

RESOLUTION NO. 2018-55

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF HUNTINGTON BEACH AMENDING THE FEES AND CHARGES FOR
ENTRANCE TO OR USE OF CITY PROPERTY, FEES AND CHARGES COLLECTED BY
THE COMMUNITY SERVICES, FINANCE, FIRE, INFORMATION SERVICES, AND
PUBLIC WORKS DEPARTMENTS, AND THE FEES FOR ENVIRONMENTAL REVIEW,
ALL AS ESTABLISHED PURSUANT TO RESOLUTION NOS. 2016-59, 2017-46, 2018-01,
2018-29, and 2018-48, WHICH ESTABLISHED A CONSOLIDATED COMPREHENSIVE
CITYWIDE MASTER FEE AND CHARGES SCHEDULE
(SUPPLEMENTAL FEE RESOLUTION NO. 7)

WHEREAS, the City Council adopted Resolution 2016-59 establishing the Consolidated Comprehensive Citywide Master Fee and Charges Schedule (the "Fee and Charges Schedule"); and

The City Council temporarily amended the Fee and Charges Schedule pursuant to Resolution No. 2017-46, and further amended the Schedule pursuant to Resolution Nos. 2018-01, 2018-29, and 2018-48; and

The City Council desires to update the Fee and Charges Schedule; and

The City Council had reviewed the Citywide User Fee and Rate Study conducted by NBS (the "Fee Study") in support of Resolution No. 2016-59. In the case of various Community Services, Finance, Fire, Information Services, and Public Works Department Fees identified in Exhibit A to this Resolution, the City Council established the fees at less than the 100% cost recovery the Fee Study recommended. The City Council desires to increase said fees to no more than full cost recovery as established in the Fee Study; and

The City Council further desires to increase the Community Services Department charges for entrance to or use of City property identified in Exhibit A to this Resolution; and

The City Council further desires to update the Fee and Charges Schedule to modify the fees the Community Development Department collects for environmental review to full cost recovery on a time and materials basis. At the time of project application, the applicant shall pay an initial deposit representing a portion of the estimated cost of time and materials. In all cases, the project applicant shall pay the full cost of City Staff's time and materials, and/or the invoices of the consultant the City retains to complete the environmental review of the project. To the extent the City's time and materials and/or the consultant's total invoices exceed or are less than the deposit, the applicant shall pay the additional cost, or the City shall refund the unused portion of the deposit. The Director of Community Development, or his or her designee, shall determine the amount of the deposit as well as the final cost of environmental review; and

Pursuant to Resolution No. 2012-23, the City Council adopted Traffic, Library, Fire, Police, and Parkland Development Impact Fees pursuant to Chapters 17.65, 17.67, 17.73, 17.74, and 17.75 of the Huntington Beach Municipal Code (collectively, the "Impact Fees"). The City

included the Impact Fees as part of the Fee and Charges Schedule when it adopted Resolution No. 2016-59. Pursuant to this Resolution, the City Council desires to delete pages 27, 66, and 67 from Exhibit A, the Fee and Charges Schedule of Resolution No. 2016-59. Concurrently with adopting this Resolution, the City is making clear the Impact Fees remain in Resolution No. 2012-23.

NOW, the City Council of the City of Huntington Beach does hereby resolve as follows:

Section 1. Resolution No. 2016-59, as amended pursuant to Resolution Nos. 2018-01, 2018-29, and 2018-48, is further amended by adopting the Recommended Fee Level column attached in Exhibit A, which shall become effective upon adoption of this Resolution, and continue thereafter.

Section 2. When collecting the environmental review deposits to the Department of Community Development, as described at Exhibit A, the applicant shall pay an initial deposit representing a portion of the estimated cost of time and materials. In all cases, the project applicant shall pay the full cost of City Staff's time and materials, and/or the invoices of the consultant the City retains to complete the environmental review of the project. To the extent the City's time and materials and/or the consultant's total invoices exceed or are less than the deposit, the applicant shall pay the additional cost, or the City shall refund the unused portion of the deposit. The Director of Community Development, or his or her designee, shall determine the amount of the deposit as well as the final cost of environmental review

Section 3. Resolution No. 2016-59, as amended pursuant to Resolution Nos. 2018-01, 2018-29, and 2018-48, is further amended by deleting pages 27, 66 and 67 from Exhibit A to Resolution No. 2016-59. All other charges or fees set forth in Resolution No. 2016-59, as amended pursuant to Resolution Nos. 2018-01, 2018-29, and 2018-48, shall remain in effect.

