

PROFESSIONAL SERVICES CONTRACT BETWEEN
THE CITY OF HUNTINGTON BEACH AND
WESTBERG+WHITE, INC.
FOR
ON CALL ARCHITECTURAL ENGINEERING SERVICES

THIS AGREEMENT ("Agreement") is made and entered into by and between the City of Huntington Beach, a municipal corporation of the State of California, hereinafter referred to as "CITY," and Westberg+White, Inc., a California Corporation hereinafter referred to as "CONSULTANT."

WHEREAS, CITY desires to engage the services of a consultant to provide on call architectural engineering services; and

Pursuant to documentation on file in the office of the City Clerk, the provisions of the Huntington Beach Municipal Code, Chapter 3.03, relating to procurement of professional service contracts have been complied with; and

CONSULTANT has been selected to perform these services,

NOW, THEREFORE, it is agreed by CITY and CONSULTANT as follows:

1. SCOPE OF SERVICES

CONSULTANT shall provide all services as described in **Exhibit "A,"** which is attached hereto and incorporated into this Agreement by this reference. These services shall sometimes hereinafter be referred to as the "PROJECT."

CONSULTANT hereby designates Paul Westberg who shall represent it and be its sole contact and agent in all consultations with CITY during the performance of this Agreement.

2. CITY STAFF ASSISTANCE

CITY shall assign a staff coordinator to work directly with CONSULTANT in the performance of this Agreement.

3. TERM; TIME OF PERFORMANCE

Time is of the essence of this Agreement. The services of CONSULTANT are to commence on _____, 20____ (the "Commencement Date"). This Agreement shall automatically terminate three (3) years from the Commencement Date, unless extended or sooner terminated as provided herein. All tasks specified in **Exhibit "A"** shall be completed no later than three (3) years from the Commencement Date. The time for performance of the tasks identified in **Exhibit "A"** are generally to be shown in **Exhibit "A."** This schedule may be amended to benefit the PROJECT if mutually agreed to in writing by CITY and CONSULTANT.

In the event the Commencement Date precedes the Effective Date, CONSULTANT shall be bound by all terms and conditions as provided herein.

4. COMPENSATION

In consideration of the performance of the services described herein, CITY agrees to pay CONSULTANT on a time and materials basis at the rates specified in **Exhibit "B,"** which is attached hereto and incorporated by reference into this Agreement, a fee, including all costs and expenses, not to exceed Two Hundred and Fifty Thousand Dollars (\$250,000).

5. EXTRA WORK

In the event CITY requires additional services not included in **Exhibit "A"** or changes in the scope of services described in **Exhibit "A,"** CONSULTANT will undertake such work only after receiving written authorization from CITY. Additional compensation for such extra work shall be allowed only if the prior written approval of CITY is obtained.

6. METHOD OF PAYMENT

CONSULTANT shall be paid pursuant to the terms of **Exhibit "B."**

7. DISPOSITION OF PLANS, ESTIMATES AND OTHER DOCUMENTS

CONSULTANT agrees that title to all materials prepared hereunder, including, without limitation, all original drawings, designs, reports, both field and office notices, calculations, computer code, language, data or programs, maps, memoranda, letters and other documents, shall belong to CITY, and CONSULTANT shall turn these materials over to CITY upon expiration or termination of this Agreement or upon PROJECT completion, whichever shall occur first. These materials may be used by CITY as it sees fit.

8. HOLD HARMLESS

CONSULTANT hereby agrees to protect, defend, indemnify and hold harmless CITY, its officers, elected or appointed officials, employees, agents and volunteers from and against any and all claims, damages, losses, expenses, judgments, demands and defense costs (including, without limitation, costs and fees of litigation of every nature or liability of any kind or nature) arising out of or in connection with CONSULTANT's (or CONSULTANT's subcontractors, if any) negligent (or alleged negligent) performance of this Agreement or its failure to comply with any of its obligations contained in this Agreement by CONSULTANT, its officers, agents or employees except such loss or damage which was caused by the sole negligence or willful misconduct of CITY. CONSULTANT will conduct all defense at its sole cost and expense and CITY shall approve selection of CONSULTANT's counsel. This indemnity shall apply to all claims and liability regardless of whether any insurance policies are applicable. The policy limits do not act as limitation upon the amount of indemnification to be provided by CONSULTANT.

9. PROFESSIONAL LIABILITY INSURANCE

CONSULTANT shall obtain and furnish to CITY a professional liability insurance policy covering the work performed by it hereunder. This policy shall provide coverage for CONSULTANT's professional liability in an amount not less than One Million Dollars

(\$1,000,000.00) per occurrence and in the aggregate. The above-mentioned insurance shall not contain a self-insured retention without the express written consent of CITY; however an insurance policy "deductible" of Ten Thousand Dollars (\$10,000.00) or less is permitted. A claims-made policy shall be acceptable if the policy further provides that:

- A. The policy retroactive date coincides with or precedes the initiation of the scope of work (including subsequent policies purchased as renewals or replacements).
- B. CONSULTANT shall notify CITY of circumstances or incidents that might give rise to future claims.

CONSULTANT will make every effort to maintain similar insurance during the required extended period of coverage following PROJECT completion. If insurance is terminated for any reason, CONSULTANT agrees to purchase an extended reporting provision of at least two (2) years to report claims arising from work performed in connection with this Agreement.

If CONSULTANT fails or refuses to produce or maintain the insurance required by this section or fails or refuses to furnish the CITY with required proof that insurance has been procured and is in force and paid for, the CITY shall have the right, at the CITY's election, to forthwith terminate this Agreement. Such termination shall not effect Consultant's right to be paid for its time and materials expended prior to notification of termination. CONSULTANT waives the right to receive compensation and agrees to indemnify the CITY for any work performed prior to approval of insurance by the CITY.

10. CERTIFICATE OF INSURANCE

Prior to commencing performance of the work hereunder, CONSULTANT shall furnish to CITY a certificate of insurance subject to approval of the City Attorney evidencing the foregoing insurance coverage as required by this Agreement; the certificate shall:

- A. provide the name and policy number of each carrier and policy;
- B. state that the policy is currently in force; and
- C. shall promise that such policy shall not be suspended, voided or canceled by either party, reduced in coverage or in limits except after thirty (30) days' prior written notice; however, ten (10) days' prior written notice in the event of cancellation for nonpayment of premium.

CONSULTANT shall maintain the foregoing insurance coverage in force until the work under this Agreement is fully completed and accepted by CITY.

The requirement for carrying the foregoing insurance coverage shall not derogate from CONSULTANT's defense, hold harmless and indemnification obligations as set forth in this Agreement. CITY or its representative shall at all times have the right to demand the original or a copy of the policy of insurance. CONSULTANT shall pay, in a prompt and timely manner, the premiums on the insurance hereinabove required.

11. INDEPENDENT CONTRACTOR

CONSULTANT is, and shall be, acting at all times in the performance of this Agreement as an independent contractor herein and not as an employee of CITY. CONSULTANT shall secure at its own cost and expense, and be responsible for any and all payment of all taxes, social security, state disability insurance compensation, unemployment compensation and other payroll deductions for CONSULTANT and its officers, agents and employees and all business licenses, if any, in connection with the PROJECT and/or the services to be performed hereunder.

12. TERMINATION OF AGREEMENT

All work required hereunder shall be performed in a good and workmanlike manner. CITY may terminate CONSULTANT's services hereunder at any time with or without cause, and whether or not the PROJECT is fully complete. Any termination of this Agreement by CITY shall

be made in writing, notice of which shall be delivered to CONSULTANT as provided herein. In the event of termination, all finished and unfinished documents, exhibits, report, and evidence shall, at the option of CITY, become its property and shall be promptly delivered to it by CONSULTANT.

