITY OF HUNTINGTON BEACH AND
INTEGRATED CONSULTING GROUP, INC.
FOR
AS-NEEDED PROFESSIONAL DESIGN/LANDSCAPE
ARCHITECTURAL SERVICES

THIS AGREEMENT ("Agreement") is made and entered into by and between the City of Huntington Beach, a municipal corporation of the State of California, hereinafter referred to as "CITY," and Integrated Consulting Group, a California corporation, hereinafter referred to as "CONSULTANT."

WHEREAS, CITY desires to engage the services of a consultant to provide as-needed professional design/landscape architectural services; and

Pursuant to documentation on file in the office of the City Clerk, the provisions of the Huntington Beach Municipal Code, Chapter 3.03, relating to procurement of professional service contracts have been complied with; and

CONSULTANT has been selected to perform these services,

NOW, THEREFORE, it is agreed by CITY and CONSULTANT as follows:

1. SCOPE OF SERVICES

CONSULTANT shall provide all services as described in **Exhibit "A,"** which is attached hereto and incorporated into this Agreement by this reference. These services shall sometimes hereinafter be referred to as the "PROJECT."

CONSULTANT hereby designates Jeffrey Scott, who shall represent it and be its sole contact and agent in all consultations with CITY during the performance of this Agreement.

2. CITY STAFF ASSISTANCE

CITY shall assign a staff coordinator to work directly with CONSULTANT in the performance of this Agreement.

3. TERM; TIME OF PERFORMANCE

Time is of the essence of this Agreement. The services of CONSULTANT are to commence on November 20th, 2017 (the "Commencement Date"). This Agreement shall automatically terminate three (3) years from the Commencement Date, unless extended or sooner terminated as provided herein. All tasks specified in **Exhibit "A"** shall be completed no later than three (3) years from the Commencement Date. The time for performance of the tasks identified in **Exhibit "A"** are generally to be shown in **Exhibit "A."** This schedule may be amended to benefit the PROJECT if mutually agreed to in writing by CITY and CONSULTANT.

In the event the Commencement Date precedes the Effective Date, CONSULTANT shall be bound by all terms and conditions as provided herein.

4. COMPENSATION

In consideration of the performance of the services described herein, CITY agrees to pay CONSULTANT on a time and materials basis at the rates specified in **Exhibit "B,"** which is attached hereto and incorporated by reference into this Agreement, a fee, including all costs and expenses, not to exceed Five Hundred Thousand Dollars (\$500,000.00).

5. EXTRA WORK

In the event CITY requires additional services not included in **Exhibit "A"** or changes in the scope of services described in **Exhibit "A,"** CONSULTANT will undertake such work only after receiving written authorization from CITY. Additional compensation for such extra work shall be allowed only if the prior written approval of CITY is obtained.

6. METHOD OF PAYMENT

CONSULTANT shall be paid pursuant to the terms of **Exhibit "B."**

7. DISPOSITION OF PLANS, ESTIMATES AND OTHER DOCUMENTS

CONSULTANT agrees that title to all materials prepared hereunder, including, without limitation, all original drawings, designs, reports, both field and office notices, calculations, computer code, language, data or programs, maps, memoranda, letters and other documents, shall belong to CITY, and CONSULTANT shall turn these materials over to CITY upon expiration or termination of this Agreement or upon PROJECT completion, whichever shall occur first. These materials may be used by CITY as it sees fit.

8. HOLD HARMLESS

CONSULTANT hereby agrees to protect, defend, indemnify and hold harmless CITY, its officers, elected or appointed officials, employees, agents and volunteers from and against any and all claims, damages, losses, expenses, judgments, demands and defense costs (including, without limitation, costs and fees of litigation of every nature or liability of any kind or nature) arising out of or in connection with CONSULTANT's (or CONSULTANT's subcontractors, if any) negligent (or alleged negligent) performance of this Agreement or its failure to comply with any of its obligations contained in this Agreement by CONSULTANT, its officers, agents or employees except such loss or damage which was caused by the sole negligence or willful misconduct of CITY. CONSULTANT will conduct all defense at its sole cost and expense and CITY shall approve selection of CONSULTANT's counsel. This indemnity shall apply to all claims and liability regardless of whether any insurance policies are applicable. The policy limits do not act as limitation upon the amount of indemnification to be provided by CONSULTANT.

9. PROFESSIONAL LIABILITY INSURANCE

CONSULTANT shall obtain and furnish to CITY a professional liability insurance policy covering the work performed by it hereunder. This policy shall provide coverage for CONSULTANT's professional liability in an amount not less than One Million Dollars

(\$1,000,000.00) per occurrence and in the aggregate. The above-mentioned insurance shall not contain a self-insured retention without the express written consent of CITY; however an insurance policy "deductible" of Ten Thousand Dollars (\$10,000.00) or less is permitted. A claims-made policy shall be acceptable if the policy further provides that:

- A. The policy retroactive date coincides with or precedes the initiation of the scope of work (including subsequent policies purchased as renewals or replacements).
- B. CONSULTANT shall notify CITY of circumstances or incidents that might give rise to future claims.

CONSULTANT will make every effort to maintain similar insurance during the required extended period of coverage following PROJECT completion. If insurance is terminated for any reason, CONSULTANT agrees to purchase an extended reporting provision of at least two (2) years to report claims arising from work performed in connection with this Agreement.

