

RESOLUTION NO. 2023-19

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
HUNTINGTON BEACH, CALIFORNIA, APPROVING THE 2023-
2024 ACTION PLAN FOR FEDERAL COMMUNITY
DEVELOPMENT BLOCK GRANT AND HOME INVESTMENT
PARTNERSHIPS PROGRAMS, AND APPROVING THE
AMENDMENT (SUBSTANTIAL) TO THE 2020/2021-2024/2025
CITIZEN PARTICIPATION PLAN

WHEREAS, the City of Huntington Beach (“City”) participates in the United States Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) Programs; and

WHEREAS, the City is required by HUD to adopt the Annual Action Plan (“Action Plan”); and

WHEREAS, a Resolution by the City Council is required for adoption of the 2023-2024 Annual Action Plan that is due to HUD by May 15, 2023; and

WHEREAS, the City’s 2023-2024 Action Plan implements the fourth year of the five-year strategy of the 2020-2024 Consolidated Plan; and

WHEREAS, the City desires to amend and update the 2020/2021-2024/2025 Citizen Participation Plan (“Citizen Participation Plan Amendment”) to make minor technical revisions in compliance with HUD regulations and guidelines; and

WHEREAS, notice was published in *The Wave* on March 16, 2023 regarding a City Council public hearing on April 18, 2023, and the availability of the Draft of the 2023-2024 Annual Action Plan and Citizen Participation Plan Amendment for a 30-day public review and comment period; and

WHEREAS, a notice was published in *The Wave* on April 20, 2023 regarding cancellation of the public hearing on April 18, 2023 and rescheduling the public hearing to May 2, 2023, and extending the public comment period for the 2023-2024 Annual Action Plan and Citizen Participation Plan Amendment until May 2, 2023; and

WHEREAS, the City’s CDBG and HOME funding allocations from HUD for the 2023-2024 Program Year have been determined and released by HUD; and

WHEREAS, for Fiscal Year 2023-2024, the City will receive \$1,171,668 in CDBG funds and \$668,370 in HOME funds from HUD; and

WHEREAS, the Citizen Participation Advisory Board (CPAB) on February 22, 2023, made 2023-2024 CDBG public services program recommendations based upon the funding allocations received from HUD; and

WHEREAS, in addition to the CDBG funding allocations of \$1,171,668 and HOME funding of \$668,370 from HUD, carry over and program income funding from prior years of \$388,695 for CDBG and \$368,155 for HOME funds increases the total allocation within the 2023-2024 Annual Action Plan to \$1,560,363 for CDBG and \$1,036,525 for HOME; and

WHEREAS, the City Council has considered the community needs, priorities and strategies set forth in the 2020-2024 Consolidated Plan and the allocation of \$1,560,363 in CDBG funds, and \$1,036,525 in HOME funds in the draft 2023-2024 Action Plan; and

WHEREAS, the proposed 2023-2024 CDBG and HOME programs and activities are summarized in Exhibit "A" and fully described in the 2023-2024 Action Plan attached hereto as Exhibit "B"; and

WHEREAS, pursuant to Section 15378 of the California Code of Regulations relating to implementation of the California Environmental Quality Act, the proposed activities to be funded are not considered projects resulting in a direct alteration of the environment and, therefore, are exempt from the requirements of California Environmental Quality Act; and

WHEREAS, the proposed activities to be funded are subject to the provisions of the National Environmental Protection Act of which any and all projects funded shall comply, except that, in accordance with 24 CFR Sections 58.34 (a) and 58.35 as to review pursuant to the National Environmental Protection Act, the 2023-2024 Action Plan is not subject to federal environmental review.

NOW, THEREFORE, the City Council of the City of Huntington Beach DOES HEREBY RESOLVE as follows:

SECTION 1. That the 2023-2024 Action Plan, attached hereto as Exhibit "B", and the Amendment to the 2020/2021-2024/2025 Citizen Participation Plan, attached hereto as Exhibit "C", are hereby adopted, and the City Manager or the City Manager's designee is hereby authorized to execute all necessary related budget approvals and documents deemed necessary by HUD or the City to implement the 2023-2024 Action Plan, including but not limited to, executing all implementing and related documents and agreements, such as, grant and loan agreements with subrecipients, professional services agreements and service agreements for program administering for all approved CDBG and HOME programs and projects set forth in the 2023-2024 Action Plan.

SECTION 2. That \$175,750 in CDBG Public Service funds, \$1,150,279 in CDBG Capital and Housing Preservations Project Funds, \$234,334 in CDBG Administration Funds, \$969,688 in HOME Capital and Housing Preservation Project Funds, and \$66,837 in HOME Administration Funds are hereby allocated to the CDBG and HOME projects indicated in Exhibit "A".

SECTION 3. That the 2023-2024 Action Plan projects and programs shall undergo an environmental review prior to any release of funds consistent with the Program Regulations found in 24 CFR, Part 58.6 and the City Manager or the City Manager's designee is authorized to execute all environmental documentation required by HUD.

SECTION 4. The City Clerk shall certify to the passage of this Resolution and shall take effect as provided by law.

PASSED AND ADOPTED by the City Council of the City of Huntington Beach at a regular meeting held on the 2nd day of May, 2023.

Mayor

REVIEWED AND APPROVED:

City Manager

APPROVED AS TO FORM:



City Attorney *lee*

INITIATED AND APPROVED:



Director of Community Development

EXHIBIT “A”

FY 2023-2024 CDBG AND HOME FUNDING RECOMMENDATIONS

Exhibit "A"

City of Huntington Beach FY 2023-2024 CDBG and HOME Recommendations

CDBG PUBLIC SERVICES		FUNDING
1	City of HB – Oak View FRC Drop-on Recreation Program (Children's Bureau)	\$85,000
2	Project Hope Alliance – On-Site Case Management Program for Homeless Youth	\$20,854
3	Robyne's Nest – Homeless & At-Risk Youth	\$50,000
4	StandUp for Kids – Homeless Street Outreach	\$19,896
TOTAL FUNDING		\$175,750

CDBG CAPITAL & HOUSING PRESERVATION		FUNDING
1	Special Code Enforcement	\$252,781
2	Homeowner Rehabilitation Loans/Grants Program	\$287,000
3	Central Library Restroom ADA Improvements	\$300,000
4	ADA Improvements (Curbs/Ramps) – Maintenance Zone 4	\$127,498
5	Tenant Based Rental Assistance (TBRA) – Program Administration	\$183,000
TOTAL FUNDING		\$1,150,279

Exhibit "A"
(Continued)

CDBG ADMINISTRATION		FUNDING
1	CDBG Administration	\$204,334
2	Fair Housing Foundation	\$30,000
TOTAL FUNDING		\$234,334

HOME PROGRAM FUNDS		FUNDING
1	Families Forward TBRA	\$200,000
2	Mobile Home (Seniors) TBRA	\$546,277
3	CHDO Reserve / Affordable Housing	\$223,411
4	HOME Administration	\$66,837
TOTAL FUNDING		\$1,036,525

EXHIBIT “B”

2023-2024 ANNUAL ACTION PLAN



CITY OF HUNTINGTON BEACH
ANNUAL ACTION PLAN
JULY 1, 2023 - JUNE 30, 2024

Public Review Draft
March 17 – May 2, 2023

CITY OF HUNTINGTON BEACH
COMMUNITY ENHANCEMENT DIVISION
2000 MAIN STREET
HUNTINGTON BEACH, CA 92648

CITY OF HUNTINGTON BEACH
2023/24 ANNUAL ACTION PLAN

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EXECUTIVE SUMMARY

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

The Huntington Beach 2020/21-2024/25 Consolidated Plan constitutes the City's strategy for addressing its housing and community development needs utilizing federal entitlement funds. The goals are to assist low- and moderate-income persons, provide decent housing, create suitable living environments, and expand economic opportunities. Included in the Consolidated Plan are broad five-year objectives and strategies to accomplish these goals. Specific identifiable benchmarks for measuring progress in realizing the City's strategy are proposed in the Annual Action Plans.

The 2023/24 Annual Action Plan includes application for funds under two different HUD entitlement programs - Community Development Block Grant (CDBG) and the HOME Investment Partnership Program (HOME). Current year entitlements combined with reallocations and repayments from prior year activities (program income) bring the total estimated funding for Program Year 2023/24 to almost \$2.6 million. The following Annual Action Plan describes resources, programs, activities and actions Huntington Beach will undertake in FY 2023/24 to implement its strategic plan and ultimately achieve its Consolidated Plan goals and objectives, summarized in the table on the following page.

Consolidated Plan 5-Year Priority	Implementing Programs	2023/24 Goal	Outcome/ Objective
Households with Housing Problems	▪ Special Code Enforcement (\$252,781)	600 Housing Units	SL-3
	▪ Homeowner Rehabilitation Loans and Grants Program (\$287,000)	8 Housing Units	DH-1
	▪ Families Forward Tenant Based Rental Assistance Program (\$200,000)	15 Households	DH-2
	▪ Mobile Home Tenant-Based Rental Assistance Program (\$546,277)	30 Households	DH-2
	▪ Housing Services for TBRA (\$183,000)	45 Housing Units	DH-2
Homelessness	▪ StandUp for Kids OC – Street Outreach Program (\$19,896)	27 Persons	SL-1
	▪ Robyne’s Nest (\$50,000)	42 Persons	SL-1
	▪ Project Hope Alliance (\$20,854)	90 Persons	SL-1
Special Needs Populations	▪ No projects in FY 2023/24		
Priority Community Services	<u>Youth Services</u> ▪ Children’s Bureau (\$85,000)	200 Persons	SL-1
Priority Community and Public Facilities	▪ Central Library Restrooms (\$300,000)	24,225 Persons	SL-1
Priority Infrastructure Improvements	▪ ADA Curb Cuts in Maintenance Zone 4 (\$127,498)	3,371 Persons	SL-1
Other Housing and Community Development Needs	▪ HOME Administration (\$66,837) ▪ CDBG Administration (\$204,334) ▪ Fair Housing Services (\$30,000)	Not Applicable Not Applicable Not Applicable	Not Applicable

2020-2024 Consolidated Plan Priorities, Implementing Programs, and FY 2023/24 Goals

Summarize the objectives and outcomes identified in the Plan

The U.S. Department of Housing and Urban Development (HUD) has established three predetermined objectives and outcomes designed to capture the range of community impacts that occur as a result of CDBG and HOME-funded programs. Each activity or program funded with CDBG or HOME must fall under one of three objectives and one of three outcomes. The framework of selecting these objectives and outcomes is known as HUD’s CPD

Outcome Performance Measurement System. Here are the objectives and outcomes to choose from:

Objectives

- **Creating Suitable Living Environments** relates to activities that are designed to benefit communities, families, or individuals by addressing issues in their living environment, from physical problems with their environment to social issues.
- **Providing Decent Housing** covers the wide range of housing activities where the purpose is to meet individual family or community housing needs.
- **Creating Economic Opportunities** applies to activities related to economic development, commercial revitalization, or job creation.

Outcomes

- **Availability/Accessibility** applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low- and moderate-income people, including persons with disabilities.
- **Affordability** applies to activities that provide affordability in a variety of ways to low- and moderate-income people and is appropriate to use whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household.
- **Sustainability** applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low- and moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

The City of Huntington Beach has ambitious objectives for spending its federal entitlement grant funding. The objectives are identified in the Consolidated Plan Needs Assessment which was developed by reviewing census statistical data and building upon already adopted planning documents, coupled with consultation with housing, homeless and service providers, City Departments, and the public via community meetings, public hearings, and a Community Needs Assessment Survey. The result was the formation of seven areas of priority need, including:

1. **Households with Housing Problems** - The need for affordable housing options in the City continue to be high, based on the proportion of households in the City experiencing cost burdens.

2. **Homelessness** - Homelessness continues to be a growing and pressing issue in Huntington Beach and regionally. The City will continue to fund and support efforts that address homelessness and serve persons experiencing homelessness.
3. **Special Needs Populations** - There are a number of special needs populations in the City that need continued services and support. These include, but are not limited to, persons with severe mental illness, veterans, persons with substance abuse addictions, and seniors.
4. **Priority Community Services** - There are a number of vital community services in the City that need continued services and support. These community services serve low-to moderate-income households and include activities, such as youth and senior services.
5. **Priority Community and Public Facilities** - The City recognizes the high need for public improvement activities throughout the City in order to provide for and maintain a safe and decent environment for its citizens. Identified priority needs include, but are not limited to, homeless shelters, parks and recreational centers, youth centers, and healthcare facilities.
6. **Priority Infrastructure Improvements** - The City recognizes the high need for public improvement activities throughout the City in order to provide for and maintain a safe and decent environment for its citizens. Identified priority needs include, but are not limited to, street and road improvements, sidewalk improvements, flood drainage improvements, and tree planting.
7. **Other Housing and Community Development Needs** - The City has identified the need to provide support for the HOME and CDBG programs in the City, as well as to affirmatively further fair housing. These activities are vital to the continuation of the City's efforts to administer these programs.

In FY 2023/24, the City of Huntington Beach is proposing to fund several programs to meet the priority needs of Huntington Beach residents as listed in the table above.

Evaluation of past performance

The City reviews and evaluates its performance through its annual submission of the Consolidated Annual Performance and Evaluation Report (CAPER). The third year of the FY 2020/21 – 2024/25 Consolidated Plan is still in process and performance accomplishments will be fully captured in the year-end FY 2022/23 CAPER. However, below is a summary of performance to date.

Decent Housing

- In FY 2020/21, the City provided \$2.8 million in HOME funding for a 43-unit affordable senior housing project at 18431 Beach Boulevard. The project is being built in partnership with the City's local Community Housing Development Organization (CHDO), Jamboree Housing Corporation. Nine units will be HOME-income and rent restricted. Upon completion of this project that is currently underway, the City will have accomplished nearly 50% of its 20-unit development goal for the 2020/21-2024/25 Consolidated Plan timeframe.
- Also in the area of providing decent housing, the City has allocated over \$1.3 million in HOME funds since July 2020 to assist low and moderate income households with tenant based rental assistance. Ninety households were provided assistance in the first two years of the program, and another 30 were proposed to be assisted in FY 2022/23. The TBRA programs were implemented by three operators: Mercy House, Interval House, and Families Forward.
- The Homeowner Rehabilitation Loans and Grants Program offers two forms of rehabilitation assistance to eligible lower-income Huntington Beach households. First, the Rehabilitation Grant Program offers a one-time grant not to exceed \$10,000 to low-income homeowners for deferred maintenance and health and safety-related household repairs. The City's Rehabilitation Loan Program, in comparison, offers low-income homeowners up to \$75,000 in deferred payment loans. Both programs are intended to assist low-income homeowners to make much needed repairs to keep their property safe and livable. To date, the City has funded one loan and 18 home rehabilitation grants with additional households currently on the waiting list.

Suitable Living Environment

- The City's Special Code Enforcement program continues to accomplish their goal of assisting 600 housing units each year in CDBG-eligible areas.
- The City has assisted various public service agencies. While the number of public service programs assisted with CDBG funds has been reduced due to decreased CDBG entitlement funds, the City continues to work toward its goals in providing quality and effective services to youth, homeless, seniors, the disabled, and illiterate adults, as well as fair housing services funded through Administrative costs, to the Huntington Beach community.

- The City has a goal to assist 5,000 persons with improved or new public facilities during the 2020/21-2024/25 Consolidated Plan period. To date, the City has not awarded funds to public facility projects; however, in FY 2023/24, the City will support improvements to the Central Library restrooms with CDBG funding, including ADA improvements, that, when complete, will exceed the goal of serving 5,000 persons.
- The City used CDBG funding in FY 2020/21 and 2021/22 to the ADA Curb Cuts Projects in Maintenance Zone 3 and Maintenance Zone 5, respectively. Together, these two projects have assisted over 4,000 persons. With a five-year goal of assisting 2,000 persons by June 30, 2025, the City has already well surpassed its goal.
- The City was awarded a special allocation of \$2,159,775 in CARES Act CDBG (CDBG-CV) funding to help Huntington Beach prepare, prevent, and respond to the Coronavirus pandemic. Of these funds, the City awarded over \$2 million, plus an additional \$1.45 million in CDBG entitlement funds and program income to the operations of a new emergency homeless shelter at 17631 Cameron Lane. The shelter provides 174 beds for homeless residents who receive wrap around services including health, employment, and other services to gradually move them towards more stable housing. The shelter is operated by Mercy House and the City continues to provide annual CDBG public service funds, as well as HOME-ARP funding, to help fund the contract.

Economic Opportunity

- During FY 2015/16, City staff worked closely with two grassroots groups established in the Oak View community, one of the most impacted areas of the City, and one in which many resources have been concentrated in recent years. These efforts included increased outreach to property owners and residents of the area and expansion of the number of materials provided in Spanish. These efforts resulted in a bilingual Code Enforcement officer being specifically hired to serve the Oak View community. Staff has continued to connect the Fair Housing Foundation to the Oak View community, and they are now non-voting partners of the Oak View Collaborative, which will give them increased access to the clientele in need being served out of the Oak View Family Resource Center.
- The City continues to utilize CDBG funding for a literacy program at the Oak View Library, which enhances the skills of the Huntington Beach workforce.

