



CITY OF HUNTINGTON BEACH

City Council Interoffice Communication

To: Honorable City Council Members
From: Lyn Semeta, Mayor 
Date: September 21, 2020
Subject: **COUNCIL REPORT/APPOINTMENT OF A VOTING DELEGATE & ALTERNATE TO THE LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE AND EXPO**

The Annual Conference for the League of California Cities is scheduled to be held virtually on October 7 – 9, 2020.

An important part of the Annual Conference is the Annual Business Meeting (during *General Assembly*), on Friday, October 9. At this meeting, the League membership will consider and take action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, the City Council must designate a voting delegate. The city may also appoint up to two alternate voting delegates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity. The League has requested that we send them an official notification of the names of the city's delegate and alternate(s) no later than Wednesday, September 30.

In the past, the Mayor serves as the voting delegate to represent the City and Council Members serve as alternates. Therefore, I will serve as the voting delegate and Council Member Kim Carr will serve as the alternate.

MOTION:

Appoint Mayor Lyn Semeta to serve as the voting delegate and City Council Member Kim Carr as alternate, to represent the City of Huntington Beach at the 2020 League of California Cities Annual Conference & Expo. The General Assembly will be held virtually on Friday, October 9, 2020.

xc: Oliver Chi, City Manager
Travis Hopkins, Assistant City Manager
Robin Estanislau, City Clerk



CITY: _____

**2020 ANNUAL CONFERENCE
VOTING DELEGATE/ALTERNATE FORM**

Please complete this form and return it to the League office by Wednesday, September 30, 2020. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.

In order to vote at the Annual Business Meeting (General Assembly), voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

Please note: Voting delegates and alternates will be seated in a separate area at the Annual Business Meeting. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the Voting Delegate Desk.

1. VOTING DELEGATE

Name: _____

Title: _____

2. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

3. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

PLEASE ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES.

OR

ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).

Name: _____

Email _____

Mayor or City Clerk _____
(circle one) (signature)

Date _____ Phone _____

Please complete and return by Wednesday, September 30, 2020

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