If CONSULTANT fails or refuses to produce or maintain the insurance required by this section or fails or refuses to furnish the CITY with required proof that insurance has been procured and is in force and paid for, the CITY shall have the right, at the CITY's election, to forthwith terminate this Agreement. Such termination shall not effect Consultant's right to be paid for its time and materials expended prior to notification of termination. CONSULTANT waives the right to receive compensation and agrees to indemnify the CITY for any work performed prior to approval of insurance by the CITY.

10. CERTIFICATE OF INSURANCE

Prior to commencing performance of the work hereunder, CONSULTANT shall furnish to CITY a certificate of insurance subject to approval of the City Attorney evidencing the foregoing insurance coverage as required by this Agreement; the certificate shall:

- A. provide the name and policy number of each carrier and policy;
- B. state that the policy is currently in force; and
- C. shall promise that such policy shall not be suspended, voided or canceled by either party, reduced in coverage or in limits except after thirty (30) days' prior written notice; however, ten (10) days' prior written notice in the event of cancellation for nonpayment of premium.

CONSULTANT shall maintain the foregoing insurance coverage in force until the work under this Agreement is fully completed and accepted by CITY.

The requirement for carrying the foregoing insurance coverage shall not derogate from CONSULTANT's defense, hold harmless and indemnification obligations as set forth in this Agreement. CITY or its representative shall at all times have the right to demand the original or a copy of the policy of insurance. CONSULTANT shall pay, in a prompt and timely manner, the premiums on the insurance hereinabove required.

11. INDEPENDENT CONTRACTOR

CONSULTANT is, and shall be, acting at all times in the performance of this Agreement as an independent contractor herein and not as an employee of CITY. CONSULTANT shall secure at its own cost and expense, and be responsible for any and all payment of all taxes, social security, state disability insurance compensation, unemployment compensation and other payroll deductions for CONSULTANT and its officers, agents and employees and all business licenses, if any, in connection with the PROJECT and/or the services to be performed hereunder.

12. TERMINATION OF AGREEMENT

All work required hereunder shall be performed in a good and workmanlike manner. CITY may terminate CONSULTANT's services hereunder at any time with or without cause, and whether or not the PROJECT is fully complete. Any termination of this Agreement by CITY shall

be made in writing, notice of which shall be delivered to CONSULTANT as provided herein. In the event of termination, all finished and unfinished documents, exhibits, report, and evidence shall, at the option of CITY, become its property and shall be promptly delivered to it by CONSULTANT.

13. ASSIGNMENT AND DELEGATION

This Agreement is a personal service contract and the work hereunder shall not be assigned, delegated or subcontracted by CONSULTANT to any other person or entity without the prior express written consent of CITY. If an assignment, delegation or subcontract is approved, all approved assignees, delegates and subconsultants must satisfy the insurance requirements as set forth in Sections 9 and 10 hereinabove.

14. COPYRIGHTS/PATENTS

CITY shall own all rights to any patent or copyright on any work, item or material produced as a result of this Agreement.

15. CITY EMPLOYEES AND OFFICIALS

CONSULTANT shall employ no CITY official nor any regular CITY employee in the work performed pursuant to this Agreement. No officer or employee of CITY shall have any financial interest in this Agreement in violation of the applicable provisions of the California Government Code.

16. NOTICES

Any notices, certificates, or other communications hereunder shall be given either by personal delivery to CONSULTANT's agent (as designated in Section 1 hereinabove) or to CITY as the situation shall warrant, or by enclosing the same in a sealed envelope, postage prepaid, and depositing the same in the United States Postal Service, to the addresses specified below. CITY and CONSULTANT may designate different addresses to which subsequent notices, certificates or

other communications will be sent by notifying the other party via personal delivery, a reputable overnight carrier or U. S. certified mail-return receipt requested:

TO CITY:

City of Huntington Beach
ATTN: Community Services Director
2000 Main Street
Huntington Beach, CA 92648

TO CONSULTANT:

Integrated Consulting Group, Inc.
ATTN: Jeffrey Scott
4195 Chino Hills Parkway, Suite 222
Chino Hills, CA 91709

17. CONSENT

When CITY's consent/approval is required under this Agreement, its consent/approval for one transaction or event shall not be deemed to be a consent/approval to any subsequent occurrence of the same or any other transaction or event.

18. MODIFICATION

No waiver or modification of any language in this Agreement shall be valid unless in writing and duly executed by both parties.

19. SECTION HEADINGS

The titles, captions, section, paragraph and subject headings, and descriptive phrases at the beginning of the various sections in this Agreement are merely descriptive and are included solely for convenience of reference only and are not representative of matters included or excluded from such provisions, and do not interpret, define, limit or describe, or construe the intent of the parties or affect the construction or interpretation of any provision of this Agreement.

20. INTERPRETATION OF THIS AGREEMENT

The language of all parts of this Agreement shall in all cases be construed as a whole, according to its fair meaning, and not strictly for or against any of the parties. If any provision of this Agreement is held by an arbitrator or court of competent jurisdiction to be unenforceable, void, illegal or invalid, such holding shall not invalidate or affect the remaining

covenants and provisions of this Agreement. No covenant or provision shall be deemed dependent upon any other unless so expressly provided here. As used in this Agreement, the masculine or neuter gender and singular or plural number shall be deemed to include the other whenever the context so indicates or requires. Nothing contained herein shall be construed so as to require the commission of any act contrary to law, and wherever there is any conflict between any provision contained herein and any present or future statute, law, ordinance or regulation contrary to which the parties have no right to contract, then the latter shall prevail, and the provision of this Agreement which is hereby affected shall be curtailed and limited only to the extent necessary to bring it within the requirements of the law.

