



**CITY OF HUNTINGTON BEACH
SUPPLEMENTAL COMMUNICATION
Robin Estanislau, City Clerk
Office of the City Clerk**

TO: Honorable Mayor and City Councilmembers
FROM: Robin Estanislau, City Clerk *RE*
DATE: 12/16/2019
SUBJECT: SUPPLEMENTAL COMMUNICATION – CORRECTION TO CONSENT ITEM NO. 12,
ATTACHMENT #1 – MADDY ACT LOCAL APPOINTMENTS LIST 2020

Presented for your approval is a clean copy of the *Maddy Act Local Appointments List 2020* that does not include any reference to potential recommendations being considered by the Intergovernmental Relations Committee (IRC). Should the City Council approve any formal recommendations made by the IRC to change the purpose and/or structure of any City board, commission, committee identified on this list, staff will return to Council to request publication of a revised list.

Att. Clean Copy – Maddy Act Local Appointments List 2020

**SUPPLEMENTAL
COMMUNICATION**

Meeting Date: 12-16-2019

Agenda Item No.: #12 (19-1054)



City of Huntington Beach

MADDY ACT LOCAL APPOINTMENTS LIST – 2020

Opportunity for Public Service on City Boards and Commissions

CITY BOARDS, COMMISSIONS AND COMMITTEES TERMS WHICH HAVE EXPIRATION DATES OCCURRING IN CALENDAR YEAR 2020

This list is prepared to inform members of the community of opportunities to serve on City boards and commissions and to invite applications from interested parties.

Please note that the following information pertains to openings that will be available in 2020 because of expiration of members' terms. Very often during the year there will be openings on boards, commissions and committees because members resign. These openings are posted separately at the Civic Center and Huntington Central Library, and are listed on the city's website at: http://www.surfcity-hb.org/Government/boards_commissions/notice_of_vacancies.cfm.

ROBIN ESTANISLAU, CITY CLERK
Office of the City Clerk
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MADDY ACT LOCAL APPOINTMENTS LIST - 2020

(Chapter 10, Section 54970, Part 1, Division 2, Title 5 of the Government Code)

The following information provides notification of membership terms on City boards, commissions and committees due to expire in 2020:

CHILDREN'S NEEDS TASK FORCE

(Resignations Occur; See Notices of Vacancies for Potential Openings)

<u>Current Appointee</u>	<u>Date of Appointment</u>	<u>Date of Expiration</u>
Dominique Sardinas*	9/1/2017	8/30/2020

*Youth Member

CHILDREN'S NEEDS TASK FORCE was established in 2000, by Resolution 2000-78 and the CNTF bylaws, which develops and implements plans for youth and children that will ensure the best possible environment for raising children to become successful members of our community. The Task Force meets the fourth Thursday every other month at 4:00 p.m. in Room B-8 of the Civic Center. Staff support is provided through the Community Services Department at (714) 374-1583.

Necessary Requirements: Residents or work within the City. Task Force members are recommended by the City Council liaisons.

Members and Appointments: The Children's Needs Task Force is made up of thirteen (13) members and shall consist of a minimum of one student representative and not more than one-third of the 13 member total allowable membership. Adult members serve a 4-year term up to two terms. Student members serve a 1-year term up to four terms.

CITIZENS INFRASTRUCTURE ADVISORY BOARD

(Term Limits Not Applicable; See Notices of Vacancies for Potential Openings)

The Charter directs that the City Council establish a **CITIZENS INFRASTRUCTURE ADVISORY BOARD** (CIAB) for the oversight of infrastructure. In 2002, the Public Works Commission became the auditing body. In 2015, an Ordinance was created to establish the CIAB as required by Charter section 617. Staff support is provided by the Public Works Department at (714) 375-5070.

Members and Appointments: The CIAB shall be comprised of seven members, to be directly appointed by members of the City Council.

Note: Appointments to this board must file California Form 700 - "Statement of Economic Interests."

Necessary Requirements: The Board shall act in an advisory capacity to the City council in matters pertaining to infrastructure. The Board should meet monthly in the quarter prior to release of the annual budget.

