

## PROFESSIONAL SERVICE AWARD ANALYSIS

**SERVICE:** HUD Program Consulting Services

**SERVICE DESCRIPTION:** Management and compliance of HUD/CDBG services and tasks.

**VENDOR:** Lorraine Mendez & Associates

**OVERALL RANKING:** 1

### SUBJECT MATTER EXPERTS/RATERS:

(EXAMPLE: 1. Building Official 2. Assistant Fire Marshal 3. Fire Protection Analyst)

1. Building Official—Ken Dills
2. Senior Admin. Analyst—Kevin Justen
3. Assistant to City Manager—Antonia Graham
4. Economic Development Project Manager—Robert Ramirez

### I. MINIMUM QUALIFICATIONS REVIEW

- Written Proposal Score:

VENDOR NAME – Minimum Qualifications Review		
<u>Criteria</u>	<u>Total Weighted Score</u>	<u>Maximum Score</u>
<i>Compliance with RFP</i>	5	95
<i>Technical Approach</i>	25	450
<i>Qualifications</i>	25	362
<i>Experience</i>	20	360
<i>Operational Plan</i>	15	270
<i>References and Background</i>	10	180
Total		
	100	1717.50

### II. DUE DILIGENCE REVIEW

- Interview Ranking: No interviews were conducted.

VENDOR NAME – Summary of Review	
•	Vendor has extensive years performing tasks requested, including Huntington Beach.

VENDOR NAME – Pricing	
•	\$40,000 a year, total of 3 years for a total of \$120,000.

## PROFESSIONAL SERVICE AWARD ANALYSIS

**SERVICE:** HUD Program Consulting Services

**SERVICE DESCRIPTION:** Management and compliance of HUD/CDBG services and tasks.

**VENDOR:** Wildan Engineering

**OVERALL RANKING:** 2

### SUBJECT MATTER EXPERTS/RATERS:

(EXAMPLE: 1. Building Official 2. Assistant Fire Marshal 3. Fire Protection Analyst)

1. Building Official—Ken Dills
2. Senior Admin. Analyst—Kevin Justen
3. Assistant to City Manager—Antonia Graham
4. Economic Development Project Manager—Robert Ramirez

### I. MINIMUM QUALIFICATIONS REVIEW

- Written Proposal Score:

VENDOR NAME – Minimum Qualifications Review		
<u>Criteria</u>	<u>Total Weighted Score</u>	<u>Maximum Score</u>
<i>Compliance with RFP</i>	5	90
<i>Technical Approach</i>	25	450
<i>Qualifications</i>	25	425
<i>Experience</i>	20	320
<i>Operational Plan</i>	15	112.5
<i>References and Background</i>	10	160
Total		
	100	1557.50

### II. DUE DILIGENCE REVIEW

- Interview Ranking: No interviews were conducted.

VENDOR NAME – Summary of Review	
•	Vendor has extensive years performing tasks requested and robust staff.

VENDOR NAME – Pricing	
•	Hourly rate ranging from \$110 – to \$195.

## PROFESSIONAL SERVICE AWARD ANALYSIS

**SERVICE:** HUD Program Consulting Services

**SERVICE DESCRIPTION:** Management and compliance of HUD/CDBG services and tasks.

**VENDOR:** Tierra West Advisors

**OVERALL RANKING:** 3

### SUBJECT MATTER EXPERTS/RATERS:

(EXAMPLE: 1. Building Official 2. Assistant Fire Marshal 3. Fire Protection Analyst)

1. Building Official—Ken Dills
2. Senior Admin. Analyst—Kevin Justen
3. Assistant to City Manager—Antonia Graham
4. Economic Development Project Manager—Robert Ramirez

### I. MINIMUM QUALIFICATIONS REVIEW

- Written Proposal Score:

VENDOR NAME – Minimum Qualifications Review		
<u>Criteria</u>	<u>Total Weighted Score</u>	<u>Maximum Score</u>
<i>Compliance with RFP</i>	5	75
<i>Technical Approach</i>	25	350
<i>Qualifications</i>	25	350
<i>Experience</i>	20	320
<i>Operational Plan</i>	15	1407.50
<i>References and Background</i>	10	140
Total		
	100	1557.50

### II. DUE DILIGENCE REVIEW

- Interview Ranking: No interviews were conducted.

VENDOR NAME – Summary of Review	
•	Vendor has extensive years performing tasks requested.

VENDOR NAME – Pricing	
•	Hourly rate ranging from \$50 – to \$165.