21. DUPLICATE ORIGINAL

The original of this Agreement and one or more copies hereto have been prepared and signed in counterparts as duplicate originals, each of which so executed shall, irrespective of the date of its execution and delivery, be deemed an original. Each duplicate original shall be deemed an original instrument as against any party who has signed it.

22. IMMIGRATION

CONSULTANT shall be responsible for full compliance with the immigration and naturalization laws of the United States and shall, in particular, comply with the provisions of the United States Code regarding employment verification.

23. LEGAL SERVICES SUBCONTRACTING PROHIBITED

CONSULTANT and CITY agree that CITY is not liable for payment of any subcontractor work involving legal services, and that such legal services are expressly outside the scope of services contemplated hereunder. CONSULTANT understands that pursuant to *Huntington Beach City Charter* Section 309, the City Attorney is the exclusive legal counsel for

CITY; and CITY shall not be liable for payment of any legal services expenses incurred by CONSULTANT.

24. ATTORNEY'S FEES

In the event suit is brought by either party to construe, interpret and/or enforce the terms and/or provisions of this Agreement or to secure the performance hereof, each party shall bear its own attorney's fees, such that the prevailing party shall not be entitled to recover its attorney's fees from the nonprevailing party.

25. SURVIVAL

Terms and conditions of this Agreement, which by their sense and context survive the expiration or termination of this Agreement, shall so survive.

26. GOVERNING LAW

This Agreement shall be governed and construed in accordance with the laws of the State of California.

27. SIGNATORIES

Each undersigned represents and warrants that its signature hereinbelow has the power, authority and right to bind their respective parties to each of the terms of this Agreement, and shall indemnify CITY fully for any injuries or damages to CITY in the event that such authority or power is not, in fact, held by the signatory or is withdrawn.

28. ENTIRETY

The parties acknowledge and agree that they are entering into this Agreement freely and voluntarily following extensive arm's length negotiation, and that each has had the opportunity to consult with legal counsel prior to executing this Agreement. The parties also acknowledge and agree that no representations, inducements, promises, agreements or warranties, oral or otherwise, have been made by that party or anyone acting on that party's behalf, which are not embodied in this

Agreement, and that that party has not executed this Agreement in reliance on any representation, inducement, promise, agreement, warranty, fact or circumstance not expressly set forth in this Agreement. This Agreement, and the attached exhibits, contain the entire agreement between the parties respecting the subject matter of this Agreement, and supersede all prior understandings and agreements whether oral or in writing between the parties respecting the subject matter hereof.

29. EFFECTIVE DATE

This Agreement shall be effective on the date of its approval by the City Council.

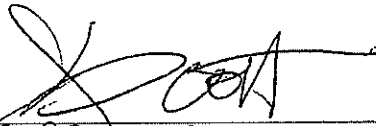
This Agreement shall expire when terminated as provided herein.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by and through their authorized officers.


CONSULTANT,

Integrated Consulting Group, Inc.,
a California corporation

COMPANY NAME

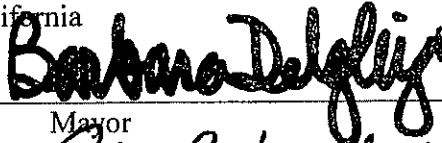

By: 
Jeffrey Scott
print name

ITS: (circle one) Chairman/President/Vice President

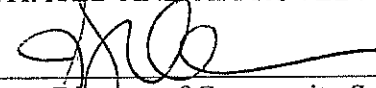
AND
By: 
Rebecca A. Scott
print name

ITS: (circle one) Secretary/Chief Financial Officer/Asst.
Secretary - Treasurer

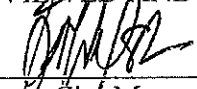
CITY OF HUNTINGTON BEACH, a
municipal corporation of the State of
California


Mayor

City Clerk

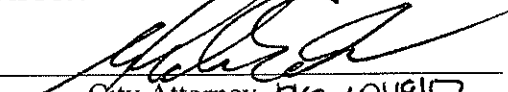

INITIATED AND APPROVED:


Director of Community Services

REVIEWED AND APPROVED:


City Manager

APPROVED AS TO FORM:


City Attorney  10/19/17 mv

I C G
Integrated Consulting Group

November 8, 2017

Mr. David C. Dominguez
Facility, Development & Concession Manager
City of Huntington Beach
Community Services Dept.
2000 Main Street
Huntington Beach, CA 92648

Re: Agreement for Professional Design/Landscape Architecture Services

Dear David,

Please find enclosed our signed contractual agreement for professional design/landscape services between Integrated Consulting Group and the City of Huntington Beach.

We look forward to commencing work once you receive final approval from City Council.

In the meantime, please contact me if you should have any questions at 909.203.7995 or jscott@icg-inc.org.

Kind Regards,



Jeffrey Scott
Principal, President

EXHIBIT A

PROJECT APPROACH

EXHIBIT "A"

The ICG Design Team is particularly well suited and uniquely qualified for undertaking services noted in the RFP.