CITIZENS PARTICIPATION ADVISORY BOARD

(Term Limits Not Applicable; See Notices of Vacancies for Potential Openings)

CITIZEN PARTICIPATION ADVISORY BOARD (CPAB) makes recommendations to the City Council on eligible activities for the Community Development Block Grant (CDBG) program and other Housing and Urban Development (HUD) programs annually. Meetings are held on the 1st Thursday of the month beginning at 6:00 p.m. in Room B-8 of the Civic Center; additional meetings may be required depending on the number of grant applications received or as other issues arise. Staff support is provided by the Office of Business Development at (714) 536-5470.

Members and Appointments: CPAB includes seven, individual appointments by the City Council.

Necessary Requirements: As an advisory board of seven Council-appointed citizens, members shall have an interest in providing citizen participation and coordination in the City's planning processes for the City's Housing and Urban Development (HUD) programs. Members shall have an interest in assessing the needs of the community, particularly that of low and moderate income households, evaluate and prioritize projects pertaining to the required plans, and provide recommendations to the City Council. Low-income and disadvantaged persons are encouraged to apply.

COMMUNITY SERVICES COMMISSION

(Term Limits Not Applicable; See Notices of Vacancies for Potential Openings)

COMMUNITY SERVICES COMMISSION was established in 1965, by MC 2.64.010, which reviews and provides recommendations relating to the city's parks, beaches, and recreational facilities. The Commission meets the second Wednesday of each month at 6:00 p.m. in the Council Chambers. Staff support is provided by the Community Services Department at (714) 536-5434.

Necessary Requirements: City resident, interested in recreational programming and development of parks.

Members and appointments: The Commission consists of 13 members - seven direct appointments by individual Council Members to serve a consecutive 4-year term; six direct school-district appointments to a one-year term. Each elementary, high school and public community college district having facilities within the City may recommend to the Council, on or before the third Monday in June of each year, two or more persons, residents of the City of Huntington Beach, to represent their district. One of said persons shall be appointed by the Council for a one-year term which will terminate on July 1 the following year. In the event that any district shall not make such recommendations to the Council by the first day of July, then the Council may appoint some qualified person to a one-year term to represent such school district on the Commission.

DESIGN REVIEW BOARD

(Resignations Occur; See Notices of Vacancies for Potential Openings)

<u>Current Appointee</u>	<u>Date of Appointment</u>	<u>Date of Expiration</u>
Mariana Morris	12/31/2016	12/31/2020
Lilli Cutler	12/31/2016	12/31/2020

The **DESIGN REVIEW BOARD** reviews design, colors and materials for projects located within Specific Plan Areas, and areas designated by City Council, City facilities or projects abutting or adjoining City facilities, projects in or abutting or adjoining OS-PR and OS-S districts, and General Plan primary and secondary entry nodes. This process ensures that the aesthetic values of the adopted Urban Design Guidelines are implemented through high quality architectural style, superior landscaping and compatibility of design with surrounding properties.

The Design Review Board assists the Community Development Director, Zoning Administrator, and Planning Commission in reviewing development plans and architectural drawings within designated geographic areas of the City. The Board makes recommendations to the Community Development Director, Zoning Administrator, and Planning Commission and may impose conditions or modifications on projects reviewed. The Board meets on the second Thursday of each month at 3:30 P.M. in Room B-8 located at the Lower Level of City Hall. Staff support is provided through the Community Development Department at (714) 536-5271.

Note: Appointments to this board must file California Form 700 - "Statement of Economic Interests."

Necessary Requirements: City resident, at least 18 years of age and interested in guiding, encouraging and promoting the maintenance of harmonious, compatible, attractive and aesthetic developments within special and unique areas of the City. Members must have training, education or work experience in design-related fields including, but not limited to, architecture, landscaping, art, urban/environmental design and aesthetics.

ENVIRONMENTAL BOARD

(Resignations Occur; See Notices of Vacancies for Potential Openings)

<u>Current Appointee</u>	<u>Date of Appointment</u>	<u>Date of Expiration</u>
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There are no Environmental Board term expirations in 2020

ENVIRONMENTAL BOARD studies and reports on issues related to the environment of the City of Huntington Beach and investigate all actual and potential threats to a clean environment for the city and its inhabitants. It is made up of nine members who meet on the 3rd Wednesday of each month at 6:00 p.m. at the Central Library, Room B. Staff support is provided through the City Manager's Office at (714) 536-5265.

