



MINUTES

CITY OF HUNTINGTON BEACH CITIZENS INFRASTRUCTURE ADVISORY BOARD APRIL 25, 2019

**Call to Order/
Pledge of Allegiance:** The meeting was called to order at 5:00 P.M. by Public Works Director Travis Hopkins who led Board Members and the staff in the Pledge of Allegiance to the Flag.

Board Members Present: Buchoz, Cameron, Elliott, and Shibel, were in attendance.

Board Members Absent: Schlosser, Thienes

Staff Present: Travis Hopkins, Director of Public Works
Ken Dills, Project Manager
Dahle Bulosan, Finance Manager
Sarah Whitecotton, Account Technician II

Travis Hopkins introduced staff members.

PUBLIC COMMENTS

None.

MINUTES (19-515)

Motion by Board Member Cameron, seconded by Board Member Buchoz to approve the minutes of February 28, 2019, with replacement of Huntington Street for Newland Street in regards to the location of the AES plant.

VOTE:	The motion carried.
AYES:	4
NOES:	0
ABSENT:	2 (Schlosser, Thienes)
ABSTENTIONS:	0

INFORMATIONAL ITEM (19-513)

Review of Infrastructure Calculation for 2019- Project Manager Ken Dills and Finance Manager Dahle Bulosan presented the General Fund Infrastructure Expenditure calculation.

Ken Dills reviewed Charter 617, explaining the 5-year rolling average of 15% for Infrastructure expenditures. He presented a projected \$231 million as general fund budgeted revenue, with 15% of that coming to \$35.6 million for the 2019/20 fiscal year. He also made it clear that other funds are spent on infrastructure, however, the purpose of the CIAB is to ensure that a minimum 15% of General Funds are expended.

Finance Manager Dahle Bulosan presented information including calculation and methodology. (See Attached). As calculated, the rolling 5-year average Infrastructure Calculation for fiscal year 2019/20 is 15.8%.

MEMBER COMMENTS

Discussion of the downtown street lighting project included the age of wiring and the necessity to upgrade the equipment for safety reasons as well. Also, not all streetlights are owned by City and no dedicated budget for new installation of streetlights at this time. Review of how CIP projects are approved each fiscal year was covered by Travis Hopkins. Condition of Edison Community Center was discussed. Vice Chairperson Buchoz also asked about the Homeless shelter funding and Zone 1 paving warranty. She was advised by Travis Hopkins that the homeless shelter project had been tabled by Council for the time being and that there is a one year warranty for the paving and any issues will be taken care of. Police Department building and blufftop railing upgrades discussed. Neighborhood cleanup projects are recommended by Vice Chairperson Buchoz. Vice Chairperson Buchoz inquired as to how house numbers get painted onto curbs. The curb number painting program was review and Sarah committed to sending contact information for Canning Hunger to Chairperson Buchoz. Board member Elliott commended City painting crew for their efficiency.

ADJOURNMENT

The meeting adjourned at 5:48 p.m.

Infrastructure Calculation FY 2015/16 to FY 2019/20

as of 4/5/2019

in thousands	Actuals FY 15/16	Actuals FY 16/17	Actuals FY 17/18	Projected FY 18/19	Proposed Budget FY 19/20	2015-2020 Total 5 Yrs	2015-2020 Avg 5 Yrs	15% of Revenue
REVENUES								
Total General Fund Revenues Subject to Calc	\$ 223,567	\$ 217,900	\$ 184,916	\$ 226,322	\$ 231,134	\$ 1,083,839	\$ 216,768	\$ 32,515
EXPENDITURES								
Public Works	\$ 18,935	\$ 19,446	\$ 16,838	\$ 22,044	\$ 23,118	\$ 100,381	\$ 20,076	
Community Services	2,366	2,480	584	703	732	6,866	1,373	
Library Facility Maintenance	276	295	225	299	318	1,413	283	
Fire Oil Well Maintenance	297	235	232	281	278	1,322	264	
General Fund Capital Projects	2,606	4,800	1,452	171	-	9,029	1,806	
General Fund Infrastructure Debt	6,356	5,200	4,868	5,397	4,361	26,182	5,236	
Police Facility Debt Service	-	-	-	-	950	950	190	
Transfers to Infrastructure Fund	-	-	4,322	3,008	3,000	10,330	2,066	
Central Park Improvements	-	500	200	-	-	700	140	
Police Facility Enhancements	-	-	2,000	-	-	2,000	400	
Equipment for Infrastructure Purpose	1,431	2,125	1,155	2,075	2,912	9,699	1,940	
LED Streetlights	-	1,970	-	-	-	1,970	394	
Total Expenditures	\$ 32,267	\$ 37,053	\$ 31,875	\$ 33,977	\$ 35,670	\$ 170,841	\$ 34,168	
Infrastructure Exp as a % of General Fund Revenues	14.4%	17.0%	17.2%	15.0%	15.4%			
5 Year Rolling Average	15.6%	16.0%	16.2%	16.0%	15.8%			
Expenditures Over (Under) 15% of Revenue								
Single Year	\$ (1,269)	\$ 4,368	\$ 4,138	\$ 29	\$ 999.55			
Rolling 5 Years	\$ 6,673	\$ 10,753	\$ 12,850	\$ 10,646	\$ 8,266			