13. ASSIGNMENT AND DELEGATION

This Agreement is a personal service contract and the work hereunder shall not be assigned, delegated or subcontracted by CONSULTANT to any other person or entity without the prior express written consent of CITY. If an assignment, delegation or subcontract is approved, all approved assignees, delegates and subconsultants must satisfy the insurance requirements as set forth in Sections 9 and 10 hereinabove.

14. COPYRIGHTS/PATENTS

CITY shall own all rights to any patent or copyright on any work, item or material produced as a result of this Agreement.

15. CITY EMPLOYEES AND OFFICIALS

CONSULTANT shall employ no CITY official nor any regular CITY employee in the work performed pursuant to this Agreement. No officer or employee of CITY shall have any financial interest in this Agreement in violation of the applicable provisions of the California Government Code.

16. NOTICES

Any notices, certificates, or other communications hereunder shall be given either by personal delivery to CONSULTANT's agent (as designated in Section 1 hereinabove) or to CITY as the situation shall warrant, or by enclosing the same in a sealed envelope, postage prepaid, and depositing the same in the United States Postal Service, to the addresses specified below. CITY and CONSULTANT may designate different addresses to which subsequent notices, certificates or

other communications will be sent by notifying the other party via personal delivery, a reputable overnight carrier or U. S. certified mail-return receipt requested:

TO CITY:

City of Huntington Beach
ATTN: Jerry Thompson
2000 Main Street
Huntington Beach, CA 92648

TO CONSULTANT:

Westberg+White, Inc.
Attn: Paul Westberg
14471 Chambers Road, Suite 210
Tustin, CA 92780
714-508-1780

17. CONSENT

When CITY's consent/approval is required under this Agreement, its consent/approval for one transaction or event shall not be deemed to be a consent/approval to any subsequent occurrence of the same or any other transaction or event.

18. MODIFICATION

No waiver or modification of any language in this Agreement shall be valid unless in writing and duly executed by both parties.

19. SECTION HEADINGS

The titles, captions, section, paragraph and subject headings, and descriptive phrases at the beginning of the various sections in this Agreement are merely descriptive and are included solely for convenience of reference only and are not representative of matters included or excluded from such provisions, and do not interpret, define, limit or describe, or construe the intent of the parties or affect the construction or interpretation of any provision of this Agreement.

20. INTERPRETATION OF THIS AGREEMENT

The language of all parts of this Agreement shall in all cases be construed as a whole, according to its fair meaning, and not strictly for or against any of the parties. If any provision of this Agreement is held by an arbitrator or court of competent jurisdiction to be unenforceable, void, illegal or invalid, such holding shall not invalidate or affect the remaining

covenants and provisions of this Agreement. No covenant or provision shall be deemed dependent upon any other unless so expressly provided here. As used in this Agreement, the masculine or neuter gender and singular or plural number shall be deemed to include the other whenever the context so indicates or requires. Nothing contained herein shall be construed so as to require the commission of any act contrary to law, and wherever there is any conflict between any provision contained herein and any present or future statute, law, ordinance or regulation contrary to which the parties have no right to contract, then the latter shall prevail, and the provision of this Agreement which is hereby affected shall be curtailed and limited only to the extent necessary to bring it within the requirements of the law.

21. DUPLICATE ORIGINAL

The original of this Agreement and one or more copies hereto have been prepared and signed in counterparts as duplicate originals, each of which so executed shall, irrespective of the date of its execution and delivery, be deemed an original. Each duplicate original shall be deemed an original instrument as against any party who has signed it.

22. IMMIGRATION

CONSULTANT shall be responsible for full compliance with the immigration and naturalization laws of the United States and shall, in particular, comply with the provisions of the United States Code regarding employment verification.

23. LEGAL SERVICES SUBCONTRACTING PROHIBITED

CONSULTANT and CITY agree that CITY is not liable for payment of any subcontractor work involving legal services, and that such legal services are expressly outside the scope of services contemplated hereunder. CONSULTANT understands that pursuant to *Huntington Beach City Charter* Section 309, the City Attorney is the exclusive legal counsel for

CITY; and CITY shall not be liable for payment of any legal services expenses incurred by CONSULTANT.

24. ATTORNEY'S FEES

In the event suit is brought by either party to construe, interpret and/or enforce the terms and/or provisions of this Agreement or to secure the performance hereof, each party shall bear its own attorney's fees, such that the prevailing party shall not be entitled to recover its attorney's fees from the nonprevailing party.

25. SURVIVAL

Terms and conditions of this Agreement, which by their sense and context survive the expiration or termination of this Agreement, shall so survive.

26. GOVERNING LAW

This Agreement shall be governed and construed in accordance with the laws of the State of California.

27. SIGNATORIES

Each undersigned represents and warrants that its signature hereinbelow has the power, authority and right to bind their respective parties to each of the terms of this Agreement, and shall indemnify CITY fully for any injuries or damages to CITY in the event that such authority or power is not, in fact, held by the signatory or is withdrawn.

28. ENTIRETY

The parties acknowledge and agree that they are entering into this Agreement freely and voluntarily following extensive arm's length negotiation, and that each has had the opportunity to consult with legal counsel prior to executing this Agreement. The parties also acknowledge and agree that no representations, inducements, promises, agreements or warranties, oral or otherwise, have been made by that party or anyone acting on that party's behalf, which are not embodied in this

Agreement, and that that party has not executed this Agreement in reliance on any representation, inducement, promise, agreement, warranty, fact or circumstance not expressly set forth in this Agreement. This Agreement, and the attached exhibits, contain the entire agreement between the parties respecting the subject matter of this Agreement, and supersede all prior understandings and agreements whether oral or in writing between the parties respecting the subject matter hereof.

29. EFFECTIVE DATE

This Agreement shall be effective on the date of its approval by the City Council.

This Agreement shall expire when terminated as provided herein.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by and through their authorized officers.

CONSULTANT,

Westberg+White, Inc

COMPANY NAME

A California Corporation

By: 

PAUL WESTBERG AA
print name

ITS: (circle one) Chairman/President/Vice President

By: 

AND
RANDY WILLIAMS
print name

ITS: (circle one) Secretary/Chief Financial Officer/Asst.
Secretary - Treasurer

CITY OF HUNTINGTON BEACH, a
municipal corporation of the State of
California

Mayor

City Clerk

INITIATED AND APPROVED:



Director of Public Works

REVIEWED AND APPROVED:

City Manager

APPROVED AS TO FORM:



City Attorney

EXHIBIT "A"

A. STATEMENT OF WORK: (Narrative of work to be performed)

CONSULTANT shall provide consulting services on an 'as-needed' basis for projects to be determined during the term of the agreement. During the term of the agreement, CITY may elect to solicit proposals from CONSULTANT. CITY shall issue task order for each project based upon the scope of services, work schedule, and fee proposal submitted to CITY for its review and approval.

B. CONSULTANT'S DUTIES AND RESPONSIBILITIES:

CONSULTANT'S duties and responsibilities shall be per CONSULTANT'S Statement of Qualification (Exhibit A), consistent with the City of Huntington Beach Request for Qualifications for On Call Architectural Engineering Consulting Services. Upon award, and the contract period, if CONSULTANT chooses to assign different personnel to the project, CONSULTANT must submit the names and qualifications of these staff to CITY for approval before commencing work.

C. CITY'S DUTIES AND RESPONSIBILITIES:

1. Furnish scope of work request for each project.
2. Furnish construction plans and specifications to the CONSULTANT.

D. WORK PROGRAM/PROJECT SCHEDULE:

A project schedule will be developed for each project assigned by CITY.

