MINUTES

Wednesday, September 21, 2022

City of Huntington Beach
PERSONNEL COMMISSION

5:30 PM – Meeting Room B-8
Civic Center - 2000 Main Street
Huntington Beach CA 92648

CALL TO ORDER

Chair Rivera called the meeting to order at 5:30 PM.

PLEDGE OF ALLEGIENCE

ROLL CALL

Commissioners present: George Rivera, Dianne Thompson, Cindy Vellucci

City Staff: Brittany Mello, Director of Administrative Services
Jose Rodriguez, Human Resources Manager
Patricia Albers, Principal Personnel Analyst
Sandy Henderson, Senior Personnel Analyst
Teresa De Coite, Administrative Assistant
Travis Hopkins, Assistant City Manager

PUBLIC COMMENTS

None

NOMINATIONS AND ELECTION OF CHAIR AND VICE CHAIR

A motion was made by Rivera, seconded by Thompson to nominate Commissioner Vellucci as Chair of the Commission.

VOTE:	The motion was carried
AYES:	3 (Rivera, Thompson, Vellucci)
NOES:	0
ABSENT:	0
ABSTAIN:	0

A motion was made by Rivera, seconded by Vellucci to nominate Commissioner Thompson as Vice-Chair of the Commission.

VOTE:	The motion was carried
AYES:	3 (Rivera, Thompson, Vellucci)

DRAFT

NOES:	0
ABSENT:	0
ABSTAIN:	0

CONSENT CALENDAR

APPROVAL OF MINUTES

22-793 A motion was made by Thompson, second by Vellucci to approve the minutes for the November 17, 2021 meeting.

VOTE:	The motion was carried
AYES:	3
NOES:	0
ABSENT:	0
ABSTAIN:	0

DIRECTOR'S REPORT

Ms. Mello recognized Patricia Quintana for her service to the Personnel Commission. She provided an update the Commission on the status of the two vacant Commission appointments.

Ms. Mello gave a review of Grievance Procedure and the role and responsibilities the Personnel Commission has in the process.

COMMISSIONER COMMENTS

Commissioner Rivera inquired if the Commission could expect a grievance to come before the Commission in the near future.

Ms. Mello informed the Commission that there are multiple grievances scheduled to appear before a hearing officer and some of these may appear before the Commission in the next few months.

Chair Vellucci and Vice-Chair Thompson thanked Commissioner Rivera for his role as Chair of the Commission.

ADJOURNMENT

The meeting adjourned at 5:44 PM.

DRAFT