

CHARLES W. ADAMS

EDUCATION

1980 - **M. A.**, Personnel Management, Central Michigan University;

1970 - **B. A.**, Business Administration, Michigan State University;

EXPERIENCE

December 2010 to Present

Retirement Career

Public sector consultant providing high level interim managerial support in administrative areas such as finance, budget, procurement, human relations, employment related mediations, contract negotiations, internal/external audits, information technology, and fleet services. Assignments have been at the **City of South El Monte** as **Finance Director** and as **Assistant City Manager** (2010-2013); **Port of Long Beach** as **Finance Director** (2014) and as **Managing Director of Finance and Administration** (2016-2017); **City of Irvine** as **Director of Administrative Services** (2015-2016).

January 1992 to January 2010

County of Los Angeles Department of Public Works

February 2007 to January 2010

Assistant Director

Budget: \$150 million - Direct

\$1.7 billion - Indirect

Personnel: 670

Chief Administrative Officer of a multipurpose organization of 4,200 employees responsible for the County's Capital Projects, Roads, Bridges and Highways, Flood Control and Water Conservation, Water and Sewer Districts, Building and Safety Code enforcement, Waste Management, Lighting Districts, Improvement Districts, General Aviation Airports, Transit Systems, Traffic Control and Emergency Response within the County of Los Angeles. These activities serve an unincorporated population of approximately 1 million residents and provide contract services to approximately 35 cities; I directed the activities of the Chief Financial Officer, Chief Information Officer, Internal Audit Manager, and the Deputy Director responsible for Human Resources, Labor Relations, Materials Management, Procurement, Contracts, and Fleet Services. Also, I was the Project Director for the implementation of an ERP replacement system that was successfully implemented on July 1, 2008. August 1998 to January 2007

Deputy Director responsible for Human Resources Division, Financial Management Branch, and Administrative Services Division

January 1992 to July 1998

Chief Financial Officer responsible for the Financial Management Branch

December 1987 to December 1991

City Controller

City of Long Beach, California

Budget: \$ 5.0 million - Direct
\$1.2 billion - Indirect

Personnel: 50

Planned, organized, and directed the central accounting and financial record keeping activities for a large full service City to ensure the orderly flow of funds from revenue sources through final disbursement; assisted in establishing and ensuring conformity with the City's goals and financial conformity with generally accepted accounting principles.

Managed year-end closing process, including preparation of the City's Annual Financial Report and Annual Redevelopment Report. Represented the City before Financial Rating Agencies. Member of the City's Central Budget Review Committee and the City's Investment Committee; acted for the Finance Director in his absence.

January 1983 to December 1987

Chief Financial Manager, Utilities Department

City of Palo Alto, California

Budget: \$2 million - Direct;
\$110 million - Indirect

Personnel: 35

Responsibilities were for the enterprise accounting of the electric, gas, water, wastewater collection, wastewater treatment, and refuse operations; also included customer accounting, customer information, customer services and meter reading; main tasks were coordination and control of the utility department's annual budget and capital program, generating financial reports and forecasts, financing, monitoring the investment of utility reserves and the processing and collection of revenues. Member of the City's Labor Negotiation Team. Represented the City before Financial Rating Agencies.

Selected Professional/Volunteer Activities/ Professional Awards

- California Society of Municipal Finance Officer
- Current member and past co-chair of cash management and seminar committees
- Government Finance Officers Association
- Current member
- American Society for Public Administration
- Current member
- Government Finance Officers Association, Award for Excellence in Financial Reporting, Fiscal Years 1988 through 1991
- California Society of Municipal Finance Officers, Award for Excellence in Financial Reporting, Fiscal Years 1988 through 1991