We offer a team with a strong track record of "covering all bases" while respecting the multifaceted character and needs of the local setting, and maintaining a good working relationship with City staff. We have highlighted a Standard Scope of Services/Approach that will be used on each project. This approach will be the basis of each project and address the requirements of the RFP.

Depending on the project size and scope, ICG would include complete planning, environmental, needs assessment, facility analysis and funding strategies. Upon completion of planning, ICG would provide full architectural, civil, structural, mechanical, electrical, plumbing, and landscape architectural services. In addition, the following Standard Scope of Services would be modified to fit the different types of projects specified in the RFP.

Standard Scope of Services: *(City Staff to modify based on the project)*

I. Programming Phase

1. Create a comprehensive Site Plan in accordance with the California Building Code and Americans with Disabilities Act (ADA) requirements and conform to City of Huntington Beach Design Guidelines and City General Plan, site utilities, facilities and drainage planning. This task could also include facility analysis and funding strategies.
2. Create a Program of Spaces for exterior and interior, including basic information such as sizes, space requirements, workflows, activities and special uses.
3. Facilitate meetings with City staff as needed to develop basic components and planning of site and building program, including City's standard building systems, equipment and materials.
4. Obtain a Geotechnical Report which recommends building foundations and paving design. Review, report and alert City of any issues found. Coordinate structural and civil engineer as related to the design.
5. Obtain Boundary and Topographical Survey for the property. Review, survey and alert City to any issues found. Coordinate with civil engineer for design.
6. Conduct Traffic Impact Analysis (TIA) if required, review TIA report and alert the City of any issues found. Coordinate with civil engineer as related to the design.
7. Attend coordination meetings with City staff and any pertinent external agencies (County, State and Federal) as required to determine and gain approvals from all pertinent entities.
8. Provide a schematic cost estimate and conceptual project schedule.
9. Prepare and submit three (3) sets of site plan program of spaces and adjacencies layout for review and approval.

II. Schematic Design Phase

EXHIBIT "A"

1. Facilitate meetings with City staff to review site and/or building square footage, required utilities, drainage, zoning and traffic needs to develop Schematic Design Documents.
2. Obtain and review applicable City standards and guidelines for design (Design Criteria Manual) and provide design that meets City codes.
3. Attend Pre-Development meeting and address points of clarification regarding the project.
4. Prepare and submit three (3) sets of Schematic Design Documents, Preliminary Specifications, Schematic Cost Estimate and Schedule to the City staff for review and approval (30% plan review). Components to include:
 - a. site plans, paving layouts, traffic circulation
 - b. floor plans, building circulation
 - c. exterior elevations, rendering and color palette
 - d. critical building sections and details
 - e. relevant right of way information such as easements, building set-backs etc.
 - f. location of utilities and sizes
5. After receiving schematic design comments, meet with:
 - a. Planning Department, Building officials and Fire Marshall to review project requirements
 - b. City Engineer to review project drainage
 - c. Public Works to review utilities
6. Respond in writing to all City comments on plans.
7. Coordinate with private utilities and service providers.

III. Design Development Phase

1. Facilitate meetings with City staff to develop Design Development Documents.
2. Prepare and submit three (3) sets of Design Development Documents including Detailed Specifications, Cost Estimate and Schedule to the City staff for review and approval (60% plan review). Components to include:
 - a. site plans, paving layouts, traffic circulation, lighting, signage and utilities
 - b. floor plans, structural, civil, architectural, Water Quality Management Plan (WQMP), Storm Water Pollution Prevention Plan (SWPPP), MEP, fire protection, and landscaping and irrigation
 - c. exterior elevations, rendering and color palette
 - d. building sections and details
 - e. interior elevations, casework and millwork elevations
 - f. drainage study and calculations
 - g. report addressing all City's design criteria and code requirements
3. Respond in writing to all City comments on plans.
4. Coordinate final utility plans.

IV. Construction Documents Phase

EXHIBIT "A"

1. Prepare complete Construction Documents and Specifications and submit three (3) sets to City staff for Code and general review and approval (90% plan review).
2. Attend follow up meetings with Fire Marshall, City Engineer, Planning and Chief Building Official (CBO).
 - a. Obtain City approval and signature of plans.
3. Complete Platting and record Plat.
4. Complete final coordination with private utilities and service providers.
5. Prepare and submit three (3) complete sets of Construction Documents, including 90% written responses, Specifications and Architect's Cost Estimate and Schedule to:
 - a. Projects Department for review and approval (100% plan review)
 - b. Community Development for formal Plan Review for Permit
6. Submit plans to Building and Safety Department of Licensing or Registered Accessibility Specialist (RAS) for accessibility review.
7. Correct plans to reflect issues noted by Review for Permit.
8. Acquire signature of City Engineer.