- While not funded with federal CDBG funds, the City in 2017, prepared a comprehensive Economic Development Strategy. The purpose of the Strategy was to identify the highest priority economic development objectives in Huntington Beach, and to set goals, policies and recommended actions for short-term (0-2 years), mid-term (3-5 years), and long-term economic decisions.

Summary of citizen participation process and consultation process

The City developed its 2023/24 Annual Action Plan through consultation and coordination with housing, social service providers; public agencies; and the local public housing agency as presented below. As a means of gaining input from the public, the City conducted public hearings and invited comments on the draft Action Plan.

The City followed its Citizen Participation Plan and HUD's guidelines for citizen and community involvement in preparation of the Action Plan to encourage citizen participation in the preparation of the documents.

A summary of the Annual Action Plan was presented to the CPAB and City Council on March 7, 2023 and subsequently on March 17, 2023, the Draft Annual Action Plan was posted to the City's website. A Public Hearing on the FY 2023/24 Draft Annual Action Plan will be held on April 18, 2023 before the Huntington Beach City Council, following a 30-day public comment period that began on March 16, 2023 and culminated with the public hearing to approve the Plan on April 18, 2023.

Summary of public comments

[To be completed after the final public hearing.]

Summary of comments or views not accepted and the reasons for not accepting them

[To be completed after the final public hearing.]

Summary

The Consolidated Plan identifies the top funding priorities over a five year period (2020/21 – 2024/25). These priorities were established through a need's assessment, housing market analysis, feedback from public meetings, community surveys, and consultation with local stakeholders. Funding these priorities supports HUD's principal goals and objectives. These goals are meant to provide availability, sustainability, and affordability for Huntington Beach

citizens. Huntington Beach's top seven priorities and implementing goals for CDBG and HOME funded projects include:

Households with housing problems

- Sustain and Strengthen Neighborhoods
- Preserve Existing and Create New Affordable Housing

Homelessness

- Support efforts to address homelessness

Special Needs Populations

- Support agencies that assist special needs populations

Priority Community Services

- Increase access to community services to low- and moderate-income persons

Priority Community and Public Facilities

- Preserve existing and create new community and public facilities

Priority Infrastructure Improvements

- Provide needed infrastructure improvements

Other Housing and Community Development Needs

- Planning or housing and community development needs

PR-05 Lead & Responsible Agencies 24 CFR 91.200(b)

Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	HUNTINGTON BEACH	Community Development Department/Community Enhancement Division
CDBG Administrator	Ursula Luna-Reynosa, Community Development Director	Community Development Department / Community Enhancement Division
HOME Administrator	Ursula Luna-Reynosa, Community Development Director	Community Development Department / Community Enhancement Division

Table 1 – Responsible Agencies

Narrative

The City of Huntington Beach's Community Enhancement Division is the lead agency for overseeing the development of the FY 2023/24 Annual Action Plan. The Division coordinates the City's funding allocations and monitoring of community-based organizations, administration of the CDBG and HOME programs, and operation of other housing and community development programs.

Annual Action Plan Public Contact Information

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AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The City developed its five-year (2020/21 – 2024/25) Consolidated Plan through consultation with the Orange County Housing Authority; City departments; health and social service providers; and adjacent local governments. As a means of gaining input from housing, homeless and social service providers active in Huntington Beach, the City provided agencies a brief survey requesting input on services provided, priority needs and gaps in services.

Beginning in 2015, the City assigned a full-time officer dedicated to homeless issues and has continued to allocate resources as the number of homeless continues to grow. The City's efforts have grown to include a Homeless Task Force (with four full-time officers, one program coordinator and up to four case managers) and a Navigation Center providing shelter for eligible homeless individuals with ties to Huntington Beach. This multi-pronged approach is accomplished in a variety of ways such as weekly outreach to engage homeless individuals and determine their needs, reuniting individuals with family members, working within the County's Coordinated Entry System to match individuals and families with housing opportunities, assisting in eviction prevention, maintaining walk-in office hours at the Main Police Station, as well as working cooperatively with local schools to assist children who are homeless or housing insecure.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness

The City of Huntington Beach, through its Homeless Outreach Case Manager, participates in the Orange County Continuum of Care (CoC), led and coordinated by the Orange County Health Care Agency. This public-nonprofit partnership helps ensure comprehensive and regional coordination of efforts and resources to reduce the number of homeless and persons at risk of homelessness throughout Orange County. This group serves as the regional convener of the year-round CoC planning process and as a catalyst for the involvement of the public and private agencies that make-up the regional homeless system of care.

The Orange County Continuum of Care system is designed to:

1. Promote a community-wide commitment to the goal of ending homelessness through regional coordination and collaboration.
2. Advocate for funding and resources to end homelessness and provide funding for proven efforts by nonprofit providers, states, and local governments to quickly rehouse people experiencing homelessness while minimizing the trauma and dislocation caused to homeless individuals, families, and communities by homelessness.
3. Promote access to and effective utilization of mainstream programs by homeless individuals and families.
4. Promote the implementation of best practices and evidence-based approaches to homeless programming and services.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS

Not applicable. The City of Huntington Beach does not receive ESG funds.

Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities

Agency/Group/ Organization	Agency/Group/ Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
City of Huntington Beach	Other government - Local	Housing Need Assessment Homeless Needs Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Non-Housing Community Development Strategy Anti-Poverty Strategy Lead-based Paint Strategy	Citizen Participation Advisory Board (CPAB), Mobile Home Advisory Board, and Homeless Collaborative meetings. City will continue maintaining its strong relationships with service providers and local jurisdictions to implement the 5-year strategy.
Huntington Beach City Council	Civic Leaders	Housing Need Assessment Non-Homeless Special Needs Market Analysis Economic Development Non-Housing Community Development Strategy Anti-Poverty Strategy	Public hearings. City Council members reflect the needs of their constituents in the community, which are incorporated into the needs and priorities identified in the Plan.

Agency/Group/ Organization	Agency/Group/ Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
Orange County Housing Authority	PHA Housing Other government – County	Housing Need Assessment Public Housing Needs Homelessness Strategy Non-Homeless Special Needs Anti-Poverty Strategy	Invitation to participate in the survey, public input meeting, and comment on the draft plan
AIDS Services Foundation of Orange County	Services - Health	Non-Homeless Special Needs	Invitation to participate in the survey, public input meeting, and comment on the draft plan
Alzheimer's Family Services Center	Services - Health	Housing Needs Assessment Public Housing Needs Homelessness Strategy Anti-Poverty Strategy	Invitation to participate in the survey, public input meeting, and comment on the draft plan
Beach Cities Interfaith Services (BCIS)	Services - Homeless	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy	Invitation to participate in the survey, public input meeting, and comment on the draft plan
Build Futures	Services - Homeless	Housing Need Assessment Non-Homeless Special Needs	Invitation to participate in the survey, public input meeting, and comment on the draft plan
Children's Bureau	Services – Children	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development	Invitation to participate in the survey, public input meeting, and comment on the draft plan
Colette's Children's Home	Services - Homeless	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development	Invitation to participate in the survey, public input meeting, and comment on the draft plan
Community SeniorServ	Services - Elderly Persons	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development	Invitation to participate in the survey, public input meeting, and comment on the draft plan

Agency/Group/ Organization	Agency/Group/ Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
CrossPoint Church	Services - Homeless	Housing Need Assessment Homelessness Strategy Market Analysis Economic Development	Invitation to participate in the survey, public input meeting, and comment on the draft plan
CSP, Huntington Beach Youth Shelter	Services - Homeless	Housing Need Assessment Homelessness Strategy Market Analysis Economic Development	Invitation to participate in the survey, public input meeting, and comment on the draft plan
Dayle McIntosh Center	Services - Persons with Disabilities	Housing Need Assessment Non-Homeless Special Needs Market Analysis Economic Development	Invitation to participate in the survey, public input meeting, and comment on the draft plan
Family Literacy Program	Services - Literacy	Housing Need Assessment Homelessness Strategy Market Analysis Economic Development	Invitation to participate in the survey, public input meeting, and comment on the draft plan
Huntington Beach Hospital	Services - Health	Housing Need Assessment Non-Homeless Special Needs Market Analysis Economic Development	Invitation to participate in the survey, public input meeting, and comment on the draft plan
Huntington Beach Police Department	Services - Homeless	Homeless Needs Homelessness Strategy	Homeless Collaborative Meeting. CPAB meeting.
Huntington Beach Senior Services/Senior Outreach	Services - Elderly Persons	Housing Need Assessment Non-Homeless Special Needs Market Analysis Economic Development	Invitation to participate in the survey, public input meeting, and comment on the draft plan
Project Self-Sufficiency	Services - Homeless	Homeless Needs - Chronically homeless Homelessness Needs - Veterans Homelessness Strategy	Invitation to participate in the survey, public input meeting, and comment on the draft plan
Regional Center of Orange County	Services - Health	Housing Need Assessment Non-Homeless Special Needs Market Analysis Economic Development	Invitation to participate in the survey, public input meeting, and comment on the draft plan
Society of St. Vincent de Paul	Services - Homeless	Homeless Needs Homelessness Strategy	Invitation to participate in the survey, public input meeting, and comment on the draft plan
St. Vincent de Paul Society, St. Mary by the Sea	Services - Homeless	Homeless Needs Homelessness Strategy	Invitation to participate in the survey, public input meeting, and comment on the draft plan

Agency/Group/ Organization	Agency/Group/ Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
U.S. Department of Housing and Urban Development	Government – Federal	Housing Need Assessment Non-Homeless Special Needs Market Analysis Economic Development Non-Housing Community Development Strategy Anti-Poverty Strategy	The U.S. Department of Housing and Urban Development has been consulted regarding the COVID-19 pandemic.

Table 2 – Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting

The City of Huntington Beach developed its Consolidated Plan through consultation with housing, social and health service providers; local agencies/governments; and the Orange County Housing Authority. The City is unaware of any Agency Types relevant to the Consolidated Plan that were not consulted.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	OC Partnership, 2-1-1 Orange County and the OC Community Services.	For the past several years, leadership and coordination of Orange County's Continuum of Care planning process has been the shared responsibility of OC Partnership, 2-1-1 Orange County and the OC Community Services. These organizations use housing and demographic data obtained through HMIS and Homeless Counts to determine needs and to pinpoint gaps in housing and services. This in turn helps to pool and coordinate resources with the County and cities to develop coordinated homeless access and assessment centers. Huntington Beach participates in building the regional continuum of care to address the homeless and persons at-risk of homelessness.
Huntington Beach 2013-2021 Housing Element	City of Huntington Beach Planning Division	Key housing policies and programs from the Housing Element have been reflected within the Consolidated Plan.
Huntington Beach 2021-2029 Housing Element	City of Huntington Beach Planning Division	Key housing policies and programs from the Housing Element have been reflected within the Consolidated Plan.

Table 3 – Other local / regional / federal planning efforts

AP-12 Participation - 91.105, 91.200(c)

Summary of citizen participation process/Efforts made to broaden citizen participation

The City of Huntington Beach has a Citizen Participation Plan to guide the City's citizen participation process as it relates to its federal HOME and CDBG programs. All citizens are encouraged to participate in the planning, development, and implementation of the Consolidated Plan and Annual Action Plan. The City holds advertised public hearings each year to gather input on community needs as part of the development of the Plans and to advise on the progress of existing subrecipients. In all cases, a Notice of Public Hearing is published at least 15 days prior to the hearing to provide residents with adequate notice. Further, all public notices, staff reports, and Annual Action Plans are accessible on the City's website for review.

Housing and Community Development Needs Survey

In order to evaluate public opinion of specific housing and community development needs for the 2020/21 – 2024/25 Consolidated Plan, the City utilized a Housing and Community Development Needs Survey (in English and Spanish) in which the respondent was asked to rank the level of need for a particular service, capital improvement, and public benefit. A total of 417 responses were received and helped shape the outcome of the Plan's Five-Year Goals and Objectives.

Community Meetings

For development of the Consolidated Plan, the Citizen Participation Advisory Board (CPAB) conducted a series of public hearings on community needs on October 3, 2019, November 7, 2019, December 5, 2019, and February 20, 2020 at Huntington Beach City Hall and at the Oak View Branch Library. The comments received are summarized in the Consolidated Plan Appendix.

Public Comment and Final Adoption

A draft FY 2020/21 – 2024/25 Consolidated Plan (inclusive of the FY 2020/21 Annual Action Plan) was made available for public comment for a 30-day period beginning on June 5, 2020 and concluding on July 6, 2020. A public hearing was held on July 6, 2020 providing residents and interested parties a final opportunity to comment on the Plans prior to adoption and submittal to HUD.

FY 2023/24 Annual Action Plan Citizen Participation

The City of Huntington Beach has a Citizen Participation Plan to guide the City's CDBG citizen participation process. All of Huntington Beach's citizens are encouraged to participate in the planning, development, and implementation of the Annual Action Plan. Organizations receiving direct CDBG funding are in regular contact with City staff. Other organizations are consulted as needed or have been present at various public hearings held by the City. At least two public hearings are held each year by the City to discuss issues related to the Consolidated Plan, as well as the Annual Action Plan. The two hearings take place during the development of the Annual Action Plan and focus on the needs of the community and a review/summary of performance measures, and provide citizens with an opportunity to comment on the draft Annual Action Plan. In all cases, a Notice of Public Hearing is published at least 15 days prior to the hearing to provide residents with adequate notice.

A draft 2023/24 Annual Action Plan was available for public comment for a minimum 30-day period (March 17 – April 18, 2023). The CPAB and City Council held public hearings on January 19, 2023, February 2, 2023, February 22, 2023, March 7, 2023 and April 18, 2023, respectively, providing residents and interested parties a final opportunity to comment on the Annual Action Plan prior to adoption and submittal to HUD.

Citizen Participation Outreach Mode of Outreach	Target of Outreach	Summary of Response/ Attendance	Summary of Comments Received	Summary of Comments not Accepted and Reasons	URL (If applicable)
Newspaper Ad	Non-targeted/ broad community	A newspaper advertisement was published on January 5, 2023 inviting citizens to attend the Needs and Priorities public hearing on January 19, 2023	No comments were received as a result of publishing the public notice.	No comments received.	N/A
Public Hearing	<p>Minorities</p> <p>Non-English Speaking - Spanish</p> <p>Persons with disabilities</p> <p>Residents of Public and Assisted Housing</p> <p>Non-targeted/ broad community</p> <p>Other - Service providers and faith-based organizations representing seniors, youth, homeless, fair housing, code enforcement, infrastructure improvements, and housing.</p>	The Citizen Participation Advisory Board (CPAB), a group of appointed Huntington Beach citizens, held a public hearing on January 19, 2023 to solicit input on housing and community development needs.	See Huntington Beach Citizen Participation Comments in Appendix.	No comments received.	N/A

Citizen Participation Outreach Mode of Outreach	Target of Outreach	Summary of Response/ Attendance	Summary of Comments Received	Summary of Comments not Accepted and Reasons	URL (If applicable)
Public Meetings	Non-targeted/ broad community	Agencies requesting CDBG funding were invited to give presentations and answered questions from the Citizen Participation Advisory Board (CPAB) at three public meetings on 1/19/23, 2/2/23, and 2/22/23.	See Huntington Beach Citizen Participation Comments in Appendix.	All comments received were accepted.	N/A
Public Hearing	Non-targeted/ broad community	A joint CPAB and City Council study session was held on 3/7/23 to go over CPAB funding recommendations.	See Huntington Beach Citizen Participation Comments in Appendix.	All comments received were accepted.	N/A

Citizen Participation Outreach Mode of Outreach	Target of Outreach	Summary of Response/ Attendance	Summary of Comments Received	Summary of Comments not Accepted and Reasons	URL (If applicable)
Newspaper Ad	Non-targeted/ broad community	A newspaper advertisement will be made soliciting public comment on the draft FY 2023/24 Annual Action Plan and to notify the public of a public hearing to adopt the Plan on 4/18/23. The public notice was published on 3/16/23.	See Huntington Beach Citizen Participation Comments in Appendix.	All comments received were accepted.	N/A
Public Hearing	Non-targeted/ broad community	The City Council will hold a public hearing to adopt the FY 2023/24 Annual Action Plan on 4/18/23.	See Huntington Beach Citizen Participation Comments in Appendix.	All comments received were accepted.	N/A

Table 4 - Citizen Participation Outreach

EXPECTED RESOURCES

AP-15 Expected Resources – 91.220(c) (1,2)

Huntington Beach is an entitlement jurisdiction and as such, will receive \$1,171,668 in CDBG entitlement funds, will have approximately \$355,695 in prior year CDBG funds carried forward, and is estimated to receipt around \$33,000 in program income for a total of \$1,560,363. The City does not have any income from float-funded activities or surplus from urban renewal settlements, sale of real property, prior period adjustments, loans outstanding or written off, CDBG acquired property available for sale, or lump sum drawdown payments. Nor is the City funding any “urgent need activities.” CDBG funds will be used for public services, housing services in support of eligible HOME activities, a single-family rehabilitation program, code enforcement, improvements to a public library, CDBG administration, and fair housing services.