PASSED AND ADOPTED by the City Council of the City of Huntington Beach at a regular meeting thereof held on _____ day of _____, 2018.

Mayor

REVIEWED AND APPROVED:

City Manager

APPROVED AS TO FORM:



City Attorney

INITIATED AND APPROVED:



Chief Financial Officer

EXHIBIT A

Master Fee and Charges Schedule FY 18-19 Adjustments

No.	Description		Current Fee	Recommended Fee Level	% Cost Recovery
Community Development Department					
PL-42	Environmental Assessment (Deposit)	[7]	\$ 15,751.00	See Note	100%
PL-43	Historic Structures (Deposit)	[7]	\$ 6,500.00	See Note	100%
PL-44	Environmental Review Focused EA (Deposit)	[7]	\$ 6,440.00	See Note	100%
PL-48	Environmental Impact Report (Deposit)	[7]		See Note	100%

Current footnote

[7] Recommend \$X Deposit plus consultant deposit (TBD by consultant)

Recommended footnote

[7] Deposit with actual costs based on a time and material (T&M) basis. See Section 2 of Resolution No. 2018-55.

Community Services Department

	Annual Beach Parking Pass				
Charge	Oversize Vehicles, up to 40 feet total length		\$ 225.00	\$ 300.00	N/A
Charge	Disabled Person Placard (Vehicles under 20 ft, including overhangs)		\$ 50.00	\$ 75.00	N/A
	Blufftop Lot				
Charge	Hourly Rate		\$ 1.50	\$ 2.00	N/A
	Dog Beach Lot				
Charge	Hourly Rate		\$ 1.50	\$ 2.00	N/A
	First and Atlanta Lot				
Charge	Hourly Rate		\$ 1.50	\$ 2.00	N/A
	First and Walnut Lot				
Charge	Hourly Rate		\$ 1.50	\$ 2.00	N/A
	Pier Plaza Parking Lots				
Charge	Hourly Rate		\$ 1.50	\$ 2.00	N/A
	Warner Lot				
Charge	Hourly Rate		\$ 1.50	\$ 2.00	N/A
	Edison/Murdy Community Centers (hourly)				
Charge	Hall A - Group III - Civic and Non Profit (501c3) Organizations		\$ 50.00	\$ 55.00	N/A
Charge	Hall A - Group IV - Misc. HB Groups or Individuals (2-hour min.)		\$ 60.00	\$ 65.00	N/A
Charge	Hall A - Group V - Non-Residents (2-hour min.)		\$ 90.00	\$ 95.00	N/A
Charge	Hall A - Group VI - Commercial, Business, For Profit (2-hour min.)		\$ 120.00	\$ 125.00	N/A
Charge	Hall B - Group III - Civic and Non Profit (501c3) Organizations		\$ 35.00	\$ 40.00	N/A
Charge	Hall B - Group IV - Misc. HB Groups or Individuals (2-hour min.)		\$ 40.00	\$ 45.00	N/A
Charge	Hall B - Group V - Non-Residents (2-hour min.)		\$ 60.00	\$ 65.00	N/A
Charge	Hall B - Group VI - Commercial, Business, For Profit (2-hour min.)		\$ 75.00	\$ 80.00	N/A
Charge	Hall C & D - Group III - Civic and Non Profit (501c3) Organizations		\$ 35.00	\$ 40.00	N/A
Charge	Hall C & D - Group IV - Misc. HB Groups or Individuals (2-hour min.)		\$ 40.00	\$ 45.00	N/A