V. Bid Phase

1. Provide Notice to Bidders (NTB) to the Project Manager. City is responsible for advertising.
2. Reproduce and disseminate bid sets. Two (2) sets hard copy to the City [PM (1), Purchasing (1)] and interested bidders in PDF format.
3. Distribute (including the sale of) plans to interested bidders.
 - a. Keep record of plan holder's list
4. Chair pre-bid meeting and attend the Bid Opening.
5. Respond in writing to questions from bidders and prepare addenda as necessary.
6. Assist with design of Bid Proposal.*
7. Prepare Engineer's Recommendation of Award Letter that includes the following required content:
 - a. Check for math errors and reconcile any mathematical discrepancies
 - b. Review for unbalanced bid items
 - c. Certified Bid Tabulation including Engineer's estimate
 - d. Review of contractor's financial standing and references provided
 - e. Explanation of discrepancies between the Engineer's estimate and bids
 - f. Recommendation to award
 - g. Attend City Council meeting and recommendation for award of Contract for Construction

8. Produce and transmit to selected contractor five (5) sets of project manuals ready for execution with City's Notice of Intent to Award (NOI).

*This is the use of bid strategies to attain lowest possible prices for work, use of alternatives, etc.

VI. Construction Administration Phase

1. Facilitate Pre-Construction meeting and conduct regular *[Insert time intervals]* construction progress meetings.
2. Provide Construction Administration.
 - a. Review, log and approve submittals, shop drawings, Request for Information, etc.
 - b. Review Construction Materials Testing reports
 - c. Review and approve applications for payment
 - d. Coordinate with Construction Manager or Project Manager on all Requests for Change Proposals, Change Orders, etc. including maintaining a log of all such documents
 - e. Provide direction for questions and concerns from the contractor and Construction/Project Manager in resolution of problems
3. Provide Field Services for entire construction period.
 - a. Architect's Construction Administrator to conduct a site visit a minimum of *[Insert Written Number] ([Insert Number])* times per week, including observation of structural concrete placement, underground piping installation and inspections, mechanical/electrical/plumbing cover-up, masonry installation, ceiling cover-ups, etc.
 - b. Provide site visit report to Project Manager *[Insert Time Interval]*
4. Conduct Substantial Completion Inspection, coordinate with Construction Manager/Project Manager to create punch list, substantiate that items noted are completed, issue Substantial Completion Certificate.

VII. Project Close Out

1. Provide Warranty Administration Services during the entire Warranty Period. Architect to issue Warranty Reports and review items after the Contractor has notified the City that these items are complete.
2. Provide support services as needed during the project close out process.
3. Obtain and review close out submittal from the contractor for completeness before transmitting to the City which include but are not limited to:
 - a. Contractor's red lines and as-built notes
 - b. Warranty information
 - c. Material Safety Data Sheet (MSDS)
 - d. Operating Manuals
 - e. Start up and testing reports
 - f. As-Built record drawings (in hard copy and digital format)
4. Issue Final Completion and Acceptance letter to the City recommending acceptance.

EXHIBIT B

2017 HOURLY RATES

ICG	
Principal.....	\$150.00
Project Manager.....	\$120.00
Planner/Architect/Landscape Architect.....	\$110.00
Associate Planner/Architect/Landscape Architect.....	\$100.00
Assistant Planner/Architect/Landscape Architect.....	\$90.00
AutoCAD Graphics Technician.....	\$90.00
Clerical.....	\$55.00
Phil Martin & Associates (Environmental)	\$175.00
Casey O'Callaghan Golf Course Designs	\$175.00
PBLA	
Principal.....	\$120.00
Project Manager.....	\$110.00
Engineer/Surveyor	\$110.00
AutoCAD Draftsman	\$80.00
Survey 2-Man Crew	\$185.00
Survey 1-Man Crew	\$125.00
Clerical.....	\$70.00
Design West	
Principal Engineering.....	\$180.00
Mechanical & Plumbing Engineering	
Senior Engineer, Mechanical.....	\$160.00
Mechanical Project Manager	\$125.00
Mechanical Designer	\$95.00
Mechanical CAD Draftsperson	\$75.00
ISE – Innovative Structural Engineers	
Owner/Principal Engineer.....	\$215.00
Project Engineer	\$185.00
Design Engineer.....	\$155.00
Drafter:.....	\$100.00
Clerical.....	\$60.00
Drive Time	\$80.00
JCA (Electrical)	
Project Engineer/Manager.....	\$200.00
Designer	\$160.00
Drafting/CAD	\$145.00
Clerical/Delivery/Accounting	\$130.00

REIMBURSABLE COSTS

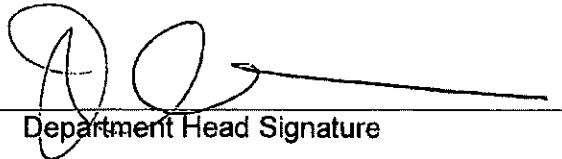
Printing and Materials.....	Cost + 10%
Express Mail/Courier/Next Day Service	Cost + 10%
In-House Plotting of Large Format Plans:	
24" x 36" Sheet	\$7.00/Sheet
24" x 42" Sheet	\$7.75/Sheet
30" x 42" Sheet	\$8.50/Sheet
36" x 48" Sheet	\$9.25/Sheet

EXHIBIT C



INSURANCE AND INDEMNIFICATION WAIVER MODIFICATION REQUEST

1. Requested by: David Dominguez, Facilities & Development Mgr., Comm. Services
2. Date: 10/24/17
3. Name of contractor/permittee: ICG (Integrated Consulting Group).
4. Description of work to be performed: "As needed" landscape architectural services
5. Value and length of contract: Not to exceed \$500,000; 3 Years
6. Waiver/modification request: Additional Insured Endorsement
7. Reason for request and why it should be granted: Not required for architectural services
8. Identify the risks to the City in approving this waiver/modification: N/A


Department Head Signature

10/30/17

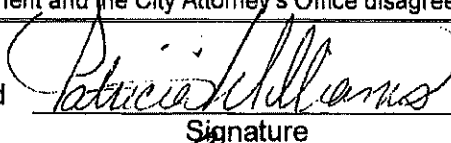
Date:

APPROVALS

Approvals must be obtained in the order listed on this form. Two approvals are required for a request to be granted. Approval from the City Administrator's Office is only required if Risk Management and the City Attorney's Office disagree.