The City will also receive a HOME entitlement allocation of \$668,370. Prior year unallocated funds of \$323,155 and approximately \$45,000 in program income will also be available, for a total of \$1,036,525. The City will use HOME funds for administration of the HOME program, three tenant-based rental assistance programs, and will reserve at least 15% for a future affordable housing project.

In January 2019, SB-2 (or Permanent Local Housing Allocation funding) was implemented, which levies an additional recording fee on the sale of property. These revenues are collected by the state and distributed to local jurisdictions to fund affordable housing projects. With the adoption by the Huntington Beach City Council and certification by the California Department of Housing and Community Development (HCD), the City is now eligible to receive revenues from this funding source. The City of Huntington Beach has received over \$2 million for the first three years and is slated to receive approximately \$650,000 per year from this source which can be used to leverage CDBG and HOME funds in the areas of affordable housing and homelessness.

The Huntington Beach Housing Authority also contributes approximately \$220,000 annually from the Supplemental Educational Revenue Augmentation Fund for a Homeless Police Liaison Officer (SERAF) as part of the City’s Homeless Taskforce effort.

The City will pursue competitive public and private grants for the development and preservation of programs, housing, and services and work to support legislation that promotes funding for future affordable housing during the Consolidated Plan period.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 4				Expected Amount Available Remainder of ConPlan	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public-Federal	Acquisition, Planning, Economic Development, Housing, Public Improvements, Public Services	\$1,171,668	\$33,000	\$355,695	\$1,560,363	\$1,171,668	Entitlement funds allocation plus estimated program income and prior-year resources.
HOME	Public-Federal	Acquisition, Homebuyer assistance, Homeowner rehab, Multifamily rental new construction, Multifamily rental rehab, New construction for ownership, TBRA	\$668,370	\$45,000	\$323,155	\$1,036,525	\$668,370	Entitlement allocation plus estimated program income and prior-year resources.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Federal funds play a crucial role in implementing the Consolidated Plan. Local, private and non-federal funds are usually insufficient to meet the heavy demand for housing and services in our community. Agencies receiving CDBG and HOME funds leverage significant financial and in-kind support from individual community members, foundations, and private organizations that help meet the needs identified in this plan.

Likewise, the City also leverages other resources among the formula grant programs. For example, the HOME program is matched by a variety of sources, including private and public investment including the use of low-income housing tax credits. Other future sources of matching funds include inclusionary housing in-lieu fees; residual receipts from loans of the former Redevelopment Agency; and a State SERAF loan repayment of former Redevelopment Low/Mod Housing Funds.

The City has also leveraged CDBG and CDBG-CV funds with local monies to fund the operations of the Navigation Center, an emergency homeless shelter that was constructed to provide a safe place for homeless persons to live during the COVID-19 pandemic.

HUD requires a 25% match on HOME funds drawn down for affordable housing. Historically, the City has met the match requirement with the use of former Huntington Beach redevelopment tax increment funds that were layered with HOME funds in developing affordable housing. While redevelopment tax increment funds are no longer available for future match requirements, the City has been utilizing a match surplus derived from prior contributions by the former Huntington Beach Redevelopment Agency in developing affordable housing developments. The City was required to utilize 20% of these funds to develop low- and moderate- income housing. The City's match surplus is approximately \$2,741,888 as of September 30, 2022.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City Council recently authorized acquisition of property located at 17631 Cameron Lane that was developed as an emergency homeless shelter to help meet the needs of the homeless population, a priority need as described in the 2020/21-2024/25 Consolidated Plan.

ANNUAL GOALS AND OBJECTIVES

AP-20 Annual Goals and Objectives

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Sustain and Strengthen Neighborhoods	2023	2024	Affordable Housing	Citywide Special Code Enforcement Area	Households with Housing Problems	\$287,000 (CDBG) \$252,781 (CDBG)	Homeowner Units Rehabilitated – 8 Household Housing Units (Homeowner Rehabilitation Loans and Grants Program) Housing Code Enforcement/ Foreclosed Property Care – 600 Housing Units (Special Code Enforcement)
2	Preserve Existing and Create New Affordable Housing	2023	2024	Affordable Housing	Citywide	Households with Housing Problems	\$200,000 (HOME) \$546,277 (HOME) \$183,000 (CDBG)	Tenant-Based Rental Assistance 15 Households (Families Forward TBRA Program) Tenant-Based Rental Assistance 30 Households (Mobile Home TBRA Program) Other 45 Housing Units (Housing Services for TBRA)

3	Support Efforts to Address Homelessness	2023	2024	Homeless	Citywide	Homelessness	\$19,896 (CDBG)	Public service activities other than Low/Mod Income Housing Benefit – 27 Persons Assisted (StandUp for Kids Street Outreach Program)
							\$50,000 (CDBG)	Public service activities other than Low/Mod Income Housing Benefit – 42 Persons Assisted (Robyne’s Nest)
							\$20,854 (CDBG)	Public service activities other than Low/Mod Income Housing Benefit – 90 Persons Assisted (Project Hope Alliance)
4	Increase Access to Community Services to LMI Persons	2023	2024	Non-Housing Community Development	Citywide	Priority Community Services	\$85,000 (CDBG)	Public service activities other than Low/Mod Income Housing Benefit – 200 Persons Assisted (Children’s Bureau)

5	Preserve Existing and Create New Community and Public Facilities	2023	2024	Non-Housing Community Development	Citywide	Priority Community and Public Facilities	\$300,000 (CDBG)	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit - 24,225 Persons Assisted (Central Library Restrooms)
6	Provide Needed Infrastructure Improvements	2023	2024	Non-Housing Community Development	Low- and Moderate-Income Areas	Priority Infrastructure Improvements	\$127,498 (CDBG)	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit - 3,371 Persons Assisted (ADA Curb Cuts in Maintenance Zone 4)
7	Planning for Housing and Community Development	2023	2024	Other: Administration	Not Applicable	Other Housing and Community Development Needs	\$66,837 (HOME) \$234,334 (CDBG)	Other – Not Applicable (HOME Administration; CDBG Administration; Fair Housing Foundation)

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Sustain and Strengthen Neighborhoods
	Goal Description	Using CDBG funds, the City will sustain and strengthen neighborhoods by eliminating unsafe conditions and blight while improving the quality of life of residents within the community. (Project: Homeowner Rehabilitation Loans and Grants Program; Special Code Enforcement)
2	Goal Name	Preserve Existing and Create New Affordable Housing
	Goal Description	To the extent possible, based upon the availability of funds and a project's viability, HOME funds will be used to assist affordable housing developers in the acquisition, construction and/or rehabilitation of low-income rental and/or owner housing units. HOME funds will also be used to fund tenant based rental assistance efforts. (Projects: Families Forward Tenant Based Rental Assistance; Mobile Home Tenant-Based Rental Assistance Program; Housing Services for Tenant Based Rental Assistance Program)
3	Goal Name	Support Efforts to Address Homelessness
	Goal Description	Using CDBG funds, the City will provide assistance to homeless service providers. (Projects: StandUp for Kids Street Outreach Program; Robyne's Nest; Project Hope Alliance)
4	Goal Name	Increase Access to Community Services to LMI Persons
	Goal Description	Using CDBG public service funds, the City will provide assistance to various social service agencies for programs for youth, anti-crime, and general public services. (Projects: Children's Bureau)
5	Goal Name	Preserve Existing and Create New Community and Public Facilities
	Goal Description	Using CDBG funds, the City will provide financial assistance to improve public facilities and parks. (Projects: Central Library Restrooms Improvements)
6	Goal Name	Provide Needed Infrastructure Improvements
	Goal Description	Using CDBG funds, the City will provide financial assistance to improve public infrastructure. (Projects: ADA Curb Cuts in Maintenance Zone 4)
7	Goal Name	Planning for Housing and Community Development
	Goal Description	The City will conduct the following administration/planning activities: (1) General Administration of CDBG and HOME Program, including preparation of budget, applications, certifications and agreements, (2) Coordination of CDBG-funded capital improvement projects, (3) Coordination of Public Service Subrecipients, (4) Coordination of HOME-funded housing projects, (5) Monitoring of CDBG and HOME projects/programs to ensure compliance with federal regulations, (6) Preparation of Annual Action Plan, (7) Preparation of the CAPER; and (8) Fair Housing Foundation counseling, education and enforcement (CDBG funded). Up to 20% of the annual CDBG entitlement and up to 10% of the HOME entitlement is allowed for administration activities. (Projects: HOME Administration, CDBG Administration, Fair Housing Foundation)

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b)

As described in the Needs Assessment of the City's Consolidated Plan, over 20% of all Huntington Beach households experience a cost burden, which is defined as spending 30% or more of household income on housing related costs. Therefore, in FY 2023/24, the City will provide tenant based rental assistance (TBRA) to 15 homeless, senior, Veteran, and/or family households through contracts with Families Forward. A second TBRA program will also be available to senior households needing help with mobile home space rents. This Annual Action Plan is proposing to assist 30 mobile home residents in FY 2023/24.

Further, in FY 2020/21, the City allocated \$2,830,698 in HOME funds to the Huntington Beach Senior Housing Project located at 18431 Beach Boulevard. The project will be developed with the City's local CHDO, Jamboree Housing Corporation, and will include a total of 42 one bedroom/one bath units, and one two-bedroom/one bath (manager's unit). With an investment of \$2.8 million in HOME, the City estimates that nine units will be HOME-restricted. At project completion, the City will meet 45% of its five-year goal to provide 20 new units to the City's affordable housing inventory. For FY 2023/24, Huntington Beach has set aside the required 15% CHDO allocation for the development of affordable housing for a yet to be determined project.

PROJECTS

AP-35 Projects – 91.220(d)

The City plans to undertake the following CDBG and HOME funded activities during FY 2023/24 to address its priority housing and community development needs. All proposed activities are eligible and meet program service targets. Additionally, the City of Huntington Beach has not exceeded any of its maximum allocations for CDBG public services, CDBG administration, or HOME administration. With a CDBG allocation of \$1,171,668, the City of Huntington Beach allocated \$175,750 for public services, representing 15% of the CDBG entitlement. This Annual Action Plan proposes to allocate the following to 2023/24 public services: Stand Up for Kids Street Outreach (19,896); Robyne's Nest (\$50,000); Project Hope Alliance (\$20,854); and Children's Bureau (\$85,000). CDBG regulations also permit a maximum allocation of 20% of the annual entitlement, or \$234,334, for CDBG administration activities. The City has allocated \$204,334 for CDBG Administration and \$30,000 to the Fair Housing Foundation, for a total of \$234,334, the maximum allowed. Lastly, a maximum of 10% of the annual HOME entitlement, \$66,837, was allocated to HOME Program Administration in FY 2023/24.

Consistent with the City's Citizen Participation Plan for 2020/21-2024/25, the Annual Action Plan may contain a list of "back-up" projects to be activated during the given program year due to one or more of the following circumstances:

- Additional funding becomes available during the program year from the close out of current projects that were completed under budget.
- More program income becomes available than originally estimated and budgeted in the Annual Action Plan.
- If, during the development of the Annual Action Plan, the City of Huntington Beach has not definitively decided which public facility or infrastructure improvement project to fund, the City may opt to categorize each option as a "back-up" project until further project and budget planning is performed. Initiation and funding of one or more of the "back-up" projects would not constitute a substantial amendment as defined in the Citizen Participation Plan. Preferential consideration will be given to those projects that demonstrate the ability to spend CDBG funds in a timely manner, consistent with the City's goal to meet CDBG timeliness rules, as well as those projects

that meet the needs of the community as defined in the Consolidated Plan.

Projects

#	Project Name
1	Homeowner Rehabilitation Loans and Grants Program
2	Special Code Enforcement
3	Families Forward Tenant Based Rental Assistance Program
4	Mobile Home Tenant-Based Rental Assistance Program
5	Housing Services for Tenant Based Rental Assistance Program
6	Stand Up for Kids Street Outreach Program
7	Robyne's Nest
8	Project Hope Alliance
9	Oak View Community Center – Children's Bureau
10	Central Library Restroom Improvements
11	ADA Improvements in Maintenance Zone 4
12	CDBG Administration
13	Fair Housing Foundation
14	HOME Program Administration
15	Unallocated HOME Funds

Table 8 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The Housing and Homeless Needs Assessment of the Consolidated Plan discusses housing need by income category. Income levels identified are 1) extremely low-income; 2) very low-income; and 3) low- and moderate-income households. Based on HUD recommendations, general relative priorities for funding will be as follows:

HIGH PRIORITY: Activities to address this need will be funded during the five-year period.

MEDIUM PRIORITY: If funds are available, activities to address this need may be funded by the City during the five-year period. The City may also use other sources of funds and take actions to locate other sources of funds.

LOW PRIORITY: It is not likely the City will fund activities to address this need during the five-year period.

The highest priority has been assigned to the needs of the lowest income residents, based on the assumption that in this high-cost real estate market, they are at greater risk of

displacement, homelessness or other serious housing situations due to limited financial resources and other limitations they may face.

The Consolidated Plan identifies several obstacles in meeting underserved needs, including the high and sustained demand for public services, as well as the shortage of funding to address the community's needs.

Draft

AP-38 Project Summary

Project Summary Information

1	Project Name	Homeowner Rehabilitation Loans and Grants Program
	Target Area	Citywide
	Goals Supported	Sustain and Strengthen Neighborhoods
	Needs Addressed	Households with Housing Problems
	Funding	CDBG: \$287,000
	Description	<p>Eligibility Citation: 24 CFR 570.202 - Housing/Rehab: Single Unit Residential</p> <p>National Objective Citation: 24 CFR 570.208(a)(3) - Low Mod Housing Benefit</p> <p>The Homeowner Rehabilitation Loans and Grants Program offers assistance to lower income households for much needed home repairs and improvements. Available to eligible homeowners is a \$75,000 loan to pay rehabilitation costs for a single-family home, townhome, or condominium. The City charges a 3% simple interest. Repayment of the loan is deferred until the home is sold, transferred, or refinanced.</p> <p>The City also offers a one-time grant not to exceed \$10,000 to low-income homeowners for deferred maintenance and health and safety-related household repairs. Qualified households may include owners of mobile homes.</p> <p>The Homeowner Rehabilitation Loans and Grants Program will also fund operation costs associated with the implementation program.</p>
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	8 housing units
	Location Description	Citywide
	Planned Activities	Same as description.

2	Project Name	Special Code Enforcement
	Target Area	Low- and Moderate-Income Areas
	Goals Supported	Sustain and Strengthen Neighborhoods
	Needs Addressed	Households with Housing Problems
	Funding	CDBG: \$252,781
	Description	<p>Eligibility Citation: 24 CFR 570.202 (c) - Code Enforcement</p> <p>National Objective Citation: 24 CFR 570.208 (a)(1) - Low Mod Area Benefit</p> <p>Funding will be used to support two (2) full-time Code Enforcement Officers (CEO) for all the CDBG Districts. As the City ages, certain areas within the City of Huntington Beach need ongoing, proactive property maintenance inspections by code enforcement to maintain a safe, habitable living environment. Thus, with continued code enforcement efforts and education, the quality of life and housing standards are maintained. The Code Enforcement Program benefits the community overall by working to upgrade the housing stock within deteriorating/ deteriorated areas.</p>
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	600 housing units
	Location Description	Special Code Enforcement Area
	Planned Activities	Same as description.

3	Project Name	Families Forward Tenant Based Rental Assistance (TBRA) Program
	Target Area	Citywide
	Goals Supported	Preserve Existing and Create New Affordable Housing
	Needs Addressed	Households with Housing Problems
	Funding	HOME: \$200,000
	Description	<p>Eligibility Citation: 24 CFR 92.205(a)(1) – Tenant Based Rental Assistance National Objective Citation: 24 CFR 570.208(a)(3) - Low Mod Housing Benefit</p> <p>Families Forward will continue administering a Tenant Based Rental Assistance Program with a goal of assisting 15 households with short and medium-term rental assistance as well as housing relocation and stabilization services.</p>
	Target Date	06/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	15 households
	Location Description	Citywide.
	Planned Activities	Same as description.

4	Project Name	Mobile Home Tenant-Based Rental Assistance Program
	Target Area	Citywide
	Goals Supported	Preserve Existing and Create New Affordable Housing
	Needs Addressed	Households with Housing Problems
	Funding	HOME: \$546,277
	Description	<p>Eligibility Citation: 24 CFR 92.205(a)(1) – Tenant Based Rental Assistance</p> <p>National Objective Citation: 24 CFR 570.208(a)(3) - Low Mod Housing Benefit</p> <p>The City of Huntington Beach will offer a Mobile Home Tenant-Based Rental Assistance Program to seniors (age 62+) with at least one year of mobile home residency. The homeowners must also be very low income (50% area median income) or below and preference will be given to veterans, extremely low income, or to seniors who are severely cost burdened (paying over 50% of their income on housing). The program proposes to assist 30 households with much needed rental assistance.</p>
	Target Date	06/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	30 households
	Location Description	Citywide.
	Planned Activities	Same as description.