EXHIBIT A

Master Fee and Charges Schedule FY 18-19 Adjustments

No.	Description		Current Fee	Recommended Fee Level	% Cost Recovery
Charge	Hall C & D - Group V - Non-Residents (2-hour min.)		\$ 60.00	\$ 65.00	N/A
Charge	Hall C & D - Group VI - Commercial, Business, For Profit (2-hour min.)		\$ 75.00	\$ 80.00	N/A
Charge	Game Room - Group III - Civic and Non Profit (501c3) Organizations		\$ 35.00	\$ 40.00	N/A
Charge	Game Room - Group IV - Misc. HB Groups or Individuals (2-hour min.)		\$ 40.00	\$ 45.00	N/A
Charge	Game Room - Group V - Non-Residents (2-hour min.)		\$ 60.00	\$ 65.00	N/A
Charge	Game Room - Group VI - Commercial, Business, For Profit (2-hour min.)		\$ 75.00	\$ 80.00	N/A
Charge	Hall A & B - Group III - Civic and Non Profit (501c3) Organizations		\$ 70.00	\$ 75.00	N/A
Charge	Hall A & B - Group IV - Misc. HB Groups or Individuals (2-hour min.)		\$ 85.00	\$ 90.00	N/A
Charge	Hall A & B - Group V - Non-Residents (2-hour min.)		\$ 135.00	\$ 140.00	N/A
Charge	Hall A & B - Group VI - Commercial, Business, For Profit (2-hour min.)		\$ 170.00	\$ 175.00	N/A
Charge	Hall A, B, C, & D - Group III - Civic and Non Profit (501c3) Organizations		\$ 90.00	\$ 95.00	N/A
Charge	Hall A, B, C, & D - Group IV - Misc. HB Groups or Individuals (2-hour min.)		\$ 115.00	\$ 120.00	N/A
Charge	Hall A, B, C, & D - Group V - Non-Residents (2-hour min.)		\$ 170.00	\$ 175.00	N/A
Charge	Hall A, B, C, & D - Group VI - Commercial, Business, For Profit (2-hour min.)		\$ 230.00	\$ 235.00	N/A
Charge	All Halls & Game Room - Group III - Civic and Non Profit (501c3) Organizations		\$ 100.00	\$ 105.00	N/A
Charge	All Halls & Game Room - Group IV - Misc. HB Groups or Individuals (2-hour min.)		\$ 125.00	\$ 130.00	N/A
Charge	All Halls & Game Room - Group V - Non-Residents (2-hour min.)		\$ 185.00	\$ 190.00	N/A
Charge	All Halls & Game Room - Group VI - Commercial, Business, For Profit (2-hour min.)		\$ 265.00	\$ 270.00	N/A
	Court and Fields Rentals (hourly)				
Charge	Edison/Murdy Tennis/Racquetball Court Reservations		\$4.00/hour	\$4.00/hour + tournament fees	N/A
	Newland Barn (hourly)				
Charge	Group III - Civic and Non Profit (501c3) Organizations		\$ 40.00	\$ 45.00	N/A
Charge	Group IV - Misc. HB Groups or Individuals (2-hour min.)		\$ 65.00	\$ 75.00	N/A
Charge	Group V - Non-Residents (2-hour min.)		\$ 85.00	\$ 95.00	N/A
Charge	Group VI - Commercial, Business, For Profit (2-hour min.)		\$ 110.00	\$ 120.00	N/A
	Specific Events Charges (Daily Rate)				
Charge	Resident Non Profit (501c3)		\$ 600.00	\$ 650.00	N/A
Charge	Non Resident - Non Profit (501c3)		\$ 600.00	\$ 1,000.00	N/A
Charge	Commercial		\$ 1,200.00	\$ 1,350.00	N/A
Charge	Set-up/Take Down - Resident Non Profit (501c3)	NEW	N/A	\$ 325.00	N/A