EXHIBIT "B"

Payment Schedule (Hourly Payment)

A. Hourly Rate

CONSULTANT'S fees for such services shall be based upon the following hourly rate and cost schedule:

B. Travel Charges for time during travel are not reimbursable.

C. Billing

1. All billing shall be done monthly in fifteen (15) minute increments and matched to an appropriate breakdown of the time that was taken to perform that work and who performed it.
2. Each month's bill should include a total to date. That total should provide, at a glance, the total fees and costs incurred to date for the project.
3. A copy of memoranda, letters, reports, calculations and other documentation prepared by CONSULTANT may be required to be submitted to CITY to demonstrate progress toward completion of tasks. In the event CITY rejects or has comments on any such product, CITY shall identify specific requirements for satisfactory completion.
4. CONSULTANT shall submit to CITY an invoice for each monthly payment due. Such invoice shall:
 - A) Reference this Agreement;
 - B) Describe the services performed;
 - C) Show the total amount of the payment due;
 - D) Include a certification by a principal member of CONSULTANT's firm that the work has been performed in accordance with the provisions of this Agreement; and
 - E) For all payments include an estimate of the percentage of work completed.

Upon submission of any such invoice, if CITY is satisfied that CONSULTANT is making satisfactory progress toward completion of tasks in accordance with this Agreement, CITY shall approve the invoice, in which event payment shall be made within thirty (30) days of receipt of the invoice by CITY. Such approval shall not be unreasonably withheld. If CITY does not approve an invoice, CITY shall notify CONSULTANT in writing of the reasons for non-approval and the schedule of performance set forth in **Exhibit "A"** may at the option of CITY be suspended until the parties agree that past performance by CONSULTANT is in, or has been brought into compliance, or until this Agreement has expired or is terminated as provided herein.

5. Any billings for extra work or additional services authorized in advance and in writing by CITY shall be invoiced separately to CITY. Such invoice shall contain all of the information required above, and in addition shall list the hours expended and hourly rate charged for such time. Such invoices shall be approved by CITY if the work performed is in accordance with the extra work or additional services requested, and if CITY is satisfied that the statement of hours worked and costs incurred is accurate. Such approval shall not be unreasonably withheld. Any dispute between the parties concerning payment of such an invoice shall be treated as separate and apart from the ongoing performance of the remainder of this Agreement.

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FOR
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/01/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Tina Cowie
Cornerstone Specialty Insurance Services, Inc.	PHONE (A/C, No, Ext): (714) 731-7700
14252 Culver Drive, A299	FAX (A/C, No): (714) 731-7750
	E-MAIL ADDRESS: tina@cornerstonespecialty.com
Irvine	CA 92604
INSURED	INSURER(S) AFFORDING COVERAGE
WESTBERG + WHITE, INC.	INSURER A: Travelers Property Casualty Co
14471 Chambers Road Ste 210	INSURER B: Travelers Indemnity Co of Conn
	INSURER C: Wesco Insurance Company
Tustin	INSURER D:
CA 92780	INSURER E:
	INSURER F:

COVERAGES

CERTIFICATE NUMBER: 18/19 COVERAGES

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> ADDTL INSRD/PRIMARY <input checked="" type="checkbox"/> BLNKT WVR OF SUBRO GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			680-6H712316	01/27/2018	01/27/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			BA-585M7605	01/27/2018	01/27/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB DED <input checked="" type="checkbox"/> RETENTION \$ 0			CUP-8176Y018	01/27/2018	01/27/2019	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	XJUB-9J774725	01/27/2018	01/27/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Professional Liability Claims Made			ARA1119418-04	01/27/2018	01/27/2019	Each Claim \$3,000,000 Annual Aggregate \$3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder is Additional Insured for General Liability but only if required by written contract with the Named Insured prior to an occurrence and as per attached endorsement. Coverage is subject to all policy terms and conditions. *30 days notice of cancellation, except for 10 days notice for non-payment of premium. For Professional Liability coverage, the aggregate limit is the total insurance available for all covered claims reported within the policy period.

APPROVED AS TO FORM

By:
MICHAEL E. GATES
CITY ATTORNEY
CITY OF HUNTINGTON BEACH

CERTIFICATE HOLDER

CANCELLATION

City of Huntington Beach 2000 Main Street Huntington Beach CA 92648	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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Exhibit A



Request for Qualifications

On-Call Architectural Engineering
& Professional Consulting Services
Service Category - Architectural Services



CARSON PARK COMMUNITY CENTER - Carson, CA

Prepared by:



westbergwhite

January 11, 2018

City of Huntington Beach
City Clerk's Office, 2nd Floor
2000 Main Street
Huntington Beach, CA 92648

Attn: Jim Slobojan.

Re: **ON-CALL ARCHITECTURAL ENGINEERING & PROFESSIONAL CONSULTING SERVICES.**

Dear Mr. Jim Slobojan,

Westberg + White is extremely pleased to have the opportunity of forwarding our Statement of Professional Qualifications in response to the defined needs of the City of Huntington Beach's On-Call Architectural Engineering & Professional Consulting Services RFQ. strengthening our relationship with the City of Huntington Beach is an exceptionally high priority for our firm. To date our firm has completed hundreds of projects valued at over \$1 Billion. We are experts in collaborating closely with diverse stakeholder groups, including public agency clients, regulatory agencies, community representatives and other agencies' consultants, and we'll give you our personal pledge to dedicate ourselves to the City of Huntington Beach's Projects.

Today, we celebrate our 30th year of serving the community, as our Firm was established in 1987, We are extremely proud of our record of having served many of our clients for over 15 years and some for over 25 years. We are a highly integrated; technologically savvy medium sized architectural firm totaling 38 experienced professionals, including 4 principals, 12 licensed architects and a multi-talented architectural and administrative support staff. The City of Huntington Beach projects will be managed by our Tustin office located only 15.4 miles from the City of Huntington Beach, CA. Our services will be lead by Principal Greg Beard which resides in Huntington Beach.

We design and manage projects with exceptional capability that are creative, safe, economical, and function well. With all of our projects an important and vital part of our practice, we understand and execute the blending of important ingredients such as budgets, financial affordability and strict compliance to our client's needs and expectations. In the offices of Westberg + White, our clients receive the personalized "hands-on" principal involvement that large firms promise, but cannot commit to. Client satisfaction is our number one concern.

As the planning and design of your Project progresses from preliminary design through construction documentation, we research, make determinations based on experience and knowledge, and with the assistance of our experienced cost consultants, Construction Cost Controls, specify the best available product and design at a cost that is within the preset budget guidelines. We employ numerous cost estimates to ensure that the design execution is always sensitive to the project budget. One of our strengths is our proven ability to manage and balance budgets and designs against the many needs, wants, and desires which will undoubtedly surface.

A very important aspect of maintaining project scope, budget & schedule is the constant coordination of the drawings and specifications being created by us and all of our engineering consultants. Regular meetings are held with all of our consultants during the design development stage of the project. It is the Project Architect's responsibility to supervise the entire team and resolve any coordination issues as they develop. Drawings are reviewed by the Project Architect for accuracy and detail coordination at the 50% and 90% stage, and prior to issuing for bid. Specifications are also reviewed for coordination with the drawings. We do an in-house constructability review of each project to ensure to the maximum degree possible that the plans themselves do not provide convenient ways for the contractor to proceed against the Client.