5	Project Name	Housing Services for Tenant Based Rental Assistance (TBRA) Program
	Target Area	Citywide
	Goals Supported	Preserve Existing and Create New Affordable Housing
	Needs Addressed	Households with Housing Problems
	Funding	CDBG: \$183,000
	Description	<p>Eligibility Citation: 24 CFR 570.201 (k) – Housing Services</p> <p>National Objective Citation: 24 CFR 570.208(a)(3) - Low Mod Housing Benefit</p> <p>The City will allocate \$183,000 in CDBG funds to be used to pay costs in support of activities eligible for funding under the HOME program. This activity will fund services such as housing counseling in connection with tenant-based rental assistance, inspections, tenant selection, and management of the three Huntington Beach Tenant Based Rental Assistance Programs.</p>
	Target Date	06/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	45 households
	Location Description	Citywide.
	Planned Activities	Same as description.

6	Project Name	StandUp for Kids Street Outreach Program
	Target Area	Citywide
	Goals Supported	Support Efforts to Address Homelessness
	Needs Addressed	Homelessness
	Funding	CDBG: \$19,896
	Description	<p>Eligibility Citation: 24 CFR 570.201 (c) - Operating Costs of Homeless/AIDS Patients Programs National Objective Citation: 24 CFR 570.208 (a)(2) - Low/Mod Limited Clientele Benefit</p> <p>StandUp for Kids Street Outreach provides wrap-around support aimed at moving youth facing homelessness into safe and stable housing. Youth are assessed for their immediate needs and provided with food, clothing, hygiene products, and transitional housing as needed. Youth are then linked with a volunteer mentor who assists the youth to create a pathway to self-sufficiency and to obtain safe and stable housing. This pathway can include assistance, job search and resume strategies, household and budget management, and home-finding assistance. Mentoring normally continues for six months, and sometimes much longer. Huntington Beach citizens will benefit through creating new self-supporting, contributing members of their communities.</p>
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	27 persons (homeless)
	Location Description	Citywide
	Planned Activities	Same as description.

7	Project Name	Robyne's Nest
	Target Area	Citywide
	Goals Supported	Support Efforts to Address Homelessness
	Needs Addressed	Homelessness
	Funding	CDBG: \$50,000
	Description	<p>Eligibility Citation: 24 CFR 570.201 (c) - Operating Costs of Homeless/AIDS Patients Programs National Objective Citation: 24 CFR 570.208 (a)(2) - Low/Mod Limited Clientele Benefit</p> <p>The mission of Robyne's Nest is to identify at-risk and homeless high school students and provide them a path to become stable and productive citizens. Robyne's Nest helps high school students in the Huntington Beach area who have little to no parental support with academic, financial, and life skills. They assist students with security, routine, and a place to belong. Their purpose is to enable students to complete their high school diploma and continue onward with college, trade school, or military programs. Robyne's Nest provides housing resources; basic needs such as food, clothing, and supplies; educational assistance such as tutoring, Chromebooks, school supplies, and fees; and overall help with health and wellbeing in the form of counseling, therapy, mentoring, and life skills classes.</p>
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	42 persons (homeless)
	Location Description	Citywide
	Planned Activities	Same as description.

8	Project Name	Project Hope Alliance
	Target Area	Citywide
	Goals Supported	Support Efforts to Address Homelessness
	Needs Addressed	Homelessness
	Funding	CDBG: \$20,854
	Description	<p>Eligibility Citation: 24 CFR 570.201 (c) - Operating Costs of Homeless/AIDS Patients Programs National Objective Citation: 24 CFR 570.208 (a)(2) - Low/Mod Limited Clientele Benefit</p> <p>Project Hope Alliance (PHA) utilizes a unique program methodology - placing full time, professional case managers directly on school campuses for the purpose of serving the educational and social-emotional needs of students experiencing homelessness. Participants are provided customized, wraparound support from case managers who are available for their students 24 hours a day, which allows the PHA team to create meaningful relationships and be available to address unexpected and emergent needs or crises. In 2022, PHA established on-site offices at Huntington Beach High School, Valley Vista High School, and Huntington Beach Adult School. With funds from City of Huntington Beach CDBG, PHA proposes to expand these services to Ethel Dwyer Elementary and Agnes Smith Middle School. PHA's multi-year initiative is to build a scalable program in Huntington Beach, serving 30 students in year one, and building to 120 students by year three. PHA will commit 4 case managers to work with students experiencing homelessness, providing intensive, individualized, and long-term care that includes resources for academic guidance, social-emotional mentorship, transportation, technology, basic needs, and external referrals for additional needs.</p>
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	90 persons

	Location Description	<p>Project Hope Alliance is located in Costa Mesa, CA; however, services will be offered at various schools in Huntington Beach, including:</p> <p>Huntington Beach High School: 1905 Main Street, Huntington Beach, CA 92648</p> <p>Valley Vista High School: 9600 Dolphin Street, Fountain Valley, CA 92708</p> <p>Huntington Beach Adult School: 17231 Gothard Street, Huntington Beach, CA 92647</p> <p>Ethel Dwyer Middle School: 1502 Palm Avenue, Huntington Beach, CA 92648</p> <p>Oceanview High School: 17071 Gothard Street, Huntington Beach, CA 92647</p>
	Planned Activities	Same as description.

9	Project Name	Children's Bureau
	Target Area	Citywide
	Goals Supported	Increase Access to Community Services for LMI Persons
	Needs Addressed	Priority Community Services
	Funding	CDBG: \$85,000
	Description	<p>Eligibility Citation: 24 CFR 570.201(e) - Public Services/Youth Services</p> <p>National Objective Citation: 24 CFR 570.208(a)(2) - Low Mod Limited Clientele Benefit</p> <p>The Oak View Family Resource Center (FRC) is located in the Oak View enhancement area where many of the families are linguistically isolated, which creates a need for specialized services. The Children's Bureau provides after school recreation in a safe environment, promoting healthy activity, and social interaction, as an alternative to unsupervised, unstructured, high-risk activity. CDBG funds pay for staffing for the after-school recreation program, as well as for related costs for supplies, equipment and services.</p>
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	200 persons (youth)
	Location Description	Citywide
	Planned Activities	Same as description.

10	Project Name	Central Library Restroom Improvements
	Target Area	Citywide
	Goals Supported	Preserve Existing and Create New Community and Public Facilities
	Needs Addressed	Priority Community and Public Facilities
	Funding	CDBG: \$300,000
	Description	<p>Eligibility Citation: 24 CFR 570.201(c) - Public Facilities and Infrastructure Improvements/Other National Objective Citation: 24 CFR 570.208(a)(2) - Low Mod Limited Clientele Benefit</p> <p>The Central Library, located at 7111 Talbert Avenue, was originally a 74,000 square foot building opened in 1975. The facility was expanded in 1994 with the construction of the 43,000 square foot Children's Wing, theater and meeting rooms. The restrooms on the base floor appear to be original to the 1970's and do not meet current ADA accessibility standards. The Central Library is utilized by hundreds of visitors each week. The Public Works Department proposes to design and construct renovations to the basement floor Men's and Women's restrooms in the original section of the Central Library. These renovations will be designed by a professional architect to create ADA-compliant restrooms, thereby improving accessibility to this facility for individuals with disabilities.</p>
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	Not applicable.
	Location Description	Not applicable.
	Planned Activities	Same as description.

11	Project Name	ADA Curb Cuts in Maintenance Zone 4
	Target Area	Low- and Moderate-Income Areas
	Goals Supported	Provide Needed Infrastructure Improvements
	Needs Addressed	Priority Infrastructure Improvements
	Funding	CDBG: \$127,498
	Description	<p>Eligibility Citation: 24 CFR 570.201(c) - Public Facilities and Infrastructure Improvements/Other National Objective Citation: 24 CFR 570.208(a)(2) - Low Mod Limited Clientele Benefit</p> <p>Residents and visitors with disabilities utilize ADA ramps to access street intersections when traveling on city sidewalks. CDBG funds will be used to construct approximately new curb ramps and modify existing outdated ramps, at various locations in the City within Maintenance Zone 4, which has been evaluated for specific pavement and concrete improvements.</p>
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	Not applicable.
	Location Description	Not applicable.
	Planned Activities	Same as description.

12	Project Name	CDBG Program Administration
	Target Area	Citywide
	Goals Supported	Planning for Housing and Community Development
	Needs Addressed	Other Housing and Community Development Needs
	Funding	CDBG: \$204,334
	Description	<p>Eligibility Citation: 24 CFR 570.206(a) - Administration and Planning/General Program Administration</p> <p>National Objective Citation: Not Applicable</p> <p>The City will conduct the following administration/planning activities: (1) General Administration of CDBG Program, including preparation of budget, applications, certifications and agreements; (2) Coordination of CDBG-funded capital improvement projects; (3) Coordination of Public Service Subrecipients, (4) Coordination of HOME-funded housing projects; (5) Monitoring of CDBG projects/programs to ensure compliance with federal regulations; (6) Preparation of the Annual Action Plan; (7) Preparation of the CAPER; and (8) Fair Housing Foundation counseling, education and enforcement. Up to 20% of the annual CDBG entitlement is allowed for administration activities.</p>
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	Not applicable.
	Location Description	Not applicable.
	Planned Activities	Same as description.

13	Project Name	Fair Housing Foundation
	Target Area	Citywide
	Goals Supported	Planning for Housing and Community Development
	Needs Addressed	Other Housing and Community Development Needs
	Funding	CDBG: \$30,000
	Description	<p>Eligibility Citation: 24 CFR 570.206(c) - Administration and Planning/Fair Housing Activities</p> <p>National Objective Citation: Not Applicable</p> <p>The Fair Housing Foundation (FHF) offers a comprehensive Fair Housing Program that meets the HUD CDBG requirement to affirmatively further fair housing and includes the following services: 1) discrimination complaint counseling, intake, investigations, and resolutions; 2) education and outreach services; 3) general housing (tenant/landlord) counseling, mediations, assistance, resolution, and referrals; and 4) affirmatively further fair housing activities to address the Analysis of Impediments to Fair Housing Choice.</p>
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	Not applicable.
	Location Description	Citywide.
	Planned Activities	Same as description.

14	Project Name	HOME Program Administration
	Target Area	Citywide
	Goals Supported	Planning for Housing and Community Development
	Needs Addressed	Other Housing and Community Development Needs
	Funding	HOME: \$66,837
	Description	<p>Eligibility Citation: 24 CFR 92.207(a) - General Management, Oversight and Coordination National Objective Citation: Not Applicable</p> <p>The City of Huntington Beach Community Enhancement Division is responsible for administering the HOME program. Up to 10 percent of the HOME allocation will be used to provide for staffing and other program administration costs associated with the HOME program, including planning, reporting, monitoring, and IDIS setup and maintenance.</p>
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	Not applicable.
	Location Description	Not applicable.
	Planned Activities	Same as description.

15	Project Name	Unallocated HOME Funds
	Target Area	Citywide
	Goals Supported	Not Applicable
	Needs Addressed	Not Applicable
	Funding	HOME: \$223,411
	Description	Unallocated HOME Funds available for the development of affordable housing with a local CHDO.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	Not applicable.
	Location Description	Citywide.
	Planned Activities	Same as description.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Huntington Beach is an urbanized coastal community located in northwestern Orange County, California. Much of the City's residentially designated land has already been developed. Future residential development rests primarily upon the recycling of existing parcels and infill development. Surrounding Huntington Beach are the cities of Seal Beach to the northwest, Westminster to the northeast, Fountain Valley and Costa Mesa to the east, Newport Beach to the southeast, and the Pacific Ocean to the southwest.

The City utilizes CDBG and HOME funds for projects and programs operated citywide. However, the majority of CDBG-funded infrastructure and facility projects are targeted to the most-needy neighborhoods: those census tracts where 51% or more of the residents are low- or moderate-income.

Specifically, for Code Enforcement, after establishing the general definition for purposes of code enforcement, the City conducted a visual (windshield) survey of CDBG eligible areas for properties, businesses, parkways, alleys, and structures that met the definition. Based on the survey, the City determined that low- and moderate-income areas within the area bound by Bolsa Chica Street to the west, Bolsa Avenue to the north, Brookhurst Street to the east, and Atlanta Avenue to the south contained the most properties with deterioration. In some cases, some structures had multiple violations per parcel. This target area is known as the "Special Code Enforcement Target Area." Inclusive of the following census tracts, the Special Code Enforcement Target Area is comprised of 46,650 persons, 32,395, or 69.44%, of which are of low-moderate income.

SPECIAL CODE ENFORCEMENT TARGET AREA
TOTAL POPULATION V. LOW AND MODERATE-INCOME POPULATION
2011-2015 HUD LOW MOD INCOME SUMMARY DATA
Effective April 1, 2019

Census Tract	Total Persons	Total LMI Persons	Percentage
0992121	1,255	810	64.54%
0992123	1,495	1,030	68.90%
0992124	1,180	655	55.51%
0992144	765	425	55.56%
0992352	715	515	72.03%
0992353	2,190	1,245	56.85%
0992422	1,930	1,185	61.40%
0992442	1,645	1,145	69.60%
0992463	815	490	60.12%
0993051	1,710	1,450	84.80%
0993053	2,020	1,330	65.84%
0993055	1,080	935	86.57%
0993056	1,025	560	54.63%
0993061	1,485	760	51.18%
0993093	1,775	915	51.55%
0993103	1,170	690	58.97%
0994021	2,755	2,300	83.48%
0994022	2,720	2,235	82.17%
0994023	575	330	57.39%
0994024	3,375	3,150	93.33%
0994053	1,755	1,070	60.97%
0994103	2,605	1,935	74.28%
0994112	2,180	1,890	86.70%
0994113	1,300	855	65.77%
0994114	880	655	74.43%
0994121	1,810	980	54.14%
0994134	1,360	1,240	91.18%
0996031	3,080	1,615	52.44%
TOTAL	46,650	32,395	69.44%

Geographic Distribution

Target Area	Percentage of Funds
Low/Mod Income Areas	5%
Special Code Enforcement Target Areas	10%
Citywide	85%

Table 10 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

All public service programs and housing activities funded with CDBG or HOME will be available citywide to eligible persons. The City will also allocate CDBG funds for special code enforcement and preservation activities in the Special Code Enforcement Target Area that has been identified as deteriorated based on the observance of violations of the Uniform Housing Code. This area is bound by Bolsa Chica Street to the west, Bolsa Avenue to the north, Brookhurst Street to the east, and Atlanta Avenue to the south. Public facility and public infrastructure projects, including the 2023/24 ADA Curb Cuts in Maintenance Zone 4 project, are typically targeted to neighborhoods where 51% or more of residents are low- and moderate-income, unless they serve a specific limited clientele in which case they may be located anywhere in the city.

AFFORDABLE HOUSING

AP-55 Affordable Housing – 91.220(g)

One Year Goals for the Number of Households to be Supported	
Homeless	30
Non-Homeless	0
Special-Needs	20
Total	50

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	50
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	50

Table 12 - One Year Goals for Affordable Housing by Support Type

The City is not proposing to fund any new housing development projects that meet the definition of “affordable housing” at 24 CF 92.252 and 92.254 in FY 2023/24; however, in FY 2020/21, the City invested approximately \$2.8 million in HOME funds to provide gap financing for the development of a senior housing project. The City, in partnership with its local CHDO, Jamboree Housing Corporation, is underway to develop a 43-unit senior housing development at 18431 Beach Boulevard, Huntington Beach. In all, 42 units will have one bedroom and one bath, with a manager’s unit consisting of two bedrooms. With an investment of \$2.8 million, nine units will be HOME restricted (the City utilized the Suspension and Waiver of Maximum Per Unit Subsidy Limit).

In FY 2023/24, the City will contribute a total of nearly \$750,000 in HOME funds for two tenant based rental assistance programs. One of the programs, to be operated by Families Forward, is proposing to assist 15 homeless, veteran, and victims of domestic violence households. The second program has been developed specifically for senior residents of mobile home communities who are experiencing rising space rent costs. The program will be implemented by GRC Associates with an allocation of \$546,277.

Also, the City estimates that it will have a balance of roughly \$223,411 of unallocated HOME

funds that it can dedicate to a new CHDO affordable housing project in the future.

Draft

AP-6o Public Housing – 91.220(h)

The City of Huntington Beach does not have any public housing developments. However, it is one of a number of cities that benefits from the services of the Orange County Housing Authority (OCHA), which currently manages Housing Choice Vouchers for residential units within Huntington Beach. The OCHA waiting list is currently closed.