1. **Risk Management**

☒ Approved ☐ Denied


Signature

10/30/17
Date

2. **City Attorney's Office**

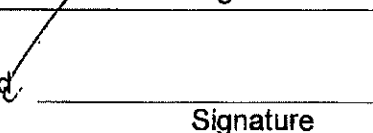
☒ Approved ☐ Denied


Signature

Date

3. **City Manager's Office**

☐ Approved ☐ Denied


Signature

Date

If approved, the completed waiver/modification request is to be submitted to the City Attorney's Office along with the contract for approval. Once the contract has been approved, this form is to be filed with the Risk Management Division of Human Resources



ICGINC0-01

IRMAJ

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/24/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 0252636

United Agencies
P.O. Box 7488
La Verne, CA 91750-7488

CONTACT NAME: Gloria Schroeder, CISR

PHONE (A/C, No, Ext): 7922

FAX (A/C, No): (909) 593-5477

E-MAIL ADDRESS: gschroeder@hardyirm.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: The Ohio Casualty Insurance Company

24074

INSURER B: American Fire and Casualty Company

24066

INSURER C: Arch Insurance Company

11150

INSURER D:

INSURER E:

INSURER F:

INSURED

ICG Inc.
5528 Pine Ave
Chino Hills, CA 91709

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		BKO55890416 APPROVED AS TO FORM By: <i>[Signature]</i> MICHAEL E. GATES CITY ATTORNEY CITY OF HUNTINGTON BEACH	12/14/2016	12/14/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$	X		BAA55890416	12/14/2016	12/14/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ EACH OCCURRENCE \$ AGGREGATE \$
	WORKER'S COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
C	Professional E&O			PAAEP0013001	12/13/2016	12/13/2017	Each Claim 1,000,000
C	Professional E&O			PAAEP0013001	12/13/2016	12/13/2017	Aggregate 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The Professional Liability Retroactive date is 12/13/13. The Self-Insured Retention is \$5,000.

City of Huntington Beach, its officers, elected or appointed officials, employees, agents and volunteers are named Additional insured per forms CG2010 (04-13) and CG2037 (04-13) with Primary/Non-Contributory wording, and form CA 2048 to follow by carrier.

CERTIFICATE HOLDER

CANCELLATION

City of Huntington Beach
2000 Main Street
Huntington Beach, CA 92648

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

[Signature]

ACORD 25 (2016/03)

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I C G
Integrated Consulting Group

July 6, 2017

Mr. Jim Slobojan, Finance Manager - Fiscal Services
City of Huntington Beach
Finance Department
2000 Main Street
Huntington Beach, CA 92648

**Subject: Proposal for Professional Design/Landscape Architectural Services
Insurance Requirements**

Dear Mr. Slobojan,


We have reviewed the Standard Form of Agreement and Insurance requirements as listed in the RFP for Professional Design/Landscape Architectural Services for the City of Huntington Beach. Following this letter is our Certificate of Insurance which verifies ICG's compliance.

Please note that ICG, Inc. is a Closed Corporation entity, which means that all current corporate officers also hold stockownership. In the state of California, under corporate law, officers that hold stock ownership may elect to exclude themselves from the California mandated workers compensation coverage.

Our corporate officers are the only permanent employees of the company and therefore, based on the above, the corporate officers decline to have worker's compensation.

If you should have any questions or need additional information, please feel free to call or email me at jscott@icg-inc.org or 909.203.7995 ext. 102.

Sincerely,



Jeffrey Scott
Principal, President

4195 Chino Hills Pkwy, Suite 222 Chino Hills, California 91709
909.203-7995

ATTACHMENT #3

Prospective Bidders for Project Landscape Architectural Services-Community Services (2017-0601B)
 Issued on 06/01/2017
 Bid Due on July 6, 2017 4:00 PM (Pacific)
 Exported on 10/09/2017

