



CITY OF HUNTINGTON BEACH PLANNING COMMISSION COMMUNICATION

TO: Planning Commission

FROM: Ursula Luna-Reynosa, Director of Community Development *HLR*

DATE: January 6, 2020

SUBJECT: PLANNING COMMISSION SENIORITY – ELECTION OF CHAIR AND VICE CHAIR

Staff is providing you with the following information regarding the pending election of Planning Commission Chair and Vice-Chair, which is based on seniority. According to Section 3 of the Planning Commission By-Laws (attached), seniority is determined by the uninterrupted service date of a newly appointed Commissioner and their first attendance at a Planning Commission meeting. If the service date is equal between Commissioners, then the highest vote count of the appointing Council Member is used. Here is the order of seniority for 2020:

<u>Date of First Meeting</u>	<u>Planning Commissioner</u>
January 10, 2017	Michael Grant (Brenden-28,424 votes)
April 11, 2017	Alan Ray (Peterson)
January 23, 2019	Brendon Perkins (Carr)
January 23, 2013	Dan Kalmick (Hardy) 2015 Chair
January 13, 2015	Connie Mandic (Posey) 2017 Chair
December 13, 2016	John Scandura (Delgleize) 2018 Chair
January 10, 2017	Pat Garcia (Semeta-34,457 votes) 2019 Chair

If you have any questions, please contact me at (714) 536-5554.

Attachment: Section 3 of the Planning Commission By-Laws - January 6, 2006.

cc: Oliver Chi, City Manager
Travis Hopkins, Assistant City Manager
Mike Vigliotta, Chief Assistant City Attorney
Kimberly De Coite, Administrative Assistant

Section 3 of the Planning Commission By-Laws January 6, 2006

Section 3. OFFICERS. The officers of the Planning Commission shall be a Chair and a Vice-Chair who shall be elected by majority vote of the Commission and shall hold office for a period of one year or until their successors is elected. An election of officers shall be held as soon as practical following the first day of January of every year. The Chair and Vice-Chair shall be elected based on seniority, as follows:

- a. The Commissioner with the most seniority who has not served as Chair, or the Commissioner who served as Chair longest ago if all Commissioners have served as Chair, shall be elected Chair.
- b. The Commissioner with the most seniority who has not served as Vice-Chair, or the Commissioner who served as Vice-Chair longest ago if all Commissioners have served as Vice-Chair, shall be elected Vice-Chair.
- c. Seniority between Commissioners shall be determined by the chronological order of the uninterrupted service date of first attendance of each as a sworn Commissioner at a Planning Commission meeting. If seniority between two or more Commissioners is equal based on the first determination, then seniority between the subject Commissioners shall be based on the highest or higher vote counts of the Commissioners' appointing City Council Members.
- d. Any Commissioner may decline nomination as Chair or Vice-Chair. Such declination shall not alter the selection process for Chair or Vice-Chair among the remaining Commissioners.

The elected Chair and Vice-Chair shall assume office immediately following said election. In the event of a vacancy of the Chair, the Vice-Chair shall serve the balance of the unexpired term of the Chair. In the event of a vacancy of the Vice-Chair, a member of the Commission shall be elected, in accordance with the aforementioned seniority determination, to serve the balance of the unexpired term of the Vice-Chair. No person shall occupy the office of Chair or Vice-Chair for more than two consecutive terms. The Planning Director of the City shall serve as Secretary of the Commission.