Actions planned during the next year to address the needs to public housing

Not applicable.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Not applicable.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Throughout the country and the Los Angeles and Orange County region, homelessness has become an increasing challenge. Factors contributing to the rise in homelessness include a lack of housing affordable to low- and moderate-income persons, increases in people living below poverty levels, reductions in subsidies to the poor, drug/alcohol abuse, and de-institutionalization of the mentally ill. In March 2015, the City Council authorized formation of a Homeless Task Force Subcommittee to coordinate homeless and housing efforts and provide City support and guidance regarding services. The Task Force is keeping the City Council apprised of issues and services and makes recommendations as needed. For example, in FY 2021/22, the City identified the goal of increasing outreach and engagement with the homeless community. The Police Department, assigned to that effort, increased their proactive contacts with the homeless population, even when no crime was committed and no call for services was generated. This endeavor is meant to foster a positive dialogue with the homeless population and allow for conversations that would hopefully lead to the acceptance of resources, benefitting the homeless individual and aid in the goal of reducing the homeless population in Huntington Beach. The City will continue these efforts into FY 2023/24.

In addition, the Huntington Beach Police Department will continue the Homeless Outreach Program made up of three homeless outreach case managers and four police officers that serve as the City's point persons for homeless issues. Since its inception in 2016, the Homeless Outreach Program has had more than 1,600 occasions to assist individuals with housing referrals, mental and physical health referrals, bus passes, DMV forms, gas cards, food, mailing addresses, and family reunifications.

At the county level, Orange County undertakes an effort to enumerate all of the sheltered and unsheltered homeless people within the County in a given twenty-four-hour period. This effort, known as the Homeless Point-in-Time (PIT) Count, is congressionally mandated for all communities that receive HUD funding for homeless programs and takes place once every two years. The most recent complete PIT in Orange County was held on a single night in February 2022 with the assistance of many homeless service providers. The PIT Count enumerated 5,718 homeless individuals in Orange County, reflecting a decrease of almost 17% from the 2019 tally of 6,860 homeless people. In Huntington Beach specifically, there were 330 total persons counted, with 188 unsheltered, and 142 that were sheltered.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness

including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Huntington Beach has an aggressive plan to reduce and end homelessness. The plan includes funding a Homeless Task Force, developing a Navigation Center, adding a Deputy Director of Homelessness & Behavioral Health Services position in FY 2021/22, and funding annual public service programs that serve this clientele. This multi-pronged approach includes reaching out to homeless persons and assessing their individual needs, reuniting individuals with family members, working within the County's Coordinated Entry System to match individuals and families with housing opportunities, assisting in eviction prevention, maintaining walk-in office hours at the South Police Substation, as well as working cooperatively with local schools to assist children who are homeless or housing insecure. Since 2015, officers and case managers have helped hundreds of individuals transition off the streets (with many being reunified with family). The Deputy Director will play an instrumental role in the City to help coordinate ongoing homeless response efforts within Huntington Beach.

In FY 2023/24, the City will continue funding the StandUp for Kids Street Outreach Program. StandUp is an agency where volunteer staff scout streets of Huntington Beach for youth who are unsheltered or unstably housed. StandUp for Kids serves teens and youth (ages 12 - 24) who are homeless, at-risk, aging-out of foster care, or runaways to equip them with the tools they need to transition from life on the street to a life of stability and opportunity. The Street Outreach program provides basic services (food, clothing, hygiene items, and survival kits) as well as medical assistance and compassionate mentoring. In FY 2023/24, StandUp for Kids is proposing to assist 27 youth with a CDBG allocation of nearly \$20,000.

Robyne's Nest is another program that assesses the needs to homeless youth. Once homeless youth are identified, Robyne's Nest evaluates their needs and works with them to develop a plan to become stable and productive citizens. Robyne's Nest helps with academic, financial, and life skills. Robyne's Nest provides housing resources; basic needs such as food, clothing, and supplies; educational assistance such as tutoring, Chromebooks, school supplies, and fees; and overall help with health and wellbeing in the form of counseling, therapy, mentoring, and life skills classes. With an allocation of \$50,000 in FY 2023/24, Robyne's Nest will assist 42 youth.

The third program that will be funded with CDBG is the Project Hope Alliance. With an allocation of \$20,854 in FY 2023/24, this program will assess the needs of approximately 90 homeless youth on school campuses. Participants are provided customized, wraparound support from case managers who are available for their students 24 hours a day, which allows the PHA team to create meaningful relationships and be available to address unexpected and emergent needs or crises. PHA will commit 4 case managers to work with students experiencing homelessness, providing intensive, individualized, and long-term care that includes resources for academic guidance, social-emotional mentorship, transportation, technology, basic needs, and external referrals for additional needs.

Lastly, though not funded with CDBG, the City has an agreement with Be Well OC that's composed of two Crisis Counselors who provide mobile in-community assessments and stabilization services at a caller's location. On February 15, 2022, the City Council unanimously extended the program's initial one-year agreement term through June 30, 2023.

Addressing the emergency shelter and transitional housing needs of homeless persons

In FY 2019/20, the City Council approved purchase of property located at 17631 Cameron Lane using non-federal funds to establish a Navigation Center, local homeless emergency shelter. The City has also contributed over \$3.86 million in federal funding from the CDBG, CDBG-CV (CARES Act), and HOME-ARP (American Rescue Plan) programs to fund operations of the Navigation Center. The Navigation Center is operated by Mercy House, a non-profit organization that provides wrap around services on-site to help persons experiencing homelessness "navigate" eligible social services, medical services, and benefits to stabilize them with the goal of transitioning them to more permanent housing.

Also, in FY 2021/22, the City partnered with the State of California Homekey Program, County of Orange, National CORE, and American Family Housing to negotiate the acquisition and rehabilitation of the former Quality Inn & Suites motel located at 17251 Beach Boulevard, Huntington Beach. The project, HB Oasis, will provide interim housing for up to 62 adult individuals and households experiencing homelessness in Orange County's Central Service Planning Area. In addition to transitional housing, the HB Oasis will provide property management, residential and supportive services that meet the complex needs of people experiencing homelessness. HB Oasis will provide a trauma informed, and evidence-based interim operations by identifying tools and re-integrating participants back into the community through case management and linkages to permanent housing. The City's contribution of \$1,804,704 in HOME-ARP will provide supportive services in Year 5 of the project.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

In an ongoing effort to continue to address the needs of the homeless and those at risk of homelessness, the City will focus on the development of sustainable and effective programming, including: applying for short and long-term available funding; partnerships with experienced service providers capable of leveraging other funding; the ability to create or secure affordable housing; perform homeless case management; and engage the homeless through a street outreach component in order to better connect them to available services. The City's goal is to expand on current homeless programs and activities to assist with their successful transition toward self-sufficiency.

Towards this effort, the Navigation Center maintains www.hbhomelessolutions.com, a website that provides general information about the Center and informs the public of the Center's work through weekly Homeless Services Updates. Funding for the Center will continue through FY 2023/24 as the City intends on repurposing the property into a permanent supportive housing (PSH) development that provides affordable housing to the chronically homeless. The housing will be paired with services to help individuals achieve social and economic stability. Updates will continue to be provided on the Center's website.

Finally, in FY 2023/24, the City will continue its dedication to assisting families in Huntington Beach with much needed rental assistance to prevent homelessness. Since 2014, Huntington Beach has offered a Tenant Based Rental Assistance Program that has helped hundreds of extremely low- and very-low income homeless, senior, Veteran, and family households. In FY 2023/24, tenant based rental assistance will continue to be offered through Families Forward.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

To help prevent homelessness and protect at-risk populations, Huntington Beach identified the following objectives in the proposed 2021-2029 Housing Element:

Program 5C. Homeless Assistance

Objective: Continue participation in the County's Regional Committee for the Continuum of Care and annually allocate CDBG monies to fund agencies serving the homeless and at-risk population. Continue to enhance service in this area and apply for available funding opportunities for homelessness assistance and response efforts. Pursue funding opportunities through Project Homekey and other funding sources as they become available to convert identified existing hotels and motels to permanent or interim housing for the target population.

Program 5D. Low Barrier Navigation Center

Objective: The City will adopt an ordinance to be compliant with State law regarding the definition, processing, and approval process for Low Barrier Navigation Centers.

These efforts will be primarily led by the Deputy Director of Homelessness & Behavioral Health Services in collaboration with the Navigation Center to leverage resources to support the homeless community. In addition, the City continues to pursue opportunities to expand its affordable housing inventory to benefit primarily low-income renters.

The City does not receive Emergency Shelter Grants (ESG) or Housing Opportunities for Persons with AIDS (HOPWA) funding and therefore is not required to develop a discharge coordination policy. However, the City will continue to address a discharge coordination policy with the Orange County Housing Authority and the Continuum of Care Homeless Issues Task Force.

AP-75 Barriers to affordable housing – 91.220(j) –

Huntington Beach has a strong history of supporting affordable housing. The City has adopted numerous provisions in its Zoning Ordinance that facilitate a range of residential development types and encourage affordable housing. In late 2021, the City held several public meetings to update its Affordable Housing ordinance to better meet the needs and nuances of the community. The latest updates were necessary to provide compliance options with law, implement Housing Element programs, clarify that rental projects must provide affordable units at the lower income level, and revise the in-lieu fees and methodology to reflect current market conditions.

In addition, the City and its former Redevelopment Agency have provided direct financial assistance to support affordable and mixed income housing projects. The loss of Redevelopment Housing Funds, which previously generated approximately \$3 million per year for housing activities, has and will continue to dampen the level of future affordable housing production in the City.

In addition to funding constraints, the primary barrier to the provision of affordable housing in Huntington Beach is the lack of vacant land suitable for residential development. Separate owners of smaller parcels hold much of the underdeveloped and residentially zoned land in the City. This calls for alternative policy tools, such as lot consolidation and/or demolition of existing older structures to accommodate higher density infill development. Through adoption of the Amended Downtown and Beach and Edinger Corridors Specific Plans, and the City's Amended Housing Element, the City has provided opportunities for high density mixed use and residential infill.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Through the administration of the CDBG and HOME programs, every effort is made to remove barriers to affordable housing through agreements with for-profit and nonprofit affordable housing developers. These efforts also include working with neighborhood residents to ensure affordable housing projects are acceptable. Ongoing monitoring of “for sale” affordable units is conducted by department staff by assuring that the affordable housing covenants are recorded on title when the unit is sold. To address the decline in sources of

housing funds, the City will continue to advocate for and pursue federal, state, local and private funding sources for affordable housing.

Also, on March 21, 2023, the Huntington Beach City Council is scheduled to conduct a public hearing on the 2021-2029 Housing Element Update, the Subsequent EIR (SEIR), and the Associated Program Implementation Action – Affordable Housing Overlay. The Housing Element is one of the State-mandated elements of the City's General Plan and must identify how the City will accommodate its share of the regional housing need for all economic segments of the community, commonly referred to as RHNA (Regional Housing Needs Allocation). For the 2021-2029 planning period, the City must provide zoning capacity for 13,368 dwelling units across all income levels. The Housing Element Update proposes to accommodate the RHNA through production of accessory dwelling units, conversion of hotels/motels to lower income housing, and implementation of Affordable Housing Overlays. The proposed Affordable Housing Overlays will allow for multi-family residential uses at densities ranging from 35 – 70 dwelling units per acre by right provided that at least 20 percent of the units are affordable to lower income households.

The Housing Element also addresses the City's provisions for affordable housing, emergency shelters, transitional housing, and supportive housing. The following programs in the City's 2021-2029 Housing Element specifically address the variety of regulatory and financial tools used by the City to remove barriers and facilitate the provision of affordable housing:

Program 1B. Multi-family Acquisition and Rehabilitation

Objective: The acquisition/rehabilitation program will continue to be a part of the City's affordable housing program. The City intends to direct the majority of its housing funds towards new construction of affordable housing (refer to Goals 3 and 5). The City's goal is to assist in the acquisition/rehabilitation of a minimum of 30 units across all income levels with a focus on housing available at the very low- and low-income levels over the planning period.

Program 1D. Preservation of Assisted Rental Housing

Objective: Continue to monitor at-risk rental units. Explore project owner interest to preserve affordability and opportunities for outside funding and preservation options. If affordability cannot be extended, provide technical assistance and education to affected tenants.

Program 1E. Housing Authority Rental Assistance

Objective: Seek to provide additional rental assistance for residents from the Orange County Housing Authority (OCHA), and coordinate with OCHA to identify additional apartment projects for participation in the Section 8 program. Continue to participate in meetings of the

Cities Advisory to OCHA to maintain ongoing communication about the Section 8 program and other affordable housing activities.

Program 1F. Tenant-Based Rental Assistance

Objective: Continue the TBRA program with qualified service providers and seek to assist 200 households during the eight-year planning period.

Program 2A. Adequate Sites

Objective: The City will undertake the actions identified in the Program 2A narrative to implement the adequate sites program concurrently with the adoption of the Housing Element. The City will undertake the following actions to implement the adequate sites program within 36 months of adoption of the 2021-2029 Housing Element update.

Program 2B. Establish Affordable Housing Overlay Zone

Objective: The City will draft the development standards and regulations related to the Affordable Housing Overlay and adopt that zone within 36 months of the adoption of the Housing Element update.

Program 2C. Accessory Dwelling Units

Objective: Facilitate the provision of accessory dwelling units for seniors, caregivers, and other lower income households through dissemination of the City's educational brochure on accessory dwelling units. Conduct focused education to the senior population and the community as a whole through the Huntington Beach Council on Aging and Senior Center in Central Park. Update the Accessory Dwelling Unit section of the HBZSO to consistently adapt to changing and updated provisions for ADU's.

Program 2D. ADU Monitoring Program

Objective: The City will create a monitoring program to track ADU and JADU development and affordability levels throughout the planning period. This will allow the City to monitor the development of accessory units at all income levels. Additionally, the City will review their ADU and JADU development progress within two years of the adoption of the 6th cycle Housing Element to evaluate if production estimates are being achieved.

Program 2E. Candidate Sites Identified in Previous Housing Elements

Objective: The City will identify candidate housing sites within the sites inventory which may be subject to by right provisions if the criteria outlined in the Program 2E narrative are met and the development provides at least 20% of the proposed units affordable to lower income households.

Program 3A. Affordable Housing Program and Housing Trust Fund

Objective: Continue to utilize the Affordable Housing Ordinance as a tool to integrate affordable housing within market rate developments, or alternatively, to generate fees in support of affordable housing in off-site locations.

Program 3B. Affordable Housing Development Assistance

Objective: Continue to provide financial assistance for the development of affordable and mixed-income housing. Continue to provide technical assistance to developers of affordable and mixed-income housing projects.

Program 4A. Affordable Housing Density Bonus

Objective: Continue to implement the Affordable Housing Density Bonus as a means of enhancing the economic feasibility of affordable housing development. The City will amend the density bonus ordinance to maintain consistency with State law throughout the eight-year planning period.

Program 4B. Development Fee Assistance

Objective: Continue to offer fee reductions for affordable housing. As part of the update to the Inclusionary Housing Ordinance the City is currently working on, update the Code to specify the waiver of 100% of application fees for projects with a minimum 10% Extremely Low-Income units.

Program 4C. Residential Processing Procedures

Objective: Review existing processing procedures for residential development in the Zoning Code and make recommendations to the City Council to reduce processing times if found revisions are found to be appropriate. The City successfully completed two phases of the multi-phased comprehensive Zoning Code update.

The Subsequent Environmental Impact Report (SEIR), also to be considered on March 21, 2023, evaluates the potential environmental impacts associated with adoption and implementation, including program actions to establish the Affordable Housing Overlays. The program actions include:

- Amending the Land Use Element of the General Plan, including the General Plan Land Use Map, to establish the Affordable Housing Overlay. Properties designated with an Affordable Housing Overlay will maintain the underlying/base land use designation.

- Amending the Zoning Map to add selected sites designated for the Affordable Housing Overlays. Properties designated with an Affordable Housing Overlay will maintain the underlying/base zoning designation.
- Amending the Huntington Beach Zoning and Subdivision Ordinance to create a new Chapter 229 – Affordable Housing Overlay, which establishes permitted uses and development standards for the proposed Affordable Housing Overlay.
- Amending the Beach and Edinger Corridors Specific Plan to expand the existing Affordable Housing Overlay and apply the Overlay to sites identified in the Housing Element sites inventory.
- Amending the Holly Seacliff Specific Plan (SP9) to establish an Affordable Housing Overlay and designate properties identified in the Housing Element sites inventory with the Affordable Housing Overlay.

AP-85 Other Actions – 91.220(k)

Actions planned to address obstacles to meeting underserved needs

The City of Huntington Beach has identified long-range strategies, activities, and funding sources to implement the goals in the areas of housing and community development services for the benefit of the residents.

- The City will continue to seek other resources and funding sources to address the biggest obstacle to meeting the community's underserved needs, which is the lack of funding and/or inadequate funding.
- The City will look for innovative and creative ways to make its delivery systems more comprehensive and will continue existing partnerships with both for-profit and not-for-profit organizations.
- The City will use HOME and CDBG funds to concentrate on both affordable rental housing, tenant-based rental housing, and homeowner rehabilitation programs.
- The City is currently addressing certain housing needs with federal funds, such as availability, condition, and fair housing practices to prevent homelessness.
- The City is also addressing community development needs with federal funds, such as infrastructure, improving public facilities and code enforcement.
- The City is working with surrounding jurisdictions on a regional approach to meeting the underserved needs.