For each project Westberg + White's assigned Project Manager develops a specific project execution schedule, which outlines the phases, durations, and essential milestones required for completion of that specific project. This schedule is developed in collaboration with the client's authorized representative/s, client's CM or selected contractor if established at the onset of the project. Additional input is included from Westberg + White consultant team members, along with solicited agency input relative to processing and approval requirements for the project. This schedule is maintained and managed by the Project Manager throughout the course of the project, with review of progress and alignment at each scheduled project team meeting.

At Westberg + White we employ full time licensed architects that are responsible for a quality review of all construction documents. It is the Project Architect's responsibility to supervise the entire team and resolve any coordination issues as they develop. Coordination meetings are held with all of our consultants during the design development and construction document phase of the project. Drawings and specifications are reviewed for accuracy and detail coordination at the 50%, and 90% stage, and prior to issuing for bid.

In addition, Westberg + White implements an internal proprietary Project Forecast management tool to insure that each of our projects maintains a pace of accomplishments aligned with the project specific schedule that meets the needs of our clients. This tool compares an estimate of the man-hours required to accomplish each identifiable task in the production of the construction documents and the administration of the construction of the project developed by the senior management team for the project to the desired milestones of the client. From this comparison, it is possible to assign the appropriate number of man-hours to accomplish each task to the number of available weeks in the specific schedule. With this analysis, the project manager is able to evaluate the progress of the project on a week-by-week basis and take corrective actions if necessary instead of only determining that a problem exists when a deadline looms on a near horizon.

Westberg + White, Inc. has had no claims, nor litigations filed against us by a public agency client in the history of the firm and is not presently involved in any pending action.

We acknowledge of receipt of Addendum 1, Addendum 2 & Addendum 3, and we are committed to bring the full resources of our firm to bear to meet your City's requirements and look forward to having the opportunity to successfully negotiate a mutually beneficial agreement with the City if selected.

Respectfully submitted,



Paul Westberg, AIA, Managing Partner
Westberg + White, Inc.
California Corporation #1551408
14471 Chambers Rd., Suite 210
Tustin, CA 92780
Telephone: (714) 508-1780
Fax: (714) 508-1790



Main Contact:

Gregory G. Beard, Principal-In-Charge/
Project Manager
Westberg + White, Inc.
14471 Chambers Rd., Suite 210
Tustin, CA 92780
Telephone: (714) 508-1780
Fax: (714) 508-1790
Cell: 714.292.3710
gbeard@wwarch.com



MIRACOSTA COLLEGE - Concert Hall

W+W Principal Greg Beard prior experience while associated with another firm.



CITY OF CERRITOS - Liberty Park, Community & Rec Center

W+W Principal Greg Beard prior experience while associated with another firm.



CITY OF CERRITOS - Liberty Park, Community & Rec Center

W+W Principal Greg Beard prior experience while associated with another firm.

City of Huntington Beach
Public Works Department
2000 Main Street
Tel. (714) 960-8820

ADDENDUM NUMBER ONE

For
**RFQs – Water, Plan Check, Ocean, Architectural, Transportation, Construction
Management, Materials, Civil**
in the
CITY OF HUNTINGTON BEACH

November 29, 2017

Notice To All:

City of Huntington Beach has extended the due date from January 4th, 4:00 pm 2018 to January 11th, 4:00 pm 2018 for eight (8) Request For Qualifications (RFQ) for various professional services (Water, Plan Check, Ocean, Architectural, Transportation, Construction Management, Materials, Civil).

This is to acknowledge receipt and review of Addendum Number One, dated **November 29, 2017**.

Westberg + White, Inc.

Company Name

12/5/17

Date

Paul Westberg, AIA, Managing Partner

By

All bidders must acknowledge and include the receipt of this Addendum with your RFQ packages.

Westberg + White also acknowledge of receipt of Addendum 2 & Addendum 3



CITY OF LA MIRADA - Resource Center

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C. PRE-QUALIFICATION FORM	8
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CITY OF SAN DIEGO - George L. Stevens Senior Center



CITY OF LA MIRADA - Splash! Regional Aquatic Center



CITY OF SANTA MARIA - Public Airport District Terminal



CITY OF CARSON - Carson park, Rec Center



CITY OF CERRITOS - Liberty Park, Community & Rec Center
W+W Principal Greg Beard prior experience while associated with another firm.

B. VENDOR APPLICATION FORM**REQUEST FOR PROPOSAL****VENDOR APPLICATION FORM**TYPE OF APPLICANT: ☒ NEW ☐ CURRENT VENDORLegal Contractual Name of Corporation: Westberg + White, Inc.Contact Person for Agreement: Paul Westberg, AIACorporate Mailing Address: 14471 Chambers Road, Suite 210City, State and Zip Code: Tustin, CA. 92780E-Mail Address: paulw@wwarch.comPhone: (714) 508-1780 Fax: (714) 508-1790Contact Person for Proposals: Greg BeardTitle: Principal E-Mail Address: gbeard@wwarch.comBusiness Telephone: (714) 508-1780 Business Fax: (714) 508-1790

Is your business: (check one)

☐ NON PROFIT CORPORATION ☒ FOR PROFIT CORPORATION

Is your business: (check one)

<input checked="" type="checkbox"/> CORPORATION	<input type="checkbox"/> LIMITED LIABILITY PARTNERSHIP
<input type="checkbox"/> INDIVIDUAL	<input type="checkbox"/> SOLE PROPRIETORSHIP
<input type="checkbox"/> PARTNERSHIP	<input type="checkbox"/> UNINCORPORATED ASSOCIATION

B. VENDOR APPLICATION FORM (Continuation)

Names & Titles of Corporate Board Members

(Also list Names & Titles of persons with written authorization/resolution to sign contracts)

Names	Title	Phone
Paul Westberg	Secretary	(714) 508-1780
Frisco White	President	(619) 542-1188

Federal Tax Identification Number: 33-0232630City of Huntington Beach Business License Number: A291820
(If none, you must obtain a Huntington Beach Business License upon award of contract.)City of Huntington Beach Business License Expiration Date: 01-31-2018
(Westberg + White will continue to
renew its Business License with the
City of Huntington Beach, before this
one expires)

C. PRE-QUALIFICATION FORM (Exhibit A)**EXHIBIT A: PRE-QUALIFICATION FORM**
ON-CALL ARCHITECTURAL ENGINEERING & PROFESSIONAL CONSULTING SERVICES

SERVICE CATEGORY	PROPOSING? Y/N (circle)
A. Architectural Engineering Services	<input checked="" type="radio"/> Yes <input type="radio"/> No

WW (Initial) Consultant is willing to execute the Agreement as drafted (See **Appendix B**).

WW (Initial) Consultant is able to provide the insurance as required (See **Appendix C**).

Firm Name: Westberg+White, Inc.

Firm Address: 14471 Chambers Road, Suite 210, Tustin, CA 92780

Signature:  Date: 01/11/18'

D. SERVICE CATEGORY

Category H. Architectural Services **Firm Qualifications**

1) Westberg + White's uniqueness from others is differentiated by our individualized service to each Client. We know that the investment of resources by a City constitutes a special example commitment to the community. We know that the evaluation of the program, the selection of an appropriate schematic concept, the development of the design for the facilities, and the completion of the construction process within the time constraints, budget and expectations requires a clear, participatory and well organized planning approach. Westberg+White, Inc. has been providing exceptional Architectural and Planning services for 30 years, Since its 1987 incorporation date.

2) Our team is very excited about the opportunity to provide services for the City of Huntington Beach projects. We have recently completed several design projects and we are aggressively seeking new project opportunities. We have also reviewed our work back-log and confirmed we have available support staff for our team.

- **Partner-in-Charge:**

Paul Westberg, AIA, Managing Partner

Mr. Westberg with over 40 years of experience.