Necessary Requirements: City resident and preferably the following: 1) A general interest in the environment and protecting its quality; 2) An interest in local government and becoming involved in its operation; 3) Preferably a specific interest in the activities of the Environmental Board which relate to (a) long range local and regional planning, (b) state and federal environmental legislation and its impact upon the community, (c) energy conservation, and (d) solid waste disposal.

FINANCE COMMISSION

(Term Limits Not Applicable; See Notices of Vacancies for Potential Openings)

FINANCE COMMISSION acts in an advisory capacity to the City Council in matters pertaining to financial planning.

The Finance Commission consists of seven members individually appointed by a member of the City Council, and serves a concurrent Council term.

The Finance Commission holds regular monthly meetings on the fourth Wednesday of each month at 5:00 PM in Room B-7 of City Hall. All meetings are open to the public and special meetings may be called in conformance with the Ralph M. Brown Act. In the event a member retires or is unable to complete his term, an appointment shall be made to fill the remainder of the unexpired term. Staff support is provided through the Finance Department at (714) 536-5630.

Note: Appointments to this board must file California Form 700 - "Statement of Economic Interests."

Necessary Requirements: City resident of the City of Huntington Beach. Commissioners are appointed by Council.

FOURTH OF JULY EXECUTIVE BOARD

(Term Limits Not Applicable; See Notices of Vacancies for Potential Openings)

FOURTH OF JULY EXECUTIVE BOARD was established in 1983, by MC 2.106.010 which is responsible for the fundraising, coordination and presentation of the City's annual Fourth of July Celebration, including a parade, fireworks, 5K run and related entertainment. The board meets monthly on the 1st Wednesday at 6:00 pm year-round, with two meetings in May and weekly or as-needed meetings in June. The meetings are held in B-8 on the Lower Level of the Civic Center, 2000 Main Street. Appointments are made on an as-needed basis. Staff support is provided through the Community Services Department at (714) 374-5312.

Necessary Requirements: Resident of the City of Huntington Beach.

HARBOR COMMISSION

(Resignations Occur; See Notices of Vacancies for Potential Openings)

<u>Current Appointee</u>	<u>Date of Appointment</u>	<u>Date of Expiration</u>
Renee Hunter	3/4/2019	12/31/2020
John Ochs	3/4/2019	12/31/2020
Michael VanVoorhis	3/4/2019	12/31/2020

HARBOR COMMISSION was established in 2019, by MC 2.65.010, which shall act in an advisory capacity to the City Council on matters pertaining to the Huntington Beach harbor its beaches, facilities, and parks. The Board is made up of seven (7) members. The Board meets as needed on the fourth Thursday of each month at 5:00 P.M. at City Hall, Room B-7 (lower level). Staff support is provided by the Community Services Department at (714) 536-5292.

Necessary Requirements: Resident of the City of Huntington Beach. Commissioners are appointed by Council.

HISTORIC RESOURCES BOARD

(Resignations Occur; See Notices of Vacancies for Potential Openings)

Current Appointee

Date of Appointment

Date of Expiration

There are no Historic Resources Board term expirations in 2020

HISTORIC RESOURCES BOARD provides information to the City Council pertinent to the conservation and preservation of the City's historic resources. The Board is made up of 9 members. The Board meets as needed on the 3rd Wednesday of each month at 5:00 P.M. at City Hall, Room B-7 (lower level). Staff support is provided by the Community Development Department at (714) 536-5271.

Necessary Requirements: City resident and preferably the following: 1) A general interest in local history; and, 2) An interest in becoming involved in local government.

HUMAN RELATIONS TASK FORCE

(Resignations Occur; See Notices of Vacancies for Potential Openings)

Current Appointee

Date of Appointment

Date of Expiration

There are no Human Relations Task Force term expirations in 2020

HUMAN RELATIONS TASK FORCE was initially formed by the City Council in February 1997. The mission of the Task Force is to promote and celebrate the diversity of our community through education and understanding. In order to achieve these goals, the Task Force sponsors community events through the year and serves as a resource to the community in promoting human dignity and cooperation.