Actions planned to foster and maintain affordable housing

The City's Consolidated Plan has identified the preservation of existing, and the creation of new, affordable housing as an implementing goal during the 2020/21 – 2024/25 timeframe. The City will continue to maintain the Affordable Housing Viewer on its website to allow the public to view where affordable housing units are located in the City.

The City will continue to offer funding to tenant based rental assistance programs in Huntington Beach through a combination of CDBG and HOME funds. In FY 2023/24, the City will allocate \$183,000 in CDBG and nearly \$750,000 in HOME funds to assist 50 households with rental assistance. The City will offer rental assistance to both eligible Huntington Beach renters, as well as to senior mobile home residents to help with increasing space rents in

Huntington Beach's mobile home park communities.

The City also awarded \$2.8 million in HOME funding to the development of a new affordable senior permanent supportive housing (PSH) project. The City partnered with a local community housing development organization, or CHDO, Jamboree Housing Corporation to develop 43 units of senior housing at 18431 Beach Boulevard. Of the 43 units, nine will be HOME-restricted. The project is currently underway.

Furthermore, the City will continue its residential rehabilitation programs available to Huntington Beach homeowners. The first program offers a one-time grant of up to \$10,000 to eligible lower income homeowners to make emergency and health or safety-related household modifications. The second program offers a loan of up to \$75,000 with an interest rate of 3% for single family home and multifamily rental housing improvements. Collectively, the City is proposing to assist eight lower-income households with rehabilitation assistance in FY 2022/23.

Lastly, to supplement the cost of the City's effort to update the streamlining process of affordable housing, the City was awarded an SB 2 Planning Grant Program grant from the California Department of Housing and Community Development. Huntington Beach is slated to receive approximately \$550,000 per year to leverage CDBG and HOME funds in the areas of affordable housing and homelessness.

Actions planned to reduce lead-based paint hazards

As a means of better protecting children and families against lead poisoning, in 1999 HUD instituted revised lead-based paint regulations focused around the following five activities:

- Notification
- Lead Hazard Evaluation
- Lead Hazard Reduction
- Ongoing Maintenance
- Response to Children with Environmental Intervention Blood Lead Level

The City has implemented HUD Lead Based Paint Regulations (Title X), which requires federally funded rehabilitation projects to address lead hazards. Lead-based paint abatement is part of the City's Residential Rehabilitation Program and the Acquisition/Rehabilitation of Affordable Rental Housing Program. Units within rental housing projects selected for

rehabilitation are tested if not statutorily exempt. Elimination or encapsulation remedies are implemented if lead is detected and is paid for by either the developer of the project, or with CDBG or HOME funds, as appropriate.

To reduce lead-based paint hazards in existing housing, all housing rehabilitation projects supported with federal funds are tested for lead and asbestos. When a lead-based paint hazard is present, the City or the City's sub-grantee contracts with a lead consultant for abatement or implementation of interim controls, based on the findings of the report. Tenants are notified of the results of the test and the clearance report. In Section 8 programs, staff annually inspects units on the existing program and new units as they become available. In all cases, defective paint surfaces must be repaired. In situations where a unit is occupied by a household with children under the age of six, corrective actions will include testing and abatement if necessary, or abatement without testing.

Actions planned to reduce the number of poverty-level families

The City's major objectives in reducing poverty within Huntington Beach are to:

- Reduce the number of families on welfare;
- Reduce the number of families needing housing subsidies; and
- Increase economic opportunities for low- and moderate-income persons.

The City's anti-poverty strategy seeks to enhance the employability of residents through the promotion and support of programs, which provide employment training and supportive services, while expanding employment opportunities through the implementation of three Business Improvement Districts, and its Economic Development Strategy. The City's Economic Development and Housing Division strives to ensure the public is made aware of any economic development opportunities that can be found via the City's official website and on www.hbbiz.com, also maintained by the City.

In terms of employment training and supportive services, the City supports literacy programs for families (Oakview Family Literacy Program) with General Funds that help enhance the employability of low-income persons with deficient English speaking, reading, and writing skills. As funding permits, the City will continue to support the following public services to increase family stability for lower income households:

- Counseling

- Domestic Violence Prevention Services
- Provision of food
- Substance Abuse Services
- Job Training

Lastly, the City of Huntington Beach supports a variety of economic development activities listed in the June 2017 Economic Development Strategy , including retention and creation of the job base, and proactivity attracting new business, industries, jobs, and investment to Huntington Beach.

The City will fully comply with Section 3 of the Housing and Community Development Act, which helps foster local economic development and individual self-sufficiency. This set of regulations require that to the greatest extent feasible, the City will provide job training, employment, and contracting opportunities for low- or very low-income residents in connection with housing and public construction projects.

Actions planned to develop institutional structure

As the recipient of CDBG and HOME funds, the City has delegated the Community Enhancement Division to be the lead department responsible for the overall administration of HUD grants. In that regard, the Division will prepare the Consolidated Plan and Analysis of Impediments to Fair Housing Choice every five years, draft the Annual Action Plan and CAPER, as well as all other reports required by federal rules and regulations.

The City will work with nonprofit agencies, for-profit developers, advocacy groups, clubs, and organizations, neighborhood leadership groups, City departments and with the private sector to implement the City's five-year strategy to address the priority needs outlined in the Consolidated Plan for Fiscal Years 2020/21 – 2024/25. Engaging the community and stakeholders in the delivery of services and programs for the benefit of low to moderate-income residents will be vital in overcoming gaps in service delivery. The City will also utilize public notices, Community Workshops and Meetings (as appropriate), the City's website, and other forms of media to deliver information on carrying out the Consolidated Plan strategies.

Actions planned to enhance coordination between public and private housing and social service agencies

In an ongoing effort to bridge the gap of various programs and activities, the City has developed partnerships and collaborations with local service providers and City departments

that have been instrumental in meeting the needs and demands of the homeless, low-income individuals and families, and other special needs. The array of partners include, but are not limited to: the Huntington Beach Police Department, Library Services, Community Services, and Public Works Departments; Habitat for Humanity, Interval House, Mercy House, Families Forward, Colette's Children's Home, AMCAL, Orange County Community Housing Corporation, Jamboree Housing, National CORE, Community SeniorServ, AIDS Services Foundation, Project Self Sufficiency, Alzheimer's Family Services, StandUp for Kids, Robyne's Nest, Project Hope Alliance, the Fair Housing Foundation, the Orange County Housing Authority, 2-1-1 Orange County, and OC Community Services (Orange County Continuum of Care). During FY 2023/24, the City will continue to develop these partnerships.

PROGRAM SPECIFIC REQUIREMENTS

AP-90 Program Specific Requirements – 91.220(I) (1,2,4)

The City of Huntington Beach participates in HUD's CDBG Program that is used for creating decent affordable housing, suitable living environments, and economic opportunities. The program year (2023/24) will begin on July 1, 2023. The FY 2023/24 CDBG allocation of \$1,171,668 will be used to implement CDBG projects and programs during the program year.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	\$0
3. The amount of surplus funds from urban renewal settlements	\$0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	\$0
5. The amount of income from float-funded activities	\$0
Total Program Income	\$0

Other CDBG Requirements

1. The amount of urgent need activities	\$0
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HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

The City of Huntington Beach participates in HUD's HOME Program that can be used to promote affordable housing in the City through activities such as rental housing development and tenant-based rental assistance. The 2023/24 Program Year will commence on July 1, 2023. The FY 2023/24 HOME allocation is \$668,370.

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City will provide grants, interest-bearing and non-interest-bearing deferred payment loans or residual receipts loans permitted under 24 CFR 92.206 (b) (1). The City will not institute other forms of investment forms not described in the aforementioned section nor provide loan guarantees described under 24 CFR 92.206 (b) (21).

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The City is not administering a homebuyer program with CDBG or HOME funds as part of its 2023/24 Annual Action Plan. The Annual Plan, therefore, does not describe resale or recapture guidelines as required in 92.254.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The City is not administering a homebuyer program with CDBG or HOME funds as part of its 2023/24 Annual Action Plan. The Annual Plan, therefore, does not describe resale or recapture guidelines that ensure the affordability of units acquired with HOME funds as required in 92.254 (a)(4).

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City is not proposing to use HOME funds to refinance existing debt secured by multifamily housing rehabilitated with HOME funds. Thus, since the City does not propose to undertake refinancing, the City is not required to discuss its financing guidelines required under 24 CFR 92.206(b).

EXHIBIT “C”

AMENDMENT TO THE 2020/21-2024/25 CITIZEN PARTICIPATION PLAN



**2020/21-2024/25
CITIZEN PARTICIPATION PLAN**

(with Residential Anti-Displacement and Relocation Assistance Plan)

Council Approved

July 6, 2020

Amended on May 2, 2023 (Proposed)

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INTRODUCTION

The City of Huntington Beach (City) receives an annual entitlement of Community Development Block Grant (CDBG) and Home Investment ~~Partnership~~ Partnerships (HOME) funds from the U.S. Department of Housing and Urban Development (HUD) for housing and community development activities to assist low-income persons. In accordance with the entitlement programs, the City must create a ~~5~~ Five-Year Consolidated Plan (Consolidated Plan) that addresses affordable housing and community development needs, submit an Annual Action Plan (Annual Plan) to outline spending and activities for the corresponding program years, and provide a Consolidated Annual Performance and Evaluation Report (CAPER) to evaluate the City's accomplishments and use of CDBG and HOME funds. As required by HUD regulations 24 CFR 91.105, the City must have and follow a detailed Citizen Participation Plan that specifies the city's policies and procedures for engaging citizens and encouraging them to participate in creating, evaluating, and implementing the CDBG and HOME programs and the Assessment of Fair Housing (AFH).

The ~~Draft~~ 2020/21-2024/25 Citizen Participation Plan (Citizen Participation Plan) was available for public review and comment between April 3, 2020 and May 4, 2020. The City published a notice in the Orange County Register on April 2, 2020 informing the public of the availability of the document for review and comment. The public had access to review the draft document at the City of Huntington Beach ~~Office of Business Development~~ Community Enhancement Division and on the City's website. The public was invited to provide comments on the ~~Draft 2020/21-2024/25~~ Citizen Participation Plan at a ~~regular~~ public hearing conducted during the regular meeting of the Huntington Beach City Council on May 4, 2020.

The draft Amended Citizen Participation Plan was available for public review and comment between March 17, 2023 and April 18, 2023. The City published a notice in *The Wave* (Orange County Register) on March 16, 2023 informing the public of the availability of the document for review and comment. The public has access to review the draft amended document at the City's Community Development Department, Community Enhancement Division located at 2000 Main Street, 5th Floor, Huntington Beach, CA and on the City's website. The public was invited to provide comments on the Amended Citizen Participation Plan at a regular public meeting of the Huntington Beach City Council on April 18, 2023.

OBJECTIVES

The City's Citizen Participation Plan is designed to ensure equitable representation of all segments of the population and to aid communication between the City and its residents on matters pertaining to the use of all federal funding from HUD. The Citizen Participation Plan sets forth policies and procedures the City Council adopted to encourage citizen involvement regarding the use of federal funds, notably Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) funds. The intent of the Citizen Participation Plan is to encourage those least likely to participate in the process, especially low-income persons living in distressed neighborhoods, in public and assisted housing developments, and in areas where CDBG funds are proposed to be used. This document outlines basic tenets of the citizen participation regulations and remains in effect throughout the implementation of the City's entitlement awards

from the federal government or until these funds are closed out.

The Citizen Participation Plan promotes citizen participation in the following key areas:

- Preparation and review of, and comment on the:
 - ✓ Consolidated Plan, a five-year strategic plan that outlines the strategy and goals for the City's use of the federal funding sources.
 - ✓ Annual ~~Action~~ Plan, which describes projects that will be undertaken in the upcoming fiscal year with the federal funding sources.
 - ✓ Substantial Amendments to a Consolidated Plan and/or Annual ~~Action~~ Plan.
 - ✓ Assessment of Fair Housing (AFH).
- Provides an opportunity for residents to review and comment on the annual Consolidated Annual Performance and Evaluation Report (CAPER), which describes Huntington Beach's implementation of activities funded by the HUD formula programs CDBG and HOME.
- Provides residents reasonable and timely access to information, meetings, and records.
- Provides assistance for non-English-speaking and Limited English Proficient (LEP) persons upon advance request provided such services are available.
- Provides reasonable accommodations for those with disabilities upon advance request.

ROLE OF CITIZENS

Citizen involvement is essential in assuring that City policies, procedures, programs and activities are well suited to local needs. Citizens' concerns and ideas may be expressed to the City Council. The City Council addresses itself to the development, review and adoption of the following areas:

- A. The City's Consolidated Plan and Annual ~~Action~~ Plan.
- B. The submission of the City's CAPER.
- C. City improvement strategies, programs, policies and procedures.
- D. The Citizen Participation Plan.

Regular meetings of the City Council/Public Financing Authority are held on the first and third ~~Mondays~~ ~~Tuesdays~~ of each month, and typically begin on or preceding the hour of ~~4:00~~ ~~6:00~~ p.m. in the Council Chambers. A Study Session used to present information to Council for discussion purposes only with no objection being taken or Closed Session may be convened subject to the ~~Ralph M. Brown Act~~ ~~Brown Act~~, and may be scheduled prior to the main, public meeting that

convenes at 6:00 p.m. in the Council Chambers. If a regularly scheduled meeting falls on a holiday, the meeting will be held on the next business day.

City Council Meeting agenda and supporting documentation is available for public review at <https://huntingtonbeach.legistar.com/Calendar.aspx> no later than Thursday ~~on Wednesdays~~ prior to a scheduled meeting. If a holiday occurs on the Monday or Tuesday prior to ~~Wednesdays~~ scheduled agenda packet release, delivery of packet material to Council and the public may be delayed by one additional day.

Regular City Council meetings are broadcast live on Huntington Beach Cable Channel 3 and repeated on ~~the following Wednesday Tuesdays~~ after City Council meeting at 10 a.m. and ~~Wednesdays Thursday~~ at 7 p.m. Council meetings are webcast live and also archived on the City's website.

GUIDELINES FOR CITIZEN PARTICIPATION

The citizen participation process provides citizens of Huntington Beach with a formal opportunity to take part in the development of housing and community development programs and amendments to adopted plans at a community-wide level in a public forum during a specified City Council Meeting or Citizen Participation Advisory Board ~~(CPAB) Meeting~~. Listed below are the specific guidelines governing information access, public notices, and technical assistance, among others, that the City will follow to encourage citizen participation in the preparation of the Consolidated Plan, Annual ~~Action~~ Plan, AFH, and CAPER.

Citizen Participation Advisory Board

The Citizen Participation Advisory Board (CPAB) was established in October 1996. It is comprised of seven members appointed by each of the individual City Council members. The CPAB strives to represent the diverse views on the socioeconomic issues related to low/moderate income individuals. To that end, low-income residents and members of minority groups are encouraged to apply to the City for appointment to the CPAB when vacancies arise, so that members of minority groups can be substantially represented.

The purpose of the ~~Citizen Participation Advisory Board (CPAB)~~ is to provide citizen participation and coordination in the City's planning processes for HUD formula grants, principally the ~~Community Development Block Grant (CDBG)~~ and ~~the HOME Investment Partnerships Act (HOME)~~ Programs. Along with staff, the Board shall assess the needs of the community particularly that of low and moderate-income households, evaluate and prioritize projects pertaining to the required plans and provide recommendations to City Council on such plans and projects, and consider alternative public involvement techniques and quantitative ways to measure efforts that encourage citizen participation.

It is the responsibility of the CPAB to review grant proposals and make recommendations to the City Council concerning federal funding, ~~specifically for CDBG Public Services programs and activities~~. Committee meetings are open to the public and are held regularly during the CDBG application and deliberation period. The CPAB establishes its meeting dates by consensus. All meetings are open to the public and special meetings may be called in conformance with the Ralph

M. Brown Act. The Board will hold public hearings to obtain citizen input on community needs, plans or proposals. The CPAB is encouraged to hold public meetings in areas where there is a significant concentration of low to moderate-income persons. To ensure that all City residents have sufficient opportunity to take notice of all scheduled public hearings, all public hearing notices will include the date, time and location of the City Council Chambers located at 2000 Main Street, Huntington Beach and notification that meeting locations are accessible to the disabled. To maximize community participation by individuals served through CDBG and HOME programs, meetings ~~are~~ **may** also **be** held in the Oakview neighborhood, which is within an eligible low- and moderate-income area.