- **Principal-in-Charge/Project Manager - Programmer/Planner:**

Gregory G. Beard, Principal

Mr. Beard with over 30 years of experience; and City of Huntington Beach resident.

- **Project Architect:** John Garakian, RA, Sr. Project Architect/Designer

Mr. Garakian with over 40 years of experience

- **Project Architect:** Jon Gomer, RA, LEED AP, Senior Project Architect

Mr. Gomer with over 30 years of experience.

- **Project Lead:** Steven Wheeler, Project Leader

Mr. Wheeler with over 25 years of experience.

- **QA/QC Manager:** Robert Bender, Architect, Senior Project Architect

Mr. Bender with over 40 years of experience; and City of Huntington Beach resident.

- **Specifications Writer:** Richard Matteo, AIA, CSI, CCS, Specifications Writer

Mr. Matteo with over 40 years of experience.

- **Construction Administrator/Close-Out Specialist:**

William E. Gamache, Construction Administrator

Mr. Gamache with over 30 years of experience.

- **CASp Project Specialist:** Lee Langlois, California Access Specialist

Mr. Langlois is a DSA Level 1 Inspector with over 25 years of Construction experience.

- **Cost Estimator (Cumming LLC):** Ashok Patel, CPE, LEED AP, Managing Director

Mr. Feeney possesses 15 years of experience in construction management.

D. SERVICE CATEGORY (Continuation)**3) References:****• Citrus Community College District:****Project:** Citrus College, Hayden Hall Renovation**Contact:** Fred Diamond, Director of Facilities & Construction**Telephone:** (626) 914-8691**Email:** fdiamond@citruscollege.edu

Project Description: The \$2.5 Million, 4,314 SF renovation project includes structural seismic upgrades, external and internal accessibility compliance, new restrooms, and complete rehabilitation of the building exterior materials. Our primary goal is to maintain the existing character of the structure while adding new exterior access ramp and stairs, enhancing the main entrance of the building with a new expanded foyer which provides entry and building graphic identity, as well as an elevated outdoor patio area for expanded functional use of interior to exterior special activity use. The interior will incorporate a large multi-function meeting/study room, conference/workroom, offices, lounge, and other support functions. New exterior landscape and lighting will enhance the building as well as blend with adjacent existing campus materials.

PM: Greg Beard (714) 508-1780**Duration:** 06/2014-06/2015**• Golden West College Joint with Boys & Girls Club of Huntington valley****Project:** Joint-Use Gymnasium, Child Development Center & School-Age Center**Contact:** Randy Flint, Proj. Manager; Bob Hoxsie, Boys & Girls Club of Huntington Valley**Telephone:** (714) 395-8974; (714) 899-5900**Email:** rflint@gwc.cccd.edu; hoxsie@aol.com

Project Description: This \$2.8 Million Gymnasium facility, located on the campus of Golden West Community College in Huntington Beach, California is designed for joint-use by the proposed adjacent Boys and Girls Club and the Community College students. The facility includes a regulation basketball court and restrooms, with attached additional exterior restrooms for access from the adjacent college track and field.

PM: Greg Beard (714) 508-1780**Duration:** Gym: 08/2010- 08/2015**• Rancho Santiago Community College District:****Project:** Santa Ana College - Central Plant**Contact:** Peter J. Hardash, Vice Chancellor Business Operations/Fiscal Services**Telephone:** (714) 480-7340**Email:** hardash_peter@rsccd.edu

Project Description: The new \$15 Million, 23,685 s.f. two-story Central Plant building on the Santa Ana College campus provides a chilled water system to eight existing campus buildings and four future buildings. This new energy efficient system will replace the rooftop systems on the existing buildings. The Building has been designed to incorporate additional mechanical equipment when the future buildings come on line.

PM: Greg Beard (714) 508-1780**Duration:** 02/2015 - On-going

D. SERVICE CATEGORY (Continuation)

4) Westberg + White's uniqueness from others is differentiated by our individualized service to each Client. We know that the investment of resources by a City constitutes a special example commitment to the community. We know that the evaluation of the program, the selection of an appropriate schematic concept, the development of the design for the facilities, and the completion of the construction process within the time constraints, budget and expectations requires a clear, participatory and well organized planning approach. Westberg+White, Inc. has been providing exceptional Architectural and Planning services for 30 years, Since its 1987 incorporation date.



CITY OF LA MIRADA - Community Sheriff Station

D. SERVICE CATEGORY (Continuation)**5) Resumes:****Paul Westberg, AIA, Managing Partner**

Mr. Westberg, as Managing Partner of Westberg + White for over 30 years since Firm inception, has been the driving force in working with public entities and placing the Firm within the small inner circle of top notch California Architects. His background began in the City of Downey, graduating with his final education from the Cal Poly San Luis Obispo School of Architecture. His only stopping point during his educational experience was a period of Government service in the U.S Air Force.

Beginning his practice of Architecture in the City of Tustin, Mr. Westberg ultimately had the opportunity to blend his professional endeavors with that of Mr. Frisco White, in 1986, building Westberg + White into what it is today. Mr. Westberg has been the managing partner of the Firm through it's many years of professional service. Along with Mr. White's excellent design talents, these two business partners have garnered numerous happy clients, many of whom have become long-term friends to Mr. Westberg.

Mr. Westberg is the primary lead with the large majority of the Firm's present clients, and Architect of Record on many of the Firm's projects. His ability to understand the overall pressures that burden his clients as pertains to their Capital Facilities needs has allowed the Firm to continue its upward growth. Also, after understanding the desire of the Public Client to have their design professionals' close by; Mr. Westberg quickly implemented the placement of several offices throughout the State. Presently Westberg + White is located in Tustin, San Diego, and Riverside.

Education: Bachelor of Architecture
California Polytechnic State University, San Luis Obispo

Registration: C-11045, California

**Relevant
Experience**

Partial List:

- Carson Park, City of Carson
- Aquatic Complex, City of Seal Beach
- Sunset Park Ranger, City of San Marcos
- La Mirada Community and Senior Center, City of La Mirada
- La Mirada Community Sheriff Station, City of La Mirada
- Splash Aquatic Center, City of La Mirada
- California Space Authority Space Center
- Abel Maldonado Community Youth Center, City of Santa Maria
- Elementary Institute of Science, San Diego
- George Stevens Commuity Center, San Diego
- Public Airport District Terminal Building, City of Santa Maria
- Santa Ana College Central Plant Infrastructure Project.
- Santa Ana College Campus Site Expansion & Parking lot Expansion Project.
- Santa Ana College New Soccer Field/Parking Lot & Support Structures
- Santa Ana College 17 St., Bristol St. & Washington St. Accessibility upgrades
- Santa Ana College New Parking Lot & Campus Road Re-alignment Project.

D. SERVICE CATEGORY (Continuation)**5) Resumes:****Greg Beard, Principal, Director of Operations**

Greg Beard has over 30 years experience in the architectural industry. He has extensive knowledge in a variety of project types including Civic, K-12, and Community Colleges, as well as other sectors that include Analytical and Medical Laboratories, Corporate and Commercial projects, Mix-use projects, Assisted Living/Alzheimer's Facilities and Single & Multi-Family housing.

Greg's architectural experience started in 1987 designing single and multi-family projects, then later developing the desire to design commercial projects. This combined experience allowed he and a close friend of his to create there own firm in the 90's. Later they merged the office with an international firm that wanted to move into the LA region to focus on Retail and Corporate projects. In 1999 Greg joined a notable Newport Beach architectural firm where he developed his passion of designing Educational and Civic projects, this passion has bridged a 18 year span. Now with Westberg + White Architects, he provides leadership to our teams as Principal-in-Charge and as Project Manager/Designer to ensure the our client's goals are met.

