

SCOTT HABERLE



October 29, 2019

Ralph Andersen & Associates



RE: Huntington Beach Fire Chief

Dear Mr. P. Lamont Ewell,

A fresh perspective, entrepreneurial innovation, and effective leadership are just a few of the distinguishing characteristics I will bring to the City of Huntington Beach as the Fire Chief. The opportunity to serve the Huntington Beach community complements my people-orientated leadership style, experience and education. Please accept this letter and attached resume as my application for the position of Fire Chief for the City of Huntington Beach.

Currently, as Fire Chief of the Monterey Park Fire Department, I have developed an effective leadership vision that translates department values into organizational decisions. As an administrator, I have a successful history demonstrating conservative fiscal management in working toward a sustainable emergency service delivery model for the City of Monterey Park. As a progressive fire service leader, I have demonstrated the value of a community centered metric driven organization while fostering a healthy and productive labor-management relationship.

My balanced fire service career comprised of twenty-seven years of experience in emergency operations, community disaster preparedness, emergency medical services, community risk reduction and prevention bureau leadership, has afforded me the opportunity to develop emergency field command experience while refining proficiency as an administrative leader. Moreover, my experience has provided the opportunity to collaborate with neighboring departments, residents, business owners, community leaders and elected officials. As a chief officer, I have cultivated and strengthened positive relationships within the community, city staff and the fire department based on an approachable demeanor fostered on values and service based leadership.

I am an experienced, qualified management professional who is highly motivated to become a valued member of the City of Huntington Beach management team as Fire Chief. I look forward to speaking with you about this opportunity.

Sincerely,



Scott Haberle

SCOTT HABERLE

Summary

As a progressive value driven Fire Chief with the Monterey Park Fire Department, I have demonstrated effective leadership while migrating the department towards a community centered metric driven organization. As the Fire Chief, I have strengthened our community integration and trust while leading our emergency services to embrace municipal accountability.

My 27 years of fire service experience complemented by 13 years as a chief officer, brings a track record of effective city wide collaboration resulting in enhanced emergency service delivery and conservative fiscal management. Moreover, a big picture frame of reference that recognizes the vital role of public safety yet appreciates and embraces the broader needs and aspirations of the community as a whole. I am certain that I would become an effective, valued member of the City of Huntington Beach management team.

Professional Experience

City of Monterey Park

2014-Present Fire Chief

Rio Hondo College

2012- Present Part Time Instructor

City of Monrovia

2010 - 2014 Deputy Fire Chief
2006 - 2010 Fire Battalion Chief/ Fire Marshal
2003 - 2006 Fire Captain
1999 - 2003 Firefighter/Paramedic
1996 - 1999 Fire Inspector / Fire Investigator
1992 - 1996 Firefighter
1991 - 1992 Fire Cadet

Education

2013 **Executive Fire Officer**
 National Fire Academy, Emmitsburg, MA

2012 **Master of Public Administration**
 University of La Verne, La Verne, CA

2005 **Bachelor of Science, Occupational Studies**
 California State University Long Beach, Long Beach, CA

2007 **Associate of Science, Fire Science**
 Rio Hondo College, Whittier, California

1999 **Paramedic Training Institute**
 Currently State Licensed, LA County Accredited

Current Boards and Affiliations

- Los Angeles Area Fire Chiefs Association – (Served as Secretary, Director, currently Vice President)
- Foothill Fire Chiefs – (Served as President 2016-2019)
- Board Member Los Angeles Regional Interoperable Communications System (LARICS)
- Board Member Regional Training Group JPA
- Lions Club International Monterey Park
- Alternate Area C Coordinator

City of Monterey Park Experience

Administration

- Budget administration overseeing six divisions and sixty five personnel under a City Manager five member Council form of Government
 - o Leadership responsibility over Fire Administration, Operations, Fire Prevention, Community Risk Reduction, Emergency Medical Service and Code Enforcement
 - o Serve as the primary Acting City Manager, when the City Manager is on vacation, conferences or out of the office
 - o Administration and budget oversight over capital improvement and vehicle replacement funds
 - o Project manager over all aspects for (1) fire station replacement, (1) fire station remodel, including design, bid and project management
 - o Implemented a succession program that prepared candidates for promotion, enhanced education, in-house academies resulting with the hiring or promotion of over 45 positions
 - o Implemented performance management
 - o Scheduled to implement the accreditation process this fiscal year
 - o Collaboratively lead and implemented the creation of department purpose and values

Operations

- Three fire stations supporting a response network of three engines, one 100' tiller truck, two rescue ambulances, Type 1US&R and Command Staff. Daily staffing of seventeen safety personnel
 - o Enhanced the department ISO rating from Class 3 to Class 1
 - o Implemented a vehicle replacement program that resulted in the purchase and replacement of (3) Fire engines (1) Fire Truck and (3) Rescue Ambulances over a five year period
 - o Enhanced the US&R program to include a Type 1 response apparatus including a three year plan to include a designated US&R Station, thirty-eight trained US&R team members, increased grant funds, training and equipment

- Developed and implemented a "Recruitment to Retirement" program that improved department diversity while reducing the lag time and cost between vacancy to hire
- Procured a Type 1 2018 OES Engine from the State of California
- Implemented a comprehensive wellness program to include, cancer prevention, behavioral health, fitness equipment and health awareness

