

Jennifer Villasenor

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PROFESSIONAL EXPERIENCE

2015 – 2018

City of Huntington Beach

Huntington Beach, CA

Planning Manager

- Oversee the day to day operations of the Advance Planning Division of the Community Development Department
- Responsible for overall division planning and management, personnel administration including training, selection and performance management, and coordinating division work programs and priorities
- Coordinate planning activities related to the General Plan, Specific Plans, Housing Element/affordable housing, CEQA, flood management and the Local Coastal Program with other City departments and external agencies
- Represent the Community Development Department in the Director's absence at Executive Team meetings, City Council and Planning Commission meetings and other City boards and commissions
- Managed the comprehensive update to the Citywide General Plan
- Serve as liaison to various federal, State and county offices on development matters such as coastal, environmental and general planning
- Assist in the Department budget process, including attending annual budget meetings and providing input related to Planning Division current and future work program priorities

2010 – 2014

City of Huntington Beach

Huntington Beach, CA

Senior Planner

- Managed complex projects that included multiple entitlements and/or involved environmental resource issues, extensive community outreach and a higher degree of controversy including mixed use projects, general plan amendments, specific plans and development agreements
- Managed consultant contracts for the preparation of environmental documents and general plan amendments; prepared RFPs for contracts
- Prepared staff reports and made presentations to the City Council, Planning Commission, and other boards and commissions
- Assisted the City Attorney's Office in the preparation of administrative records for lawsuits involving planning projects
- Reviewed all environmental documents prepared by City and professional consultants
- Assisted in the training and supervision of planning and support staff

2006 – 2010

City of Huntington Beach

Huntington Beach, CA

Associate Planner

- Major projects include: Downtown Specific Plan Update (involves 336-acre downtown area); Senior Center EIR and Development entitlements (involves development of 45,000 square foot senior center in Central Park); Housing Element Update; Boardwalk mixed use EIR and entitlements; various General Plan, Local Coastal Program, Zoning Map and Zoning Text Amendments

- Environmental Assessment Committee liaison responsible for reviewing all City and outside agency environmental/CEQA documents

2003 – 2006

City of Bell Gardens

Bell Gardens, CA

Associate Planner

- Project Planner for State certification of Housing Element Update
- Project Planner for major development projects including 72-unit affordable senior housing and community center project; parcel assembly and redevelopment of major intersection for the development of a 150,000 square foot shopping center; Bicycle Casino remodel; affordable housing development agreements; redevelopment projects; disposition and development agreements; owner participation agreements; citywide zoning code update
- Presented projects at Planning Commission and City Council meetings
- Provided CEQA analysis for all projects
- Supervised subordinate planning and clerical staff

2001 – 2003

City of Rosemead

Rosemead, CA

Assistant Planner/GIS Technician

- Reviewed project proposals and development plans for zoning and other City/State code compliance
- Prepared General Plan and zoning maps using GIS software
- Presented projects to Planning Commission
- Plan Review Committee Liaison
- Responsible for Planning Commission agenda scheduling

2000 - 2001

City of El Monte

El Monte, CA

Planning Intern

- Answered inquiries related to planning and zoning at public counter and via telephones; reviewed development plans and proposals
- Prepared staff reports for Planning Commission meetings

EDUCATION

University of California, Irvine

- B.A.: Environmental Analysis
- Campuswide Honors Program
- Anteater Recreation Center Planning Advisory Board

AREAS OF EXPERTISE

- California Environmental Quality Act
- California Housing Element law
- California Coastal Act

LEADERSHIP

- Former Vice-Chair – City of Santa Ana Redevelopment and Housing Commission
- Former Member – City of Santa Ana Historic Resources Commission
- Past presenter – Robert Mayer Leadership Academy