EXHIBIT A

Master Fee and Charges Schedule FY 18-19 Adjustments

No.	Description		Current Fee	Recommended Fee Level	% Cost Recovery
Charge	Set-up/Take Down - Non Resident Non Profit (501c3)	NEW	N/A	\$ 500.00	N/A
Charge	Set-up/Take Down - Commercial	NEW	N/A	\$ 675.00	N/A
	Special Events Charges (Daily Rate)				
Charge	Resident Non Profit (501c3)		\$ 375.00	\$ 375.00	N/A
Charge	Non Resident - Non Profit (501c3)		\$ 375.00	\$ 425.00	N/A
Charge	Resident		\$ 500.00	\$ 400.00	N/A
Charge	Non Resident		\$ 500.00	\$ 500.00	N/A
Charge	Commercial		\$ 500.00	\$ 550.00	N/A
Charge	Set-up/Take Down - Resident Non Profit (501c3) ¹		\$ 75.00	\$ 187.00	N/A
Charge	Set-up/Take Down - Resident ¹		\$ 75.00	\$ 200.00	N/A
Charge	Set-up/Take Down - Non Resident Non Profit (501c3) ¹		\$ 75.00	\$ 212.00	N/A
Charge	Set-up/Take Down - Non Resident ¹		\$ 75.00	\$ 250.00	N/A
Charge	Set-up/Take Down - Commercial ¹		\$ 75.00	\$ 275.00	N/A
¹ Previously assessed as a flat fee of \$75.					
CS-28	Specific Events				
	Application Fee - Under 2,000 Estimated Overall Attendance		\$ 200.00	\$ 225.00	50%
	Application Fee - Over 2,000 Estimated Overall Attendance		\$ 400.00	\$ 450.00	50%

Finance Department

	Other Fees and Charges				
FN-6	Credit Card Convenience Processing Fee		\$ 2.85	\$ 3.28	100%
FN-7	Parking Citation Processing Fee		\$ 3.00	\$ 3.28	100%
	Water Billing				
FN-14	Utility Customer Set-Up (residential, industrial, construction)		\$ 30.00	\$ 33.00	100%
	Special Regulatory Business Permits				
FN-32	Entertainment Permit - new ²		\$ 285.00	\$ 402.00	46%
FN-33	Entertainment Permit - renewal ²		\$ 285.00	\$ 402.00	46%
FN-34	Entertainment Permit- change of location/name ²		\$ 149.00	\$ 177.00	62%
FN-35	Entertainment Permit- conceptual ²		\$ 485.00	\$ 625.00	53%
FN-36	Fortune Teller Permit - initial ²		\$ 265.00	\$ 273.00	89%
FN-37	Fortune Teller Permit - renewal ²		\$ 265.00	\$ 273.00	89%
FN-38	Fortune Teller Permit - change of location/name ²		\$ 149.00	\$ 170.00	67%
FN-44	Massage Establishment Registration Certificate - initial / add partner ²		\$ 495.00	\$ 565.00	67%
FN-45	Massage Establishment Registration Certificate - renewal ²		\$ 495.00	\$ 565.00	67%
FN-46	Massage Establishment Registration Certificate - change of location/name/removal of partner ²		\$ 149.00	\$ 190.00	54%

² Full cost recovery for these fees will be phased in over a five-year period.

EXHIBIT A

Master Fee and Charges Schedule FY 18-19 Adjustments

No.	Description		Current Fee	Recommended Fee Level	% Cost Recovery
FN-48	Massage Independent Registration Certificate- renewal		\$ 115.00	\$ 200.00	26%
FN-49	Massage Independent Registration Certificate- change of location/name		\$ -	\$ 60.00	21%

Fire Department

Valuation Based Fire Inspection Fees (Applicable to Building Permit)					
F-65	\$1 to \$500		\$ 48.00	\$ 90.00	74%
F-66	\$501 to 2,000; 1st \$500		\$ 48.00	\$ 90.00	74%
F-68	\$2,001 to \$25,000; 1st \$2,000		\$ 78.00	\$ 160.00	99%
Valuation Based Fire Plan Review Fees (Applicable to Building Permit)					
F-80	\$1 to \$500		\$ 48.00	\$ 60.00	75%
F-81	\$501 to 2,000; 1st \$500		\$ 48.00	\$ 60.00	75%
F-83	\$2,001 to \$25,000; 1st \$2,000		\$ 78.00	\$ 120.00	99%
Fire/Life Safety Inspection					
F-99	Up to 750 sq. ft.		\$ 60.00	\$ 72.00	90%
F-100	750 - 2,500 sq. ft.		\$ 90.00	\$ 108.00	89%
F-101	2,501 - 5,000 sq. ft.		\$ 170.00	\$ 200.00	100%
F-102	5,001 - 25,000 sq. ft.		\$ 273.00	\$ 320.00	99%
State Mandated Inspections					
F-121	7 stories (base fees)		\$ 2,270.00	\$ 2,900.00	75%
F-122	Per floor above 7 stories		\$ 175.00	\$ 223.00	75%
F-125	Large Family Day Care Inspections		\$ 209.00	\$ 289.00	90%
Special/Specific Events Plan Review/Inspection					
F-242	25,001 - 50,000 sq. ft event area		\$ 900.00	\$ 1,450.00	60%
F-243	>50,001 sq. ft event area (base fee)		\$ 2,000.00	\$ 2,400.00	75%
Hourly Rates - Other					
F-253	Marine Safety		\$ 80.00	\$ 90.00	60%
Fire - Marine Safety - User Fees					
F-143.3	Sand Crab (resident and non-resident)		\$ 100.00	\$ 150.00	N/A