Company Name	Address	City	State	ZipCode	Contact Name
AGC Plan Room	4355 Ruffin Road, Suite 013	San Diego	CA	92123	Jessica
Alta Planning + Design	617 W 7th St Ste 505	Los Angeles	CA	90017	Brett Hondorp
Aquatic Design Group	2226 Faraday Avenue	Carlsbad	CA	92008	Scott Palmer
BMLA, Inc.	310 N Joy St	Corona	CA	92879	Michelle Volonte
CASC Engineering and Consulting	1470 E. Cooley Drive	Colton	CA	92324	Amy Amavizca
Coastal SAGE Landscape Architecture	936 Bluejack Rd, Studio 102	Encinitas	CA	92024	Joy Lyndes
Community Works Design Group	4649 Brockton Avenue	Riverside	CA	92506	Scott Rice
ConstructConnect	3825 Edwards Road, Suite 800	Cincinnati	OH	45209	Cheryl Sullivan
Construction Bid Source	6265 HWY 9	Felton	CA	95018	Dan
David Evans and Associates, Inc.	4200 Concourses, Suite 200	Ontario	CA	91764	Maria Marzoeke
David Volz Design Landscape Architects, Inc.	151 Kalmus Drive, M8	Costa Mesa	CA	92626	DVD
Dougherty + Dougherty Architects, LLP	3194 D Airport Loop Drive	Costa Mesa	CA	92626	Melissa Mickle
envirobidnet.com	24123 Peachland	Port Charlotte	FL	33954	John Falcone
Estrada Land Planning, Inc.	225 Broadway, Suite 1160	San Diego	CA	92101	Vicki Estrada
Firma Design Group	418 B St. Third Floor	Santa Rosa	CA	95401	Ric Hendricks
FORMA Design, Inc.	3050 Pullman Street	Costa Mesa	CA	92626	Carol MacFarlane
HAI Hirsch & Associates, Inc.	2221 E. Winston Road, Suite A	Anaheim	CA	92806	Chuck Foley
Hermann Design Group	77899 Wolf Road, Suite 102	Palm Desert	CA	92211	Chris Hermann
ICG, Inc.	4195 Chino Hills Pkwy., #222	Chino Hills	CA	91709	Jeff Scott
IMS	945 Hornblend Street, Suite G	San Diego	CA	92109	SoCA RM
Infrastructure Engineers	3060 Saturn Street	Brea	CA	92821	Cheryl Brown
Integrated Benefit Services	10620 Southern Highlands Pkwy, #110-416	Las Vegas	NV	89141	Cynthia Adams
KTU+A	3916 Normal Street	San Diego	CA	92103	Sharon Singleton
Land Images	6605 Hollywood Blvd, Ste 210	Los Angeles	CA	90028	Scott Van Sooy
Little Diversified Architectural Consulting, Inc.	1300 Dove Street, Suite 100	Newport Beach	CA	92660	Michael Ledbetter
Lynn Capouya, Inc.	17992 Mitchell South, Suite 110	Irvine	CA	92614	Lynn Capouya
MCE Corporation	6515 Trinity Ct	Dublin	CA	94568	Jeff Core
Megt Architerra	445 Santa Ana Ave	Newport Beach	CA	92663	marjanehahkhami
Merrill Morris Partners	249 Front Street	San Francisco	CA	94111	Sharon Morris
Metropolitan research and economics	1831 Stanford, 117	Santa Monica	CA	90404	David Bergman
Michael Baker International, Inc.	9755 Clairemont Mesa Blvd.	San Diego	CA	92124	Debi Bright
MIG	800 Hearst Avenue	Berkeley	CA	94710	Serena Sidmore
Monica Simpson A Landscape Architect Corp.	305 N Coast Hwy, Ste T	Laguna Beach	CA	92651	Monica Simpson
NUVIS	3151 Airway Avenue suite J3	Costa Mesa	CA	92626	Alicia Taylor
Onvia	509 Olive Way	Seattle	WA	98101	Source Managemer
Owen Group, Inc.	811 Wilshire Boulevard, Suite 1050	Los Angeles	CA	90017	Laura Franco
PlaceWorks	3 MacArthur Place, Suite 1100	Santa Ana	CA	92707	Pamela Fahy
Prime Vendor Inc.	4622 Cedar Avenue	Wilmington	NC	28403	Bid Clerk
Reliable Supply, Inc.	PO Box 40444	Grand Junction	CO	81504	Lovely Banquil

Prospective Bidders for Project Landscape Architectural Services-Community Services (2017-06018)
 Issued on 06/01/2017
 Bid Due on July 6, 2017 4:00 PM (Pacific)
 Exported on 10/09/2017

Company Name	Address	City	State	ZipCode	Contact Name
Rios Clementi Hale Studios, Inc.	639 N Larchmont Blvd, Ste 100	Los Angeles	CA	90004	Katie Driscoll
RJM Design Group, Inc.	31591 Camino Capistrano	San Juan Capistrano	CA	92675	Kristen Schnell
RMA International	315 3rd Street, Suite N	Huntington Beach	CA	92648	Robert McMahon
RRM Design Group	3765 S. Higuera Suite 102	San Luis Obispo	CA	93401	Annie Wessels
Schmidt Design Group, Inc.	1111 6th Avenue, Suite 500	San Diego	CA	92101	Richie Yu
SHA, Inc.	480 N. Indian Hill Blvd., Suite 1D	Claremont	CA	91711	ScottHorsley
Simply Social	5636 25th Street	Sacramento	CA	95822	Trish Porter
Spurlock Landscape Architects	2122 Hancock Street	San Diego	CA	92110	Emily Dowgiallo
The Blue Book	800 East Main Street	Jefferson Valley	NY	10535	TJ Downey
Troller Mayer Associates, Inc.	1403 Kenneth Road, Suite B	Glendale	CA	91201-1421	John Massoud
V2C Group Inc	3410 La Sierra Avenue	Riverside	CA	92503	Anthony Mendoza
Willdan Engineering	2401 E Katella Avenue, Suite 450	Anaheim	CA	92806	Tlryn Keller

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Prospective Bidders for Project Landscape Architectural Services-Community Services (2017-06018)
 Issued on 06/01/2017
 Bid Due on July 6, 2017 4:00 PM (Pacific)
 Exported on 10/09/2017