The Task Force is comprised of nine members. The Human Relations Task Force meets on the 1st Tuesday of each month at 6:45 p.m. at the Central Library, Room B. Staff support is provided by the Huntington Beach Police Department at (714) 536-5903.

Necessary Requirements: Interested in promoting cultural diversity efforts within the community. Fundraising and public information work experience is beneficial.

INVESTMENT ADVISORY BOARD

(Term Limits Not Applicable; See Notices of Vacancies for Potential Openings)

INVESTMENT ADVISORY BOARD currently consists of seven members. Each City Council Member shall appoint one member of the Board to serve the same term as the City Council Member.

The purpose of the Board is to act in an advisory capacity to the City Treasurer and the City Council in matters pertaining to the financial planning and the City's investments as per Municipal Code Chapter 2.109.

The IAB meets on a quarterly basis (January, April, July, October) on the third Thursday of the month at 6:30 PM in Room B-7 of the Huntington Beach Civic Center.

Vacancies: In the event a member retires or is unable to complete his term, an appointment shall be made to fill the remainder of the unexpired term. Staff support is provided by the City Treasurer's Department at (714) 536-5200.

JET NOISE COMMISSION

(Resignations Occur; See Notices of Vacancies for Potential Openings)

Current Appointee

Date of Appointment

Date of Expiration

There are no Jet Noise Commission term expirations in 2020

JET NOISE COMMISSION (JNC) was formed to monitor issues related to jet noise from commercial aviation traffic flying over the City, to act as an advisory body to the Council on matters pertaining to jet noise from commercial aviation traffic over the City, and to engage with neighboring cities, regulatory bodies, airlines, and staff regarding the impact of air traffic activities on the quality of life in Huntington Beach.

The Commission shall consist of seven at-large members recommended by two Council liaisons, and appointed by a majority of the City Council. The Commission shall meet at such time and place as fixed by resolution. Staff support is provided by City Manager's Office at (714) 536-5537.

Necessary Requirements: Members shall hold no paid office or employment in the City government while serving on the JNC.

LIBRARY BOARD

(Resignations Occur; See Notices of Vacancies for Potential Openings)

Current Appointee

Date of Appointment

Date of Expiration

There are no Library Board term expirations in 2020

LIBRARY BOARD makes recommendations to the City Council on matters related to the City's libraries and library services in areas as deemed necessary by the City Council. It is a seven-member board that meets on the 3rd Tuesday of each month at 5:00 p.m. in the Central Library Administrative Conference Room. Staff support is provided by the Library Services Department at (714) 960-8836.

Necessary Requirements: City resident 30 days prior to appointment and 18 years of age with an interest in the operation and conduct of city libraries.

MOBILE HOME ADVISORY BOARD

(Resignations Occur; See Notices of Vacancies for Potential Openings)

<u>Current Appointee</u>	<u>Date of Appointment</u>	<u>Date of Expiration</u>
Sharon Dana	2/21/2012	8/5/2020
Manuel Vizinho	5/20/2013	8/5/2020

MOBILE HOME ADVISORY BOARD ensures the quality of life in mobile home parks and reviews matters concerning mobile home parks in the City of Huntington Beach through healthy communication with park owners, manufactured home owners, and the City Council. Nine members, three each as follows: Park representatives, Resident/Owner representatives, and citizens at-large who have no affiliation or relationship with mobile home parks. They meet quarterly at 6:00 p.m. on the 4th Monday of the month in January, April, July, and October at a City Hall (see Agenda for location changes) with special meetings scheduled as needed. Staff support is provided by the Office of Business Development at (714) 536-5470.

Necessary Requirements: The board consists of nine members: three Huntington Beach mobile home park owners; three Huntington Beach mobile home resident owners; and, three Huntington Beach independent citizens at-large who have no affiliation or relationship with mobile home parks.