Information Services Department

IS-1	Technology Automation Fee		5%	6%	68%
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Public Works Department

Development Related Fees					
PW-5	Dock Construction Plan Review/Inspection		\$ 761.00	\$ 951.00	100%

EXHIBIT A

Library - Charges

Central Library Theater and Meeting Room Rental Charges Hourly Rate (unless otherwise noted)

Current Charges			Recommended Charges	
C Room (piano)	Non Profit (501c3) - Resident	\$ 80.00	C Room (piano)	\$ 85.00
	Non Profit (501c3) - Non Resident	\$ 90.00		\$ 95.00
	Business/private -Resident	\$ 115.00		\$ 120.00
	Business/private -Non Resident	\$ 130.00		\$ 135.00
D Room	Non Profit (501c3) - Resident	\$ 80.00	D Room	\$ 85.00
	Non Profit (501c3) - Non Resident	\$ 90.00		\$ 95.00
	Business/private -Resident	\$ 115.00		\$ 120.00
	Business/private -Non Resident	\$ 130.00		\$ 135.00
C/D Room	Non Profit (501c3) - Resident	\$ 140.00	C/D Room	\$ 145.00
	Non Profit (501c3) - Non Resident	\$ 165.00		\$ 175.00
	Business/private -Resident	\$ 200.00		\$ 210.00
	Business/private -Non Resident	\$ 230.00		\$ 240.00
C/D Room	Non Profit (501c3) - Resident	\$ 765.00	C/D Room	\$ 800.00
flat rate package	Non Profit (501c3) - Non Resident	\$ 900.00	flat rate package	\$ 945.00
8 hour maximum	Business/private -Resident	\$ 1,100.00	8 hour maximum	\$ 1,155.00
	Business/private -Non Resident	\$ 1,255.00		\$ 1,315.00
Talbert Room	Non Profit (501c3) - Resident	\$ 90.00	Talbert Room	\$ 95.00
	Non Profit (501c3) - Non Resident	\$ 100.00		\$ 105.00
	Business/private -Resident	\$ 140.00		\$ 145.00
	Business/private -Non Resident	\$ 150.00		\$ 155.00
Library Theater	Non Profit (501c3) - Resident	\$ 115.00	Library Theater	\$ 120.00
Monday-Thursday	Non Profit (501c3) - Non Resident	\$ 145.00	Monday-Thursday	\$ 150.00
	Business/private -Resident	\$ 210.00		\$ 220.00
	Business/private -Non Resident	\$ 230.00		\$ 240.00
Library Theater	Non Profit (501c3) - Resident	\$ 145.00	Library Theater	\$ 150.00
Friday, Saturday, Sunday	Non Profit (501c3) - Non Resident	\$ 175.00	Friday, Saturday, Sunday	\$ 185.00
	Business/private -Resident	\$ 320.00		\$ 335.00
	Business/private -Non Resident	\$ 350.00		\$ 365.00
Tabby Theater	Non Profit (501c3) - Resident	\$ 75.00	Tabby Theater	\$ 80.00
	Non Profit (501c3) - Non Resident	\$ 95.00		\$ 100.00
	Business/private -Resident	\$ 160.00		\$ 170.00
	Business/private -Non Resident	\$ 190.00		\$ 200.00

Charges for use of City Facilities may be waived for City or Library sponsored and co-sponsored events.

The Library Director with approval from the City Manager may provide limited discounts for those willing to commit to a lease for long-term use of the above facilities.

All other Library Fees and Charges remain the same, unless noted above.