Fire Prevention, Code Enforcement

- The Bureau consists of ten personnel responsible for development services and construction, hazardous materials, state license, business inspections and code enforcement. Including six suppression shift fire investigators
 - Enhanced the division by increasing personnel through improved revenue tracking and enhancement to fund positions and growth associated with economic development
 - Served as the Fire Marshal over thirty-four acre development to include large box, mixed use and business retail occupancies
 - Researched and implemented a comprehensive fee and cost recovery analysis
 - Integrated five positions from Code Enforcement to enhance Community Risk Reduction mission
 - Migrated the City Municipal Code to require fire sprinklers on all new construction and increased fines and penalties for fireworks violations

Emergency Medical Service

- Administration of transport ambulance services including, response, billing, subscription program, QI, certification and education programs
 - Reinstated in-house firefighter/paramedic training sponsorship
 - Implemented QI and performance standards
 - Secured funding and facilitated replacement of three rescue ambulances
 - Upgraded five EKG monitors and implemented Auto Pulse system
 - Enhanced training and equipment for the SWAT medic program
 - Implemented a bilingual Vial of Life program

Community Risk Reduction

- Division that coordinates the following; Emergency Operations Center (EOC), CERT, Public Service Announcements, PIO, Local Hazard Mitigation and Emergency Operations Planning, Amateur Radio Operations and special event management
 - Enriched the department values towards community involvement resulting in the average attendance of over 50 public events a year
 - Transitioned EOC software to VEOCI including computer and server upgrades
 - Implemented enhanced CERT training and continuing education to foster community engagement and ownership

- o Implemented HAM Radio Operator Program certifying 22 CERT members as Amateur Radio Operators
- o Implemented a City Employee CERT Program, including Department Director and Mid-Manger EOC Training
- o Lead the development and implemented a Disaster Guide that was translated into three languages and distributed City wide
- o Implemented bilingual public safety announcement program
- o Coordinated with the Lions Club of Monterey Park to host annual fundraiser during fire service day, increasing attendance and public outreach to over 1000 residents
- o Implement "My Sidewalk" performance management and response tracking
- o Enhanced Incident Action Plans to include EOC integration for the City wide events

City of Monrovia Experience

Administration

- o Budget development and tracking of a 9.2 million dollar budget
- o Grant writing and program administrator
- o Development, implementation and tracking of the department's Strategic Plan including quarterly performance indicators
- o Oversee employee performance management and discipline under the Firefighter Bill of Rights
- o Primary Fire Department Labor-Management contact in the areas of Meet and Confer, contract negotiations and regularly scheduled meetings with Fire Association Executive Board members

Operations

- o Supervise three Division Chiefs who direct thirty-six personnel
- o Administer Fire Department Training Division
- o Direct Emergency Medical Services Division including requirements of Emergency Medical Technician certification and Paramedic licensure program requirements, continuing education and quality improvement
- o Oversee the Fire Department's Disaster Emergency Operations including City Emergency Operations Center Training and the Community Emergency Response Team development (CERT)
- o Lead the Disaster Mitigation Plan five year update
- o Evaluate, track and implement quality improvements to service delivery in the areas of emergency operations and response

Fire Prevention Bureau, Fire Marshal

- o Supervise three inspectors and one Administrative Clerk.
- o Administer commercial and residential development and contractor services ensuring fire department code compliance
- o Research, develop and implement fire codes and Local Municipal Code adoption requirements

- Oversee, as a Participating Agency, the Hazardous Materials Inspection program under the Los Angeles County Certified Unified Program Agency (CUPA)
- Direct fire engine company field level inspection program conducting 1200 business inspections annually including a field level wildland residential inspection program with over 1800 inspections conducted annually
- Direct public education programs for members of the community in the areas of fire prevention, emergency preparedness and wildland vegetation management
- Direct wildland prevention and mitigation programs including the *Ready Set Go* evacuation planning, City owned land vegetation management and environmental compliance

Key Accomplishments

- Participated in the development and implementation of the fire department's five year strategic plan, including the development of a tracking program that updates quarterly strategic plan accomplishments
- Developed a Wildland Vegetation Management Program including 1200 annual engine company inspections, code adoption and vegetation management, *Ready Set Go* notification and evacuation plan, administered a public process in the development of a Community Wildfire Protection Plan through a ten member Fire Chief Advisory Board and public meetings
- Represented the Fire Department in the development of California Environmental Quality Act (CEQA) compliance in the development of a Resource Management Plan for City owned 1400 acre Wilderness Preserve
- Successfully administered the development and implementation of a Community Emergency Response Team (CERT) , City Emergency Operations Center Team, and integration of the Monrovia Unified School District into City disaster planning and training
- Served as Incident Commander, Operations Section Chief and Area Representative for small and large scale emergency incidents within the Los Angeles region. Including Incident Commander and overhead position for the activation of Monrovia Emergency Operations Center
- Successful re-negotiation of the department EMS continuing education program and quality improvement contract with UCLA resulting in improved service with elimination of fixed CPI and reduced annual cost
- Represented the City of Monrovia on a multi-jurisdictional Fire Life Safety Committee that developed and implemented a Memorandum of Understanding for the fire and life safety requirements for the light rail passenger train known as the Gold Line, including the primary Fire Marshal over the fire protection of a twenty two acre Maintenance and Operations Yard designed to house and maintain eighty passenger cars