PERSONNEL COMMISSION

(Resignations Occur; See Notices of Vacancies for Potential Openings)

<u>Current Appointee</u>	<u>Date of Appointment</u>	<u>Date of Expiration</u>
David Ellis	09/04/18	06/30/20
William Blair	09/04/18	06/30/20

PERSONNEL COMMISSION acts in an advisory capacity to the City Council and City Manager on personnel administration, hears appeals on grievance matters and appeals from decisions related to the employer-employee relations resolution, reviews impasse matters, and performs other personnel duties and functions as may be requested by the City Council or prescribed by ordinance or resolution. There are five commission members and meetings take place at 5:30 p.m. on the 3rd Wednesday of each month in Room B-8 of the Civic Center. Staff support is provided by the Human Resources Department at (714) 960-8828.

Necessary Requirements: City resident for 30 days prior to appointment. Desirable qualifications are education and work experience in private or public personnel administration.

PLANNING COMMISSION

(Term Limits Not Applicable; See Notices of Vacancies for Potential Openings)

Members and Appointments: The **PLANNING COMMISSION** includes seven members who are appointed by the City Council members. Each City Council member appoints one commissioner to this quasi-judicial body that is empowered by State law and the City Council.

Meeting Times and Dates: The Planning Commission meets on the second and fourth Tuesday of each month at 7:00 p.m. in the Council Chambers. Study sessions are frequently

held at 5:15 p.m. prior to the meeting in Council Chambers. Agendas are available to the public the Thursday prior to the meeting.

Note: Appointments to this board must file California Form 700 - "Statement of Economic Interests."

Vacancies: In the event a member retires or is unable to complete his term, an appointment shall be made to fill the remainder of the unexpired term. Staff support is provided by the Community Development Department at (714) 536-5276.

PUBLIC WORKS COMMISSION

(Term Limits Not Applicable; See Notices of Vacancies for Potential Openings)

Members and Appointments: The **PUBLIC WORKS COMMISSION** consists of seven (7) members who are residents of the City of Huntington Beach. Each City Councilmember appoints a member of the Commission to a term that coincides with the City Councilmember's term. No member may have interest in any contract with the city either during his or her terms or for a period of one year after cessation of Commission service. All members serve without compensation, may hold no other office or employment in city government and no other employment that is incompatible with Commission service.

Meeting Times and Dates: The Public Works Commission holds regular monthly meetings, on the third Wednesday of each month at 5:00 PM at the Utilities Yard located on 19021 Huntington Street. All meetings are open to the public and special meetings may be called in conformance with the Ralph M. Brown Act.

Vacancies: In the event a member retires or is unable to complete his term, an appointment shall be made to fill the remainder of the unexpired term. Staff support is provided by the Public Works Department at (714) 375-5055.

YOUTH BOARD

(Resignations Occur; See Notices of Vacancies for Potential Openings)

<u>Current Appointee</u>	<u>Date of Appointment</u>	<u>Date of Expiration</u>
REPRESENTATIVES:		
Samuel Dater – EHS	6/1/2019	5/31/2020
Amy Zang – HBHS	6/1/2019	5/31/2020
Tatum Osborne – MHS	6/1/2019	5/31/2020
Natalie Blazquez – OVHS	6/1/2019	5/31/2020
AT LARGE MEMBERS:		
Caitlin Sheetz – EHS	6/1/2019	5/31/2020
Jenna Ali – HBHS	6/1/2019	5/31/2020
Andre Mai – HBHS	6/1/2019	5/31/2020
Kathryn Robinson – MHS	6/1/2019	5/31/2020
Bella Brannon – OVHS	6/1/2019	5/31/2020

YOUTH BOARD was established in 1987, by MC 2.108, which is a voluntary advisory board to the City Council regarding youth achievement, problems, and needs. The board represents, involves, and promotes youth participation in community affairs. The board meets on the second Monday of each month at 3:30 p.m. public meeting rooms. Note: A separate application is required for review by the City Council Liaisons. Staff support is provided by the Community Services Department at (714) 374-5312.

Necessary Requirements: All members shall be enrolled in high school and shall be residents of this city during their service on the board. The Youth Board was formed to promote Council, city staff and public understanding of the achievements, problems and needs of the city's young people and under Council direction, to enable young people to participate in various city activities and make recommendations to the Council, and further to promote and encourage increased interest and participation among young people in community affairs.