Consolidated Plan, Annual ~~Action~~ Plan, Assessment to Fair Housing

As mandated by federal regulations, the City submits a Consolidated Plan and Assessment to Fair Housing every five years and an Annual ~~Action~~ Plan every year to HUD. The Consolidated Plan is a long-range plan that identifies community development and housing needs of low-income Huntington Beach residents, establishes priorities, and describes goals, objectives and strategies to address identified priorities. The Annual ~~Action~~ Plan is a document that lists specific activities for CDBG and HOME funding in the upcoming program year, as well as applications for both federal programs. An Assessment to Fair Housing (AFH) Plan describes patterns of integration and segregation; racially or ethnically concentrated areas of poverty; disparities in access to opportunity; and disproportionate housing needs.

The following steps will be taken to encourage all Huntington Beach citizens, including minorities, non-English speaking or limited English proficient (LEP) persons, and persons with disabilities, to participate in the development of the Consolidated Plan, Annual ~~Action~~ Plan, and AFH and afford these citizens an opportunity to review and comment on them:

Consolidated Plan / Annual ~~Action~~ Plan

1. In preparation of the Consolidated Plan, the City will distribute a Community Needs Survey (and in Spanish if necessary) to local agencies, and will conduct a consultation workshop with housing, health, homeless, disabled, and other social service providers to identify key housing and community development needs and issues in the City, as well as identifying gaps in service.
2. The City will conduct a community workshop in English (and in Spanish if necessary) to solicit citizens' opinions regarding perceived community needs during development of the Consolidated Plan, and provide a written Community Needs Survey (in Spanish if necessary) to establish expenditure priorities of CDBG and HOME monies.
3. The City will distribute from time-to-time a Request for Proposals (RFP) to nonprofit organizations and City departments to carry out public service and/or housing activities.
4. The City will elicit comment from local and regional institutions, the Continuum of Care and other organizations (including businesses, developers, nonprofit organizations, philanthropic organizations, and community-based and faith-based organizations) when developing and implementing the Consolidated Plan.

5. In conjunction with consultation with public housing agencies, the City will encourage participation of residents in public and assisted housing developments while developing and implementing the Consolidated Plan, along with other low-income residents of targeted revitalization areas in which the developments are located. The City will provide information to public housing agencies in Huntington Beach and surrounding cities about consolidated plan activities related to its developments and surrounding communities so that the PHA can make this information available at the annual public hearing required for the PHA Plan.
6. Prior to the publication of the City's Consolidated Plan, the first of two public hearings will be held to solicit and consider any public comments (oral and written) on the use of CDBG and HOME funds. The public hearing will serve to obtain the views of citizens on housing and community development needs, including priority non-housing community development needs. To ensure that all City residents have sufficient opportunity to take notice of all scheduled public hearings, all public hearing notices, including the date, time and location, and summary of the proposed action shall be published in a local newspaper of general circulation at least fifteen (15) days prior to the date of the public hearing. This first public hearing is to be held by the CPAB at the Oak View Branch Library located at 17251 Oak Lane, Huntington Beach, CA 92648 and is accessible to the disabled.
7. Following the 1st public hearing, the CPAB will hold one or more meetings to allow CDBG applicants to present their request for funding and to talk about their programs. The CPAB will prioritize the eligible programs and projects and will prepare a recommendation on funding levels to be included in the Draft Annual ~~Action~~ Plan.
8. A summary describing the contents and purpose of the proposed Consolidated Plan and/or Annual ~~Action~~ Plan will be published in a newspaper of general circulation. The summary will also include a list of locations where a complete draft of the Consolidated Plan and Annual ~~Action~~ Plan may be obtained for review.
9. The publication of the summary ~~notice~~ will commence a 30-day public comment period, during which citizens will have the opportunity to examine the proposed Consolidated Plan and/or Annual ~~Action~~ Plan and submit comments regarding the draft document(s) to the City's Community Development Department / Office of Business Development (see address below). Complete copies of the draft Consolidated Plan and/or Annual ~~Action~~ Plan will be available for review at the following locations and at <https://www.huntingtonbeachca.gov/business/economic-development/> :

City of Huntington Beach
~~Office of Business~~
~~Development~~ Community
Enhancement Division
2000 Main Street, 5th Floor
Huntington Beach, CA 92648

Oak View Branch Library
17251 Oak Lane
Huntington Beach, CA 92648

~~The City Council will accept a draft Consolidated Plan / Annual Action Plan to initiate the 30-day public review period.~~

10. A ~~second~~ public hearing before the City Council will be held to provide citizens further opportunity to comment on the draft Consolidated Plan and Annual ~~Action~~ Plan, which must be adopted by the City Council. The public hearing will serve again to obtain the views of citizens on housing and community development needs, including priority non-housing community development needs. A summary of comments or views along with a summary of any comment or view not accepted and the reasons, therefore, shall be attached to the final Consolidated Plan / Annual ~~Action~~ Plan. To ensure that all City residents have sufficient opportunity to take notice of this public hearing, a public hearing notice, including the date, time and location, and summary of the proposed action shall be published in a local newspaper of general circulation at least fifteen (15) days prior to the date of the public hearing. Public hearings are held at 6:00 p.m. in the City Council Chambers located at 2000 Main Street, Huntington Beach and is accessible to ~~the~~ persons with ~~disabled~~ disabilities.

Assessment to Fair Housing Plan

1. Huntington Beach staff will at, or as soon as feasible after, the start of the public participation process, make the HUD-provided data and any other supplemental information the jurisdiction plans to incorporate into its AFH available to its residents, public agencies, and other interested parties. Huntington Beach may make the HUD-provided data available to the public by cross-referencing to the data on the HUD's website.
2. A summary describing the contents and purpose of the proposed AFH will be published in a newspaper of general circulation at least thirty (30) days prior to the date of the public hearing. The public notice will also commence a 30-day public comment period, during which citizens will have the opportunity to examine the proposed AFH and submit comments regarding the draft document to the City's ~~Community Development Department / Office of Business Development~~ Community Enhancement Division. The public notice will also announce the date, time, and location of the public hearing scheduled to adopt the AFH. Public hearings are held at 6:00 p.m. in the City Council Chambers located at 2000 Main Street, Huntington Beach and are accessible to ~~the disabled persons with~~ disabilities.
3. Complete copies of the draft AFH will be available for review at the following locations, as well as on the City's website at <https://www.huntingtonbeachca.gov/business/economic-development/> :

City of Huntington Beach
~~Office of Business Development~~ Community
Enhancement Division
2000 Main Street, 5th Floor
Huntington Beach, CA 92648

Oak View Branch Library
17251 Oak Lane
Huntington Beach, CA 92648

4. A public hearing before the City Council will be held to provide citizens further opportunity to comment on the draft AFH, which must be adopted by the City Council. A summary of

comments or views made along with a summary of any comment or view not accepted and the reasons, therefore, shall be attached to the final AFH.

Plan Amendments and Revisions

Consolidated Plan / Annual ~~Action~~ Plan Amendments

Consolidated Plans and/or Annual ~~Action~~ Plans may be revised during the program year.

- Minor Amendments. Any revisions not defined below as a Substantial Amendment constitutes a minor amendment not requiring public notification or citizen participation in advance of implementing such changes. Upon completion, the City will make the amendment public by placing the amendment to the City's website and will notify HUD that an amendment has been made. The City will submit a copy of each amendment to HUD as it occurs, or at the close of program year.

Minor changes and/or corrections may be made, so long as the changes do not constitute a substantial amendment. Minor changes, including but not limited to modifications of goal outcome indicators, will not be considered a substantial amendment and do not require public review or a public hearing.

- Substantial Amendments. The following changes to the City's Consolidated Plan and/or Annual ~~Action~~ Plan constitute substantial amendments requiring public notification and public review subject to the citizen participation process described at 24 CFR 91.105 and 24 CFR 91.115.
 1. The City makes a change in its allocation priorities or a change in the method of distribution of funds.
 2. An addition, modification, or elimination of a Consolidated Plan goal.
 3. The City carries out an activity not previously described in the Annual ~~Action~~ Plan using funds covered by the Consolidated ~~P~~plan, including Program Income.
 4. The City proposes not to carry out an activity described in the Annual ~~Action~~ Plan and, if funded, cancel the activity in the federal Integrated Disbursement Information System (IDIS).
 5. There is a change in the purpose, scope, location, or beneficiaries of an activity in the Annual ~~Action~~ Plan.
 6. There is a cumulative change in the use of CDBG or HOME funds from one activity to another activity in the Annual ~~Action~~ Plan that exceeds 30 percent of the entitlement award for the program year. If the CDBG award, for instance, is \$1.0 million, then an activity budget(s) could be increased or decreased by up to \$300,000.

In the event that an amendment to the Consolidated Plan and/or Annual ~~Action~~ Plan qualifies as a substantial change, citizens will be given an opportunity to participate in the planning process. This opportunity will be afforded to the citizens by following these steps:

1. The City will publish a notice describing the contents and purpose of the proposed substantial amendment to the Consolidated Plan and/or Annual ~~Action~~ Plan in a newspaper of general circulation. The summary will also include a list of locations where a complete draft of the Amended Consolidated Plan and/or Amended Annual ~~Action~~ Plan may be obtained for review.
2. The publication of the summary will commence a 30-day public comment period, during which citizens will have the opportunity to examine the proposed Amended Consolidated Plan and/or Amended Annual ~~Action~~ Plan and submit comments regarding the draft document to the City's Community Development Department / ~~Office of Business Development~~ Community Enhancement Division.
3. After the close of the 30-day public comment period, the City Council will consider approving the Substantial Amendment to the City's Consolidated Plan and/or Annual ~~Action~~ Plan. All substantial amendments to the Consolidated Plan and/or Annual ~~Action~~ Plan and all amendments to the Citizen Participation Plan will be reviewed and approved by the City Council. A summary of comments or views along with a summary of any comment or view not accepted and the reasons, therefore, will be attached to the final Amended Consolidated Plan and/or Amended Annual ~~Action~~ Plan.

Assessment to Fair Housing Plan Revisions

An AFH previously accepted by HUD must be revised and submitted to HUD for review under the following circumstances:

- A material change occurs. A material change is a change in circumstances in the jurisdiction of a program participant that affects the information on which the AFH is based to the extent that the analysis, the fair housing contributing factors, or the priorities and goals of the AFH no longer reflect actual circumstances. Examples include Presidentially declared disasters, under title IV of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5121 et seq.), in the program participant's area that are of such a nature as to significantly impact the steps a program participant may need to take to affirmatively further fair housing; significant demographic changes; new significant contributing factors in the participant's jurisdiction; and civil rights findings, determinations, settlements (including Voluntary Compliance Agreements), or court orders.

A revised AFH under this circumstance must be submitted within 12 months of the onset of the material change, or at a later date as HUD may provide. Where the material change is the result of a Presidentially declared disaster, the revised AFH submission shall be automatically extended to the date that is ~~2~~ two years after the date upon which the disaster declaration is made, and HUD may extend such deadline, upon request, for good cause

shown.

- Upon HUD's written notification specifying a material change that requires the revision.

Under this scenario, HUD will specify a date by which the program participant must submit the revision of the AFH to HUD, taking into account the material change, the program participant's capacity, and the need for a valid AFH to guide planning activities. HUD may extend the due date upon written request by the program participant that describes the reasons the program participant is unable to make the deadline.

On or before 30 calendar days following the date of HUD's written notification under this circumstance, Huntington Beach may advise HUD in writing if it believes that a revision to the AFH is not required. The City will state with specificity the reasons for its belief that a revision is not required. HUD will respond on or before 30 calendar days following the date of the receipt of the City's correspondence and will advise the City in writing whether HUD agrees or disagrees with the City. If HUD disagrees, the program participant must proceed with the revision. HUD may establish a new due date that is later than the date specified in its original notification.

A revised AFH will consist of preparing and submitting amended analyses, assessments, priorities, and goals that take into account the material change, including any new fair housing issues and contributing factors that may arise as a result of the material change. A revision may not necessarily require the submission of an entirely new AFH. The revision need only focus on the material change and appropriate adjustments to the analyses, assessments, priorities, or goals.

Huntington Beach will follow citizen participation guidelines as outlined here for a Consolidated Plan Substantial Amendment, including publishing a public notice at least thirty (30) days in advance of a public hearing to adopt the Revised AFH and a 30-day public comment period.

Consolidated Annual Performance Evaluation Report (CAPER)

The City will prepare an annual CAPER to evaluate the progress of the Consolidated Plan and to review accomplishments for the previous program year. Upon completion of the CAPER and prior to its submission to HUD, a public notice will be published in a newspaper of general circulation announcing the availability of the CAPER for review and comment prior to a public ~~hearing meeting~~. This public review and comment period shall be for a minimum 15-day period beginning on the day of publication. During this period, citizens will have the opportunity to examine the CAPER and submit comments to the City's Community Development Department / ~~Office of Business Development~~ **Community Enhancement Division** regarding the document. A public ~~hearing meeting~~ will also serve to obtain the views of citizens about program performance. A summary of comments or views along with a summary of any comment or view not accepted and the reasons, therefore, will be attached to the CAPER.

PUBLIC COMMENT

Public comment, verbally or in writing, is accepted throughout the program year, and is

particularly invited during the noticed public comment periods described above. Public hearings shall provide a major opportunity for citizen input on proposed neighborhood improvement programs, activities, policies and procedures. At a minimum, the City will conduct ~~two~~ ~~three~~ separate public hearings annually—one for the purpose of soliciting comments from the public on needs and priorities for the development of the Consolidated Plan and Annual ~~Action~~ Plan, ~~and review of program performance, and~~ a second for the purpose of adopting the Consolidated Plan and/or Annual ~~Action~~ Plan. ~~and a third public hearing accepting the Consolidated Annual Action Plan (CAPER) following a review of program performance.~~ Public hearings will be held at times convenient to potential and actual beneficiaries, and accessible to the disabled.

Notices of public comment periods shall be published on the first day of the public comment period, which shall conclude with the public hearing before City Council. To ensure that all City residents have sufficient opportunity to take notice of all scheduled public hearings, all public hearing notices, including the date, time and location, shall be published in a local newspaper of general circulation at least fifteen (15) days prior to the date of the public hearing ~~and thirty (30) days for the Consolidated Plan or Annual Plan.~~ Public notices will be published in local newspapers of general circulation when pertaining to any projects proposed citywide, such as the Consolidated Plan, Annual ~~Action~~ Plan, or ~~and~~ CAPER.

BACK-UP PROJECTS

The Annual ~~Action~~ Plan may contain a list of projects to be funded for the given program year under one or more of the following circumstances:

- Additional funding becomes available during the program year from the close out of current projects that were completed under budget.
- More program income becomes available than originally estimated and budgeted in the Annual ~~Action~~ Plan.
- If, during the development of the Annual ~~Action~~ Plan, staff has not definitively decided which public facility or infrastructure improvement project to fund, the City may opt to categorize each option as a “back-up” project until further project and budget planning is performed. Initiation and funding of one or more of the “back-up” projects would not constitute a substantial amendment as defined in the Citizen Participation Plan. Preferential consideration will be given to those projects that demonstrate the ability to spend CDBG funds in a timely manner, consistent with the City’s goal to meet CDBG timeliness rules, as well as those projects that meet the needs of the community as defined in the Consolidated Plan.

A list of “back-up” projects can include public facility and infrastructure improvement projects can be included in the Annual ~~Action~~ Plan and be approved by the City Council to serve as back-up projects. The City may activate these back-up projects at any time when funding becomes available. The City needs to receive HUD approval for these back-up projects along with the approved and funded projects as part of its approval for the Annual ~~Action~~ Plan. Initiation and funding of these projects would not constitute a substantial amendment as defined above.

ACCESS TO INFORMATION AND RECORDS

Any citizen, organization, or other interested party may submit written requests for information regarding the Consolidated Plan, Annual ~~Action~~ Plan, AFH, or CAPER, including the City's use of funds under the CDBG and HOME programs and the benefit to low- to moderate-income residents during the preceding five years. Copies of the Consolidated Plan, Annual ~~Action~~ Plan, Citizen Participation Plan, CAPER, AFH, amendments or revisions to these Plans, and documents regarding other important program requirements including contracting procedures, environmental policies, fair housing/equal opportunity requirements and relocation provisions, are available to the public during the City's regular business hours, Monday through Thursday 8:00 am – 5:00 pm and every other Friday from 8:00 am – 5:00 pm, in the City's ~~Office of Business Development~~ **Community Development Department / Community Enhancement Division** located at Huntington Beach City Hall, 2000 Main Street, 5th Floor, Huntington Beach, CA 92648. Additional information may be obtained by calling (714) ~~375-5186~~ **374-1626**. Upon request, the City will make all information available in a format accessible to persons with disabilities.

TECHNICAL ASSISTANCE

In an effort to encourage the submission of views and proposals regarding the Consolidated Plan and Annual ~~Action~~ Plan, particularly from residents of target areas and groups representative of persons of low- and moderate-income, the City shall provide technical assistance in developing proposals for funding assistance under any of the programs covered by the Consolidated Plan or Annual ~~Action~~ Plan, if requested. Such assistance will include, but is not limited to, the provision of sample proposals, and program regulations and guidelines.

COMMENT AND COMPLAINT PROCESS

The City will consider any comments from citizens received in writing or orally at public hearings/~~meetings~~ in preparing this Citizen Participation Plan, the Consolidated Plan, Annual Plan, CAPER, AFH, and/or substantial amendments to these plans. A summary of all comments will be attached and submitted to HUD.