Greg is an experienced team leader with strong communication and consensus building skills. He has a history of providing excellent service and as a result, has led to continued client satisfaction and long-term relationships. He joined Westberg + White in 2011

Education: Associate of Science, Architecture
Rio Hondo College, Whittier, CA

Professional

Membership: National Association of Industrial and Office Properties (NAIOP)
California Assisted Living Facilities Association (CALFA)
Society of American Military Engineers (SAME)

**Relevant
Experience**

Partial List:

- Huntington Beach Police Department Planning Services
- Huntington Beach Promenade Parking Structure Toilet Room Replacement
- Lakeview Park Community Center, City of Santa Fe Springs
- Liberty Park Community Center Renovation, City of Cerritos
- Liberty Park Community Center, Phase II, (New Covered Multi-Purpose, Child Educational and Activity Center, & Maintenance Garage), Cerritos, CA
- Chino Hills State Park Public Use Facilities, City of Chino Hills
- Cypress College - Learning Resource Center
- RSCCD, Santa Ana College, 19 District-Wide projects
- Fullerton College - Portable Building Swing Space Village Removal/Parking lot 10 renovation
- Allan Hancock College, Performing Arts Renovation
- MiraCosta College Creative Arts Complex Expansion and Concert Hall,
- MiraCosta College, Horticulture Complex
- Citrus College Fine Arts Classroom Building
- Citrus College Student Services Building
- Citrus College Vo-Tech Building

D. SERVICE CATEGORY (Continuation)**5) Resumes:****John Garakian, RA, NCARB, CDT, Senior Project Architect**

Mr. Garakian has over 40 years of professional experience in the architectural field designing education, commercial office, civic, retail, industrial, and manufacturing, entertainment, and residential projects. Ranging in size from single family residences to midrise offices and hundreds of thousands of square feet of manufacturing and industrial projects his work has been completed in several U.S. states and abroad. His career has allowed him to participate in many client project collaborations where he was integrated within the client's operations during the design process; to achieve an ultimate understanding of the client goals, business model, operations, and project expectations. These projects include clients such as; Santa Ana College, McDonnell Douglas Realty Company, Home Savings of America, The Irvine Company, Kaiser Aluminum, Universal Studios, and many more. These successful collaborations produced many award winning projects, which also developed into long lasting client relationships and expanded work opportunities.

Additionally, John's background includes firm ownership, management, operations and business development, performing responsibilities as a firm principal, director of design, architectural department manager, and operations manager.

His experience as a lead designer is the foundation of his career; however, he has also performed extensive roles in all phases of project management and execution from programming through construction. He joined Westberg + White in 2009.

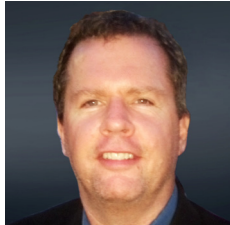
Education: Bachelor of Architecture
California Polytechnic State University, San Luis Obispo

Registration: C-9826, California
Arizona 19502, Colorado C-2174
NCARB Certificate No. 24430
CDT Certification

**Relevant
Experience**

Partial List:

- Huntington Beach Police Department Planning Services
- Santa Ana College Johnson Center Programming Services
- Santa Ana College Central Plant Infrastructure Project.
- Santa Ana College Campus Site Expansion & Parking lot Expansion Project.
- Santa Ana College New Soccer Field/Parking Lot & Support Structures
- Santa Ana College Campus Pedestrian Mall Renovation & Infrastructure
- Santa Ana College Master Planning.
- Santa Ana College Campus wide Building upgrades & Renovations.
- Santa Ana College Planetarium Expansion & Renovation.
- Rancho Santiago Community College District, District-Wide Surveillance Projects
- Cypress College - Campus circulation analysis and enhancement, including new campus entry and identity design
- California Space Center; Master Planning and Conceptual Design
- Torrance Unified School District; North HS. Modernization
- El Monte City School District; Durfee Elementary School Expansion

D. SERVICE CATEGORY (Continuation)**5) Resumes:****Jon Gomer, RA, LEED AP, Senior Project Architect**

Mr. Gomer tasks include Programming, schematic design, design development, construction docs., bidding, construction administration assessment reports, project budgets, cost estimates, project management, managing design teams and consultants, writing client and consultant contracts, project schedules and phasing plans, approval processes. Mr. Gomer received the recognition by Architectural Record December 2010 for earning LEED points for Innovation Design in the product materials of clay roofing tiles in the Chain of Custody use. He joined Westberg + White in 2013.

Education: Bachelor of Architecture
California Polytechnic State University, Pomona

Registration: C-25861, California
US Green Building Council, LEED Accredited Professional – 2009

**Certified
Sustainable
Projects
Experience**

- Partial List:**
- Santa Margarita HS: Phase 2, Eagle Athletic Center – (LEED Silver, Savings-by Design)
 - Santa Margarita HS: Phase 3, Academic Building – (LEED Silver)
 - Fremont Elementary School: New ORG Classroom Building – (HPI)
 - La Crescenta Elementary School: New ORG Classroom Building – (HPI)
 - Lincoln Elementary School: New ORG Classroom Building – (HPI)
 - College View School: Special Education Facility – (Solar Cell Panels, Solar Water Panels)
 - Woodbridge High School: Aquatic Center – (CHPS, Solar Water Panels, Fuel Cells)
 - Woodbridge High School: Music/Fitness Expansion Center – (CHPS, Savings-by-Design)
 - Woodbridge High School: Parking Lot Expansion and Fire Road Loop – (CHPS)
 - Pierce College: ADA Accessibility Upgrades – Los Angeles, CA
 - Harbor College: ADA Accessibility Upgrades – Los Angeles, CA
 - L.A. Southwest College: ADA Accessibility Upgrades – Los Angeles, CA
 - West L.A. College: ADA Accessibility Upgrades – Los Angeles, CA
 - University High School: New Special Education Building – Irvine, CA

D. SERVICE CATEGORY (Continuation)**5) Resumes:****Steven Wheeler, Project Leader**

Mr. Wheeler has over 25 years of comprehensive professional experience in preparing Construction Documents for projects. Mr. Wheeler's experience encompasses all phases of a project; from Programming and Design, through Construction Documents, through agencies/Cities approvals, as well as Construction Administration. Mr. Wheeler is skilled in coordinating the work and information with the team of project consultants while providing quality control. He also collaborates with the Specification writer, ensuring coordination with the Contract Documents. Mr. Wheeler's passion for architecture is evident in his enthusiasm and commitment to a team environment; an asset for a successful project.

Education: Architectural Major
California Polytechnic State University, Pomona

**Relevant
Experience**

Partial List:

- Huntington Beach Promenade Parking Structure Toilet Room Replacement
- Bellflower Unified School District; STEAM Building- Bellflower, CA
- College of the Canyons, Soccer Field
- Desert Sands Unified School District: Indio High School, Indio, CA
- Los Angeles USD: South Region High School #4, Long Beach, CA
- Los Angeles USD: South Region High School #13, Walnut Park, CA
- Los Angeles USD: East Valley High School #1B, Los Angeles, CA
- South Orange County Community College District: Technology and Applied Science Building, Mission Viejo, CA
- Citrus Community College: Administration Building, Glendora, CA
- Citrus Community College: Campus Center, Glendora, CA

D. SERVICE CATEGORY (Continuation)**5) Resumes:****Robert L. Bender, AIA, CCA, Senior Project Architect**

Mr. Bender has accumulated over 45 years of experience in the architectural profession and construction industry before coming to Westberg + White, Inc. For more than 17 years he successfully operated his own architectural practice in Newport Beach where he designed numerous commercial, retail, office, industrial, and residential projects ranging from custom single family homes to large condominium complexes, commercial shopping centers and automobile dealerships. His internship in the profession included work with a notable Los Angeles based architectural firm where he gained a broad experience in educational facilities.

