



## MINUTES

### CITY OF HUNTINGTON BEACH PUBLIC WORKS COMMISSION OCTOBER 16, 2019

**Call to Order/  
Pledge of Allegiance:** The meeting was called to order at 5:00 P.M. by  
Chair David Cicerone, who led Commissioners and the  
audience in the Pledge of Allegiance to the Flag.

#### Roll Call

**Commissioners Absent:** Michalski and Small

**Commissioners Present:** Commissioners Capps, Cicerone, Mulvihill (arrived at  
5:02pm), Nguyen and Tucker were in attendance.

**Others Present:** Tom Herbel, Acting Director of Public Works  
Bob Stachelski, Transportation Manager  
Todd Broussard, Principal Civil Engineer  
Jerry Thompson, General Services Manager  
Jason Thomson, Facilities Maintenance Crewleader  
Chief Robert Handy, Police Department  
Captain Jonathan Haught, Police Department  
Ken Dills, Project Manager  
Kirsty Bacon, Administrative Assistant

#### MINUTES

Motion by Commissioner Capps, seconded by Commissioner Nguyen, to  
approve the minutes of September 18, 2019 as presented.

**VOTE:** The motion carried.  
**AYES:** 4  
**NOES:** 0  
**ABSENT:** 3 (Michalski, Mulvihill, Small)  
**ABSTENTIONS:** 0

#### PUBLIC COMMENTS

None.

#### DIRECTOR'S ITEMS

Tom Herbel recommended presenting the Administrative Item first, followed by  
the Police Department tour.

## INFORMATION ITEMS

**19-078 Upcoming City Council Study Sessions** – Tom Herbel reported on several upcoming study session related to the Public Works Department:

- PD Modernization Project Update – November 4

## ADMINISTRATIVE ITEMS

**19-1023- Annual Compliance Reports for the Sanitary Sewer Facilities Fund, Planned Local Drainage Fund and Traffic Impact Fee Fund for Fiscal Year 2018/19**

– Ken Dills reported the PowerPoint had some incorrect information. The corrected PowerPoint has been attached to these minutes. It was noted that Edgewater Lift Station should be complete in November. The Public Works managers manage the funds. Chair Cicerone questioned the fund balances. Ken Dills responded noting that State law allows the City to build a balance in order to do high dollar projects like lift stations or intersection improvements.

On motion by Capps and second by Mulvihill the Commission voted to 1) recommend to the City Council the approval of the Annual Sanitary Sewer Facilities Fund Compliance Report for FY 18/19; 2) recommend to the City Council the approval of the Planned Local Drainage Facility Fund Compliance Report for FY 18/19; and 3) recommend approval of the 18/19 Traffic Impact Fee Annual Report to the City Council.

VOTE:           The motion carried.  
AYES:           5  
NOES:           0  
ABSENT:        2 (Michalski & Small)  
ABSTENTIONS: 0

## TOUR OF THE POLICE DEPARTMENT FACILITY

Chief Robert Handy and Captain Haught led the Public Works Commission on a tour of the Police Department facility, noting points of interest in need of modernization and updating.

## COMMISSION AND STAFF COMMENTS

None

## ADJOURNMENT

The meeting adjourned at 6:49 p.m. to November 20, 2019 at 5:00 PM in the Council Chambers at City Hall.

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David Cicerone  
Chairperson

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Kenneth Dills  
Project Manager