Company Name	Fax	Email	Bidder Status	Non plar
AGC Plan Room		planroom@agcsd.org	Non-Bidder, receive communications	
Alta Planning + Design		californiabids@altaplanning.com	Bidder	
Aquatic Design Group		spalmer@aquaticdesigngroup.com	Bidder	
BMLA, Inc.		michelle@bmla.net	Bidder	
CASC Engineering and Consulting	909-783-0108	aamavizca@cascinc.com	Bidder	
Coastal SAGE Landscape Architecture		jlyndes@coastal-sage.com	Bidder	
Community Works Design Group		scott@comworksdg.com	Bidder	
ConstructConnect	866-570-8187	content@constructconnect.com	Bidder	
Construction Bid Source		dgibson@constructionbidsource.com	Bidder	
David Evans and Associates, Inc.		mlm@deainc.com	Non-Bidder, receive communications	
David Volz Design Landscape Architects, Inc.		marketing@dvolzdesign.com	Bidder	
Dougherty + Dougherty Architects, LLP		melissam@ddarchitects.com	Bidder	
envirobidnet.com		sayres628@gmail.com	Bidder	
Estrada Land Planning, Inc.		lfoland@estradalandplan.com	Bidder	
Firma Design Group		ric@firmadesigngroup.com	Bidder	
FORMA Design, Inc.	714-673-6299	info@formacompanies.com	Bidder	
HAI Hirsch & Associates, Inc.		chuck@hailandarch.com	Bidder	
Hermann Design Group		chris@hdg-inc.com	Bidder	
ICG, Inc.	909-203-7995	jscott@icg-inc.org	Bidder	
IMS		ca3@imsinfo.com	Bidder	
Infrastructure Engineers		cbrown@infrastructure-engineers.com	Bidder	
Integrated Benefit Services	702-897-2124	cadams@integratedbenefitservices.com	Bidder	
KTU+A		sharon@ktua.com	Bidder	
Land Images		svansoooy@landimages.net	Bidder	
Little Diversified Architectural Consulting, Inc.	949-698-1433	michael.ledbetter@littleonline.com	Bidder	
Lynn Capouya, Inc.	949-756-1635	lynn@lcapouya.com	Bidder	
MCE Corporation		jcore@mce-corp.com	Bidder	
Megt Archterra		megtarc@gmail.com	Bidder	
Merrill Morris Partners		smorris@merrill-morris.com	Bidder	
Metropolitan research and economics		david.bergman@mrpluse.com	Bidder	
Michael Baker International, Inc.	858-614-5001	leads@mbakerintl.com	Bidder	
MIG	510-845-8750	marketing.mig@gmail.com	Bidder	
Monica Simpson A Landscape Architect Corp.		msimpsonasia@aol.com	Bidder	
NUVIS		ataylor@nuvis.net	Bidder	
Onvia		sourcegmt@onvia.net	Bidder	
Owen Group, Inc.	213-873-4790	lfranco@owengroup.com	Bidder	
PlaceWorks	714-966-9221	pfahy@placeworks.com	Bidder	
Prime Vendor Inc.	800-746-8307	shanti@prime-vendor.com	Bidder	
Reliable Supply, Inc.		lovely@reliable-supply.com	Bidder	

Prospective Bidders for Project Landscape Architectural Services-Community Services (2017-0601B)
 Issued on 06/01/2017
 Bid Due on July 6, 2017 4:00 PM (Pacific)
 Exported on 10/09/2017

Company Name	Fax	Email	Bidder Status	Non
Rios Clementi Hale Studios, Inc.		kdriscoll@rchstudios.com	Bidder	
RJM Design Group, Inc.	949-493-2690	kristen@rjmdesigngroup.com	Bidder	
RMA International		rmalandscape@gmail.com	Bidder	
RRM Design Group	805-543-4609	info@rrmdesign.com	Bidder	
Schmidt Design Group, Inc.	619-236-8792	ryu@schmidt-design.com	Bidder	
SHA, Inc.	909-833-7890	shorsley@sha-design.com	Bidder	
Simply Social		trishporter@simplysocialsacramento.com	Non-Bidder, receive communications	sub
Spurlock Landscape Architects		edowgiallo@spurlock-land.com	Bidder	
The Blue Book		tdowney@thebluebook.com	Non-Bidder, no communications	plar
Troller Mayer Associates, Inc.		jmassoud@trollermayer.com	Bidder	
V2C Group Inc		visions_v2c@yahoo.com	Bidder	
Willdan Engineering	714-978-8299	rfps@willdan.com	Bidder	

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City of Huntington Beach

2000 Main Street ♦ Huntington Beach, CA 92648

(714) 536-5227 ♦ www.huntingtonbeachca.gov

Office of the City Clerk

Robin Estanislau, City Clerk

November 30, 2017

Jeffery Scott
Integrated Consulting Group, Inc.
4195 Chino Hills Parkway, Suite 222
Chino Hills, CA 91709

Dear Mr. Scott:

Enclosed is a copy of the fully executed "Professional Services Contract Between the City of Huntington Beach and Integrated Consulting Group, Inc. for Professional Design/Landscape Architectural Services."

Sincerely,

Robin Estanislau, CMC
City Clerk

RE:ds

Enclosure