Prior to joining Westberg + White, Inc., Bob spent 21 years with another notable Newport Beach architectural firm where he eventually rose to become a lead architect, partner and shareholder. There he continued to develop his skills and acquire his extensive experience and knowledgeable background working on educational facilities.

Bob's responsibilities with that firm included work on projects for universities, community colleges, high schools, elementary and middle schools, and administrative facilities for school and community college districts throughout the state. His expertise and leadership includes planning and design, project management, project scheduling, consultant coordination, cost accounting, quality assurance and quality control, constructability reviews, construction administration and change order administration. He has successfully interfaced with governmental, military, public and private agencies to assure that client's program goals and expectations are achieved. The foundation of his career has been to bring strong leadership skills to bear and mentor the team for each project as necessary to provide an unparalleled service to every client and to develop continued relationships for now and into the future. He joined Westberg + White in June 2013.

Education: Architectural Major,
California Polytechnic State University, Pomona

Registration: C-10136, California

**Relevant
Experience**

- Partial List:**
- Antelope Valley College, Health/Science Building, Lancaster, CA
 - Cypress College Campus Safety, Cypress, CA
 - Cypress College Learning Resource Center, Cypress, CA
 - Cypress College Piazza, Cypress, CA
 - Coastline Community College Higher Education Center, Garden Grove, CA
 - Anaheim Higher Education Complex Renovation (formerly Martin Luther Hospital) Anaheim.
 - Irvine Valley College, Library, Irvine, CA
 - Moreno Valley College, Phase 2, Moreno Valley, CA
 - Cerritos College Gymnasium Seismic Renovation, Norwalk, CA
 - Vanguard University Business/Religion Building, Costa Mesa, CA
 - East Valley High School, North Hollywood, CA
 - Dos Pueblos High School Performing Arts Center, Goleta, CA

D. SERVICE CATEGORY (Continuation)**5) Resumes:****William E. Gamache, Construction Administrator/Close-Out Specialist**

Mr. Gamache will be the lead construction administrator and close-out specialist for the project and he will assist Mr. Bender to ensure the project is constructed as documented in the contract documents. Mr. Gamache has many years of experience in providing construction administration services; he is a licensed General Contractor. He joined Westberg + White in 2006.

Education: Orange Coast College, Costa Mesa, CA

Licensure: Division of the State Architect - Project Inspector Class 2 License #4438
General Contractors License #568407
DSA-CASp Certification in progress.

**Relevant
Experience**

Partial List:

- Hemet Service Center; Riverside County Economic Development Agency
- Cypress College - Campus circulation analysis and enhancement, including new campus entry and identity design and Site Accessibility.
- Community Magnet Charter School; Los Angeles Unified School District
- Santa Ana College Central Plant Infrastructure Project.
- Santa Ana College Campus Site Expansion & Parking lot Expansion Project.
- Santa Ana College New Soccer Field/Parking Lot & Support Structures
- Santa Ana College 17 St., Bristol St. & Washington St. Accessibility upgrades
- Santa Ana College New Parking Lot & Campus Road Re-alignment Project.
- Santa Ana College Campus Pedestrian Mall Renovation & Infrastructure
- Santa Ana College Campus wide Building upgrades & Renovations.
- Santa Ana College Planetarium Expansion & Renovation.
- Rancho Santiago Community College District, District-wide Surveillance
- Fullerton College - Portable Building Swing Space Village Removal/Parking lot 10 renovation
- Downey High School; Downey Unified School District
- Warren High School; Downey Unified School District
- Madison Elementary School; Redondo Beach Unified School District
- Lincoln Elementary School; Redondo Beach Unified School District
- Adams Middle School; Redondo Beach Unified School District
- Perras Middle School; Redondo Beach Unified School District

D. SERVICE CATEGORY (Continuation)**5) Resumes:****Richard L. Matteo, AIA, CSI, CCS, Specification Writer**

Mr. Matteo has over 40 years of experience writing of specifications, coordination of specifications with consultants, quality assurance review of construction documents, review shop drawings, materials reaserach, product investigation.

Education: Southern Connecticut State University
Bachelor of Art Degree
Quinnipiac University
Division of Continuing Education

**Professional
Organizations:**

American Institute of Architects
AIA California Council / AIA Orange County
Construction Specifications Institute
Orange County Chapter
Certified Construction Specifier (CCS) - 2005
International Code Council (ICC)

Lee Langlois, Certified Access Specialist

Mr. Langlois is a DSA Level 1 Inspector with over 25 years of Construction experience. He possesses inspection and management experience in the construction of new and modernizations of existing school structures. Mr. Langlois has consistently attained duties of increasing responsibility in the areas of inspection, management, and general project team coordination. He is one of less than 600 individuals in California to earn certification as a California Access Specialist.

Education: 1985-1987
LBCC, Cal State Fullerton

Certifications: DSA Level 1 - Certified Project Inspector Cert. #5132
CA Certified Access Specialist Cert. #301

Ashok Patel, Cumming LLC Managing Director

Ashok possesses over 30 years of experience working in the construction industry since 1983. He is experienced in all aspects of cost management for the civil, structural, and architectural disciplines. Ashok's responsibilities include budgeting, milestone estimates, QA/QC, peer review, and value engineering analysis. He is involved with projects from the master plan stage through occupancy.

Education: Bachelor of Science, Quantity Surveying
Greenwich University, London, 1983

Certifications: Certified Member, Royal Institution of Chartered Surveyors
(MRICS), No. 0080274, 1988

D. SERVICE CATEGORY (Continuation)**Staffing:**

- **Partner-in-Charge:** Paul Westberg, AIA, Managing Partner

Mr. Westberg will act as a resource to the entire Design team and the City to ensure the project deliverables and programs are met. As the Managing Partner, he will also monitor project activities to make sure the appropriate staff members are available and are assigned to the City's projects. The City of Huntington Beach projects will be managed and championed from our Tustin Office, but if necessary he will adjust man power and utilize other staff members from the other W+W offices including San Diego to make sure the City's projects milestones are met.

- **Principal-in-Charge/Project Manager - Programmer/Planner:** Gregory G. Beard, Principal

Mr. Beard will be the Main Contact for the City and act as a resource for the entire design and construction team. He will manage the billing and administrative aspects of the project and coordinate information to the Client. Mr. Beard will work with the Client to see that the efforts generated in design workshops are translated to the final design. He will lead the programming and planning efforts and assist in the Design phase of the project.

- **Project Architect:** John Garakian, Senior Project Architect

Mr. Garakian will be the Project Architect for the project; he'll be the project team lead. He'll also work closely with Mr. Beard in developing the project scope and scheduling the project milestones and deadlines. Mr. Garakian will assist the team during the project's transition from design to construction documentation, develop outline specifications, provide quality assurance reviews and work closely with the production team to ensure the District's goals are met.