The City will respond to written complaints received relating to the Consolidated Plan, Annual Plan, AFH, CAPER, and/or substantial amendments. Written complaints must describe the objection and provide contact information of the complainant. The city will respond to complaints within fifteen (15) ~~working~~ business days of receiving the written complaint, acknowledging the letter and identifying a plan of action, if necessary.

Correspondence may be addressed to:

City of Huntington Beach
Community Development Department / ~~Office of Business Development~~
~~C/O~~ Ursula Luna-Reynosa, ~~Director~~ of Community Development
2000 Main Street, 5th Floor
Huntington Beach, CA 92648

Persons wishing to contact the Los Angeles Area Field HUD Office may address correspondence to:

U.S. Department of Housing and Urban Development
~~C/O~~ Robert DiGruccio, HUD Representative
300 North Los Angeles Street
Suite 4054
Los Angeles, CA 90012

CHANGES IN FEDERAL FUNDING LEVEL

Any changes in the federal funding level after the comment period of either the Draft Consolidated Plan and/or the Draft Annual ~~Action~~ Plan has expired, the resulting effect on the distribution of funds will not be considered an amendment or a substantial amendment.

ASSURANCES

The City of Huntington Beach assures that the most diligent effort will be made to comply with the process and procedures outlined in this 2020/21-2024/25 Citizen Participation Plan.

CODE OF ETHICS / CONFLICT OF INTEREST

It shall be forbidden for any member of boards, commissions, and committees having a material interest in the outcome of decisions to participate in the review of, discussion regarding or voting upon any application on or in any way attempt to influence other members of the respective body. According to direction from the Los Angeles area office of HUD, any CPAB member with such a conflict must resign from either the board or from the position from which the conflict arises. City staff will review applications for new members and attempt to identify potential conflicts prior to appointment.

ANTI- DISPLACEMENT

The City of Huntington Beach strives to avoid and minimize the displacement of individuals as a result of HUD funded activities. Therefore, to the greatest extent possible, the City:

- Will consider the impact of displacement in the site selection, during the project planning phase.
- Will provide information to displaced individual's on available assistance and relocations benefits.

In an effort to minimize displacement of persons and to assist any persons displaced by governmental actions, the City of Huntington Beach has prepared a Residential Anti-Displacement and Relocation Assistance Plan, which is provided in this document.

RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN

This Residential Anti-Displacement and Relocation Assistance Plan (RARAP) is prepared by the ~~City of Huntington Beach (City)~~ in accordance with the Housing and Community Development Act of 1974, as amended; and ~~Department of Housing and Urban Development (HUD)~~ regulations at 24 CFR 42.325 and is applicable to the City's ~~Community Development Block Grant (CDBG)~~, including the Section 108 Loan Guarantee Program, and ~~HOME Investment Partnerships Act (HOME)~~-assisted projects.

Section 104(d) of the Housing and Community Development Act of 1974, as amended (HCD Act), and ~~U.S. Department of Housing and Urban Development (HUD's) Community Development Block Grant (CDBG)~~ program regulations provide that, as a condition for receiving assistance, as a grantee, the City must certify that it is following a ~~Residential Anti-Displacement and Relocation Assistance Plan (RARAP)~~, which contains two major components:

1. A requirement to replace all occupied and vacant occupiable low-moderate-income dwelling units that are demolished or converted to a use other than low-moderate-income housing in connection with an activity assisted under the HCD Act and 24 CFR 570.606(c)(1)); and
2. A requirement to provide certain relocation assistance to any lower income person displaced as a direct result of (1) the demolition of any dwelling unit or (2) the conversion of a low/moderate-income dwelling unit to a use other than a low/moderate-income dwelling in connection with an assisted activity.

Minimize Displacement

Consistent with the goals and objectives of activities assisted under the Act, Huntington Beach will take the following steps to minimize the direct and indirect displacement of persons from their homes:

- Coordinate code enforcement with rehabilitation and housing assistance programs.
- Stage rehabilitation of apartment units to allow tenants to remain in the building complex during and after the rehabilitation, working with empty units first.
- Where feasible, give priority to rehabilitation of housing in lieu of demolition to minimize displacement.

- If feasible, demolish or convert only dwelling units that are unoccupied or vacant occupiable¹ dwelling units, especially if units are lower-income units as defined in 24 CFR 42.305.
- Target only those properties deemed essential to the need or success of the project.

Relocation Assistance to Displaced Persons

The City will provide relocation assistance for lower-income tenants who, in connection with an activity assisted under the CDBG and HOME Programs, move permanently or move personal property from real property as a direct result of the demolitions of any dwelling unit or the conversion² of a lower-income dwelling unit³ in accordance with requirements of 24 CFR 42.350. A displaced person who is not a lower-income tenant will be provided relocation assistance in accordance with the Uniform Act, as amended, and implementing regulations at 49 CFR Part 24.

One-for One Replacement of Lower-Income Dwelling Units

In accordance with section 104(d) of the Housing and Community Development Act of 1974, as amended (HCD Act) (Pub. L. 93-383, 42 U.S. C. 5301 et seq) and the implementing regulations at 24 CFR 42.375, the City will fulfill its obligation of providing one-for-one replacement housing by replacing all occupied and vacant occupiable lower-income dwelling units⁴ demolished or converted to a use other than lower-income housing in connection with a project assisted with funds provided under the CDBG and HOME Programs.

To that end, the City, in fulfillment of 24 CFR 42.375, will replace all units triggering replacement-housing obligations with comparable lower-income dwelling units. Acceptable replacement units that are provided by the City or private developer will meet these requirements:

- The units will be located within the city and, to the extent feasible and consistent with other statutory priorities, located within the same neighborhood as the units replaced.

¹ A **vacant occupiable dwelling** unit means a vacant dwelling unit that is in a standard condition; a vacant dwelling unit that is in a substandard condition, but is suitable for rehabilitation; or a dwelling unit in any condition that has been occupied (except by a squatter) at any time within the period beginning three months before the date of execution of the agreement by the recipient covering the rehabilitation or demolition.

² The term **conversion** means altering a housing unit to either use the dwelling for non-housing purposes, continue to use a unit for housing; but it fails to meet the definition of lower-income dwelling unit; or it is used as an emergency shelter. If a housing unit continues to be used for housing after completion of the project is not considered a “conversion” insofar as the unit is owned and occupied by a person who owned and occupied the unit before the project.

³ A **lower-income dwelling unit** means a dwelling unit with a market rent (including utility costs) that does not exceed the applicable Fair Market Rent.

⁴ The term **dwelling** as defined by the URA at 49 CFR 24.2(a)(10) includes transitional housing units or non-housekeeping units (SRO) commonly found in HUD programs. An emergency shelter is generally not considered a “dwelling” because such a facility is usually not a place of permanent, transitional or customary and usual residence.

- The units must be sufficient in number and size to house no fewer than the number of occupants who could have been housed, as determined by the City's local housing occupancy codes, in the units that are demolished or converted.
- The units must be provided in standard condition.
- Replacement units must initially be made available for occupancy up to one year prior to the City publishing information regarding the project initiating replacement housing requirements and ending three years after commencing demolition or rehabilitation related to the conversion.
- Replacement units must remain lower-income dwelling units for a minimum of ~~ten~~ 10 years from the date of initial occupancy. Replacement lower-income dwelling units may include public housing or existing housing receiving Section 8 project-based assistance.

Disclosure and Reporting Requirements

Before entering into a contract committing the City to provide funds for a project that will directly result in demolition or conversion of lower-income dwelling units, the City will make public by publishing in a newspaper of general circulation and will submit to HUD the following information in writing:

1. A description of the proposed assisted project.
2. The address, number of bedrooms and location on a map of lower-income dwelling units that will be demolished or converted to a use other than as lower-income dwelling units as a result of and assisted project.
3. A time schedule for the commencement and completion of the demolition or conversion.
4. To the extent known, the address, number of lower-income dwelling units by size (number of bedrooms) and location on a map of at the replacement lower-income housing that has been or will be provided.
5. The source of funding and a time schedule for the provision of the replacement dwelling units.
6. The basis for concluding that each replacement dwelling unit will remain a lower-income dwelling unit for at least ten years from the date of initial occupancy.
7. Information demonstrating that any proposed replacement of lower-income dwelling units with smaller dwelling units (e.g., a two-bedroom unit with two one-bedroom units), or any proposed replacement of efficiency or single-room occupancy (SRO) units with units or a different size, is appropriate and consistent with the housing needs and priorities identified in the HUD-approved Consolidated Plan and 24 CFR 42.375(b).

To the extent that the specific location of the replacement dwelling units and other data in items four through seven are unavailable at the time of the general submission, the City will identify the general locations of such dwelling units on a map and complete the disclosure and submission requirements as soon as the specific data is available.

Replacement not Required Based on Unit Availability

Under 24 CFR 42.375(d), the City may submit a request to HUD for a determination that the one-to-one replacement requirement does not apply based on objective data that there is an adequate supply of vacant lower-income dwelling units in standard condition available on a non-discriminatory basis within the area.

DEFINITIONS

Annual Action Plan. A one-year (July 1 – June 30) planning document detailing approved funding allocations for specific eligible activities. The Annual Action Plan (**Annual Plan**) is submitted to HUD 45-days prior to the beginning of the program year.

Code of Federal Regulations (CFR). The general and permanent rules and regulations published in the Federal Register by the executive departments and agencies of the U.S. government.

Community Development Block Grant (CDBG). Authorized under Title I of the Housing and Community Development Act of 1974, as amended, the CDBG Program combined multiple federal categorical grants under one regulation. The funds are a block grant that can be used to address critical and unmet community needs including those for housing rehabilitation, public facilities, infrastructure, economic development, public services, and more. The City is provided an annual grant on a formula basis as a CDBG Entitlement recipient. Funds are used to develop a viable urban community by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for low- and moderate-income persons.

Consolidated Annual Performance and Evaluation Report (CAPER). The CAPER is prepared at the end of the program year to detail how funds were actually expended and the extent to which these funds were used for activities that benefitted low- and moderate-income people. The CAPER is submitted to HUD within 90-days of the program year end.

Consolidated Plan. The document that is submitted to HUD that serves as the comprehensive housing affordability strategy, community development plan, and submissions for funding under any of the Community Planning and Development formula grant programs (e.g., CDBG, ESG, HOME, and HOPWA), that is prepared in accordance with the process described in this part.

HOME Investment Partnerships Program (HOME). HOME funds are awarded annually as formula grants to participating jurisdictions (PJs), States and localities, that are used - often in partnership with local nonprofit groups - to fund a wide range of activities including building, buying, and/or rehabilitating affordable housing for rent or homeownership or providing direct rental assistance to low-income people. HOME is the largest **Federal** federal block grant to state and local governments designed exclusively to create affordable housing for low-income households.

HUD. U.S. Department of Housing and Urban Development is the federal agency ~~which~~ that administers and provides guidance for the Consolidated Plan process and use the federal funds such as CDBG and HOME.

Low- and Moderate-Income Persons. Individuals from households with a total income that does not exceed 80 percent of the median household income for the area adjusted for family size.

ADDENDUM

2020-2024 CITIZEN PARTICIPATION PROCEDURES UNDER NATIONAL EMERGENCY CONCERNING NOVEL CORONAVIRUS (COVID-19) PANDEMIC

Due to the National Emergency Concerning the Novel Coronavirus (COVID-19) declared in March 2020, ~~the U.S. Department of Housing and Urban Development (HUD)~~ has made available temporary guidelines for citizen participation relative to the public comment period, reasonable notice, and opportunity to comment for substantial amendments. This addendum outlines steps the City will take during the national emergency to support communication and encourage involvement between the City and its residents on matters pertaining to the use of all federal funding from HUD, particularly those funds that will be used to prevent, prepare, and respond to the Novel Coronavirus (COVID-19) pandemic. These temporary guidelines will therefore apply to ~~Community Development Grant Funding (CDBG)~~ funding under FY 2019/20, FY 2020/21, and the Coronavirus Aid, Relief, and Economic Security (CARES) Act funds, as well as ~~HOME Investment Partnerships Act (HOME)~~ funds under FY 2019/20 and FY 2020/21, unless otherwise extended due to a longer period of national emergency. This Citizen Participation Plan may also be amended from time to time to include additional or revised procedures issued by ~~the U.S. Department of Housing and Urban Development~~ HUD in response to the Novel Coronavirus (COVID-19) pandemic.

CITIZEN PARTICIPATION PUBLIC COMMENT PERIOD FOR CONSOLIDATED PLAN SUBSTANTIAL AMENDMENTS DURING COVID -19 PANDEMIC

The City of Huntington Beach may amend an approved consolidated plan in accordance with 24 CFR 91.505. Substantial amendments to the consolidated plan are subject to the citizen participation process which usually requires a 30-day public comment period to allow interested citizens a period of time by which they have an opportunity to comment on any proposed changes to the Consolidated Plan or Annual ~~Action~~ Plan. Given the need to expedite actions to respond to COVID-19, HUD waives the 30-day public comment period, in order to balance the need to respond quickly to the growing spread and effects of COVID-19 with the statutory requirement to provide reasonable notice and opportunity for citizens to comment on substantial amendments concerning the proposed uses of CDBG and HOME funds.

Temporary Public Comment Period: This 30-day minimum for the required public comment period **is waived** for substantial amendments, provided that no less than **5 days** are provided for public comments on each substantial amendment. The waiver is available through the end of Huntington Beach's 2020/21 ~~program~~ **Program year** ~~Year~~ (June 30, 2021).

CITIZEN PARTICIPATION REASONABLE NOTICE AND OPPORTUNITY TO COMMENT DURING COVID-19 PANDEMIC

Regulations at 24 CFR 91.105 (for local governments) set forth the Citizen Participation Plan requirements for the City of Huntington Beach. For substantial amendments to the Consolidated Plan, the regulations require the City to follow its Citizen Participation Plan to provide citizens with reasonable notice and opportunity to comment. The Citizen Participation Plan must state how reasonable notice and opportunity to comment will be given. HUD recognizes the efforts to contain COVID-19 require limiting public gatherings, such as those often used to obtain citizen participation, and that there is a need to respond quickly to the growing spread and effects of COVID-19. Therefore, HUD waives this requirement to allow the City to determine what constitutes reasonable notice and opportunity to comment given their circumstances. The waiver is available through the end of Huntington Beach's 2020/21 ~~program~~ Program year Year (June 30, 2021).

Temporary Reasonable Notice and Opportunity to Comment: In the event that an amendment to the Consolidated Plan and/or Annual ~~Action~~ Plan qualifies as a substantial change, citizens will be given an opportunity to participate in the planning process. This opportunity will be afforded to the citizens by following these steps:

1. The City will publish a notice describing the contents and purpose of the proposed substantial amendment to the Consolidated Plan and/or Annual ~~Action~~ Plan on the City's website at www.huntingtonbeachca.gov/business/economic-development/cdbg/ in lieu of a newspaper of general circulation. Along with the public notice, the City will post the subject Amended Consolidated Plan and/or Amended Annual ~~Action~~ Plan for public review. The Amendments can also be delivered to persons wishing to review it via U.S. mail or via email upon request by calling the City's ~~Office of Business Development~~ Community Development Department / Community Enhancement Division at (714) ~~536-5582~~ 374-1626 or by emailing Robert.Ramierz@surfcity-hb.org Gregory.Hoang@surfcity-hb.org.
2. The publication of the notice will commence a ~~5~~ five-day public comment period, during which citizens will have the opportunity to examine the proposed Amended Consolidated Plan and/or Amended Annual ~~Action~~ Plan and submit comments regarding the draft document to the City's ~~Office of Business Development~~ Community Development Department / Community Enhancement Division via the following methods:
 - By calling the City of Huntington Beach, ~~Office of Business Development~~ Community Enhancement Division at (714) ~~536-5582~~ 374-1626.
 - Via email at Robert.Ramierz@surfcity-hb.org Gregory.Hoang@surfcity-hb.org
 - Via U.S. mail addressed to: City of Huntington Beach, ~~Office of Business Development~~ Community Enhancement Division, 2000 Main Street, 5th Floor, Huntington Beach, CA 92648.
3. After the close of the 5-day public comment period, the City Council will consider approving the Substantial Amendment to the City's Consolidated Plan and/or Annual ~~Action~~ Plan. To follow recommendations by the Centers for Disease Control (CDC) and the President's Coronavirus Guidelines for America, which include avoiding social gatherings and implementing social distancing, the City Council will not hold in-person public hearings, however the City may opt to hold virtual public hearings, which will be described in advance in the public notice. All substantial amendments to the Consolidated

Plan and/or Annual ~~Action~~ Plan and all amendments to the Citizen Participation Plan will be reviewed and approved by the City Council. A summary of comments or views along with a summary of any comment or view not accepted and the reasons, therefore, will be attached to the final Amended Consolidated Plan and/or Amended Annual ~~Action~~ Plan.