**Westberg + White**

Paul Westberg, AIA
Partner-In-Charge

Gregory G. Beard
Principal-In-Charge/Project Manager
Programmer/Planner

John Garakian, RA
Project Architect

Jon Gomer, RA, LEED AP
Project Architect, LEED

Steven Wheeler
Project Lead

Robert L. Bender, AIA
QA/QC Manager

William E. Gamache
Construction Administrator/
Close-Out Specialist

Lee Langlois
CASp Project Specialist

Richard Matteo
Spec. Writer

Ashok Patel
Cost Estimating (Cumming LLC)

D. SERVICE CATEGORY (Continuation)**• Project Architect: Jon Gomer, RA, LEED AP, Senior Project Architect**

Mr. Gomer along with Mr. Garakian will be the Project Architect for the project; he'll be the project team lead. He'll also work closely with Mr. Beard in developing the project scope and scheduling the project mile stones and deadlines. Mr. Garakian will assist the team during the project's transition from design to construction documentation, develop outline specifications, provide quality assurance reviews and work closely with the production team to ensure the District's goals are met.

• QA/QC Manager: Robert Bender, AIA, Senior Project Architect

Mr. Bender will oversee the project architect, project designer and project team to established broad directions and goals for the quality assurance/quality control as it is an ongoing process throughout the project. This approach offers project teams the best chance to develop high-performance, innovative facilities that meet the owner's goals in the most elegant manner. Mr. Bender will conduct detailed reviews at the end of schematic design, design development and at the 50% and 100% completion milestones of the construction document phase. During these sessions, documents will be reviewed for constructability, interdisciplinary coordination and code compliance.

• Specifications Writer: Richard Matteo, AIA, CSI, CCS, Specifications Writer

Mr. Matteo with over 40 years of experience works closely with the Project Manager and Architects to provide project specific documents. As a member of the Construction Specifications Institute, he is able to stay current on the latest changes in format and content for construction documents and technical specifications. He is proficient in the requirements and procedures in building code requirements.

• Construction Administrator/Close-Out Specialist:**William E. Gamache, Construction Administrator**

Mr. Gamache with over 30 years of experience will assist the project team during all phases of the project to ensure consistency and full understanding of the project and special concerns that are relevant to the project. He will be responsible for managing the contract administration phase. Additionally, Bill will work in managing the project on a daily basis and will be the primary decision maker for the Construction Manager or Contractor on behalf of the design team. He will attend weekly project construction meetings and work closely with the Client and/or Construction Manager throughout the project. He and his team will also be responsible for coordinating with agencies for project close-out.

• CASp Project Specialist: Lee Langlois, California Access Specialist

Mr. Langlois is a DSA Level 1 Inspector with over 25 years of Construction experience. He possesses inspection and management experience in the construction of new and modernizations of existing school structures. Mr. Langlois has consistently attained duties of increasing responsibility in the areas of inspection, management, and general project team coordination.

• Cost Estimator (Cumming LLC): Ashok Patel, Cumming LLC Managing Director

Ashok possesses over 30 years of experience working in the construction industry since 1983. He is experienced in all aspects of cost management for the civil, structural, and architectural disciplines. Ashok's responsibilities include budgeting, milestone estimates, QA/QC, peer review, and value engineering analysis. He is involved with projects from the master plan stage through occupancy.

D. SERVICE CATEGORY (Continuation)

Understanding & Methodology Section

We have a clear understanding of your needs and priorities based on the scope of services provided in the RFQ Category H “Architectural Services”. Our extensive architectural and planning experience ensures that we know how to address any architectural planning and design project for new structures or modifications of existing structures. We have experience developing projects within a political environment and community involvement in the design process by involving the community in the design process to assist in preparing the specifications and translating any project program needs into physical and spatial designs for their facilities; the members of the community must have a strong interest in being involved in all phases of the facilities design planning process.

Our approach to designing environments is interactive in nature, encouraging the participation of the individuals who will ultimately use the facility. Our Interactive Design Process is team oriented. This client, through designated representatives and community representation, is a key team member and plays certain designated roles throughout the design, planning and facility development process. We guide and coordinate the entire process. We initially begin by getting all key members together and setting the team in motion. Within our organization, we design by team so that we can bring all the necessary skills and experiences to each project.

Westberg + White Design Philosophy and Sharing information throughout the life of the project Within the context of the development of comprehensive environments, creative design means finding ways to maximize the project value of every square foot of allocated space and still keep the overall cost of the space within the resource limits of the project. During the progress of a project, client communication is very important. We will provide the Client with adequate information in a timely manner to meet all of your needs. While working with the planning committee during design, we will provide documentation including Planning Specifications, the Schematic Design Booklet, and the Design Development Booklet.



CITY OF SAN MARCOS - Sunset Park Ranger

D. SERVICE CATEGORY (Continuation)

Approach for Renovation vs. New Construction Projects:

Renovation: Buildings that require a renovation bring into play, first of all, the understanding of the existing structures, their past history pertinent to on-going differed maintenance, additions to the structures, original reasons for their configurations, and present state of repair. Creating “as-built” drawings of the structures take time and patience. Once the effort has been completed and the Team understands what exists, then the effort to renovate and repurpose the facility will take place ultimately providing the client with newly upgraded facilities, both from a materials/finishes perspective as well as the newly installed power, lighting, air delivery and all wearable parts, such as doors, hardware, cabinets, etc.. This effort will always bring about surprises pertinent to discoveries made during demolition. Large contingencies are always needed in the budget process.

New Construction: This is a much more straight forward approach to constructing facilities. Whether it is an entirely new facility location or the enhancement of new buildings on an existing facility, the unknowns came be much less severe. Whereas renovation will generally require the dislocation of its users to temporary facilities, new construction does not. Site disruption can be more easily handled.

Disputes and Claims Involving Contractors and Subcontractors:

W+W believes it is essential for the parties to make every effort, within the provisions of the contract, to resolve disputes at the lowest cost and with the least time-consuming solution. Our goal is to promote a cooperative attitude and maintain a good working relationship with all parties and continue to work together after dispute is resolved.



SANTA MARGARITA HIGH SCHOOL

W+W Project Architect Jon Gomer prior experience while associated with another firm.

Exhibit B

HOURLY FEE SCHEDULE

2018

Partner / Principal	\$215
Project Manager.....	\$170
Senior Project Architect	\$150
Senior Designer	\$140
Project Architect.....	\$140
Senior Job Captain	\$125
Construction Administrator I	\$125
Job Captain.....	\$110
IT Department.....	\$110
Staff Designer/Planner.....	\$100
Senior Draftsperson.....	\$90
Construction Administrator II	\$80
Intermediate Draftsperson.....	\$75
Junior Draftsperson	\$70
Administrative Support.....	\$70

Services provided by engineering and special consultants assigned to the project, and other reimbursable expenses shall be charged at one and one-tenth (1.10) times the amount billed to Westberg + White, Inc.

These are the current rates effective January 1, 2018 through December 31, 2018. Hourly fee rates are subject to change annually.

Bidder's List for Architecture & Engineering - 2018

ATI Architects and Engineers	714-338-1600 ext. 1116
Black ODowd and Associates, Inc.	562-912-7900
Brahmbhatt Architects	562-691-3096
Dougherty + Dougherty Architects, LLP	714-427-0277 ext. 224
Environ Architecture, Inc.	562-495-7110 ext. 229
Gensler	949-260-8551
Gillis + Panichapan Architects Inc.	714-668-4260
Gwynne Pugh Urban Studio	310-396-4540
HH Fremer Architects	310-446-4664
ICG, Inc.	909-203-7995 ext. 102
IDS Group, Inc.	949-387-8500
Kardent Design	562-436-9900
Owen Group, Inc.	213-873-4700 ext. 270
Pacific Rim Architecture	
Robert Borders & Associates	949-851-1317
SVA Architects, Inc.	949-809-3380 ext. 2810
The Arcanthus Corporation	714-831-1700 ext. 101
Westberg + White	714-508-1780 ext. 302